



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board Resolutions passed at the December 19, 2023, Board of Trustees meeting. If you have any questions, please call me.

Steven M. Rose, Ed.D.
President/Secretary
Board of Trustees

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING AGENDA – Page 1 of 2**

NOTICE IS HEREBY GIVEN that on December 19, 2023, at 6:00 p.m., the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in the Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board may meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12.

PLEDGE OF ALLEGIANCE (All Stand)

CALL TO ORDER – ROLL CALL

CONSIDERATION OF MINUTES

Resolution #1 – Consideration of Minutes – Board of Trustees Meeting, November 21, 2023

PRESENTATIONS

- ❖ Donohue, Gironda, Doria, and Tompkins, LLC Audit Reports
- ❖ Middle States Update: Standard II. Ethics & Integrity
- ❖ Social Media: #MyPCCC

REPORTS

President: Significant Activities
Variance Report

Chairman:

DISCUSSION AGENDA

A. POLICY MATTER

Board Policy D401: Graduation Requirements

B. ACADEMIC ITEM

New Jersey State Council on the Arts/General Program Support Grant Application

C. BUSINESS ITEM

Purchase of Goods and Services

D. PERSONNEL ITEMS

EXECUTIVE SESSION

Resolution #2 – Resolution to Meet in Executive Session – Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING AGENDA – Page 2 of 2**

ACTION ITEMS

Resolution #3 – Consent Resolution – Action Items

- ❖ Board Policy D401: Graduation Requirements
- ❖ New Jersey State Council on the Arts/General Program Support Grant Application
- ❖ Purchase of Goods and Services
- ❖ Personnel Items

REMARKS – PUBLIC, TRUSTEES

ADJOURNMENT

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep. Rahman	X	
Trustee Akhter	<i>Zoom</i>	
Trustee Drakeford	X	
Trustee Glovin	<i>Zoom</i>	
Trustee Montanez-Diodonet	<i>Zoom</i>	
Trustee Moody	X	
Trustee Nutter		X
Trustee Pou	X	
Trustee Ramirez	<i>Zoom</i>	
Trustee Smith	<i>Zoom</i>	
Vice Chair Tanis	X	
Chairman Marco	X	

DATED: December 19, 2023

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #1 – CONSIDERATION OF MINUTES – November 21, 2023

Offered by MOODY Seconded PO

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford	X			
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou	X			
Trustee Ramirez	X			
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the regular session minutes for the November 21, 2023 Board of Trustees meeting.

DATED: December 19, 2023

The following are the minutes of the Board of Trustees of Passaic County Community College, held on November 21, 2023, at 6:00 p.m., at Passaic County Community College, 1 College Boulevard, Paterson, NJ. The public was invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6.

CALL TO ORDER

Chairman Marco called the meeting to order at 6:00 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated pursuant to the Open Public Meetings Act, notice of this meeting was given in the revised annual meeting notice, which was emailed to the Herald News, The Record, the Office of the County Clerk, and posted on the PCCC Website and bulletin boards on November 15, 2022.

ROLL CALL

Lija Rahman, Alumni Representative
Assad Akhter
Keshia Drakeford (arrived during Cyber Security presentation)
Michael Glovin
Sandra Montanez-Diodonet
Alonzo Moody
Harvey Nutter
Taina Pou
Joel Ramirez
Sharon C. Smith
Barbara Tanis, Vice Chair
Dennis Marco, Chair
Steven M. Rose, Secretary

CONSIDERATION OF MINUTES – October 17, 2023

Chairman Marco asked if there were any corrections to the minutes, and Trustee Glovin stated he was at the meeting but his name was omitted. Chairman Marco stated that change noting Trustee Glovin as “present” would be made and then asked if there were any objections to the corrections. Hearing none, the minutes were approved with Trustee Ramirez making the motion, and Trustee Montanez-Diodonet giving a second. Upon roll call, Resolution #1 passed with Trustees Nutter and Pou abstaining and all other members present voting “yes.”

ORGANIZATION OF THE BOARD – Election of Officers

President Rose stated that this month would have the election of officers since it’s November and then proceeded to open the floor for nominations for Chair of the Board of Trustees.

Vice Chair Tanis nominated Trustee Dennis Marco as Chair stating he has served efficiently and diligently the past few years. Trustee Smith seconded the motion. President Rose asked if there were any other nominations, and hearing none, Trustee Smith moved to close nominations and Trustee Akhter seconded. Upon roll call, all members present voted “yes” with Trustee Nutter abstaining. Many Trustees congratulated Chairman Marco, and he thanked them.

Chairman Marco then opened the floor for nominations for Vice Chair. Trustee Smith nominated Trustee Barbara Tanis stating she has also served exceedingly and abundantly well. Trustee Montanez-Diodonet seconded the motion. Chairman Marco asked if there were any other nominations, and hearing none, the floor was closed. Upon roll call, all members present voted “yes” with Trustees Nutter and Tanis abstaining.

PRESENTATIONS

President Rose introduced the first presentation on Cyber Security and stated that this topic was discussed at the Board retreat. He then turned it over to Brad Morton, Vice President for Information Technology, to review the state of information security at the College. VP Morton was joined by Dr. Dawn Dunkerley, Chief Information Security Officer from NJEdge. The presentation included an overview of the threat landscape, top threats for PCCC, what the College is doing to face those threats through the Information Security Program, and federal requirements.

Next was the Middle States Update. President Rose first thanked the Board for coming to the Team Chair’s, Dr. Thomas Isekenegbe, preliminary visit on November 1. He stated that every month between now and April there would be an update on one of the seven standards. He also let the Board know that they will be getting invited to dinner on Sunday, April 7 at Wanaque as the team will be here April 7-10. President Rose then turned it over to Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs. Dr. Kineavy introduced Meredith Behrens and the Co-Chairs of Working Group I, Lisa Jones and Jack Robb, who provided some important dates, an overview of the seven standards, and an update on Standard I, Mission and Goals. President Rose stated that this process is to improve ourselves and to take a close look at what we are doing.

REPORTS

President Rose re-introduced Stephanie Scheeler who started two weeks ago and will be working with the Board. He then introduced Ann Marie Keegan and explained that after Evelyn retired on May 1, Ann Marie stepped up and learned how to put everything together each month for the Board meetings. President Rose stated she has been invaluable and that he invited her to come to tonight’s meeting to be recognized by the Board. Ann Marie thanked President Rose and said it had been a pleasure working with him for the past four months.

DISCUSSION AGENDA

A. POLICY MATTERS

Amended Bylaws (Second Reading)
Adoption Of The Annual Meeting Calendar

B. BUSINESS ITEM

Purchase of Goods and Services

C. PERSONNEL ITEMS

EXECUTIVE SESSION

No Executive Session was held.

ACTION ITEMS AGENDA – Resolution #3 – Consent Resolution Items A through C

Resolution #3 was moved by Trustee Glovin and seconded by Trustee Tanis. Upon roll call, Resolution #3 passed with Trustee Nutter abstaining and all other members present voting “yes”.

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. POLICY MATTERS – AMENDED BYLAWS (SECOND READING)

A101

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BYLAWS**

**ARTICLE I
NAME AND SEAL**

Pursuant to N.J.S.A. 18A:64A-11, the board of trustees is a body corporate and is known as “Board of Trustees of Passaic County Community College”.

The name of the college shall be “Passaic County Community College.”

The College shall have a seal, the form and design of which shall be adopted by the Board of Trustees and the custody of which shall be with the Secretary of the Board of Trustees.

ARTICLE II PURPOSE

The purpose of Passaic County Community College shall be to provide educational programs as approved by the Secretary of Higher Education, to provide cultural programs and services and to make its facilities available to those groups that serve the interests of the residents of Passaic County.

ARTICLE III BOARD OF TRUSTEES

Section 1. Voting Members. The voting members of the Board of Trustees shall consist of the county superintendent of schools and ten persons, eight of whom shall be appointed by the Passaic County Board of County Commissioners, at least two of whom shall be women, and two of whom shall be appointed by the Governor. The appointed trustees shall serve four-year terms in accordance with the provisions of N.J.S.A. 18A:64A-9.

Section 2. Alumni Representative. There shall be one non-voting trustee selected by the student body from the graduating class for a one-year term commencing at the first meeting of the Board in July following graduation.

Section 3. Ex-officio Member. The President of the College shall serve as an ex-officio member of the Board of Trustees without a vote.

Section 4. Duties and Powers. The Board of Trustees shall have all powers and duties granted to it by state law as set forth in N.J.S.A. 18A:64A-12, N.J.S.A. 18A:3B-6, such other statutes as may be applicable and the rules and regulations of the New Jersey Secretary of Higher Education. The Board of Trustees shall have custody of and be responsible for the management and control of the College.

Section 5. Rules and Regulations; Policies. The Board of Trustees shall from time to time make and revise such rules and regulations and policies not inconsistent with statutory provisions and the rules and regulations of the New Jersey Secretary of Higher Education, as may be necessary and proper for the administration and operation of a county college and to implement said statutory provisions and rules and regulations. Rules, regulations and policies which are not dictated by the statutes or rules of the New Jersey Office of Higher Education may be adopted, amended and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting, and once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected. With the exception of minor editorial revisions, changes in the proposed policy at the second reading shall cause that reading to constitute a first reading. Nothing contained in these bylaws shall prevent the Board from temporarily suspending any rule, regulation, or policy. A Policy Manual of

Passaic County Community College containing board policies, rules and regulations shall be established and available at all times.

ARTICLE IV OFFICERS

Section 1. Officers. The Officers of the Board of Trustees shall be the Chair and the ViceChair. The President of the College shall serve as Secretary of the Board.

Section 2. Election; Term. The Chair and Vice-Chair shall be elected at the annual reorganization meeting in November. The Chair and Vice-Chair shall be elected for a one-year term and shall hold office until their successors are elected.

Section 3. Duties of the Chair. The duties of the Chair shall be as follows:

- a) preside at all meetings of the Board of Trustees;
- b) appoint all committees and the Chairs thereof;
- c) sign all documents on behalf of the Board;
- d) perform such other duties as are commonly incident to the office.

Section 4. Duties of the Vice-Chair. The duties of the Vice-Chair shall be as follows:

- a) exercise all the powers and duties of the Chair in case of the Chair's absence or inability to act;
- b) perform such other duties as may be prescribed, from time to time, by the Board of Trustees.

Section 5. Duties of the Secretary. The duties of the Secretary shall be as follows:

- a) attend all meetings of the Board of Trustees;
- b) keep the minutes of all proceedings of the Board of Trustees and record all votes taken;
- c) give notice of all meetings of the Board of Trustees;
- d) take charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe;
- e) affix the seal of the body corporate to all documents that may require it;
- f) make such reports to the Board of Trustees as it may request;
- g) prepare and file, or cause to be prepared or filed, such reports or statements as may be required by law and by the rules and regulations of the New Jersey Secretary of Higher Education upon authorization from the Board of Trustees.

The Board may appoint an alternate secretary at the annual organization meeting or such other time as it deems appropriate. The alternate secretary shall serve in the absence of the secretary.

Additionally, the Chairman of the Board shall have the authority to designate an acting secretary when conditions require.

ARTICLE V MEETINGS

Section 1. Regular Meetings. The regular meetings of the Board of Trustees shall be held on the third Tuesday of each month at such time and place as shall be set forth in the annual meeting notice adopted by the Trustees at its annual meeting notice, unless otherwise directed by the Chair or a majority of the Board of Trustees.

Section 2. Annual Meetings. The regular meeting in November shall be known as the annual meeting and, in addition to the regular order of business, shall be for the purpose of electing officers, the adoption of an annual meeting notice in accordance with N.J.S.A. 10:4-18 and the designation of official newspapers.

Section 3. Special Meetings. Special Meetings may be called by the Chair or upon the written request of four (4) Trustees. The Secretary shall prepare and deliver to each Trustee an agenda of such Special Meeting at least 48 hours in advance of the Special Meeting.

Section 4. Emergency Meetings. Emergency Meetings may be called by the Chair or the Secretary. An Emergency Meeting shall not require any advance notice and shall be called only to deal with matters of such urgency that a delay would result in substantial harm to the College. The Secretary shall cause all of the requirements of N.J.S.A. 10:4-9 to be met regarding such a meeting.

Section 5. Agenda and Procedure. An agenda for each regular meeting of the Board of Trustees shall be prepared by the Secretary of the Board of Trustees upon the advice of and after consultation with the Executive Committee. A copy of the agenda shall be furnished to each member of the Board of Trustees by hand delivery at least 48 hours prior to the meeting for which it is prepared. A Trustee may elect to receive the agenda via email in lieu of a hard copy. Items not on the agenda may be added thereto by a majority vote of the Board of Trustees. All meetings of the Board of Trustees shall begin with the Pledge of Allegiance.

Section 6. Quorum. A majority of the voting members of the Board of Trustees then holding office shall constitute a quorum. The Board may take action only when a quorum of members is present.

Section 7. Attendance via Electronic Means. Trustees shall make every effort to physically attend each meeting of the Board of Trustees. In the event a Trustee cannot physically attend a meeting for a legitimate cause, a Trustee may attend a meeting via electronic means such

as, but not limited to, telephone and Skype, however a Trustee may not attend a meeting via email, text messaging or the like. In order to be able to participate and vote at a meeting, a Trustee attending via electronic means must have the ability to review all documents which are being considered at the meeting as well as the opportunity for simultaneous aural communications among all participating Trustees.

ARTICLE VI COMMITTEES

Section 1. Executive Committee. The Executive Committee shall be composed of the Chair, Vice-Chair, Secretary, Board Counsel and one trustee appointed by the Chair. This committee will meet monthly in advance of the regular monthly meeting of the Board of Trustees to review the proposed meeting agenda for such regular meeting. The Committee shall also meet at other times deemed necessary by the Chair or the Secretary.

Section 2. Board of School Estimate. Promptly after each annual meeting, the Chair shall appoint two trustees to serve on the Board of School Estimate as required by N.J.S.A. 18A:64A-15. The Secretary shall serve as secretary of the Board of School Estimate.

Section 3. Budget, Finance and Audit Committee. The Budget, Finance and Audit Committee shall be composed of up to four trustees appointed by the Chair. The committee shall review the proposed operating and capital budgets of the College as presented by administration. Upon completion of the review, the committee shall recommend operating and capital budgets to the Board of Trustees for approval. The committee shall review the administration's plan for maintaining the fiscal integrity of the institution. The committee shall review the College's financial control system and report to the full Board whether financial resources are being properly managed and accounted for, whether the College is complying with College policies regarding finance and purchasing, as well as the requirements of P.L. 2023 c. 115 and all other applicable laws. The committee shall meet with the auditors and administration following the completion of the annual audit to review the financial statements and the auditor's report on the adequacy of internal controls and other findings. The committee may discuss any matters with the auditors that the committee members or auditors believe should be discussed privately, without administration present.

Section 4. Council of County Colleges. The Council of County Colleges Committee shall be composed of two trustees appointed by the Chair. The committee shall represent the College to the Council of County Colleges and provide the Board with information regarding the Council's activities.

Section 5. Academic Committee. The Academic Committee shall be composed of up to three trustees appointed by the Chair. The committee shall meet twice a year with the Chief

Academic Officer to review the current and proposed educational and student support programs of the College.

Section 6. Operations Committee. The Operations Committee shall be composed of up to three trustees appointed by the Chair. The committee shall meet three times a year to review the College's facilities and technology needs and the administration's plans to meet those needs.

Section 7. Ad Hoc Committees. The Chair shall appoint such ad hoc committees as the Board may from time to time deem necessary in order to conduct its business.

ARTICLE VII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and in which they are not inconsistent with these bylaws, applicable statutes and rules and regulations.

ARTICLE VIII AMENDMENT OF BYLAWS

These bylaws may be amended at any meeting of the Board by a majority vote of the trustees present and voting, provided the proposed amendment shall have been made available to all trustees at least five days prior to voting on same.,

Approved: 09/26/83
Approved: 09/25/89
Amended: 12/18/89
Amended: 01/28/91
Amended: 10/09/95
Amended: 12/11/95
Amended: 12/17/13 (title change to OHE)
Approved: 01/21/20

POLICY MATTERS – ADOPTION OF THE ANNUAL MEETING CALENDAR

RESOLUTION - ADOPTION OF THE ANNUAL MEETING CALENDAR

WHEREAS in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., ("Act") within seven (7) days following the annual reorganization meeting a public body shall post, in at

least one public location and keep posted throughout the year, and mail to at least two newspapers and filed with the clerk of the county, a schedule of regular meetings of the public body, and

WHEREAS when a public body adopts an annual meeting calendar and provides notice of same pursuant to the Act, no further notice of the regular meeting is necessary; and

WHEREAS the Board of Trustees ("Board") of Passaic County Community College ("College") desires to adopt its annual meeting calendar and to designate official newspapers of the College.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Passaic County Community College as follows:

1. In accordance with the Act, the Board of Trustees hereby establishes the following schedule of regular monthly meetings of the Board for the twelve months commencing with the December 2023 meeting through and including the Board's 2024 annual meeting in November 2024, unless subsequently changed in accordance with such law:

December 19, 2023

January 16, 2024

February 20, 2024

March 19, 2024

April 16, 2024 (Passaic Academic Center, 2 Paulison Avenue, Passaic, NJ)

May 21, 2024

June 18, 2023

July 16, 2024 (PCCC Wanaque Academic Center, 500 Union Avenue, Wanaque, NJ)

August 20, 2024 (If needed)

September 17, 2024

October 15, 2024

November 19, 2024 (Annual/Reorganization Meeting)

2. Unless subsequently changed in accordance with the Act, all such meetings shall be (i) open to the public, except for those portions for which executive session is permitted under applicable law and (ii) held at 6:00 p.m. in the Paterson Room, Passaic County Community College, 1 College Boulevard (enter at Broadway and Memorial Drive), Paterson, New Jersey, except as noted above.

3. The Record and The Herald News are hereby designated as the official newspapers of Passaic County Community College for the year commencing as of the date of this resolution and ending on the date the annual meeting of the Board in November of next year.

B. BUSINESS ITEM – PURCHASES OF GOODS AND SERVICES

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Copier Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$29,519.30 Available)

(Attachment A)

One (1) *imagePRESS* multi-function device. Fulfillment Agent for NJ State Contract # A40462.

United Business Systems
302 Route 46 East
Fairfield, NJ 07004

\$29,519.30
(Recommended Award)

Firefighter Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$203,234.80 Available)

(Attachment B)

Nine (9) Self-Contained Breathing Apparatus with Cylinders. NJ State Contract # 17-FLEET-00819.

New Jersey Fire Equipment Co.
119-131 Route 22 East
Green Brook, NJ 08812

\$50,078.95
(Recommended Award)

Fixtures and Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)

(Funding Source: FY-2024 College Capital Funds; \$1,900,000.00 Available)

(Attachment C)

Replacement of lighting fixtures and HVAC equipment. New Jersey Clean Energy Program (NJCEP) Direct Install program administered through local utility.

PSE&G Energy Saver Program
80 Park Plaza, T8
Newark, NJ 07102

\$846,314.41
(Recommended Award)

Grounds Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$168,400.00 Available)

(Attachment D)

Two (2) Bobcat S70 Skid-Steer Loaders. NJ State approved Co-op #65MCESCCPS; Educational Services Commission of New Jersey (ESCNJ) Bid # 22/23-27.

Bobcat of North Jersey
201 Maltese Drive
Totowa, NJ 07512

\$57,936.44
(Recommended Award)

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)
(Funding Source: FY-2024 College Operating and Capital Funds; \$20,740.00 Available)
(Attachment E)

Licensing and maintenance for *Umbrella Cloud Security*; computer monitors. NJEdge Contract # 269EMCPS-21-001-EM-SHI.

SHI International Corporation
290 and 300 Davidson Avenue
Somerset, NJ 08873

\$20,740.00
(Recommended Award)

Software Licensing (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 College Operating Funds; \$25,000.00 Available)
(Attachment F)

Licensing, maintenance, and storage for *Active Learning* software. Business Entity and Political Contribution disclosures required.

Echo360, Inc.
265 West Federal Street
Youngstown, OH 44503

\$20,900.00
(Recommended Award)

Software Licensing (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 through FY-2026 College Operating Funds; \$21,483.00 Available in FY-2024)
(Attachment G)

Licensing and maintenance for Lightcast *Analyst* software. FY-2025 and FY-2026 expenditures contingent upon future budget approvals. Business Entity and Political Contribution disclosures required.

Economic Modeling, LLC
232 N. Almon Street
Moscow, ID 83843

\$8,550.00 (FY-2024)
\$9,063.00 (FY-2025)
\$9,650.00 (FY-2026)
(Recommended Award)

Software Licensing (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 College Grant Funds; \$30,312.50 Available)
(Attachment H)

Addition of *Student Learning and Licensure* module to existing software licensing agreement.
Business Entity and Political Contribution disclosures required.

Watermark Insights, LLC
10900-B Stonelake Boulevard, Suite 350
Austin, TX 78759

\$30,312.50
(Recommended Award)

Software Licenses (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 College Operating Funds; \$25,000.00 Available)
(Attachment I)

Renewal of site license for video conferencing software. NJEdge RFP EMLAS-18-004.

Zoom Video Communications, Inc.
55 Almaden Boulevard, 6th Floor
San Jose, CA 95113

\$18,400.00
(Recommended Award)

Vehicles (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)
(Funding Source: FY-2024 College Capital Funds, \$124,335.00 Available)
(Attachment J)

Two (2) medium duty Ford F-250 pick-up trucks with plow kits. NJ State Contract # 23-FLEET-34922.

Nielsen Ford
170 Ridgedale Avenue
Morristown, NJ 07960

\$124,335.00
(Recommended Award)

Request for Proposal 24-01 – Systems Engineering and Administration Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)
(Funding Source: FY-2024 and FY-2025 College Operating Funds; \$146,856.00 Available in FY-2024)
(Attachment K)

Systems Engineering and Administration Services. Cost per hour; not-to-exceed annual amount.
FY-2025 expenditures contingent upon future budget approvals.

Cutaway Technologies LLC
8-2 Stuart Drive
Freehold, NJ 07728

\$80,000.00 (FY-2024)
\$80,000.00 (FY-2025)
(Recommended Award)

Bid 24-02 - PCCC Janitorial Supplies
(Funding Source: FY-2024 and FY-2025 College Operating Funds; \$129,221.14 Available in FY-2024)
(Attachment L)

Consumable supplies for facility operations and maintenance. Cost per item; estimated annual cost. FY-2025 expenditures contingent upon future budget approvals.

ACB Services Inc & ACJ&R Supply Co	\$28,905.00 (FY-2024)
550 West Ingham Avenue	\$28,905.00 (FY-2025)
Ewing, NJ 08638	(Recommended Award)

Central Poly	\$17,660.00 (FY-2024)
2400 Bedle Place	\$17,660.00 (FY-2025)
Linden, NJ 07036	(Recommended Award)

Interboro Packaging	\$5,332.00 (FY-2024)
114 Bracken Road	\$5,332.00 (FY-2025)
Montgomery, NY 12549	(Recommended Award)

Spruce Industries	\$31,952.00 (FY-2024)
759 East Lincoln Avenue	\$31,952.00 (FY-2025)
Rahway, NJ 07065	(Recommended Award)

United Sales USA Corporation	\$45,372.14 (FY-2024)
185 30 th Street	\$45,372.14 (FY-2025)
Brooklyn, NY 11232	(Recommended Award)

Bid 24-04 - PCCC Surgical Technology Equipment
(Funding Source: FY-2024 College Capital Funds; \$165,000.00 Available)
(Attachment M)

Surgical Technology equipment and accessories.

Mock Medical	
P.O. Box 269	\$164,055.00
Terril, IA 51364	(Recommended Award)

Bid 24-05 - PCCC Welding Equipment and Supplies
(Funding Source: FY-2024 College Capital Funds; \$413,938.22 Available)
(Attachment N)

Welding Equipment and Supplies.

AGL Welding Supply Company	\$145,432.19
600 US 46 West	(Recommended Award)
Clifton NJ 07015	

Airgas USA, LLC	\$252,644.66
7248 Tilghman Street	(Recommended Award)
Allentown, PA 18106	

C. **PERSONNEL ITEMS**

The following personnel actions are presented for your approval:

I. **SEPARATIONS**

<u>Karen O'Malley</u> Program Director, NNJPP Workforce Training Initiative	Resignation Effective: 10/27/23
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<u>Barbara Rath</u> Office Technician	Retirement Effective: 1/31/24
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II. **APPOINTMENTS**

Jose Marte
Human Resources Generalist

Replacement for Marufa Aktar, external candidate

Daniele Lardiere
Lead Instructor, High School Equivalency, WFNJ

Replacement for Zaryjah Jones, external candidate (grant-funded)

Janet Kaghado
Program Coordinator, Workplace Learning and Professional Development

Replacement for Deniese Hicks, external candidate

Garland Collins
Program Enrollment/Outreach Specialist
Northern NJ Post Pandemic Workforce Training Initiative
Workplace Learning and Professional Development

New position, external candidate (grant-funded)

Floretha Vehbi
Programming and Administrative Assistant – Pre-College Programs

Replacement for Marjorie Bacchus-Thompson, internal candidate (grant-funded)

Byron Orquera-Moran
Coordinator of Wellness and Primary Prevention

New position, external candidate

Natalie Provilon

Teacher Education Pathways Service Learning Specialist

Replacement for Karen Ector, external candidate (grant-funded)

Azia Berry

Coordinator of Accessibility Services

New position, external candidate

Robert Dailey

PROSPER Project Coordinator

Replacement for Sabrina Avila, external candidate (grant-funded)

Eura Davis

Education Specialist, Pathways to Teacher Certification

Replacement for Lloyd Cutkelvin, external candidate (grant-funded)

III. REAPPOINTMENT OF EXEMPT ADMINISTRATORS, FY 2024-25

In accordance with Board Policy B204, the following exempt administrators, who are not members of a bargaining unit, must be notified of their reappointment before December 1 of each given year. I, therefore, recommend the following exempt administrators for reappointment, effective July 1, 2024, through June 30, 2025.

Janet Albrecht
Tonya Anderson
Michelle Baldino
Glenn Brown
Leah Brown-Johnson*
Michael Carhart*
Ashley Castiglia
Michael Cerone
Felicia Crockett
Michael D'Agati
Brian Egan
José Fernández
Frances Figueroa Mal*
Andrea Garzon

Susan Gaulden
Maria Gillan
Geoffrey Gordon
Renee Griggs
Debra Hannibal
Steven Hardy
Michael Herlihy
Karen Humphris
Michael Hunt
Peter Hynes
Christina Janos
Scott Janz*
Sabrina Johnson-Taylor
Anna Marie Keegan

Jacqueline Kineavy
Svetlana Lider
Elizabeth Marinace
Maria Marte
Julie McCourt
Thomas Moore
Bradley Morton
Gayatri Nehrusingh-
Pajerowski
Kathleen Nelson
Enrique Noguera
Dawn Norman
Evelyn Ortega*
Carl Padula

Javier Rabelo
Vincentina Ribauda
Yanirys Rodriguez
Rebecca Royal
Judith Santiago

Andrew Sayegh
Stephanie Scheeler*
Nancy Silvestro
Todd Sorber
Bassel Stassis

Tonisha Taylor
James Wallace
Ian Wolf

* Subject to successful completion of probationary period

IV. REAPPOINTMENT OF PROFESSIONAL STAFF, FY 2024-25

In accordance with Board Policy B201, all eligible professional staff shall be notified by the President, no later than December 15, after their fifth full consecutive year of service, of the reappointment or non-reappointment to a contract of from one to five years. I, therefore, recommend the following professional staff who meet the criteria above, to be reappointed for one year, effective July 1, 2024, through June 30, 2025.

Eduardo Areche
Susan Balik
Hanumant Borate
Dawn Brunson
Henry Cabrera
Winster Ceballos
Maritza Davila
Francisco De La Cruz
Stephanie Decker
Teya Eaton
Fatmir Fanda
Gladys Farias
Yaroslav Furtak
Linda Gayton
Michael Grossi
Elizabeth Harrison
Louis Hernandez
Manal Jabr
Lisa Jones
Kenneth Karol
Sarah Khouzam
Mibong La
Ruggiero Manente
Wayne Martin
Ibtisam Masri

Michele McQuaid
Patricia Medeiros
Christopher Mueller
George Myers
Deirdre Nance
Danielle Nepola-DeFelice
Adora Nonas
Elizabeth Pachella
Shavita Perry
Rafaela Ramirez
Giovanna Rendon
Rodriguez
Frankie Rivera
Ozlem Rozanitis
Lilian Saldua
Maricela Shrager
Lydia Soto
Nakita Stephen
Janet Varvara

V. PART-TIME TEMPORARY APPOINTMENTS

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Ahmed	Moudud	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Arik	Umit	7	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Avila-Luna	Abril	20	8443	Pre-College Programs	10/16/2023	12/31/2023	Mentor
Benitez	Gexsabel	5	8619	Pre-College Programs	10/7/2023	12/31/2023	Mentor
Calderon	Sandra	26	8200	Food Services	11/6/2023	12/31/2023	Food Service Worker
Diaz-Correa	Jamieleean	29	8200	Food Services	10/9/2023	12/31/2023	Food Service Worker
Elam	Ambar	7	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Flowers	Sharon	29	8621	Student Support Services- ESL	10/16/2023	12/22/2023	Technical Assistant
Fodi	Leslie	10	2101	Academic Affairs	10/16/2023	12/22/2023	Tutor
Geider	Lisa	29	1158	Center for Student Success	10/16/2023	12/31/2023	Coordinator
Harriott	Royain	20	2310	Developmental English	10/16/2023	12/31/2023	Tutor
Hull	Justin	12	4101	Institutional Research	11/6/2023	12/24/2023	Administrator
Johnson	Kathleen	5	8619	Pre-College Programs	10/7/2023	12/31/2023	Teacher
Lopez	Marisa	16	2333	English Language Studies	10/11/2023	12/23/2023	Tutor
Maira	Andrew	10	8634	Pre-College Programs	10/23/2023	12/31/2023	Instructor
Marte	Jose	35	0304	Human Resources	10/30/2023	12/1/2023	Administrator
Morales	Luz	14	1250	Student Support Services- ESL	10/23/2023	12/22/2023	Technical Assistant
Nasereddin	Salem	10	8620	Student Support Services - STEM	10/16/2023	12/21/2023	Tutor
Nunez	Lisa	6	8363	Institutional Advancement	10/16/2023	12/22/2023	Tutor
Ocampo	Megan	25	1153	Student Affairs	10/11/2023	12/31/2023	Coordinator
Perez	Dania	29	1150	Enrollment Services	10/30/2023	12/31/2023	Technical Assistant
Rodriguez	Jonathan	15	8400	Education Opportunity Fund	11/6/2023	12/31/2023	Tutor
Schiller	Robert	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Torres	Damaris	20	8615	Cont. Ed./Workforce Dev.	11/6/2023	12/31/2023	Counselor
Torres	Damaris	9	2640	Cont. Ed./Workforce Dev.	11/6/2023	12/31/2023	Instructor
Vega	Rhona	20	8363	Institutional Advancement	11/6/2023	12/22/2023	Counselor

VI. ACTIVE SEARCHES

Title

Academic Specialist – Environmental Science
Assistant Director - NNJPPWTI
College Bound/GEAR UP Counselor/Coordinator
Director of Developmental Mathematics Programs
Faculty – Art
Faculty – Nurse Education
Financial Aid Officer
GEAR UP Coordinator
IT Service Desk Coordinator
Manager of Plant Operations – Facilities
Mechanical Services Person – Facilities
Nursing Laboratory/Simulation Coordinator
Pathways Coordinator
STEMtracs Precollege and Transfer Specialist Coordinator
Student Success Coach – Passaic
Success Coach, Targeted Support for Stop-Out Students

RESOLUTION #4 – Resolution Item C – Adjunct Faculty Appointments, Fall 2023

Resolution #4, to approve the Adjunct Faculty Appointments for Fall 2023 under Personnel Items, was moved by Trustee Tanis and seconded by Trustee Pou. Upon roll call, Resolution #4 passed with Trustees Nutter and Ramirez abstaining and all other members present voting “yes”.

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following action:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Abdallah	Alaa	Science
Abdel Bary	Omar	Humanities
Abdullah	Sirhan	Science
Actable	Donna	Developmental Studies
Agnello	Raymond	Nurse Education
Aguero	Jose	Business
Akazi	Kelechi	Business
Alberto	Robert	Computer Info. Sys.
Alkurdi	Hayfaa	English Language Studies
Alshamah	Asem	Science
Amin	Mohammend	Eng. Lang./Dev. Studies
Aqeel	Abdullah	Science

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Aristy-Matos	Alfredo	Criminal Justice
Atlic	Nihad	Science
Bakelmun	Erica	Science
Bandeli	Osanna	Math
Barden	Nigera	English/Dev. Studies
Belci	Paul	Fine Arts
Benna	Frank	Humanities
Bergmeyer	Barbara	Fine Arts
Betts Jr	Chase	Business
Billings	John	Humanities
Blinova	Olga	English Language Studies
Boltzer	Kathleen	Math
Boskovski	Elizabeta	Math
Botros	Magdy	Math
Braczyk	Aneta	English Language Studies
Brkovic	Adnan	Science
Brkovic	Hamdo	Science
Brooks	Kimberly	Developmental Studies
Burman	Alana	English Language Studies
Campbell	Fana	English
Carrion	Adriana	English Language Studies
Cedeno Marin	Freya	Health Info. Tech.
Chan	Alexander	Humanities/Fine Arts
Chehirian	Rafi	Computer Info. Sys.
Chiclayo	Segundo	Math
Cianci	Linda	Humanities
Clark	James	Humanities/Eng./Col. Exp.
Collins	Garland	Dev. Studies/Col. Exp.
Corpus	Fillmore R	Math
Corwin	Jan	Science
Crosgile	Angela	Health Info. Tech.
Cruz	Daniel	Math
Cucolo	Nicholas	Developmental Studies
Cunniff	James	Business
De Mello	Beatriz	Fine Arts
De Salvo	John	Fine Arts
Denude	Nicole	Education
Difallah	Khalil	Computer Info. Sys.
Dodd	Atiya	Developmental Studies
Dorando	Frederick	Science

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Dransfield	Frances	English Language Studies
Durant	Carla	Humanities
Eguigure	Ivan	Fine Arts
Elabed-Tolosa	Sara	English Language Studies
Elaiwat	Bader	Math
Evans	Bronwen	English Language Studies
Fam	Mona	Science
Felder	Charday	Humanities
Fernandez	Karolin	Developmental Studies
Findakly	Shatha	Math
Firth	Stephen	English
Fitzmaurice	Michael	Math
Fowler	Jared	English
Fried	Yitzchak	Humanities
Frumkin-Zweben	Karen	Developmental Studies
Fruncillo	John	Humanities
Gambino	Salvatore	Computer Info. Sys.
Garcia	Claudia	Humanities
Garner	Clifford	English
Gearin	Jason	English Language Studies
Glaster	Altisha	Humanities
Graney	Catherine	Humanities
Guzman	Luis	Criminal Justice
Hammoudeh	Riad	Computer Info. Sys.
Harris	Gladys	Business
Harris	Tiona	Developmental Studies
Haughey	Thomas	Business
Hedhli	Nadia	Science
Hillringhouse	Mark	Fine Arts
Hinds	Sashel	Developmental Studies
Holder	Gabriel	Science
Hussein	Daoud	Math
Huzey	Dennis	Business
Hynes	Nancy	English
Jakobsze	Catherine	Humanities
Jamedar	Fariborz	Math
Jones	Latoya	Developmental Studies
Karim	Mohammad	Math
Kariuki	Francis	Math
Kawamj	Ahmed	Science

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Keys	Joel	Humanities/Col. Exp.
Khashashina	Rami	Math
Khubba	Shawmaf	Humanities
King	Christopher	Computer Info. Sys.
Koenen	Michael	English
Kojak-Ali	Faysal	Math
Kojak-Ali	Fouad	Math
Kourani	Nadya	Fine Arts
Lachapel	Jose	Math
Lagomarsino	Christina	Humanities
Lanzo	Anthony	Developmental Studies
Laspisa	Luisa	English Language Studies
Lassiter	Randall	Humanities
Lee	Grace	Education
Lester	Vincent	Math
Lowery	Marques	Humanities/Col. Exp.
Maestrey	Janice	Education/Eng. Lang. Studies
Marrero	Dennis	Humanities
Martinez	Reynaldo	English Language Studies
Masri	Eiad	Humanities
Masri	Nasser	Math
Masullo	Christopher	Math
Matari	Abdallah	Science
Matejko	Irene	Science
McDermott	Teresa	Education
Mohammadkhani	Mohammadreza	Math
Montalvo	Jose	Science
Mugalu	Geoffrey	Humanities
Mwenya	Kennedy	Business
Nagelhout	Roy	Computer Info. Sys.
Nakhla	Gihan	Science
Nicasio	Javier	Education
Nowosad	Karen	Humanities
Olsen	Margaret	Fine Arts
Packer	Douglas	English/Col. Exp.
Pajerowski	Patrick	Col. Exp.
Panana	Pedro	Computer Info. Sys.
Parchment	Marcia	Humanities
Passler	Mel	Humanities
Pearn	Walter	Humanities

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Perez	Luis	Business
Pettiford	Charles	English
Pilsbury	Maria	English/Dev. Studies
Pinckney	Michael	Computer Info. Sys.
Placenti	Rocco	Humanities
Ponder	Sibyl	English
Qasem	Mohammad	Science
Ramadan	Shereen	Humanities
Regan-Geraci	Theresa	English Language Studies
Reilly	Timothy	Science
Rendon	Diana	English Language Studies
Reyes	Gisela	Math
Reynolds	Gerald	Math
Roberts	Elizabeth	Developmental Studies
Rogers	Christopher	Public Health
Rogers-Jones	Kimmeshia	Humanities
Rosato	Anthony	Computer Info. Sys.
Rubner	Claudia	Developmental Studies
Rufino	Mark	Fine Arts
Ruiz	Roberto	English Language Studies
Russo	Gregory	Math
Salerno-Fitzgerald	Mary Ann	English/Dev. Studies
Salti	Dana	English Language Studies
Sanchez	Gin	Science
Sayegh	Andre	Humanities
Scala	Anne	English
Scilingo	Christopher	Humanities
Shobut	Sally	Humanities
Silver	Deanna	Math
Simon	Cindy	English
Sims	Howard	Computer Info. Sys.
Sinocchi	Anna Carina	Fine Arts
Small	Chris	College Experience
Soss	Sue	Math
Speziale	Gerard	Criminal Justice
Spraus	Clarissa	Humanities
Sritharan	Sriramany	Math
Swinea	Keisha	Math
Szathmary	Arta	Computer Info. Sys.
Tanski	Sherry	English/Dev. Studies

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEPARTMENT</u>
Taylor	Charles	College Experience
Teke	Metin	Humanities
Termanini	Fadia	Math
Termanini	Nora	Humanities
Testa	George	English
Thomas	Vashone	Science
Torres	Raymond	Business
Tucker	Charles	Criminal Justice
Tytell	Janis	Math
Urban	Todd	Fine Arts
Van Winkle	Sean	English
Vasi	Yasmin	Developmental Studies
Wallace	Barbara	Fine Arts
Walters	Michael	Math
Watkins-Taylor	Shelley	College Experience
White	Viva	Humanities
Williams	George	Business
Williams	Karla	Fine Arts
Yip	Thomas	Computer Info. Sys.

REMARKS

There were no remarks from the Public or Trustees.

Chairman Marco stated that the second reading of the Amended Bylaws, as well as a discussion at the Board Retreat, mentioned committees— Budget, Finance & Audit, Academic and Operations. He asked any Trustees who are interested in serving on a committee to contact him or President Rose.

President Rose stated that tonight is our rivalry basketball game and that anyone is welcome to stop by the gym on their way out after the meeting. He also stated that since it is two days away from Thanksgiving, tonight is “pie night” and asked the Trustees to see him on their way out to get their pie.

ADJOURNMENT

Chairman Marco asked for a motion to adjourn the meeting at 7:11 p.m.; moved by Trustee Ramirez and seconded by Trustee Glovin. Upon roll call, the motion to adjourn the meeting passed with all members still present voting “yes”.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

Offered by TANIS Seconded GLOVIN

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford	X			
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou	X			
Trustee Ramirez	X			
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. POLICY MATTER – BOARD POLICY D401: GRADUATION REQUIREMENTS

D401 GRADUATION REQUIREMENTS

All requirements of the program in which the student matriculated, as stated in the current official copy of the College Catalog at the time of matriculation, must be met. The granting of a degree from Passaic County Community College will require no less than sixty (60) college-level credits, with a minimum of thirty (30) credits completed at Passaic County Community College. Students must complete at least one-half of the credits in the major at Passaic County Community College. Students intending to graduate must notify the Registrar.

~~To graduate, students must successfully pass the College Writing Examination (CWE). Students with a bachelor degree or higher from a regionally accredited college or university in the United States, or former Passaic County Community College graduates returning for another degree are exempt from taking the College Writing Examination (CWE). Students with a bachelor's degree or higher, earned outside the United States, are required to take the College Writing Examination.~~

~~Former Passaic County Community College students applying for Reverse Transfer are exempt from taking the College Writing Examination (CWE), but must transfer equivalent courses from another college or university.~~

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

Approved: 05/28/74
Amended: 08/14/85
Revised: 11/27/89
Revised: 05/11/09
Amended: 12/17/13
Revised: 06/16/15

**B. ACADEMIC ITEM – NEW JERSEY STATE COUNCIL ON THE ARTS/
GENERAL PROGRAM SUPPORT GRANT APPLICATION**

C. BUSINESS ITEM – PURCHASES OF GOODS AND SERVICES

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are noted and recommended.

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services)

(Funding Source: FY-2024 College Operating Funds; \$46,671.72 Available)

(Attachment A)

Temporary staffing services. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

Robert Half
2613 Camino Ramon
San Ramon, CA 94550

\$40,000.00
(Recommended Award)

Furniture (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$143,984.46 Available)

(Attachment B)

Office furniture for Accounting Department. NJ State approved Co-op ESCNJ 22/23-08.

The Hon Company
c/o Nickerson NJ LLC
515 Union Avenue
Union Beach, NJ 07735

\$53,553.93
(Recommended Award)

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$1,416,593.23 Available)

(Attachment C)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

One hundred (100) desktop computers. NJEdge Contract # 269EMCPS-21-001-EM-SHI.

SHI International Corporation
300 Davidson Avenue
Somerset, NJ 08873

\$87,641.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19)
– Goods or services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 Carl D. Perkins Career and Technical Education Grant Funds; \$28,277.19 Available)
(Attachment D)

Additional Adobe *Creative Cloud* licenses for academic use. Business Entity and Political Contribution disclosures required.

JourneyEd.com, Inc.
80 East McDermott Drive
Allen, TX 75002

\$27,964.75
(Recommended Award)

RFP 24-05 - Surgical Tables
(Funding Source: FY-2024 College Capital Funds; \$200,000.00 Available)
(Attachment E)

Two (2) refurbished *Skytron 6600* surgical tables.

Valor Elite Supply, LLC
154 Starnberg Court
St. Augustine, FL 32095

\$16,595.16
(Recommended Award)

D. PERSONNEL ITEMS

The following personnel actions are presented for your approval:

I. Appointments

Carlos Serrano
Nurse Education Academic Specialist

Replacement for Heather Uccello, external candidate

Katherine Vasquez
STEMtracs Pre-College Recruiter and Transfer Specialist

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

New position, external candidate (grant-funded)

Kimberly Vasquez

Student Success Coach – PAC

New position, external candidate

II. Request for Unpaid Leave

Christina Burkart Rojas

Associate Professor, Humanities

Effective:

01/01/24-06/30/24

III. Coach's Salary, FY 2024

Men's Volleyball

Linda Hicks, Head Coach

IV. Part-time Temporary Appointments

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Abzakh	Sara	29	8135	Child Development Center	1/1/2024	6/30/2024	Substitute Teacher
Algea	Ernesto	29	0770	Public Safety	11/27/2023	12/31/2023	Security Officer
Alkurdi	Hayfaa	15	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Alvarado	Maria	6	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Artis	Mattie	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Supervisor
Awadalla	Rola	29	8135	Child Development Center	10/31/2023	12/31/2023	Substitute Teacher
Awadallah	Rola	29	8135	Child Development Center	1/1/2024	6/30/2024	Substitute Teacher
Ballon	Elida	29	8135	Child Development Center	10/31/2023	12/31/2023	Substitute Teacher
Ballon	Elida	29	8135	Child Development Center	1/1/2024	6/30/2024	Substitute Teacher
Barresi	Louisa	29	0210	Public Safety Academy	1/1/2024	6/30/2024	Technical Assistant
Beehler	Bonnie	29	0303	Bursar	1/1/2024	6/30/2024	Technical Assistant
Benavides	Freddy	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Bet	Sindi	29	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Aid
Briggs	Vesta	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Brooks	Sophia	15	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Buchanan	Stephyln	10	8446	Pre-College Programs	1/1/2024	6/30/2024	Assistant
Calderon	Sandra	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Carino Silva	Alexandra	29	0225	Passaic Academic Center	1/2/2024	6/30/2024	Office Assistant
Carrillo	Kristine	10	2409	Nurse Education	1/17/2024	5/7/2024	Lab Assistant
Cedillo	Gianna	15	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Aid
Choudhury	Shahana	29	8135	Child Development Center	1/1/2024	6/30/2024	Substitute Teacher
De La Cruz	Marina	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
De La Cruz	Ciara	29	0210	Public Safety Academy	1/1/2024	6/30/2024	Technical Assistant
De La Cruz	Kira	29	0225	Passaic Academic Center	1/2/2024	6/30/2024	Office Assistant
Derinsu	Zack	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Diaz-Correa	Jamieleean	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Dorville	Omar	29	0750	Support Services	1/1/2024	6/30/2024	Technical Assistant
Gable	Thea	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Galido-Hernandez	Judith	14	8135	Child Development Center	1/1/2024	6/30/2024	Nurse
Gonzales	Mario	10	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Gonzalez Batista	Yamel	25	0725	Information Technology	1/1/2024	6/30/2024	Administrator
Gorski	Brian	20	8574	Communications	12/4/2023	12/31/2023	Administrator
Hansen	Alexander	5	8619	Pre-College Programs	11/20/2023	12/30/2023	Instructor
Hendricks	Larry	29	0770	Public Safety	12/4/2023	12/31/2023	CDL Driver
Herrera	Laura	29	0710	Institutional Advancement	1/1/2024	6/30/2024	Assistant
Hicks	Lorraine	29	2110	English	1/1/2024	6/30/2024	Secretary

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Hodson	Arianna	18	8427	Cultural Affairs	1/1/2024	6/30/2024	Administrator
Hodson	Arianna	2	8628	Cultural Affairs	1/1/2024	6/30/2024	Administrator
Hodson	Arianna	5	8418	Cultural Affairs	1/1/2024	6/30/2024	Administrator
Hodson	Arianna	4	5106	Cultural Affairs	1/1/2024	6/30/2024	Administrator
Holmes	Lamar	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Huatuco	Leonard	20	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Hunt	Dolores	29	0210	Public Safety Academy	1/1/2024	6/30/2024	Technical Assistant
Huntington	Dominique	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Husein	Nelly	14	8135	Child Development Center	1/1/2024	6/30/2024	Family Worker
Infante	Leidy	29	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Aid
Ingersoll	Eireann	4	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Iurato	Lisa	29	2210	Enrollment Services	11/20/2023	12/31/2023	Administrator
Jorahua	Francisca	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Keogh	Kathleen	12	2640	Continuing Education	11/27/2023	12/19/2023	Instructor
Keogh	Kathleen	12	8615	Continuing Education	11/27/2023	12/19/2023	Instructor
Kowalczyk	Casimir	5	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Lavezzaris	Melina	29	8597	STEM	1/1/2024	6/30/2024	Assistant
Lederer	Caroline	29	8115	Foundation	1/1/2024	6/30/2024	Coordinator
Lino	Margarita	29	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Aid
Lobozzo	Danilo	20	2104	Fine & Performing Arts	1/1/2024	6/30/2024	Administrator
Lopez	Marisa	29	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Lora	Madeline	14	8418	Cultural Affairs	1/1/2024	6/30/2024	Coordinator
Lora	Madeline	15	5106	Cultural Affairs	1/1/2024	6/30/2024	Coordinator
Madi	Yacine	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Maisonet	Leila	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Marte	Samantha	29	8595	Title V:P-TEP	1/1/2024	6/30/2024	Technical Assistant
Martinez-Tique	John	29	0750	Support Services	1/1/2024	6/30/2024	Technical Assistant
Masri	Ayah	20	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
McDonald	Monique	10	8446	Pre-College Programs	1/1/2024	6/30/2024	Assistant
Mejia	Maria	29	2333	ELS Labs	1/2/2024	6/30/2024	Tutor
Mercado	Nora	29	0750	Support Services	1/1/2024	6/30/2024	Technical Assistant
Mercedes Maldonado	Mabely	29	2102	Adjunct's Office	1/2/2024	6/30/2024	Technical Assistant
Mira	Jose	29	0750	Support Services	1/1/2024	6/30/2024	Assistant
Moore	Jamall	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Moustafa	Zeyad	25	0725	Information Technology	1/1/2024	6/30/2024	Administrator
Mustafa	Sondos	29	8135	Child Development Center	11/20/2023	12/31/2023	Substitute Teacher
Nava Garcia	Darlene	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Nunez	Dariel	25	2805	Phi Theta Kappa	1/1/2024	6/30/2024	Assistant
Nunez	Junior	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Nunez Pena	Katiuska	20	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Paulino	Nayeli	10	8446	Pre-College Programs	1/1/2024	6/30/2024	Assistant
Piedrabuena	Sylvia	5	8619	Pre-College Programs	11/27/2023	12/30/2023	Mentor
Pilsbury	Maria	10	2333	ELS Labs	1/2/2024	6/30/2024	Administrator
Ramirez	Jessica	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Ramirez	Efrain	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Rana	Rohan	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Ranilla-Falcon	Veronica	29	0750	Support Services	1/1/2024	6/30/2024	Technical Assistant
Rendon	Melanie	29	2102	Adjunct's Office	1/2/2024	6/30/2024	Technical Assistant

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Rendon	Mitsuko	29	0725	Information Technology	1/1/2024	6/30/2024	Administrator
Reynel	Martine	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Supervisor
Rojas	Cheila	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Romero	Magali	20	8363	Institutional Advancement	11/13/2023	12/22/2023	Counselor
Rosato	Anthony	10	8475	Computer Info. Systems	1/1/2024	6/30/2024	Administrator
Santiago	Gina	12	8136	Child Development Center	1/1/2024	6/30/2024	Food Worker
Saylam	Melek	15	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Shanaa	Ruqaz	29	2333	ELS Labs	2/14/2024	6/30/2023	Tutor
Shirazi	Afsana	29	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Aid
Solanki	Aryan	10	8446	Pre-College Programs	1/1/2024	6/30/2024	Assistant
Solano	Rosemary	29	8135	Child Development Center	11/8/2023	12/31/2023	Substitute Teacher
Spencer	Desaree	29	8200	Food Services	11/13/2023	12/31/2023	Food Service Worker
Stefano	Karen	29	0303	Bursar	1/1/2024	6/30/2024	Technical Assistant
Tapia	Casey	5	8136	Child Development Center	1/1/2024	6/30/2024	Teacher Assistant
Tejada Moyano	Gabriela	25	2161	Human Services	1/1/2024	6/30/2024	Administrator
Telesco	Linda	29	0705	Marketing	1/1/2024	6/30/2024	Administrator
Tible	Joseph	10	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Torres	Kyle	25	0725	Information Technology	1/1/2024	6/30/2024	Technical Assistant
Vasquez	Kimberly	29	1155	Center for Student Success	12/4/2023	12/22/2023	Coordinator
Ventura	Reyker	29	8200	Food Services	1/1/2024	6/30/2024	Food Service Worker
Vidal	Evelin	29	0302	Payroll	1/1/2024	6/30/2024	Assistant
Ward	Angela	29	8201	Food Services	1/1/2024	6/30/2024	Food Service Worker
Williams	Michele	5	8619	Pre-College Programs	11/29/2023	12/30/2023	Instructor
Yousef	Saher	29	8135	Child Development Center	1/1/2024	6/30/2024	Substitute Teacher

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH D

V. Active Searches

Title

Academic Specialist – Environmental Science
Assistant Director, NNJPP Workforce Training Initiative
Bid and Contract Specialist
College Bound/GEAR UP Counselor/Coordinator
Director of Developmental Mathematics Program
Faculty – Art
Faculty – Nurse Education
Financial Aid Officer
GEAR UP Coordinator
IT Service Desk Coordinator
Manager of Plant Operations – Facilities
Mechanical Services Person – Facilities
Nursing Laboratory/Simulation Coordinator
Pathway Coordinator
Success Coach, Targeted Support for Stop-Out Students

The Board of Trustees of Passaic County Community College duly adopted the foregoing resolution on December 19, 2023.

A handwritten signature in blue ink, appearing to read "Steven H. Rose".

President/Secretary

DATED: December 19, 2023

PASSAIC COUNTY COMMUNITY COLLEGE

ADJOURNMENT

Offered by **AKHTER** **Seconded** **DRAKEFORD**

BOARD OF TRUSTEES	YES	NO	ABSENT
Trustee Akhter	X		
Trustee Drakeford	X		
Trustee Glovin	X		
Trustee Montanez-Diodonet	X		
Trustee Moody	X		
Trustee Nutter			X
Trustee Pou	X		
Trustee Ramirez	X		
Trustee Smith	X		
Vice Chair Tanis	X		
Chairman Marco	X		

DATED: **December 19, 2023**