



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board Resolutions passed at the October 17, 2023 Board of Trustees meeting.
If you have any questions, please call me.

Steven M. Rose, Ed.D.
President/Secretary
Board of Trustees

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING AGENDA - Page 1 of 1**

NOTICE IS HEREBY GIVEN that on October 17, 2023, at 6:00 pm, the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in the Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board may meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12.

PLEDGE OF ALLEGIANCE (All Stand)

CALL TO ORDER - ROLL CALL

CONSIDERATION OF MINUTES

Resolution #1- Consideration of Minutes – Board of Trustees Meetings, September 19, 2023, and September 30, 2023

PRESENTATION - Institute for America's New and Emerging Workforce

REPORTS - President: Significant Activities
Variance Report

Chairman:

DISCUSSION AGENDA

A. POLICY MATTERS

Amended Bylaws

B. BUSINESS ITEM

Revised Proposed Fiscal Year 2023-24 Operating Budget

Purchases of Goods and Services

C. PERSONNEL ITEMS

EXECUTIVE SESSION

Resolution #2 - Resolution to Meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

ACTION ITEMS

Resolution #3 - Consent Resolution - Action Items

A. Amended Bylaws

B. Revised Proposed Fiscal Year 2023-24 Operating Budget

C. Purchases of Goods and Services

D. Personnel Items

REMARKS - PUBLIC, TRUSTEES

ADJOURNMENT

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep. Rahman	X	
Trustee Akhter	<i>Zoom</i>	
Trustee Drakeford	<i>Zoom</i>	
Trustee Glovin	X	
Trustee Montanez-Diodonet	X	
Trustee Moody	X	
Trustee Nutter		X *
Trustee Pou		X
Trustee Ramirez	<i>Zoom</i>	
Trustee Smith	<i>Zoom</i>	
Vice Chair Tanis	X	
Chairman Marco	X	

* *Zoom* – Arrived/joined at 6:07 p.m. during POLICY MATTERS discussion of bylaws

DATED: October 17, 2023

PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #1 – CONSIDERATION OF MINUTES –
September 19, 2023 and September 30, 2023**

Offered by TANIS Seconded DRAKEFORD

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford	X			
Trustee Glovin			X	
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Ramirez			X	
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the regular session minutes for the September 19, 2023 and September 30, 2023 Board of Trustees meetings.

DATED: October 17, 2023

The following are the minutes of the Board of Trustees of Passaic County Community College, held on September 19, 2023 at 6:00 pm, at Passaic County Community College, 1 College Boulevard, Paterson, NJ. The public was invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6.

CALL TO ORDER

Chairman Marco called the meeting to order at 6:00 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated pursuant to the Open Public Meetings Act, notice of this notice meeting was emailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building in its Notice on December 5, 2022.

ROLL CALL

Rahman, Alumni Representative
Assad Akhter
Sandra Montanez-Diodonet
Kesha Drakeford
Alonzo Moody
Harvey J. Nutter
Taina Pou
Sharon C. Smith
Barbara Tanis, Vice Chair
Steven M. Rose, Secretary

Absent:

Dennis F. Marco, Chairman
Joel Ramirez

CONSIDERATION OF MINUTES – August 15, 2023

Vice Chair Tanis asked if there were any corrections to the minutes for August 15, 2023, and hearing none, the minutes were approved as presented with Trustee Montanez-Diodonet making the motion, and Trustee Moody giving a second. Upon roll call, Resolution #1 passed with Trustees Akhter, Glovin, and Tanis abstaining and all other members present voting “yes”.

PRESENTATIONS

Update of Strategic Priorities:

Vice President Kineavy, Vice President Sorber, Vice President Gaulden, Associate Vice President Royal, Dean Hynes, Dean Norman, Assistant Dean Marte, Assistant Dean Moore, Assistant Dean Hunt, and Executive Director Silvestro provided the Board with an update on progress made toward strategic priorities.

REPORTS

President/Chairman:

President Rose welcomed Trustee Glovin back to the Board with his appointment by the Passaic County Board of Commissioners.

President Rose reminded the Board that there would be a Board of Trustee retreat on Saturday September 30, 2023 at the Public Safety Academy.

DISCUSSION AGENDA

ACADEMIC ITEMS

A resolution authorizing the College to accept grants awarded to Cultural Affairs was presented.

BUSINESS ITEMS

Purchases of Goods and Services

EXECUTIVE SESSION

No Executive session was held.

ACTION ITEMS AGENDA – Resolution #3 - Consent Resolution Items A through C

Resolution #3 was moved by Trustee Smith and seconded by Trustee Glovin. Upon roll call, Resolution #3 passed with Trustee Drakeford abstaining and all other members present voting “yes”

A. ACADEMIC ITEM

Acceptance of Grants Awarded to the Cultural Affairs Department

B. BUSINESS ITEM – PURCHASES OF GOODS AND SERVICES

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Advertising (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising)
(Funding Source: FY-2024 College Operating Funds; \$43,500 Available)
(Attachment A)

Electronic media advertisements. Estimated amount for FY-2024. Business Entity and Political Contribution disclosures required.

Cross Device Media Group	\$43,500.00
22 Hilltop Circle	(Recommended Award)
Mendham, NJ 07945	

Advertising (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising)
(Funding Source: FY-2024 College Operating Funds; \$25,000.00 Available)
(Attachment B)

Bus advertisements. Estimated amount for FY-2024. Business Entity and Political Contribution disclosures required.

Intersection Media LLC	\$25,000.00
10 Hudson Yards, Floor 26	(Recommended Award)
New York, NY 10001	

Advertising (Public Bid Exception per NJSA 18A:64A-25.5 a. (18) – Printing)
(Funding Source: FY-2024 College Operating Funds; \$27,000.00 Available)
(Attachment C)

Graphic design and printing of marketing/advertising materials. Estimated amount for FY-2024. Business Entity and Political Contribution disclosures required.

NextWave Web	\$27,000.00
229 Marshall Street	(Recommended Award)
Paterson, NJ 07503	

Advertising (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising)
(Funding Source: FY-2024 College Operating Funds; \$32,000.00 Available)
(Attachment D)

Billboard advertisements. Estimated amount for FY-2024. Business Entity and Political Contribution disclosures required.

Outfront Media LLC	\$32,000.00
405 Lexington Avenue	(Recommended Award)

New York, NY 10174

Aerial Ladder Truck (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2024 College Capital Funds; \$370,476.85 Available)
(Attachment E)

Purchase of an operational model year 1998 Aerial Ladder Truck for the Public Safety Academy training use.

Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, NJ 07442

\$90,000.00
(Recommended Award)

Consulting Services - HISPA, Inc. (Attachment F)

Removed from consent agenda - see RESOLUTION #4

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2024 Community College Opportunity Grant Funds; \$65,000.00 Available)
(Attachment G)

Website development and software consulting services. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

Nichols Development LLC dba Markations
668 Stony Hill Road, #184
Yardley, PA 19067

\$65,000.00
(Recommended Award)

Insurance (Disability Insurance) (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) – Insurance)
(Funding Source: FY-2024 College Operating Funds; \$61,747.00 Available)
(Attachment H)

Short-term disability insurance. Change from existing provider to reduce cost; no change in benefits provided.

Hartford Group Benefits
100 Campus Drive
Florham Park, NJ 07932

\$61,474.00
(Recommended Award)

Interpreter Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (2) – Extraordinary Unspecifiable Services)
(Funding Source: FY-2024 College Operating Funds; \$98,100.00 Available)
(Attachment I)

American Sign Language (ASL) interpretation services for hearing impaired students. Estimated amount for Fall 2023 semester. Business Entity and Political Contribution disclosures required.

ASL Interpreter Referral Service, Inc.
21 Clyde Road, Suite 103
Somerset, NJ 08873

\$63,236.25
(Recommended Award)

Janitorial Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)
(Funding Source: FY-2024 College Operating Funds; \$1,154,225.00 Available)
(Attachment J)

Janitorial staffing augmentation services. As-needed, not-to-exceed amount. Estimated amount for FY-2024. Price comparison to NJ State Contract # 77110.

Sunshine Investment Group, Inc.
dba Stratus Building Solutions
208 Passaic Avenue
Fairfield, NJ 07004

\$881,000.00
(Recommended Award)

Printing Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (18) – Printing)
(Funding Source: FY-2024 College Operating Funds; \$25,000.00 Available)
(Attachment K)

Graphic design and printing of marketing/advertising materials. Business Entity and Political Contribution disclosures required.

Interact Communications, Inc.
502 Main Street, Floor 3
La Crosse, WI 54601

\$25,000.00
(Recommended Award)

Software (Public Bid Exception per NJSA 18A:64A-25.5 a. (3)– Goods or Services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 Postsecondary Student Success Grant Funds; \$2,600.00 Available)
(Attachment L)

Additional licenses for *Signal Vine* text messaging platform. Vendor year-to-date spend exceeds Board review threshold. Business Entity and Political Contribution disclosures required.

Signal Vine, Inc. 1320 Flynn Road, Suite 100 Camarillo, CA 93012	\$2,600.00 (Recommended Award)
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Clinical Education Products and Software (Public Bid Exception per NJSA 18A:64A-25.5 a. (3)– Goods or Services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2024 Carl D. Perkins Career and Technical Education Grant; \$31,350.00 Available)
(Attachment M)

NurseThink software for Nursing program. Business Entity and Political Contribution disclosures required.

ExamSoft Worldwide LLC 2101 Webster Street, Suite 1900 Oakland, CA 946121	\$31,350.00 (Recommended Award)
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Request for Proposal 24-02 – Grant External Evaluator, TSSS Program (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)
(Funding Source: FY-2024 and FY-2025 Postsecondary Student Success Grant Funds; \$25,400.00 Available in FY-2024)
(Attachment N)

External evaluator for *PCCC-Targeted Support for Stop-Out Students (PCCC-TSSS)* grant program.

Christy Neill 2245 Rogene Drive, #201 Baltimore, MD 21209	\$20,000.00 (FY-2024) \$20,000.00 (FY-2025) (Recommended Award)
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Other qualified proposals received

None

C. PERSONNEL ITEMS

The following personnel actions are presented for your approval:

I. SEPARATIONS

Mechelle Du'Monde
Student Development Specialist/Advisement Services

Termination
Effective: 8/15/2023

Stefania Meza
Intensive Math Lead Instructor

Resignation
Effective: 8/23/2023

Leonor Melendez
Staff Assistant – Financial Aid

Resignation
Effective: 9/8/2023

Ann Townsend-Solis
Nursing Laboratory/Simulation Coordinator

Resignation
Effective: 9/1/2023

II. APPOINTMENTS

Abena Douglas
Director of Student Support Services
(Grant-funded)

Replacement for Cassandra Davis, external candidate

Samuel Blanco
Staff Assistant for Adult Education ESL Program
(Grant-funded)

Replacement for Isabella Polanco, external candidate

Jesus Arrieta
Success Coach, Pathways to College Completion
(Grant-funded)

New position, internal candidate

III. PART-TIME TEMPORARY APPOINTMENTS

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Alfaouri	Alya	29	1150	Enrollment Services	8/9/2023	12/31/2023	Coordinator
Bell	Janaya	9	8622	Student Support Services - Classic	9/11/2023	12/21/2023	Mentor
Braddy	Shakeira	8	2402	Nurse Education	8/21/2023	12/15/2023	Instructor
Buchanan	Stephlyn	10	8622	Student Support Services - Classic	9/11/2023	12/21/2023	Mentor
Buchanan	Stephlyn	15	8446	Pre-College Programs	8/21/2023	9/30/2023	Assistant
De Jesus	Laila	20	8622	Student Support Services - Classic	8/14/2023	12/31/2023	Technical Assistant
Fedorchak	Yulianna	15	2401	Nurse Education	9/11/2023	12/21/2023	Instructor
Fermin	Dalging	9	2401	Nurse Education	9/12/2023	12/31/2023	Instructor
Flores	Grissel	12	2402	Nurse Education	8/9/2023	12/30/2023	Instructor
Grayson	Terrene	15	1160	Athletics	9/5/2023	12/15/2023	Technical Assistant
Jefferson Jr.	Elelake	29	8100	Student Activities	9/11/2023	12/22/2023	Technical Assistant
Lanham	Cynthia	13	2401	Nurse Education	9/11/2023	12/31/2023	Instructor
Lobozzo	Danilo	20	2104	Fine and Performing Arts	9/5/2023	12/31/2023	Administrator
Maiore	Candise	12	2402	Nurse Education	8/7/2023	12/30/2023	Instructor
Marte	Samantha	29	8595	Title V:P-TEP	9/5/2023	12/31/2023	Instructor
Mendez	Pablo	12	8363	Institutional Advancement	8/16/2023	12/31/2023	Counselor
Millan Jr.	Abraham	2	2620	Public Safety Academy/EMT	9/1/2023	12/31/2023	Instructional Aide
Morris	Gillian	10	8622	Student Support Services - Classic	9/11/2023	12/21/2023	Mentor
Nunez	Daniel	29	2805	PHI Theta Kappa	9/11/2023	12/31/2023	Technical Assistant
Nunez	Lisa	9	8622	Student Support Services - Classic	9/11/2023	12/21/2023	Mentor
Oscanoa	Liliana	29	2402	Nurse Education	8/14/2023	12/15/2023	Instructor
Polizzotti	Elizabeth	12	2402	Nurse Education	9/11/2023	12/30/2023	Instructor
Riquez	Elizabeth	15	8363	Institutional Advancement	9/7/2023	12/31/2023	Administrator
Rivera	Gilbert	21	0304	Human Resources	9/5/2023	12/22/2023	Administrator
Rodriguez	Joseph	29	0770	Public Safety/Security	9/11/2023	12/31/2023	Security Officer
Stefano	Karen	29	0303	Bursar	9/12/2023	12/31/2023	Technical Assistant
Tejada	Gabriela	29	2161	Human Services	9/11/2023	12/31/2023	Administrator
Tiemers	Lauren	29	1150	Enrollment Services	8/9/2023	12/31/2023	Coordinator
Villanueva	Keila	29	5114	Pre-College Programs	8/21/2023	12/31/2023	Mentor
Williams	Chevaughn	20	8621	Student Support Services - ESL	9/6/2023	12/22/2023	Tutor

IV. ACTIVE SEARCHES

Title

Academic Specialist – Environmental Science
Accountant
Admissions Counselor
Associate Dean – Student Affairs
Coordinator – GEAR UP
Coordinator – IT Service Desk
Coordinator – Nursing Laboratory/Simulation
Coordinator – STEMtracs Precollege and Transfer Specialist
Coordinator of Wellness and Primary Prevention
Coordinator – Workplace Learning and Professional Develop.
Faculty – Art
Faculty – Nurse Education
Financial Aid Officer – Financial Aid
Lead Instructor, High School Equivalency – WFNJ
Lead Instructor, Intensive Math – WFNJ
Manager of Plant Operations – Facilities
Mechanical Services Person – Facilities
Pre-College Administrative and Programming Assistant
Program Enrollment/Outreach Specialist – NNJPPWTI
Staff Assistant – Adult Education/ESL Program
Staff Assistant – Financial Aid
Success Coach, Targeted Support for Stop-Out Students

RESOLUTION 4 - CONTRACT WITH HISPA, INC.

Resolution #4 was moved by Trustee Glovin and seconded by Trustee Pou. Upon roll call, Resolution #4 passed with Trustee Diodonet abstaining and all other members present voting “yes”.

BUSINESS ITEM – PURCHASES OF GOODS AND SERVICES

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)(Funding Source: FY-2024 Postsecondary Student Success Grant Funds; \$35,000.00 Available)
(Attachment F)

Educational, career, and mentoring programs for students. Business Entity and Political Contribution disclosures required.

HISPA, Inc.
P.O. Box 702
Princeton, NJ 08542

\$35,000.00
(Recommended Award)

REMARKS

There were no remarks.

ADJOURNMENT

Vice Chair Tanis asked for a motion to adjourn the meeting at 7:02 p.m.; moved by Trustee Glovin; seconded by Trustee Pou. Upon roll call, the motion to adjourn the meeting passed with all members present voting "yes."

The following are the minutes of the Board of Trustees of Passaic County Community College Retreat, held on September 30, 2023 at 9:30 am at The Passaic County Community College Public Safety Academy, Wayne, NJ. The public was invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6.

CALL TO ORDER

Chairman Marco called the meeting to order at 9:30 a.m.

ROLL CALL

Assad Akhter
Sandra Montanez-Diodonet
Kesha Drakeford
Taina Pou
Joel Ramirez
Sharon C. Smith
Barbara Tanis, Vice Chair
Dennis F. Marco, Chairman
Steven M. Rose, Secretary

Absent:

Alonzo Moody
Harvey J. Nutter

PRESENTATIONS

State of Higher Education, Steven Rose
Finance at PCCC, Steven Hardy
Student Success, Jaqueline Kineavy
PCCC Fact Book, Susan Gaulden

DISCUSSION

Board of Trustee Organizational Issues:

The Board discussed issues surrounding how the Board could improve the way it functions. It was decided that three new committees would be established:

Finance – The Finance Committee would meet periodically to review the financial conditions at the College and also review the Audit and Budget.

Academic – The Academic Committee would meet periodically to review new academic programs and articulation agreements.

Operations – The Operations Committee would meet periodically to review facilities and technology issues.

The bylaws of the College would be amended to reflect these changes.

The Board discussed whether meeting on the third Tuesday of the month at 6:00 p.m. is the best time. It was decided that no change was necessary.

The meeting was adjourned at 12:40 p.m.

PASSAIC COUNTY COMMUNITY COLLEGE

MOTION TO SUSPEND REGULAR ORDER OF BUSINESS *

Offered by GLOVIN **Seconded** MONTANEZ-DIODONET

BOARD OF TRUSTEES	YES	NO	ABSENT
Trustee Akhter	X		
Trustee Drakeford	X		
Trustee Glovin	X		
Trustee Montanez-Diodonet	X		
Trustee Moody	X		
Trustee Nutter			X
Trustee Pou			X
Trustee Ramirez	X		
Trustee Smith	X		
Vice Chair Tanis	X		
Chairman Marco	X		

* Motion to move the *Institute for America's New and Emerging Workforce* presentation to the end of the meeting

DATED: October 17, 2023

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH C

Offered by GLOVIN **Seconded** MONTANEZ-DIODONET

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter				X
Trustee Drakeford			X	
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Ramirez	X			
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. POLICY MATTERS – AMENDED BYLAWS

A101

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BYLAWS**

**ARTICLE I
NAME AND SEAL**

Pursuant to N.J.S.A. 18A:64A-11, the board of trustees is a body corporate and is known as “Board of Trustees of Passaic County Community College”.

The name of the college shall be “Passaic County Community College.”

The College shall have a seal, the form and design of which shall be adopted by the Board of Trustees and the custody of which shall be with the Secretary of the Board of Trustees.

**ARTICLE II
PURPOSE**

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH C

The purpose of Passaic County Community College shall be to provide educational programs as approved by the Secretary of Higher Education, to provide cultural programs and services and to make its facilities available to those groups that serve the interests of the residents of Passaic County.

ARTICLE III BOARD OF TRUSTEES

Section 1. Voting Members. The voting members of the Board of Trustees shall consist of the county superintendent of schools and 10 persons, eight of whom shall be appointed by the Passaic County Board of Chosen Freeholders, at least two of whom shall be women, and two of whom shall be appointed by the Governor. The appointed trustees shall serve four-year terms in accordance with the provisions of N.J.S.A. 18A:64A-9.

Section 2. Alumni Representative. There shall be one non-voting trustee selected by the student body from the graduating class for a one-year term commencing at the first meeting of the Board in July following graduation.

Section 3. Ex-officio Member. The President of the College shall serve as an ex-officio member of the Board of Trustees without a vote.

Section 4. Duties and Powers. The Board of Trustees shall have all powers and duties granted to it by state law as set forth in N.J.S.A. 18A:64A-12, N.J.S.A. 18A:3B-6, such other statutes as may be applicable and the rules and regulations of the New Jersey Secretary of Higher Education. The Board of Trustees shall have custody of and be responsible for the management and control of the College.

Section 5. Rules and Regulations; Policies. The Board of Trustees shall from time to time make and revise such rules and regulations and policies not inconsistent with statutory provisions and the rules and regulations of the New Jersey Secretary of Higher Education, as may be necessary and proper for the administration and operation of a county college and to implement said statutory provisions and rules and regulations. Rules, regulations and policies which are not dictated by the statutes or rules of the New Jersey Office of Higher Education may be adopted, amended and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting, and once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected. With the exception of minor editorial revisions, changes in the proposed policy at the second reading shall cause that reading to constitute a first reading. Nothing contained in these bylaws shall prevent the Board from temporarily suspending any rule, regulation or policy. A Policy Manual of Passaic County Community College containing board policies, rules and regulations shall be established and available at all times.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH C

ARTICLE IV OFFICERS

Section 1. Officers. The Officers of the Board of Trustees shall be the Chair and the Vice Chair. The President of the College shall serve as Secretary of the Board.

Section 2. Election; Term. The Chair and Vice-Chair shall be elected at the annual reorganization meeting in November. The Chair and Vice-Chair shall be elected for a one-year term and shall hold office until their successors are elected.

Section 3. Duties of the Chair. The duties of the Chair shall be as follows:

- a) preside at all meetings of the Board of Trustees;
- b) appoint all committees and the Chairs thereof;
- c) sign all documents on behalf of the Board;
- d) perform such other duties as are commonly incident to the office.

Section 4. Duties of the Vice-Chair. The duties of the Vice-Chair shall be as follows:

- a) exercise all the powers and duties of the Chair in case of the Chair's absence or inability to act;
- b) perform such other duties as may be prescribed, from time to time, by the Board of Trustees.

Section 5. Duties of the Secretary. The duties of the Secretary shall be as follows:

- a) attend all meetings of the Board of Trustees;
- b) keep the minutes of all proceedings of the Board of Trustees and record all votes taken;
- c) give notice of all meetings of the Board of Trustees;
- d) take charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe;
- e) affix the seal of the body corporate to all documents that may require it;
- f) make such reports to the Board of Trustees as it may request;
- g) prepare and file, or cause to be prepared or filed, such reports or statements as may be required by law and by the rules and regulations of the New Jersey Secretary of Higher Education upon authorization from the Board of Trustees.

The Board may appoint an alternate secretary at the annual organization meeting or such other time as it deems appropriate. The alternate secretary shall serve in the absence of the secretary. Additionally, the Chairman of the Board shall have the authority to designate an acting secretary when conditions require.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH C

ARTICLE V MEETINGS

Section 1. Regular Meetings. The regular meetings of the Board of Trustees shall be held on the third Tuesday of each month at such time and place as shall be set forth in the annual meeting notice adopted by the Trustees at its annual meeting notice, unless otherwise directed by the Chair or a majority of the Board of Trustees.

Section 2. Annual Meetings. The regular meeting in November shall be known as the annual meeting and, in addition to the regular order of business, shall be for the purpose of electing officers, the adoption of an annual meeting notice in accordance with N.J.S.A. 10:4-18 and the designation of official newspapers.

Section 3. Special Meetings. Special Meetings may be called by the Chair or upon the written request of four (4) Trustees. The Secretary shall prepare and deliver to each Trustee an agenda of such Special Meeting at least 48 hours in advance of the Special Meeting.

Section 4. Emergency Meetings. Emergency Meetings may be called by the Chair or the Secretary. An Emergency Meeting shall not require any advance notice and shall be called only to deal with matters of such urgency that a delay would result in substantial harm to the College. The Secretary shall cause all of the requirements of N.J.S.A. 10:4-9 to be met regarding such a meeting.

Section 5. Agenda and Procedure. An agenda for each regular meeting of the Board of Trustees shall be prepared by the Secretary of the Board of Trustees upon the advice of and after consultation with the Executive Committee. A copy of the agenda shall be furnished to each member of the Board of Trustees by hand delivery at least 48 hours prior to the meeting for which it is prepared. A Trustee may elect to receive the agenda via email in lieu of a hard copy. Items not on the agenda may be added thereto by a majority vote of the Board of Trustees. All meetings of the Board of Trustees shall begin with the Pledge of Allegiance.

Section 6. Quorum. A majority of the voting members of the Board of Trustees then holding office shall constitute a quorum. The Board may take action only when a quorum of members is present.

Section 7. Attendance via Electronic Means. Trustees shall make every effort to physically attend each meeting of the Board of Trustees. In the event a Trustee cannot physically attend a meeting for a legitimate cause, a Trustee may attend a meeting via electronic means such as, but not limited to, telephone and Skype, however a Trustee may

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3 – CONSENT RESOLUTION ITEMS A THROUGH C

not attend a meeting via email, text messaging or the like. In order to be able to participate and vote at a meeting, a Trustee attending via electronic means must have the ability to review all documents which are being considered at the meeting as well as the opportunity for simultaneous aural communications among all participating Trustees.

ARTICLE VI COMMITTEES

Section 1. Executive Committee. The Executive Committee shall be composed of the Chair, Vice-Chair, Secretary, Board Counsel and one trustee appointed by the Chair. This committee will meet monthly in advance of the regular monthly meeting of the Board of Trustees to review the proposed meeting agenda for such regular meeting. The Committee shall also meet at other times deemed necessary by the Chair or the Secretary.

Section 2. Board of School Estimate. Promptly after each annual meeting, the Chair shall appoint two trustees to serve on the Board of School Estimate as required by N.J.S.A. 18A:64A-15. The Secretary shall serve as secretary of the Board of School Estimate.

Section 3. Budget, Finance and Audit Committee. The Budget, Finance and Audit Committee shall be composed of up to four trustees appointed by the Chair. The committee shall review the proposed operating and capital budgets of the College as presented by administration. Upon completion of the review, the committee shall recommend operating and capital budgets to the Board of Trustees for approval. The committee shall review the administration's plan for maintaining the fiscal integrity of the institution. The committee shall review the College's financial control system and report to the full Board whether financial resources are being properly managed and accounted for, whether the College is complying with College policies regarding finance and purchasing, as well as the requirements of P.L. 2023 c. 115 and all other applicable laws. The committee shall meet with the auditors and administration following the completion of the annual audit to review the financial statements and the auditor's report on the adequacy of internal controls and other findings. The committee may discuss any matters with the auditors that the committee members or auditors believe should be discussed privately, without administration present.

Section 4. Council of County Colleges. The Council of County Colleges Committee shall be composed of two trustees appointed by the Chair. The committee shall represent the College to the Council of County Colleges and provide the Board with information regarding the Council's activities. Section 5. Ad Hoc Committees. The Chair shall appoint such ad hoc committees as the Board may from time to time deem necessary in order to conduct its business.

PASSAIC COUNTY COMMUNITY COLLEGE

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Section 5. Academic Committee. The Academic Committee shall be composed of up to three trustees appointed by the Chair. The committee shall meet twice a year with the Chief Academic Officer to review the current and proposed educational and student support programs of the College.

Section 6. Operations Committee. The Operations Committee shall be composed of up to three trustees appointed by the Chair. The committee shall meet three times a year to review the College's facilities and technology needs and the administration's plans to meet those needs.

Section 7. Ad Hoc Committees. The Chair shall appoint such ad hoc committees as the Board may from time to time deem necessary in order to conduct its business.

ARTICLE VII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and in which they are not inconsistent with these bylaws, applicable statutes and rules and regulations.

ARTICLE VIII AMENDMENT OF BYLAWS

These bylaws may be amended at any meeting of the Board by a majority vote of the trustees present and voting, provided the proposed amendment shall have been made available to all trustees at least five days prior to voting on same.,

Approved: 09/26/83

Approved: 09/25/89

Amended: 12/18/89

Amended: 01/28/91

Amended: 10/09/95

Amended: 12/11/95

Amended: 12/17/13 (title change to OHE)

Approved: 01/21/20

B. BUSINESS ITEM – REVISED PROPOSED FISCAL YEAR 2023-24

PASSAIC COUNTY COMMUNITY COLLEGE

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PASSAIC COUNTY COMMUNITY COLLEGE REVISED FISCAL YEAR 2024 OPERATING BUDGET July 1, 2023 - June 30, 2024

	Actual Fiscal Year July 1, 2021 <u>June 30, 2022</u>	Adopted Fiscal Year Budget July 1, 2023 <u>June 30, 2024</u>	Revised Fiscal Year Budget July 1, 2023 <u>June 30, 2024</u>
<u>REVENUE:</u>			
Tuition-Credit	\$ 18,043,094	\$ 19,130,314	\$ 19,130,314
Tuition-Non-Credit	456,952	\$ 900,000	\$ 900,000
Fees	3,200,509	\$ 3,295,394	\$ 3,295,394
Passaic County Operating Support	17,164,500	\$ 17,762,500	\$ 17,762,500
State of New Jersey Support	7,177,531	\$ 6,896,203	\$ 7,553,075
Workforce Consortium (Return on Investment)	77,557	\$ 80,000	\$ 80,000
From Fund Balance	-	\$ 2,910,000	\$ 2,253,128
Rental Income - Memorial Hall			
Less Deferred Maintenance	1,255,902	\$ 1,283,719	\$ 1,283,719
Other Revenue	<u>6,187,460</u>	<u>\$ 1,104,037</u>	<u>\$ 1,104,037</u>
Total College Revenue	<u>\$ 53,583,505</u>	<u>\$ 53,382,167</u>	<u>\$ 53,382,167</u>
Passaic County Capital Allocation (Minor)	<u>-</u>	<u>-</u>	<u>-</u>
Total General, Education & Extraordinary	<u>\$ 53,583,505</u>	<u>\$ 53,382,167</u>	<u>\$ 53,382,167</u>
Auxiliary and Agency Services			
Food Service	374,856	655,240	655,240
Child Care Center	1,643,054	1,733,054	1,733,054
Student Government Association	210,987	311,332	311,332
Total Auxiliary and Agency Services	<u>2,228,896</u>	<u>2,699,626</u>	<u>2,699,626</u>
Total Revenue	<u>\$ 55,792,403</u>	<u>\$ 56,081,793</u>	<u>\$ 56,081,793</u>
<u>EXPENDITURES:</u>			
Instruction	\$ 20,324,811	\$ 21,346,156	\$ 21,346,156
Research	172,329	\$ 243,824	\$ 243,824
Public Service	802,642	\$ 944,666	\$ 944,666
Academic Support	1,925,758	\$ 2,434,911	\$ 2,434,911
Student Services	3,939,524	\$ 5,804,928	\$ 5,804,928
Operation &			
Maintenance of Plant	5,829,517	\$ 7,762,728	\$ 7,762,728
Institutional Support	12,821,104	\$ 14,824,954	\$ 14,824,954
Total General & Educational Exp.	<u>\$ 45,815,685</u>	<u>\$ 53,382,167</u>	<u>\$ 53,382,167</u>
College Capital (Minor)	<u>96,443</u>	<u>-</u>	<u>-</u>
Total General, Education & Extraordinary	<u>\$ 45,912,128</u>	<u>\$ 53,382,167</u>	<u>\$ 53,382,167</u>
Auxiliary and Agency Services			
Food Service	619,309	655,240	655,240
Child Care Center	1,643,054	1,733,054	1,733,054
Student Government Association	245,882	311,332	311,332
Total Auxiliary and Agency Services	<u>2,508,245</u>	<u>2,699,626</u>	<u>2,699,626</u>
Total Expenditures	<u>\$ 48,323,930</u>	<u>\$ 56,081,793</u>	<u>\$ 56,081,793</u>
Net Surplus/(Deficit)	<u>\$ 7,468,474</u>	<u>\$ 0</u>	<u>\$ 0</u>

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BUSINESS ITEM – PURCHASES OF GOODS AND SERVICES

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Coaching and Training Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)

(Funding Source: FY-2024 TSSS Target Stop-Out Grant Funds; \$17,100.00 Available)

(Attachment A)

Training of select College staff in coaching and training methodologies for *Targeted Support for Stop-Out Students* grant program. Vendor year-to-date spend exceeds Board review threshold. Business Entity and Political Contribution disclosures required.

Inside Track, Inc.

121 SW Salmon Street, Suite 800

Portland, OR 97204

\$17,100.00

(Recommended Award)

Copier Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$50,496.25 Available)

(Attachment B)

Three (3) *imageRUNNER* multi-function devices. Fulfillment Agent for NJ State Contract #A40462.

United Business Systems

302 Route 46 East

Fairfield, NJ 07004

\$21,339.00

(Recommended Award)

Emergency Medical Technician Training Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Capital Funds; \$27,161.00 Available)

(Attachment C)

Emergency Medical Technician training simulators for use at the Public Safety Academy. NJ State approved Co-op #65MCESCCPS; Educational Services Commission of New Jersey bid # ESCNJ Bid # 20/21-44.

V.E. Ralph & Son, Inc.

320 Schuyler Avenue

Kearney, NJ 07032

\$27,148.00

(Recommended Award)

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Equipment Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (9) – Extraordinary unspecifiable equipment repair services)

(Funding Source: FY-2024 through FY-2026 College Operating Funds; \$36,496.00 Available in FY-2024)

(Attachment D)

Maintenance for fire training equipment located at the Public Safety Academy. FY-2025 and FY-2026 expenditures contingent upon future budget approvals. Business Entity and Political Contribution disclosures required.

KFT Fire Trainer LLC
5 Pearl Court, Unit D
Allendale, NJ 07401

\$23,705.00 (FY-2024)

\$23,705.00 (FY-2025)

\$23,705.00 (FY-2026)

(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2024 College Operating and Capital Funds; \$81,723.26 Available)

(Attachment E)

Renewal of licensing and maintenance for *Microsoft* software products, and the purchase of *TrueNAS* storage devices. NJEdge Contract #269EMCPS-19-001.

SHI International Corporation
290 Davidson Avenue
Somerset, NJ 08873

\$81,723.26

(Recommended Award)

Bid 24-01 - PCCC Community Technology Center (CTC) Roof Replacement

(Funding Source: FY-2024 College Capital Funds; \$280,000.00 Available)

(Attachment F)

Replacement of roof at the Community Technology Center (CTC).

VMG Group
288 Cox Street
Roselle, NJ 07203

\$155,000.00

(Recommended Award)

Bid 24-03 - PCCC PCTVS Campus Hx Automotive Addition

(Funding Source: FY-2024 College Capital Funds; \$3,647,000.00 Available)

(Attachment G)

One-story addition to the existing Passaic County Technical-Vocational School (PCTVS) automotive shop.

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Mark Construction
81 Lester Street, Suite 2
Wallington, NJ 07057

\$3,647,000.00
(Recommended Award)

C. PERSONNEL ITEMS

The following personnel actions are presented for your approval:

I. SEPARATIONS

Lloyd Cutkelvin
Education Specialist, Title V

Resignation
Effective: 09/27/2023

Marufa Aktar
Human Resources Generalist

Resignation
Effective: 10/13/2023

Angelica Cepeda
Teacher Assistant, Child Development Center

Resignation
Effective: 10/10/2023

II. APPOINTMENTS

Stephanie Scheeler
Director of Board Affairs/Assistant to the President
Replacement for Evelyn DeFeis, external candidate

Cecele Hylton
Accountant
Replacement for Ivonne Arismendiz Bejarano, internal candidate

Enrique Noguera
Assistant Dean for Educational Opportunity Fund
Promotion, formerly Director for Education Opportunity Fund

Gayatri Nehrusingh-Pajerowski
Associate Director for Educational Opportunity Fund
Promotion, formerly Assistant Director for Educational Opportunity Fund

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Kristopher Robinson

Senior Counselor

Promotion, formerly EOF Counselor/Retention Specialist

Jennifer Nunez

Staff Assistant – Financial Aid

Replacement for Leonor Melendez, external candidate

Marvin Espana

Staff Assistant – Financial Aid

Replacement for Cecele Hylton, external candidate

Heyam Itani

Lead Instructor, Intensive Math – WorkFirst New Jersey

Replacement for Stefania Meza, external candidate

Nakita Stephen

Director of Radiography Operations

Promotion, formerly Radiography Laboratory Coordinator

Alya Alfaouri

Admissions Counselor

Replacement for Yosmari Salcedo, external candidate

Michelle Baldino

Director of Budget

Promotion, formerly Budget Manager

Yanirys Rodriguez

Director of Payroll Services

Promotion

Evelyn Ortega

Associate Dean of Student Affairs

Replacement for Theresa Slusser, external candidate

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III. PART-TIME TEMPORARY APPOINTMENTS

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Adderley-Stanton	Daris	29	1253	English Language Studies	10/2/2023	12/31/2023	Counselor
Addison	Naomi	5	8634	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Ahmed	Moudud	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Ali	Syed Muhammad	10	8634	Pre-College Programs	9/25/2023	12/31/2023	Instructor
Ambarus	Doru	15	2847	Business Administration	9/25/2023	12/21/2023	Tutor
Arik	Umit	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Baldwin	Lucius	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Barjas	Mai	10	8620	Student Support Services - STEM	10/11/2023	12/21/2023	Tutor
Barjas	Mai	5.5	8363	Institutional Advancement	10/11/2023	12/22/2023	Tutor
Batista	Valerie	10	8634	Pre-College Programs	9/1/2023	12/31/2023	Administrator
Botros	Magdy	12.5	2390	Academic Success	9/25/2023	12/31/2023	Tutor
Bryan	Jeffrey	8	8443	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Bryant	Glenn	27	2101	Academic Affairs	9/25/2023	12/22/2023	Coordinator
Calizaya	David	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Camacho	Oscar	16	2235	Graphic Design	7/1/2023	12/31/2023	Lab Assistant
Casiano	Solange	29	8443	Upward Bound	9/18/2023	12/31/2023	Mentor
Cedillo	Gianna	15	8136	Child Development Center	10/2/2023	12/31/2023	Teacher Aid
Celorio	John	3	8363	Institutional Advancement	9/25/2023	12/22/2023	Tutor
Chavis-Ferrer	Lauren	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Clark	Zende	29	8619	Pre-College Programs	9/1/2023	12/31/2023	Administrator
Coley	Andre	15	1160	Athletics	10/2/2023	12/15/2023	Technical Assistant
Corona Martinez	Luis	24	2225	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Daley	Bryonah	29	0770	Public Safety/Security	10/2/2023	12/31/2023	Security Officer

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LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Dominguez Acevedo	Trinidad	20	1110	Office of Student Advocacy	9/25/2023	12/22/2023	Technical Assistant
Eatman	Kenneth	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Elam	Ambar	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Elbery	Sundoes	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Espinal Grullon	Yisbeth	15	2101	Academic Affairs	9/18/2023	12/22/2023	Technical Assistant
Evans	Peta-Gaye	10	8683	Pre-College Programs	10/4/2023	12/31/2023	Mentor
Fox	Paul	8	0400	Business Administration	10/2/2023	12/21/2023	Tutor
Gary	Pamela	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Griggs	Ashlee	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Gulan	William	15	2225	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Hichar	Blanca	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Hill	Chantanette	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Hiller	Maurice	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Honnick	Wirt	7.5	8363	Pre-College Programs	10/9/2023	12/21/2023	Tutor
Itani	Basima	10	8634	Pre-College Programs	9/25/2023	12/31/2023	Instructor
Jackson-Perry	Jeffrey	7	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Jenkins	Symiara	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Johnson	Kathleen	10	8634	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Jones	Jacqueline	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Jones	Knowlasia	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Joyner	Stevie Hope	12	2520	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
King	Jasmine	29	0770	Public Safety/Security	9/13/2023	12/31/2023	Security Officer
Lavezzaris	Melina	29	8597	STEM	10/1/2023	12/31/2023	Administrative Assistant
Lino Vanegas	Margarita	29	8136	Child Development Center	9/18/2023	12/31/2023	Instructional Aid

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LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Major	Brandon	12	2520	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Masri	Ayah	11	2333	English Language Studies	10/1/2023	12/24/2023	Tutor
McCants	Hasan	29	0770	Public Safety/Security	10/2/2023	12/31/2023	Security Officer
McCombs	Tonya	20	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
McFadden	Shamekia	29	0770	Public Safety/Security	10/2/2023	12/31/2023	Security Officer
McGreevy	Judith	13	2401	Nurse Education	9/18/2023	12/30/2023	Instructor
Medina	Ivie	8	8363	Institutional Advancement	9/25/2023	12/22/2023	Tutor
Miller	Christina	6	2401	Nurse Education	9/25/2023	12/21/2023	Instructor
Molina	Annette	9	2640	Cont. Ed./Workforce Dev.	10/2/2023	12/31/2023	Instructor
Mullane	Aksarapuk	4	2520	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Nazi	Ghassan	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Neceskas	Jacalyn	12	2520	Computer Info. Systems	7/1/2023	12/31/2023	Tutor
Nkosi	Ed	5	8634	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Nunez Pena	Katiuska	25	0726	Information Technology	9/18/2023	12/31/2023	Technical Assistant
O'Steen	Keith	4	2660	Cont. Ed./Workforce Dev.	9/23/2023	12/31/2023	Instructor
Paulino	Nayeli	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Perez Pena	Yagilda	12	2520	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Plog	Daniel	15	2520	Computer Info. Systems	7/1/2023	12/31/2023	Lab Assistant
Reyes	Anthony	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Richardson	Hollye	5	8634	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Rivera	Tatiana	10	8620	Student Support Services - STEM	9/28/2023	12/21/2023	Tutor
Rosario	Jan	7	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Rutty	Cynthia	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Salama	Ahmed	10	8443	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Sanchez	Cynthia	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher

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LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Sandoval	Maria	15	8619	Pre-College Programs	9/1/2023	12/31/2023	Administrator
Saylam	Melek	23	2333	English Language Studies	10/1/2023	12/24/2023	Tutor
Scavone	Michele	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Schiller	Robert	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Scott	Tanya	20	8634	Pre-College Programs	8/14/2023	12/31/2023	Teacher
Scott	Tanya	20	8634	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Shah	Hiren	10	8634	Pre-College Programs	9/25/2023	12/31/2023	Instructor
Silivanch	Annalise	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Silver	Deanna	5	8361	Cont. Ed./Workforce Dev.	10/9/2023	12/31/2023	Instructor
Smith	La'Donna	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Smith	Lawrence	5	8619	Pre-College Programs	9/1/2023	12/31/2023	Teacher
Solanki	Aryan	10	8619	Pre-College Programs	9/1/2023	12/31/2023	Mentor
Stefano	Karen	29	0303	Bursar	9/12/2023	12/31/2023	Technical Assistant
Torres	Kyle	25	0726	Information Technology	9/18/2023	12/31/2023	Technical Assistant
Urena	Jeremy	12	8620	Student Support Services - STEM	9/20/2023	12/21/2023	Tutor
White- Tennant	Gambi	29	8592	Pathways to College Completion	9/25/2023	12/22/2023	Counselor
Williams	Chevaughn	8	8620	Student Support Services - STEM	9/19/2023	12/21/2023	Tutor
Zughbi	Yasmin	6	8620	Student Support Services - STEM	10/4/2023	12/21/2023	Tutor

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The Board of Trustees of Passaic County Community College duly adopted the foregoing resolution on October 17, 2023.

A handwritten signature in blue ink, appearing to read "Steven H. Rose". The signature is fluid and cursive, with the first name "Steven" written in a larger, more prominent script than the last name "Rose".

President/Secretary

DATED: October 17, 2023

PASSAIC COUNTY COMMUNITY COLLEGE

ADJOURNMENT

Offered by TANIS **Seconded** GLOVIN

BOARD OF TRUSTEES	YES	NO	ABSENT
Trustee Akhter			X
Trustee Drakeford	X		
Trustee Glovin	X		
Trustee Montanez-Diodonet	X		
Trustee Moody	X		
Trustee Nutter			X
Trustee Pou			X
Trustee Ramirez	X		
Trustee Smith	X		
Vice Chair Tanis	X		
Chairman Marco	X		

DATED: October 17, 2023