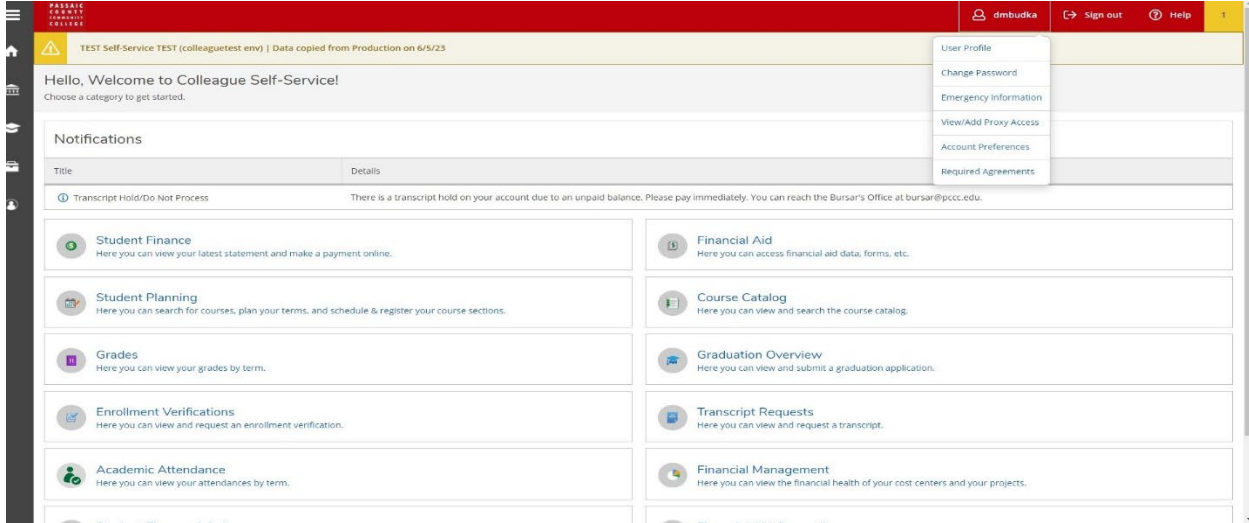


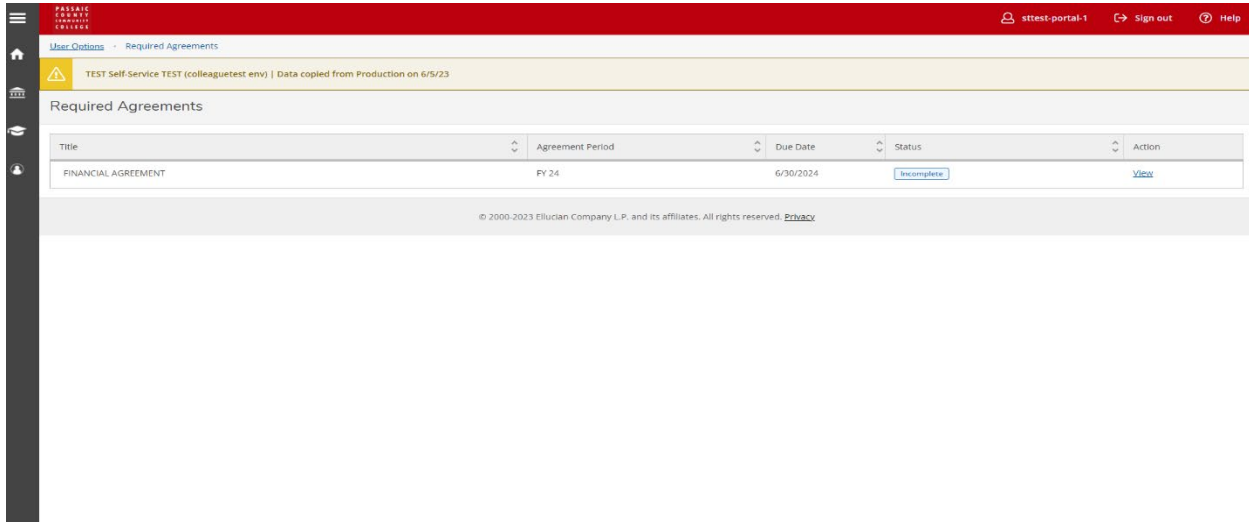
## Accept a Financial Agreement – Method One

1. From MyPCCC, select Self-Service and log in.
2. On the Self-Service menu, select your user name icon in the bar at the upper right side of the screen.
3. A drop-down menu will appear. Select Required Agreements.



The screenshot shows the MyPCCC Self-Service portal. At the top right, a user icon labeled 'dmbudka' has a dropdown menu open with the following options: User Profile, Change Password, Emergency Information, View/Add Proxy Access, Account Preferences, and Required Agreements. The main content area features a welcome message and a grid of service tiles including Student Finance, Student Planning, Grades, Enrollment Verifications, Academic Attendance, Financial Aid, Course Catalog, Graduation Overview, Transcript Requests, and Financial Management. A notification banner at the top indicates a transcript hold due to an unpaid balance.

4. When the Required Agreements screen appears, select View.



The screenshot shows the 'Required Agreements' screen. It features a table with the following data:

Title	Agreement Period	Due Date	Status	Action
FINANCIAL AGREEMENT	FY 24	6/30/2024	Incomplete	<a href="#">View</a>

At the bottom of the screen, there is a copyright notice: © 2000-2023 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)

5. Read the agreement information, then press Accept.

## Accept a Financial Agreement – Method Two

This method can be used when attempting to register for courses.

1. From MyPCCC, select Self-Service and log in.
2. On the Self-Service menu, select Student Planning, then select Plan and Schedule.
3. On the Plan and Schedule screen, a red notification box will appear on the bar underneath your user name icon at the upper right side of the screen, indicating that you must sign the financial agreement.

The screenshot displays the MyPCCC Student Planning interface. At the top, a red notification box reads "Sign Missing Financial Agreement". The main content area shows a course schedule for "Fall 2023 15 Week". The schedule is a grid with days of the week (Sun-Sat) and times (10am-8pm). Two courses are listed on the left: "EC-101: ECONOMICS I" and "EN-102-M01: Composition II". The "EN-102-M01" course is marked as "Planned" and has a "Register" button. The schedule grid shows two instances of "EN-102-M01" on Wednesday and Friday at 12pm.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
10am							
11am							
12pm				EN-102-M01		EN-102-M01	
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							

4. Click on the notification box. When the Required Agreements screen appears, select View.
5. Read the agreement information, then press Accept.