



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board Resolutions passed at the October 18, 2022 Board of Trustees meeting. If you have any questions, please call me.

Steven M. Rose, Ed.D.
President/Secretary
Board of Trustees

PASSAIC COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
MEETING AGENDA - Page 1 of 1

NOTICE IS HEREBY GIVEN that on October 18, 2022 at 6:00 pm, the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

PLEDGE OF ALLEGIANCE (All Stand)

CALL TO ORDER – ROLL CALL

CONSIDERATION OF MINUTES – September 20, 2022

PRESENTATION – (1) ERP Migration

REPORTS – President: Significant Activities
Chairman

DISCUSSION AGENDA

A. INSTRUCTIONAL ITEMS

Acceptance of Grant Awards – Cultural Affairs

B. BUSINESS ITEMS

Purchases of Goods and Services

C. SPECIAL ITEMS

(1) Higher Education Capital Facilities Bond Fund

(2) Securing our Children's Future (SOCF) County College and Technical Expansion Grant
Program Due Diligence and Tax Questionnaire Resolution

D. PERSONNEL ITEMS

EXECUTIVE SESSION

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

ACTION ITEMS – Resolution #3 – Consent Resolution

A. Acceptance of Grant Awards – Cultural Affairs

B. Purchases of Goods and Services

C. Higher Education Capital Facilities Bond Fund

D. Securing our Children's Future (SOCF) County College and Technical Expansion Grant
Program Due Diligence and Tax Questionnaire Resolution

E. Personnel Items

REMARKS – PUBLIC, TRUSTEES

ADJOURNMENT

**PASSAIC COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep White		X
Trustee Akhter	Arrived 6:35 pm	
Trustee Drakeford		X
Trustee Esquiche	X	
Trustee Glovin	X	
Trustee Montanez-Diodonet	X	
Trustee Moody	X	
Trustee Nutter		X
Trustee Pou		X
Trustee Smith	X	
Vice Chair Tanis	X	
Chairman Marco	X	

DATED: OCTOBER 18, 2022

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #1 – CONSIDERATION OF MINUTES – SEPTEMBER 20, 2022

Offered by MOODY Seconded MONTANEZ-DIODONET

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter				X
Trustee Drakeford				X
Trustee Esquiche	X			
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the regular session minutes for the September 20, 2022 Board of Trustees meeting.

DATED: OCTOBER 18, 2022

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, September 20, 2022.

CALL TO ORDER

Chairman Marco called the meeting to order at 6:04 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated pursuant to the Open Public Meetings Act, notice of this notice meeting was emailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building in its Annual Meeting Notice on November 17, 2021.

ROLL CALL

Assad Akhter
Kesha Drakeford*
Michael Glovin
Alonzo Moody
Sandra Montanez-Diodonet

Sharon C Smith
Denae White, Alumni Representative
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Dennis F. Marco, Chairman

Absent:

Yolanda Esquiche
Harvey J. Nutter
Taina Pou

*Arrived at 6:10 p.m.

CONSIDERATION OF MINUTES – April 17, 2018

Chairman Marco asked if there were any corrections to the minutes for August 16, 2022. Hearing none, Trustee Glovin moved Resolution #1 – Consideration of Minutes for the August 16, 2022 board meeting; seconded by Trustee Moody. Upon roll call, Resolution #1 passed with Trustee Montanez-Diodonet “abstaining” and remaining members present voting “yes.”

PRESENTATIONS

Professor Emeritus for Dr. Martin Bookbinder

President Rose started his presentation by stating that that evening was a special night, and the first in the College’s history, with the retirement of the College’s only 50-year employee. And

with that retirement, he recommended to the Board that the title of Professor Emeritus be bestowed upon Dr. Martin Bookbinder.

Several of the College community gave their memories and heart-felt wishes to Dr. Bookbinder, and he in return thanked them as well. He stated that he enjoyed teaching at the College for the last 50 years and would do it all over again if he had that chance. President Rose then presented Dr. Bookbinder with an Heirloom PCCC Captain's Chair upon his retirement.

PCCC Strategic Plan 2022-2025

President Rose stated that the presentation that evening was being done by members of various departments involved in the Strategic Plan, and how each one while individual was still dependent on the other to succeed. As each member presented their specific item, questions from the board were presented for further clarification. President Rose informed the Board that this Strategic Plan would be the agenda that all of us would be working on for the next several years and that the Board should monitor our progress.

REPORTS

President: President Rose stated he did not have anything further to report, especially after that long presentation.

Chairman: Chairman Marco stated he had one item and that was he spoke with the Auditor and signed off for them to perform the audit for the College. That report should be done by late November/December.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda.

A. Business Items

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions that the Board may have.

- Audio-Visual Equipment (Video-conferencing and live capture recording equipment to support dual enrollment activities at the partner high schools);

- Audio-Visual Equipment (for HyFlex (Hybrid-Flexible) concurrent classroom setups).
- Consulting Services (Fieldwork in support of the Folklife Center of Northern New Jersey (FCNNJ) at PCCC;
- Consulting Services (for academic program development)
- Software Licensing and Maintenance (Renewal of licensing and maintenance for Microsoft software products)
- Bid 23-04 – PCCC Academic Hall Child Care Center – Exterior Improvements (Upgrades and improvements to existing outdoor play area, adjacent walkway, and building entrances);

B. SPECIAL RECOGNITION

Professor Emeritus for Dr. Martin Bookbinder

President Rose noted that this item was previously discussed.

C. Personnel Items

The personnel items included Separations, Appointments, and Part-time Temporary Appointments

EXECUTIVE SESSION

Chairman Marco asked if there was a need for an executive session, which President Rose stated there was not.

ACTION ITEMS AGENDA – Resolution #3 - Consent Resolution

Chairman Marco then asked for a motion to adopt Resolution #3, approving the following items as set forth in the Memoranda dated September 20, 2022:

- A. Professor Emeritus for Dr. Martin Bookbinder
- B. Purchases of Goods and Services
- C. Personnel Actions as listed in the Personnel Actions Memorandum

I. SEPARATIONS

Martin Bookbinder Retirement
Professor – Political Science Effective: 6/30/22

David Petriello Resignation
Coordinator – Pathways to Teacher Excellence Effective: 9/2/22

Rasheena Williams Resignation
HR Technical Specialist – Human Resources Effective: 10/7/22

Gregory Fallon Retirement
Dean of Liberal Arts – Academic Affairs Effective: 12/31/22

II. APPOINTMENTS

Michael Herlihy, Controller – Finance and Administrative Services
Replacement for Theophilus Rowe, external candidate

Shakere Banks, Financial Aid Officer – Financial Aid
Replacement for John Pierre Ricketts, internal candidate

Carlomagno Ontaneda, Admissions Counselor, Educational Opportunity Fund
Replacement for Patrice Carter, external candidate

Jody Enrique, Teacher – Child Development Center
Replacement for Maram Alatshan, external candidate (grant-funded)

Andrea Garzon Salary, Associate Director – Financial Aid
Replacement for Theresa Bryant, internal candidate

Anthony Rodriguez Salary, Assistant Director, Financial Aid
Replacement for Karoll Madera, internal candidate

Ana Cecilia Hernandez, Assistant Director, WorkFirst New Jersey
Continuing Education and Workforce Development
New position, external candidate (grant-funded)

Cylestine Miller, Program Coordinator/Job Developer
WorkFirst New Jersey
Continuing Education and Workforce Development
New position, external candidate (grant-funded)

Stefania Mez, Lead Instructor, Intensive Math
WorkFirst New Jersey
Continuing Education and Workforce Development
New position, external candidate (grant-funded)

III. PART-TIME TEMPORARY APPOINTMENTS

Moved by Vice Chair Tanis; seconded by Trustee Glovin. Upon roll call, Resolution #3 passed with Trustee Drakeford “out of the room at the time of the vote” and all other members present voting “yes”.

REMARKS

Public/Trustees: None

ADJOURNMENT

Chairman Marco asked for a motion to adjourn the meeting at 7:45 p.m.; moved by Trustee Moody; seconded by Vice Chair Tanis. Upon roll call, the motion to adjourn the meeting passed with Trustee Drakeford “out of the room at the time of the vote” and all other members present voting “yes.”

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

Offered by TANIS Seconded GLOVIN

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford				X
Trustee Esquiche	X			
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. INSTRUCTIONAL ITEMS – Acceptance of Grant Awards – Cultural Affairs

From the New Jersey State Council on the Arts/Department of State:

Co-sponsored Project Grant (Folklife Center of Northern NJ) for the period July 1, 2022 – June 30, 2023 in the amount of \$125,000. The Folklife Center of Northern NJ will administer these funds for fieldwork and programming for the general public, students and homebound residents. A portion of the grant will be used toward part-time salary. This is the 5th year that this grant has been awarded.

The Local Arts Program Grant (LAP) for the period January 1, 2023 to December 31, 2023 in the amount of \$308,600. The Passaic County Cultural and Heritage Council will administer these funds by re-granting them to non-profit and government organizations presenting arts and cultural programs in Passaic County. A portion of the grant will be used toward the Teen Arts Festival held at the Wanaque campus, technical workshops, and part-time LAP salary. This is the 43rd year that this grant has been awarded.

Poetry Center General Project Support Grant for the period July 1, 2022 to June 30, 2023 in the amount of \$44,400. The Poetry Center will administer these funds for a variety of programs, including poetry workshops, readings, publications, and contests/awards. This is the 43rd year that this grant has been awarded.

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

From the New Jersey Historical Commission/Department of State:

County Historic Partnership Program Grant for the period January 1, 2023 to December 31, 2023 in the amount of \$47, 675. The PCCHC will administer these funds by re-granting them to nonprofit and government organizations producing local or New Jersey history projects. A portion of the grant is used toward administration. This is the 15th year that this grant has been awarded.

B. Business Items

Purchase of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Promotional Items (Below Public Bid Threshold)

(Funding Source: FY-2023 College Operating Funds; \$12,371.92 Available)

Promotional items for use at community events. Vendor year-to-date spend exceeds Board Review threshold. Business Entity and Political Contribution Disclosures required.

Promo Direct

931 American Pacific Drive, Suite 100
Henderson, NV 89014

\$8,986.44

(Recommended Award)

Bid 23-05 – PCCC Environmental Center

(Funding Source: FY-2023 College Capital Funds; \$5,193,751.00 Available)

Construction of a new single-story building to serve as an environmental center as well as an observatory.

H&S Construction and Mechanical, Inc.
721 Bayway Avenue
Elizabeth, NJ 07202

\$5,193,751.00

(Recommended Award)

C. Higher Education Capital Facilities Bond Fund

RESOLUTION

Resolution approving and authorizing the undertaking and implementation of a project consisting of constructing a *Center for Integrated Health Sciences* and authorizing the financing of all or a portion of the project through programs made available by the State of New Jersey for New Jersey Institutions of Higher Education and other available funding sources; approving and

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

authorizing the form of the application to the Secretary of Higher Education for participation in such programs as are applicable to the projects with such changes as are approved by the officers of the institution designated herein and the submission of the application to the Secretary of Higher Education; approving and authorizing the execution and delivery of any and all agreements in connection with the undertaking, implementing, and financing the projects in the forms approved by the officers of the institution executing such agreements; and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement and finance the project.

WHEREAS: The Board of Trustees (the Board) of Passaic County Community College (the Institution) desires to approve the undertaking, implementation and financing of a project (the Project) consisting of constructing a two-story, 23,253 square foot *Center for Integrated Health Sciences* on the location of the PCCC Passaic Academic Center in Passaic, New Jersey; and

WHEREAS: The Board commits to using the grant funds for the purposes set forth in the Program-specific Project Eligibility Criteria; and

WHEREAS: The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$9,975,151; and

WHEREAS: The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the State) for certain projects of New Jersey institutions of higher education (the Programs); and

WHEREAS: The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. (“CIF”); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. (“HEFT”); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. (“HETI”); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. (“ELF”);

WHEREAS: The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS: The Board desires to approve financing of all or portions of the Project through Higher Education Facilities Trust Fund (HEFT); and

WHEREAS: Portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans or funds otherwise available to the Institution; and

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

- WHEREAS:** In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through Higher Education Facilities Trust Fund (HEFT) (the “Proposed Programs”), issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and
- WHEREAS:** The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the Secretary) for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and
- WHEREAS:** The Board hereby approves the Long-Range Facilities Plan for the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long-Range Facilities Plan in the Application approved herein; and
- WHEREAS:** The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings (“Financing Costs”); and
- WHEREAS:** The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;
- WHEREAS:** The Board pledges to use HEFT funding to advance the Institution’s long-range facilities plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PASSAIC COUNTY COMMUNITY COLLEGE AS FOLLOWS:

- SECTION 1.** The Board approves the Project and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$9,975,151 (including financing costs). (The Board approves the Long Range Facilities Plan of the Institution in the form attached hereto as Exhibit A).

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

- SECTION 2.** The Board approves the financing of all or any portion of the Project through the Higher Education Facilities Trust (HEFT) program. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary. The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Facilities Plan in the Application for any Program for which it is required. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable; and (d) fulfill other conditions imposed under the Program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program to contribute to the cost of the Project and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the Institution.
- SECTION 3.** The Board further authorizes the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution the Board and Designated Officers. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.
- SECTION 4.** The Board Chairperson, the Board Secretary, the Executive Assistant to the Board, the President and Vice President of Administration and Finance (each an Authorized Officer) are hereby authorized and directed to approve, execute, and deliver any and all agreements necessary to undertake, implement, and finance the Project and any and all other financing documents and instruments in the form approved by the

PASSAIC COUNTY COMMUNITY COLLEGE

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

Authorized Officers executing the same in the name of and on behalf of the Board of Passaic County Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement, and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Project/Program ("Applicable Tax-Exempt Debt) in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Applicable Tax-Exempt Debt is \$9,975,151.

SECTION 6. All resolutions, orders, and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately; and be it further

RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

**RESOLUTION
ADOPTED:**

**DULY
CERTIFIED:**

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

D. Securing our Children's Future (SOCF) Resolution

**SECURING OUR CHILDREN'S FUTURE (SOCF)
COUNTY COLLEGE CAREER AND TECHNICAL EXPANSION GRANT PROGRAM
DUE DELIGENCE AND TAX QUESTIONNAIRE RESOLUTION**

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE CONSTRUCTION OF NEW INSTRUCTIONAL SPACE OF 9,000 SQUARE FEET FOR A NEW AUTOMOTIVE TECHNOLOGY CENTER AND PURCHASE OF AUTOMOTIVE EQUIPMENT TO SUPPORT THE AAS DEGREE IN AUTOMOTIVE TECHNOLOGY AND THE CAREER CERTIFICATE IN AUTOMOTIVE TECHNOLOGY AND AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH THE GRANT PROGRAM TO EXPAND CAREER AND TECHNICAL EDUCATION IN INSTITUTIONS OF HIGHER EDUCATION, MADE AVAILABLE BY THE STATE OF NEW JERSEY PURSUANT TO THE SECURING OUR CHILDREN'S FUTURE BOND ACT, P.L. 2018, C. 119, AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING, AND FINANCING THE PROJECT(S) IN THE FORM APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS OF THE INSTITUTION TO TAKE THE AFOREMENTIONED ACTIONS AND TO TAKE ANY AND ALL SUCH OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE TO UNDERTAKE, IMPLEMENT, AND FINANCE THE PROJECT(S).

WHEREAS: The Board of Trustees (the "Board") of PASSAIC COUNTY COMMUNITY COLLEGE (the "Institution") wishes to approve the undertaking, implementation, and financing of a project (the "Project") consisting of the construction of new instructional space of 9,000 square feet for a new Automotive Technology Center and purchase of automotive equipment to support the AAS Degree in Automotive Technology and the Career Certificate in Automotive Technology; and

WHEREAS: The Board wishes to approve the aggregate costs of the Project in an amount not to exceed \$4,508,449; and

WHEREAS: The Board wishes to finance a portion of the Project through the grant program (the "Grant Program") to expand Career and Technical Education in certain institutions of higher education, made available by the State of New Jersey (the "State") pursuant to the Securing Our Children's Future Bond Act, P.L. 2018, c. 119 (the "Bond Act"); and

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

- WHEREAS:** The New Jersey State Legislature has appropriated \$3,381,337 (the “Grant Amount”) to finance a portion of the costs of the Institution’s Project pursuant to the Bond Act, which Grant Amount is funded by proceeds of tax-exempt general obligation bonds issued by the State of New Jersey; and
- WHEREAS:** The Board wishes to accept receipt of the Grant Amount through the Grant Program, as implemented by the Office of Secretary of Higher Education, in order to finance a portion of the costs of the Project pursuant to the Bond Act, including using the Grant Amount to reimburse Project costs incurred on or after [EFA/OSHE to insert reimbursement date]; and
- WHEREAS:** The Board wishes to authorize use of reserve funds for the costs of the Project; and
- WHEREAS:** The Board wishes to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement, and finance the Project through the Grant Program, including execute and deliver a grant agreement and any and all other documents required under the Grant Program; and
- WHEREAS:** The Board wishes to authorize certain officers of the Institution to determine the financing structure which is most economically advantageous to the Institution provided the financing structure utilizes the Grant Amount, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including tax-exempt bonds or other financings (the “Financing Costs”); and
- WHEREAS:** The Board has determined that the Project will assist in serving the needs of its students and provide a benefit to the Institution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1. The Board hereby approves the Project and authorizes the undertaking, implementation, and the financing of the Project in an aggregate amount not to exceed \$ \$4,508,449 (including Financing Costs) through the financing structure determined by the Authorized Officers (as defined below) to be the most economically advantageous to the Institution, which financing structure shall include the Grant Amount.

SECTION 2. The Board hereby authorizes the financing of a portion of the costs of the Project (including reimbursement of Project costs incurred on or after [EFA/OSHE to insert reimbursement date]) with the Grant Amount, pursuant to the Bond Act, and hereby authorizes and directs the Authorized Officers to execute and delivery any and all agreements necessary to accept receipt of the Grant Amount through the Grant Program.

SECTION 3. The Board further authorizes the financing a portion of the Project with reserve funds

SECTION 4. The Board hereby appoints the Board Chairperson, the Board Vice Chairperson, the Institution’s President and the Institution’s Vice President of Finance and Administrative Services as Authorized Officers and each are hereby (i) authorized and directed to approve,

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

execute, and deliver any and all agreements necessary to undertake, implement, and finance the Project as described herein; and (ii) authorized to execute and deliver any financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board or the Institution, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and/or other document and/or instrument; and (iii) authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement, and finance the Project; including Financing Costs.

SECTION 5. This Resolution shall take effect immediately.

**RESOLUTION
ADOPTED:**

**DULY
CERTIFIED:**

E. Personnel Items

I. SEPARATIONS

Sabrina Avila, Resignation, Program Coordinator – PROSPER	Effective: 9/12/22
Ha'shiah Brown, Resignation, Staff Assistant – Purchasing	Effective: 9/23/22
Glenn Klopfenstein, Retirement, Assistant Professor – English	Effective: 12/31/22
Gemma Hill, Retirement, Teacher – Child Development Center	Effective: 12/31/22

II. APPOINTMENTS

Audrey Green-Hill, Pathway Coordinator – Student Success
Replacement for Kathleen Nelson, external candidate

Cecele Hylton, Staff Assistant – Financial Aid
Replacement for Shakere Banks, external candidate

Zaryjah Jones, Lead Instructor, High School Equivalency
Continuing Education/Workforce Development
New position, external candidate (grant-funded)

RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

Pablo Marte, Assistant Manager, Custodial Services – Facilities
Replacement for Anthony Dicks, external candidate

Miguel Sanchez, Mechanical Services/HVAC Technician – Facilities
Replacement for Luigi Nucci, external candidate

Keiswan Thomas, Custodian/Handyperson – Facilities
Replacement for Roderick Crawford, external candidate

Allyson Santaniello-Tabor, Advisor – Pathways to Teacher Education
Replacement for Georgina Mencher, external candidate (grant-funded)

Ambar Rodriguez, Counselor/College & Career Specialist – Upward Bound
Replacement for Sasha Ortiz, external candidate (grant-funded)

Christina Janos, Human Resources Generalist – Human Resources
Replacement for Rasheena Williams, external candidate

Tanya Da Silva, Director of Early College and Dual Enrollment Enrollment Management
Replacement for John Lopez, internal candidate

Noemi Carino, Administrative and Programming Assistant – Upward Bound
New position, external candidate (grant-funded)

Cameron Ameye, Coordinator, Youth Rise Program
Continuing Education and Workforce Development
Replacement for Loribelle Lapaix, external candidate (grant-funded)

Cheila Rojas, Teacher, Long-Term Substitute – Child Development Center
Retroactive temporary conversion authorized by Paterson Board of Education, formally Teacher Assistant (grant-funded)

Karen Ector, Program Coordinator – Title V
Conversion/Replacement for David Petriello, formally Service Learning Specialist (grant-funded)

David Hernandez, Educational Specialist – STEM
Conversion of title, formerly STEM Associate (grant-funded)

Ian Wolf Salary, Assistant Dean for Student Engagement Academic and Student Affairs
Reclassification of vacant position, external candidate

William McCormack, Coordinator, Workplace Learning/Professional Development
Continuing Education and Workforce Development

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

Reclassification of title previously held by Renee Griggs, Assistant Director, external candidate

III. PART-TIME TEMPORARY APPOINTMENTS

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Addison	Naomi	10	8634	Gear-Up	9/1/2022	12/31/2022	Teacher
Ahmed	Moudud	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Ali	Gishan	10	8619	College Bound	9/1/2022	12/31/2022	Mentor
Allen	Gail	29	8622	Student Support - Classic Gear-Up	9/19/2022	12/23/2022	Technical Assistant
Arik	Unit	10	8634		9/1/2022	12/31/2022	Teacher
Badilla	Aynette D.	10	2333	English Langage Studies	10/3/2022	12/23/2022	Tutor
Bartholomew	Rosalind	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Batista	Valerie	15	8634	Gear-Up	9/26/2022	12/31/2022	Administrator
Briggs	Vesta F.	29	8200	Food Service	9/13/2022	12/31/2022	Food Service worker
Brooks	Sophia	16	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
Bryan	Clayon	15	1160	Athletics	9/26/2022	12/31/2022	Technical Assistant
Bryan	Jeffrey	10	8443	Upward Bound	9/1/2022	12/31/2022	Mentor
Buck	Brendan B.	8	2610	Pub. Safety Acad. - Fire	9/26/2022	12/31/2022	Instructional Aide
Calizaya	David	10	8643	Upward Bound	9/1/2022	12/31/2022	Teacher
Carlin	Connor K.	10	8622	Student Support - Classic	10/3/2022	12/31/2022	Tutor
Carpenter	Nicolette J.	21	8545	Title V	9/12/2022	12/31/2022	Technical Assistant
Cercado	Arlyn	5	8619	College Bound	9/1/2022	12/31/2022	Mentor
Chavis-Ferrer	Lauren	8	8619	College Bound	9/1/2022	12/31/2022	Teacher
Clark	Zende	20	8619	College Bound	9/1/2022	12/31/2022	Administrator
Cuba	Eddie	5	8619	College Bound	9/1/2022	12/31/2022	Mentor
Curran	Robert E.	3	2600	Cont. Ed./Wkforce Dev.	9/15/2022	12/15/2022	Instructor
Davis	Kausona R.	29	0770	Public Safety	9/19/2022	12/31/2022	Security Officer
Diaz	Stephanie	10	8443	Upward Bound	9/1/2022	12/31/2022	Mentor
Dionisio	Vin	6	8619	College Bound	9/1/2022	12/31/2022	Teacher
Duncanson	Janeah	10	8619	College Bound	9/1/2022	12/31/2022	Mentor
Eatman	Kenneth	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Elsamra	Fatma	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Fisher	Karen	10	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
Gerlein	Kevin A.	29	0770	Public Safety	9/19/2022	12/31/2022	Security Officer
Gonzalez	Mario	10	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
Guerrero	Aaliyah	14	8615	Cont. Ed./Wkforce Dev.	9/26/2022	12/31/2022	Technical Assistant
Hamoud	Sarah	2	2620	Pub. Safety Acad. - EMT	10/3/2022	12/31/2022	Instructor Aide

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RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A THROUGH E

Hargrove	John	10	8443	Upward Bound	9/1/2022	12/31/2022	Teacher
Hichar	Blanca	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Hill	Chantanette	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Hiller	Maruice	10	8619	College Bound	9/1/2022	12/31/2022	Mentor
Hillman	George C.	15	2104	Fine and Performing Arts	9/19/2022	12/30/2022	Administrator
Holmes	Lamar T.	29	8200	Food Service	10/3/2022	12/31/2022	Food Service worker
Jackson-Perry	Jeffrey	10	8619	College Bound	9/1/2022	12/31/2022	Mentor
Jenkins	Symira	10	8634	Gear-Up	9/1/2022	12/31/2022	Teacher
Johnson	Denzel L.	29	0770	Public Safety	10/3/2022	12/31/2022	Security Officer
Johnson	Dewanna	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Johnson	Kathleen	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Jones	Tristan	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Jones	Jacqueline	10	8443	Upward Bound	9/1/2022	12/31/2022	Teacher
Kowalczyk	Casimir	29	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
Lavezzaris	Melina	29	8682	STEM	10/1/2022	12/31/2022	Administrator
Lorenzo	Anthony	15	8400	Education Opp. Fund	9/28/2022	12/31/2022	Tutor
Masri	Ayah	10	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
McCombs	Tonya	15	8619	College Bound	9/1/2022	12/31/2022	Administrator
McFarlane	Angelique	10	8443	Upward Bound	9/1/2022	12/31/2022	Teacher
Mytril	Geraldine	26	8634	Gear-Up	9/1/2022	12/31/2022	Administrator
Nkosi	Ed	10	8634	Gear-Up	9/1/2022	12/31/2022	Teacher
Palumbo	Dionna M.	5	2402	Nurse Ed	9/19/2022	12/31/2022	Instructor
Paulino	Nayeli	10	8619	Gear-Up	10/3/2022	12/17/2022	Mentor
Plasencia	Carolina D.	15	2201	Science	10/3/2022	12/31/2022	Technical Assistant
Reyes	Anthony	10	8619	College Bound	9/1/2022	12/31/2022	Mentor
Rivera	David	29	0770	Public Safety	9/26/2022	12/31/2022	Security Officer
Rivera	Matthew S.	10	8400	Education Opp. Fund	9/12/2022	12/31/2022	Mentor
Rodriguez	Ambar	29	8443	Upward Bound	9/26/2022	11/1/2022	Teacher/Instructor
Rogers-Jones	Kimmeshia	12	2161	Human Services	9/6/2022	12/31/2022	Administrator
Rutty	Cynthia	10	8443	Upward Bound	9/1/2022	12/31/2022	Teacher
Salama	Ahmed	10	8443	Upward Bound	9/1/2022	12/31/2022	Teacher
Sanchez	Cynthia	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Sandoval	Maria	15	8619	College Bound	9/1/2022	12/31/2022	Administrator
Schlesner	Caitlin W.	12	2402	Nurse Education	9/26/2022	12/23/2022	Instructor
Scott	Tanya	10	8619	College Bound	9/1/2022	12/31/2022	Teacher
Shanaa	Ruqaz	29	2333	English Langage Studies	10/3/2022	12/20/2022	Tutor
Smith	Lawrence	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Smith	Tiana	20	8443	Upward Bound	9/1/2022	12/31/2022	Administrator
Solanki	Aryan	10	8619	Gear-Up	10/3/2022	12/17/2022	Instructional Aide

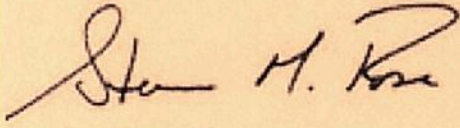
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Steines	Meagan K.	5	8584	Nurse Ed	9/19/2022	12/31/2022	Instructor
Tible	Joseph P.	20	0725	Info. Technology	9/12/2022	12/31/2022	Technical Assistant
Torres	Orlando A.	8	2403	Radiography	9/14/2022	12/31/2022	Instructor
Valentin	Angel	29	0770	Public Safety	9/19/2022	12/31/2022	Security Officer
Vidal	Evelin M.	29	0302	Payroll	9/19/2022	12/31/2022	Administrator
Waweru	Jo-Ann	5	8619	College Bound	9/1/2022	12/31/2022	Teacher
Williams	Joyce	5	8619	College Bound	9/1/2022	12/31/2022	Teacher

The Board of Trustees of Passaic County Community College duly adopted the foregoing resolution on October 18, 2022.



President/Secretary

PASSAIC COUNTY COMMUNITY COLLEGE

ADJOURNMENT

Offered by MOODY Seconded TANIS

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford				X
Trustee Esquiche	X			
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

DATED: OCTOBER 18, 2022