



**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the September 20, 2022 Board of Trustees meeting. If you have any questions, please call me.

STEVEN M. ROSE, Ed.D.  
PRESIDENT/SECRETARY  
BOARD OF TRUSTEES

**PASSAIC COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING AGENDA - Page 1 of 1**

**NOTICE IS HEREBY GIVEN** that on September 20, 2022 at 6:00 pm, the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**PLEDGE OF ALLEGIANCE** (All Stand)

**CALL TO ORDER – ROLL CALL**

**CONSIDERATION OF MINUTES** – August 16, 2022

**PRESENTATION** – (1) Professor Emeritus for Dr. Martin Bookbinder  
(2) PCCC Strategic Plan 2022-2025

**REPORTS** – President:        Significant Activities  
                                 Chairman

**DISCUSSION AGENDA**

**A. BUSINESS ITEMS**

Purchases of Goods and Services

**B. SPECIAL RECOGNITION**

Professor Emeritus for Dr. Martin Bookbinder

**C. PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

**ACTION ITEMS – Resolution #3 – Consent Resolution**

**A. BUSINESS ITEMS**

Purchases of Goods and Services

**B. SPECIAL RECOGNITION**

Professor Emeritus for Dr. Martin Bookbinder

**C. PERSONNEL ITEMS**

**REMARKS – PUBLIC, TRUSTEES**

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep White		<b>X</b>
Trustee Akhter	<b>X</b>	
Trustee Drakeford	Arrived 6:10 p.m.	
Trustee Esquiche		<b>X</b>
Trustee Glovin	<b>X</b>	
Trustee Montanez-Diodonet	<b>X</b>	
Trustee Moody	<b>X</b>	
Trustee Nutter		<b>X</b>
Trustee Pou		<b>X</b>
Trustee Smith	<b>X</b>	
Vice Chair Tanis	<b>X</b>	
Chairman Marco	<b>X</b>	

**DATED: SEPTEMBER 20, 2022**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #1 – CONSIDERATION OF MINUTES – AUGUST 16, 2022**

**Offered by GLOVIN Seconded MOODY**

<b>BOARD OF TRUSTEES</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Trustee Akhter	<b>X</b>			
Trustee Drakeford				<b>X</b>
Trustee Esquiche				<b>X</b>
Trustee Glovin	<b>X</b>			
Trustee Montanez-Diodonet			<b>X</b>	
Trustee Moody	<b>X</b>			
Trustee Nutter				<b>X</b>
Trustee Pou				<b>X</b>
Trustee Smith	<b>X</b>			
Vice Chair Tanis	<b>X</b>			
Chairman Marco	<b>X</b>			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the regular session minutes for the August 16, 2022 Board of Trustees meeting.

**DATED: SEPTEMBER 20, 2022**

The following are the minutes of the Board of Trustees of Passaic County Community College, via the Zoom web-based meeting service, held on Tuesday, August 16, 2022. The public was invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6.

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Marco called the meeting to order at 6:00 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated pursuant to the Open Public Meetings Act, notice of this meeting was emailed to the Herald News, The Record, the Office of the County Clerk, and posted on the PCCC Website and bulletin board on August 9, 2022.

The public may participate in this meeting only during the public portion, which takes place near the end of the meeting. To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit \*9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio by using \*6 on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement.

Comments from the public which are provided by email or written letter will be read aloud during the meeting in a manner audible to all meeting participants and the public. The time limit for public comment shall apply to comments received via email or by written letter. Such comments will be read from the beginning until the time limit is reached. The Board may pass over duplicate written and emailed comments; however, each duplicate comment shall be noted for the record with the content summarized.

### **ROLL CALL**

Assad Akhter  
Kesha Drakeford  
Yolanda Esquiche\*  
Michael Glovin  
Alonzo Moody  
Sandra Montanez-Diodonet\*\*  
Harvey J. Nutter

Sharon C. Smith  
Taina Pou\*\*  
Denae White, Alumni Representative  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Dennis F. Marco, Chairman

Arrived at 6:10 p.m.\*; 6:15 p.m. \*\*

## **CONSIDERATION OF MINUTES –July 19, 2022**

Chairman Marco asked if there were any corrections to the minutes for July 19, 2022. Hearing none, Trustee Moody moved Resolution #1 – Consideration of Minutes for the July 19, 2022 board meeting; seconded by Trustee Glovin. Upon roll call, Resolution #1 passed with all members present voting “yes.”

## **REPORTS**

**President:** President Rose reported on four items, which are as follows: Fall enrollment has had an increase in new students, which was great with the start of the fall semester beginning on September 7, 2022.

In personnel, Mr. Steven Hardy, Vice President of Finance and Administrative Services, has resigned and took an offer in Maryland as its chief fiscal officer. And a significant retirement at the College also took place, and that was the retirement of Dr. Martin Bookbinder, the College’s only 50 year employee. At the next board meeting, President Rose stated he was going to recommend to the Board to bestow the title of “Professor Emeritus” for him.

And last but not least, Trustee Harvey J. Nutter was going to be honored by the New Jersey Council of County Colleges for its’ Trustee Award for his many contributions to both the College and the sector.

Trustee Esquiche arrived at 6:10 p.m.

## **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

### **A. BUSINESS ITEMS**

#### **Purchase of Goods and Services**

The following purchase of Goods and Services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA: 18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions, noting that the purchases were all routine.

- Information Technology Hardware (Lenovo *ThinkPad* laptop computers);
- Information Technology Services (Re-installation and configuration of software to support mail processing equipment);
- Information Technology Services (Endpoint monitoring services);

- Insurance (Short-term disability insurance for full-time Administrative and support staff).

#### Higher Education Capital Facilities Bond Funding

President Rose stated that every decade, the State of New Jersey makes it possible for colleges to apply for bond funding for a specific project. The project PCCC was applying for this time was the expansion at the Passaic Academic Center to include a two-story, 20,000 square foot *Center for Integrated Health Sciences*, at a cost not to exceed \$8,000,000.00. Board approval was needed in order to submit the application to the State of New Jersey.

#### **B. PERSONNEL ITEMS**

The personnel items included Separations, Appointments, Grant Administrator Reappointment FY2022-2023, Adjunct Federation Collective Negotiations Agreement, Faculty Promotion, Coach's Salaries FY2022-2023, and Part-time Temporary Appointments.

#### **ACTION ITEMS – Resolution #3 – Consent Resolution**

Chairman Marco then asked for a motion to adopt Resolution #3, approving the following items as set forth in the Memoranda dated August 16, 2022:

- A. Purchases of Goods and Services
- B. Higher Education Capital Facilities Bond Funding
- C. Personnel Actions as listed in the Personnel Actions Memorandum

Moved by Trustee Nutter; seconded by Trustee Glovin.

#### **ACTION ITEMS AGENDA – Resolution #3 - Consent Resolution**

##### **A. BUSINESS ITEMS - Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2023 Civics Grant Funds; \$60,000.00 Available)

Lenovo *ThinkPad* laptop computers. NJEdge Contract 269EMCPS-21-001-EM-SHI.

SHI International Corp.  
290 Davidson Avenue  
Somerset NJ 08873

**\$48,667.20**  
**(Recommended Award)**

**Information Technology Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2023 College Capital Funds; \$7,866.00 Available)  
Re-installation and configuration of software to support mail processing equipment. Vendor year-to-date spend exceeds Board Review threshold. NJ State contract A-41267.

Quadient, Inc.  
478 Wheelers Farms Road  
Milford, CT 06461

**\$7,866.00**  
**(Recommended Award)**

**Information Technology Services** (Below Public Bid threshold)

(Funding Source: FY-2023 College Operating Funds \$401,269.81 Available)

Endpoint monitoring services. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

Tracepoint, LLC  
10300 Spotsylvania Avenue, Suite 230  
Fredericksburg, VA 22408

**\$32,466.67**  
**(Recommended Award)**

**Insurance (Disability Insurance)** (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) – Insurance) (Funding Source: FY-2023 College Operating Funds; \$60,000.00 Available)  
Short-term disability insurance for full-time Administrative and Support Staff. Estimated amount for FY-2023.

Unum Life Insurance Company of America  
2211 Congress Street  
Portland, ME 04102

**\$60,000.00**  
**(Recommended Amount)**



**B. Higher Education Capital Facilities Bond Funding:**

**RESOLUTION**

Resolution approving and authorizing the undertaking and implementation of a project consisting of constructing a *Center for Integrated Health Sciences* and authorizing the financing of all or a portion of the project through programs made available by the State of New Jersey for New Jersey Institutions of Higher Education and other available funding sources; approving and authorizing the form of the application to the Secretary of Higher Education for participation in such programs as are applicable to the projects with such changes as are approved by the officers of the institution designated herein and the submission of the application to the Secretary of Higher Education; approving and authorizing the execution and delivery of any and all agreements in connection with the undertaking, implementing, and financing the projects in the forms approved by the officers of the institution executing such agreements; and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement and finance the project.

**WHEREAS:** The Board of Trustees (the Board) of Passaic County Community College (the Institution) desires to approve the undertaking, implementation and financing of a project (the Project) consisting of constructing a two-story, 20,000 square foot *Center for Integrated Health Sciences* on the location of the PCCC Passaic Academic Center in Passaic, New Jersey; and

**WHEREAS:** The Board commits to using the grant funds for the purposes set forth in the Program-specific Project Eligibility Criteria; and

**WHEREAS:** The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$8,000,000; and

**WHEREAS:** The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the State) for certain projects of New Jersey institutions of higher education (the Programs); and

**WHEREAS:** The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF"); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. ("HEFT"); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A.

18A:72A-59 et seq. (“HETI”); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. (“ELF”);

**WHEREAS:** The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

**WHEREAS:** The Board desires to approve financing of all or portions of the Project through Higher Education Facilities Trust Fund (HEFT); and

**WHEREAS:** Portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans or funds otherwise available to the Institution; and

**WHEREAS:** In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through Higher Education Facilities Trust Fund (HEFT) (the “Proposed Programs”), issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and

**WHEREAS:** The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the Secretary) for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

**WHEREAS:** The Board hereby approves the Long-Range Facilities Plan for the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long-Range Facilities Plan in the Application approved herein; and

**WHEREAS:** The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings (“Financing Costs”); and

**WHEREAS:** The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing

interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

**WHEREAS:** The Board pledges to use HEFT funding to advance the Institution's long-range facilities plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PASSAIC COUNTY COMMUNITY COLLEGE AS FOLLOWS:**

**SECTION 1.** The Board approves the Project and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$8,000,000 (including financing costs). (The Board approves the Long Range Facilities Plan of the Institution in the form attached hereto as Exhibit A).

**SECTION 2.** The Board approves the financing of all or any portion of the Project through the Higher Education Facilities Trust (HEFT) program. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary. The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Facilities Plan in the Application for any Program for which it is required. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable; and (d) fulfill other conditions imposed under the Program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program to contribute to the cost of the Project and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the Institution.

**SECTION 3.** The Board further authorizes the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution the Board and Designated Officers. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

**SECTION 4.** The Board Chairperson, the Board Secretary, the Executive Assistant to the Board, the President and Vice President of Administration and Finance (each an Authorized Officer) are hereby authorized and directed to approve, execute, and deliver any and all agreements necessary to undertake, implement, and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Passaic County Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement, and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

**SECTION 5.** This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Project/Program ("Applicable Tax-Exempt Debt) in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Applicable Tax-Exempt Debt is \$8,000,000.

**SECTION 6.** All resolutions, orders, and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

**SECTION 7.** This Resolution shall take effect immediately; and be it further

**RESOLVED:** That no further approvals by the Board are necessary to implement this Resolution.

**RESOLUTION  
ADOPTED:**

**DULY  
CERTIFIED:**

**C. PERSONNEL ITEMS**

**I. SEPARATIONS**

Janice Rama  
Assistant Professor – Nurse Education

Resignation  
Effective: 6/30/2022

Steven Hardy  
Vice President for Finance and Administrative Services

Resignation  
Effective: 8/12/2022

Tasia Weir  
Academic Counselor  
Student Support Services/Classic

Resignation  
Effective: 8/17/2022

Shona Wright  
Lead Instructor – Youth Rise Program

Resignation  
Effective: 8/30/2022

Susan Kornicker  
Teacher – Child Development Center

Resignation  
Effective: 8/31/2022

Robert Juharden  
Custodian/Handyperson - Facilities

Retirement  
Effective: 12/31/2022

Edwin Villanueva  
Custodian I - Facilities

Retirement  
Effective: 12/31/2022

## **II. APPOINTMENTS**

Robin Fox  
Instructor – Nurse Education  
Replacement for Amy Sailer, external candidate

Tochi Amaechino  
Instructor – Nurse Education  
Replacement for Patricia Aprile, external candidate

Jodi Hirsch  
Instructor – Nurse Education  
Conversion of position, formerly Academic Specialist

Heather Uccello  
Instructor – Nurse Education  
Salary adjustment from \$65,000

Ivonne Arismendiz Bejarano  
Accountant – Accounts Payable  
Replacement for Eva Ruiz, external candidate

Francisco De La Cruz  
Manager of Academic Computer Labs/Technology  
Support Services – Academic Affairs  
Title change, formerly Coordinator of Computer Labs

Thea Gable  
Teacher Assistant – Child Development Center  
Salary adjustment per Paterson Board of Education salary schedule

Shari Piontkowskie  
Program and Career Coordinator  
WIOA Out-of-School Youth Program  
New position, external candidate (grant-funded)

Nicole Palmer  
Pathway Coordinator – Student Success  
Replacement for Rickey Perdew, internal candidate

### **III. GRANT ADMINISTRATOR REAPPOINTMENT, FY 2022-23**

The following grant administrator reappointment is recommended for your approval for the specific term indicated, subject to grant program funding.

Thomas Van Aken  
Coordinator, Bridges to Baccalaureate

Term of Approval  
9/1/22 – 6/30/23

### **IV. ADJUNCT FACULTY FEDERATION COLLECTIVE NEGOTIATIONS AGREEMENT**

The representatives of Passaic County Community College and the Adjunct Faculty Association of Passaic County Community College, having negotiated in good faith the terms of a new Collective Negotiations Agreement (CNA) covering the period of July 1, 2022 to June 30, 2025, have agreed to the terms and conditions summarized below.

### **MEMORANDUM OF UNDERSTANDING BETWEEN PASSAIC COUNTY COMMUNITY COLLEGE AND THE PASSAIC COUNTY COMMUNITY COLLEGE CHAPTER OF THE UNITED ADJUNCT FACULTY OF NEW JERSEY**

This agreement is entered into this 7<sup>th</sup> day of July, 2022, between Passaic County Community College and the Passaic County Community College Chapter of the United Adjunct Faculty of New Jersey, collectively known as the Parties (“Parties”).

The Parties agree to the following terms:

1. Article I – Add the following definition “Concurrent Courses are taught simultaneously face-to-face (on campus) and remotely via a web conferencing platform at the scheduled course times.”
2. Article XI – Change first bullet in §XI (a) to “Completion of seven or more semesters.” In addition, change dates in §XI (b) from August 15 to October 15, and from January 15 to March 15.
3. Article XIII – Increase pay for professional development from \$55 to \$65 and increase pay for presenters from \$70 to \$85.
4. Article XIV – Increase pay for attendance at orientation from \$55 to \$65.

5. Article XXII – Delete current language and replace with the following: PERSONAL LEAVE – Bargaining unit members shall be allowed one day of personal leave per semester or session. In order to use this leave, notice of absence must be provided to the Office of Adjunct Faculty prior to the class time. It is expected, when possible, that six hours of notice, prior to class, will be given. Personal days will not be cumulative.
6. Article XXIV –
  - Increase pays for Tier I to the following amounts: Yr. 1 - \$889, Yr. 2 - \$909, Yr. 3 - \$929; and increase pay for Tier II to the following amounts: Yr. 1 - \$936, Yr. 2 - \$957, and Yr. 3 - \$979.
  - Delete first paragraph following Tiers I and II pertaining to one-time bonus paid in lieu of retroactive pay.
  - Delete second paragraph following Tiers I and II and replace with “Adjunct Faculty who have completed 10 or more semesters of teaching will be paid an additional amount per credit as follows: Yr. 1 \$24, Yr. 2 \$26 and Yr. 3 \$28.”
  - Add new paragraph as follows: “Members of the bargaining unit assigned to teach concurrent courses shall be paid \$80 for required training. This payment will only be provided the first time the member teaches a dual modality course. This training will not exceed 2.5 hours.”
7. Article XXVIII – Change dates for duration of agreement to July 1, 2022, through June 30, 2025.
8. Salary increases for Summer III will be processed for payment prior to the ratification of this MOA. If ratification is not achieved, the union agrees to not seek retroactive pay for Summer III beyond the amount already paid.

#### V. FACULTY PROMOTION

The following faculty member has demonstrated excellence in teaching and met all of the College’s criteria for promotion. She is recommended for promotion in rank, effective July 1, 2022.

<u>Faculty Member</u>	<u>Department</u>	<u>Current Rank</u>	<u>Recommended Rank</u>
Rosalee Cain-Francis	Nursing	Instructor	Assistant Professor

#### VI. COACH’S SALARIES – FY’ 2022-23

The following part-time Coach’s salaries are recommended for FY’ 2022-23.



Women's Volleyball

Nina Jones, Assistant Coach  
September 1 – December 1, 2022

E-Sports

Lamar Carter, Coach/Coordinator  
September 1 – December 1, 2022

**VII. PART-TIME TEMPORARY APPOINTMENTS**

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Abuhadba	Amal	20	8488	Radiography	9/7/2022	12/20/2022	Administrator
Allen	Lauretta	1	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Ballem	Sony	15	2520	CIS/Engineering	9/1/2022	12/31/2022	Tutor
Bartholomew	Rosalind	20	8443	Upward Bound	7/13/2022	12/31/2022	Teacher
Berry	Azia	28	1156	Disability Services	8/1/2022	12/31/2022	Technical Assist
Brooks	Sophia	16	2333	ELS Labs	7/1/2022	8/10/2022	Tutor
Camacho	Oscar	18	2235	Graphic Design	9/1/2022	12/31/2022	Lab Assistant
Colon	Katherine M.	25	8100	Student Activities	7/28/2022	12/31/2022	Technical Assist
Corona							
Martinez	Luis	20	2225	Engineering	8/1/2022	12/31/2022	Lab Assistant
Crandall	Iva	29	0400	Academic Affairs	7/1/2022	12/31/2022	Administrator
Desch	Jennifer	20	2402	Nursing	8/1/2022	12/31/2022	Instructor
Dilatush	Cynthia E.	2	2620	Cont. Ed/ EMT	7/11/2022	12/31/2022	Instructor Aide
Dorville	Omar	29	0750	Support Services	8/1/2022	12/31/2022	Technical Assist
Dykhouse	Steven M.	29	0770	Public Safety	6/27/2022	12/31/2022	Security Officer
Eatman	Kenneth	20	8623	Gear-Up	7/11/2022	8/31/2022	Teacher
Enser	Gabriela	6	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Essaoudi	Fadoi	12	2600	Continuing Education	9/12/2022	12/6/2022	Instructor
Forsberg	Herbert	15	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Gonzalez	Mario	4	2333	English Language Labs	7/1/2022	8/10/2022	Tutor
Gullon	Tanya	25	8572	Continuing Education	7/1/2022	12/31/2022	Instructor
Guzman	David	15	8410	Edu. Opportunity Fund	7/14/2022	8/31/2022	Tutor
Hichar	Blanca	15	8623	College Bound/Gear Up	8/1/2022	12/31/2022	Teacher
Hill	Chantanette	20	8623	Gear-Up	7/11/2022	8/31/2022	Teacher
Kale	Kemal	25	1190	Testing	7/27/2022	12/31/2022	Technical Assist
Keogh	Kathleen	1	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Khalifeh	Allia	1	8615	Continuing Education	7/1/2022	12/31/2022	Instructor

Kowalczyk	Casimir	18	2333	English Language Labs	7/1/2022	8/10/2022	Tutor
Lora	Madeline	15	8418	Cultural Affairs	7/1/2022	12/31/2022	Administrator
Major	Brandon	15	2520	CIS/Engineering	9/1/2022	12/31/2022	Administrator
McCaw	Andrya	1	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Mejia	Maria	29	2333	English Language Labs	7/1/2022	12/24/2022	Technical Assist
Mercedes	Mabely	29	2102	Adjunct's Office	7/1/2022	12/24/2022	Technical Assist
Mullane	Aksarapuk	9	2520	CIS/Engineering	9/1/2022	12/31/2022	Lab Assistant
Neceskas	Jacalyn	16	2520	CIS/Engineering	9/1/2022	12/31/2022	Tutor
Oropeza	Edgar	12	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Perez	Yagilda	15	2520	CIS/Engineering	9/1/2022	12/31/2022	Lab Assistant
Piontkowskie	Shari	21	8572	Continuing Education	7/1/2022	12/31/2022	Administrator
Piontkowskie	Shari	1	8753	Continuing Education	7/1/2022	12/31/2022	Instructor
Rendon	Melanie	25	2102	Adjunct's Office	7/1/2022	12/24/2022	Technical Assist
Rexach	Yoana	29	8615	Continuing Education	7/1/2022	12/31/2022	Technical Assist
Reyes	Anthony	20	8623	Gear-Up	7/1/2022	8/31/2022	Mentor
Russo	Brittany	1	8615	Continuing Education	7/1/2022	12/31/2022	Instructor
Rustom	Nada	20	1150	Admissioms	8/3/2022	12/31/2022	Counselor
Sanchez							
Capurro	Maria	25	8100	Student Activities	7/13/2022	12/24/2022	Assistant
Tejada	Gabriela	29	2101	Phi Theta Kappa	7/18/2022	12/31/2022	Technical Assist
Ulesky	Anita	12	0400	Academic Affairs	7/1/2022	12/31/2022	Administrator
Van Buren	Tyler	18	2520	CIS/Engineering	9/1/2022	12/31/2022	Lab Assistant

### **REMARKS:**

Trustees: None

Public: Professor Merille Siegel, President of the Faculty Association, informed the Board that she was stepping down as President of the Faculty Association, and was being succeeded by Dr. Fred Safarowic of the Science Department. She thanked the board for the many years they have worked with her along with Drs. Rose, Kineavy, and Stassis, which formed a most collegial atmosphere at the College.

Trustee Pou and Montanez-Diodonet arrived at 6:15 p.m.

### **ADJOURNMENT**

Chairman Marco asked for a motion to adjourn the meeting at 6:17 pm; moved by Trustee Glovin; seconded by Trustee Moody. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present stating "yes." Chairman Marco acknowledged that the meeting was now adjourned.

PASSAIC COUNTY COMMUNITY COLLEGE

Page 1 of 5; September 20, 2022

**RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A, B, AND C**

Offered by TANIS Seconded GLOVIN

BOARD OF TRUSTEES	YES	NO	ABSTAIN	ABSENT
Trustee Akhter	X			
Trustee Drakeford				Out of the room time of vote
Trustee Esquiche				X
Trustee Glovin	X			
Trustee Montanez-Diodonet	X			
Trustee Moody	X			
Trustee Nutter				X
Trustee Pou				X
Trustee Smith	X			
Vice Chair Tanis	X			
Chairman Marco	X			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

**A. BUSINESS ITEMS - Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Audio-Visual Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2023 PCCC-VOICES (Virtual Options for Institutional Change and Education Success) Funds; \$128,618.60 Available)

Video-conferencing and live capture recording equipment to support dual enrollment activities at the partner high schools. Fulfillment agent for NJ State Contract # 81123.

Tele-Measurements, Inc.  
145 Main Avenue  
Clifton, NJ 07014

**\$27,333.55**  
**(Recommended Award)**

**Audio-Visual Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2023 College Capital Funds; \$314,380.24 Available)

Audio-visual equipment for HyFlex (Hybrid-Flexible) concurrent classroom set-ups. Fulfillment agent for NJ State Contract # 81123.

**PASSAIC COUNTY COMMUNITY COLLEGE**

**Page 2 of 5; September 20, 2022**

**RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A, B, AND C**

Tele-Measurements, Inc.  
145 Main Avenue  
Clifton, NJ 07014

**\$240,198.39**  
**(Recommended Award)**

**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2023 Folk Arts Center Grant Funds; \$99,088.00 Available)  
Fieldwork in support of the Folklife Center of Northern New Jersey (FCNNJ) at PCCC. Business Entity and Political Contribution disclosures required.

Lael Leslie  
371 Claremont Avenue  
Montclair, NJ 07042

**\$38,000.00**  
**(Recommended Award)**

**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2023 College Operating Funds; \$20,000.00 Available)  
Consulting services for academic program development. Business Entity and Political Contribution disclosures required.

AR Anderson Surgical Consulting  
79 Penfield Lane  
Sicklerville, NJ 08081

**\$20,000.00**  
**(Recommended Award)**

**Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2023 College Operating Funds; \$369,018.14 Available)  
Renewal of licensing and maintenance for Microsoft software products. NJEdge contract # 269EMCPS-19-001.

SHI International Corporation  
290 Davidson Avenue  
Somerset, NJ 08873

**\$63,707.36**  
**(Recommended Award)**

**Bid 23-04 – PCCC Academic Hall Child Care Center – Exterior Improvements**  
(Funding Source: FY-2023 College Capital Funds; \$739,829.84 Available)  
Upgrades and improvements to existing outdoor play area, adjacent walkway and building entrances.

Accurate Construction, Inc.  
149 Alps Road  
Wayne, NJ 07470

**\$374,000.00**  
**(Recommended Award)**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Page 3 of 5; September 20, 2022**

**RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A, B, AND C**

**B. SPECIAL RECOGNITION**

The designation of “Professor Emeritus” to Dr. Martin Bookbinder in grateful recognition of his 50 plus-years of dedicated service and outstanding contributions to Passaic County Community College.

**C. PERSONNEL ITEMS**

The following personnel actions are presented for your approval:

**I. SEPARATIONS**

<u>Martin Bookbinder</u> Professor – Political Science	Retirement Effective: 6/30/22
<u>David Petriello</u> Coordinator – Pathways to Teacher Excellence	Resignation Effective: 9/2/22
<u>Rasheena Williams</u> HR Technical Specialist – Human Resources	Resignation Effective: 10/7/22
<u>Gregory Fallon</u> Dean of Liberal Arts – Academic Affairs	Retirement Effective: 12/31/22

**II. APPOINTMENTS**

Michael Herlihy  
Controller – Finance and Administrative Services  
Replacement for Theophilus Rowe, external candidate

Shakere Banks  
Financial Aid Officer – Financial Aid  
Replacement for John Pierre Ricketts, internal candidate

Carlomagno Ontaneda  
Admissions Counselor  
Educational Opportunity Fund  
Replacement for Patrice Carter, external candidate



**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Page 4 of 5; September 20, 2022**

**RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A, B, AND C**

Jody Enrique

Teacher – Child Development Center

Replacement for Maram Alatshan, external candidate (grant-funded)

Andrea Garzon

Associate Director – Financial Aid

Replacement for Theresa Bryant, internal candidate

Anthony Rodriguez

Assistant Director, Financial Aid

Replacement for Karoll Madera, internal candidate

Ana Cecilia Hernandez

Assistant Director, WorkFirst New Jersey

Continuing Education and Workforce Development

New position, external candidate (grant-funded)

Cylestine Miller

Program Coordinator/Job Developer

WorkFirst New Jersey

Continuing Education and Workforce Development

New position, external candidate (grant-funded)

Stefania Meza

Lead Instructor, Intensive Math

WorkFirst New Jersey

Continuing Education and Workforce Development

New position, external candidate (grant-funded)

**III. PART-TIME TEMPORARY APPOINTMENTS**

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Adams	Audrey L.	15	1160	Athletics	9/1/2022	12/23/2022	Technical Assistant
Adili	Nazmije	29	8135	Child Dev. Center	9/1/2022	12/23/2022	Substitute Teacher
Almonte Suero	Yairi M.	20	2539	Developmental English	9/7/2022	12/31/2022	Tutor
Antolino	Matthew J.	4	2610	Public Safety Acad./Fire	9/6/2022	12/31/2022	Instructor
Bernardo	Apollo	12	2402	Nurse Education	7/1/2022	12/31/2022	Instructor

# PASSAIC COUNTY COMMUNITY COLLEGE

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## RESOLUTION #3 – CONSENT RESOLUTION - ITEMS A, B, AND C

Bet Brown	Sindi A. Andre	16	8136	Child Dev. Center	9/7/2022	12/31/2022	Teacher Aide
		15	1160	Athletics	9/29/2022	12/31/2022	Technical Assistant
Celorio	John A.	10	8622	Student Support - STEM	9/19/2022	12/23/2022	Tutor
		6	2600	Cont. Ed./Workforce Dev.	9/19/2022	11/28/2022	Instructor
Changanaqui	Maria C.	10	8573	Cont. Ed./Workforce Dev.	7/1/2022	12/31/2022	Administrator
Clark	Sherry	24	2403	Radiography	9/7/2022	12/30/2022	Instructor
Colon Enrique	Isora L. Jody	29	8135	Child Dev. Center	9/1/2022	9/30/2022	Substitute Teacher
		14	8135	Child Dev. Center	9/1/2022	12/23/2022	Nurse
Galido-Hernandez Griffin	Judith Alexa	12	2401	Nurse Education	7/1/2022	12/31/2022	Instructor
		3	2401	Nurse Education	7/1/2022	12/31/2022	Instructor
Griffin Husein	Alexa Nelly	14	8135	Child Dev. Center	9/1/2022	12/23/2022	Family Worker
Infante	Leidy	20	8136	Child Dev. Center	9/1/2022	12/23/2022	Teacher Aide
Jacobs	Vonisha	29	8135	Child Dev. Center	9/1/2022	12/23/2022	Substitute Teacher
		29	8135	Child Dev. Center	9/1/2022	12/23/2022	Substitute Teacher
Koch	Rukiye	29	8135	Child Dev. Center	9/1/2022	12/23/2022	Administrator
Lapaix	Loribelle	12	8573	Cont. Ed./Workforce Dev.	9/1/2022	12/31/2022	
Marei	Nour	10	8622	Student Support - Classic	9/19/2022	12/23/2022	Tutor
Mohamed	Yommma	29	8135	Child Dev. Center	9/1/2022	12/23/2022	Substitute Teacher
		25	0725	Information Technology	7/1/2022	12/31/2022	Technical Assistant
Moustafa Nunez	Zeyad Dariel J.	29	2101	Academic Affairs	9/1/2022	12/31/2022	Course Navigator
		15	0400	Academic Affairs	7/25/2022	12/31/2022	Technical Assistant
Omar	Adam	2	2620	Public Safety Acad./EMT	9/1/2022	12/31/2022	Instructor Aide
Ona	James	15	1253	Developmental English	9/6/2022	12/31/2022	Administrator
Powell	Kecia J.	15	8621	Student Support - ESL	9/7/2022	12/22/2022	Technical Assistant
Rahman	Lija	14	2101	Academic Affairs	9/1/2022	12/31/2022	Course Navigator
Rahman	Lija	25	0725	Information Technology	7/1/2022	12/31/2022	Technical Assistant
Rana	Rohan	14	1150	Enrollment Services	9/19/2022	12/31/2022	Technical Assistant
Rexach	Yoana	15	8400	Education Opp. Fund	9/1/2022	12/31/2022	Technical Assistant
Rivera	Gabriel J.	25	8136	Child Dev. Center	9/1/2022	12/23/2022	Teacher Aide
Shirazi	Afsana	12	2402	Nurse Education	7/1/2022	12/31/2022	Instructor
Szerling	Michele	29	8135	Cont. Ed./Workforce Dev.	9/1/2022	12/23/2022	Substitute Teacher
Talab	Safaa	25	8136	Child Dev. Center	9/1/2022	12/23/2022	Teacher Aide
Vales-Marte	Yisel	15	8400	Education Opp. Fund	9/1/2022	12/31/2022	Tutor
Zapata	Angela N.						

**PASSAIC COUNTY COMMUNITY COLLEGE**

**ADJOURNMENT**

**Offered by MOODY Seconded TANIS**

<b>BOARD OF TRUSTEES</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Trustee Akhter	<b>X</b>			
Trustee Drakeford				<b>Out of the room time of vote</b>
Trustee Esquiche				<b>X</b>
Trustee Glovin	<b>X</b>			
Trustee Montanez-Diodonet	<b>X</b>			
Trustee Moody	<b>X</b>			
Trustee Nutter				<b>X</b>
Trustee Pou				<b>X</b>
Trustee Smith	<b>X</b>			
Vice Chair Tanis	<b>X</b>			
Chairman Marco	<b>X</b>			

**DATED: SEPTEMBER 20, 2022**