



PASSAIC COUNTY COMMUNITY COLLEGE • 973 684-5900  
ONE COLLEGE BOULEVARD, PATERSON, N.J. 07505-1179  
OFFICE OF THE PRESIDENT

**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the March 15, 2022 Board of Trustees meeting. If you have any questions, please call me.

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STEVEN M. ROSE, Ed.D.  
PRESIDENT/SECRETARY  
BOARD OF TRUSTEES

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
Page 1 of 1**

**NOTICE IS HEREBY GIVEN that on March 15, 2022 at 6:00 pm**, the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**PLEDGE OF ALLEGIANCE** (All Stand)

**CALL TO ORDER – ROLL CALL**

**CONSIDERATION OF MINUTES** – February 15, 2022

**PRESENTATION** – *Middle States Commission on Higher Education Standards for Accreditation and Requirements of Affiliation*

**REPORTS** – President:        Significant Activities  
                                      Statement of Revenue and Expenditure Forecast (Variance Report)  
                 Chairman

**DISCUSSION AGENDA**

- A.     INSTRUCTIONAL ITEM**  
      PALS Plus, Incorporated
- B.     BUSINESS ITEMS**  
      Purchases of Goods and Services
- C.     PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

**ACTION ITEMS - Consent Resolution**

- A.     INSTRUCTIONAL ITEM**  
      PALS Plus, Incorporated
- B.     BUSINESS ITEMS**  
      Purchases of Goods and Services
- C.     PERSONNEL ITEMS**

**REMARKS – PUBLIC, TRUSTEES**

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep Martinez	<b>X</b>	
Trustee Drakeford		<b>X</b>
Trustee Esquiche		<b>X</b>
Trustee Glovin	<b>X</b>	
Trustee Montanez-Diodonet	<b>X</b>	
Trustee Moody	<b>X</b>	
Trustee Nutter	<b>X (6:05 PM)</b>	
Trustee Pou	<b>X</b>	
Trustee Smith	<b>X</b>	
Vice Chair Tanis	<b>X</b>	
Chairman Marco	<b>X</b>	

**DATED: MARCH 15, 2022**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by MOODY Seconded by POU

<b>Board of Trustees</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Drakeford				<b>X</b>
Trustee Esquiche				<b>X</b>
Trustee Glovin	<b>X</b>			
Trustee Montanez-Diodonet	<b>X</b>			
Trustee Moody	<b>X</b>			
Trustee Nutter	<b>X</b>			
Trustee Pou	<b>X</b>			
Trustee Smith			<b>X</b>	
Vice Chair Tanis	<b>X</b>			
Chairman Marco	<b>X</b>			

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the regular session meeting minutes for the February 15, 2022 Board of Trustees meeting.

**DATED: MARCH 15, 2022**

The following are the minutes of the Board of Trustees of Passaic County Community College, held via Zoom and broadcast on YouTube on Tuesday, February 15, 2022.

### **CALL TO ORDER**

Chairman Marco called to order at 6:05 p.m., and led those in attendance in the Pledge of Allegiance.

President Rose stated Pursuant to the Open Public Meetings Act, notice of this meeting was given in the annual meeting notice, which was emailed to the Herald News, The Record, the Office of the County Clerk, the college community, and posted on the PCCC Website and bulletin boards on February 4, 2022.

President Rose stated that the public may participate in this meeting only during the public portion, which takes place near the end of the meeting. To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit \*9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio by using \*6 on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement. Comments from the public, which are provided by email or written letter will be read aloud during the meeting in a manner audible to all meeting participants and the public. The time limit for public comment shall apply to comments received via email or by written letter. Such comments will be read from the beginning until the time limit is reached. The Board may pass over duplicate written and emailed comments; however, each duplicate comment shall be noted for the record with the content summarized.

### **ROLL CALL**

#### **Present:**

Kesha Drakeford, Yolanda Esquiche, Michael Glovin, Sandra Montanez-Diodonet, Alonzo Moody, Harvey J. Nutter, Taina Pou, Barbara Tanis, Vice Chairwoman, Dennis F. Marco, Chairman

Also Present – Julie “Jay Marie” Martinez, Alumni Representative,  
Steven M. Rose, Secretary, Michael A. Cerone, Jr., General Counsel

#### **Absent**

Sharon C. Smith

## **CONSIDERATION OF MINUTES – January 18, 2022**

Chairman Marco asked if there were any correction to the minutes of the January 18, 2022 meeting of the Board of Trustees. There being no corrections, Trustee Glovin moved approval of Resolution #1 – Minutes for January 18, 2022. The motion was seconded by Trustee Moody. Resolution #1 was adopted on roll call vote as follows:

Yes: Drakeford, Esquiche, Glovin, Montanez-Diodonet, Moody, Nutter, Pou, Tanis,  
Marco.

No: None

Abstain: None

## **PRESENTATION**

### **EMSI – Program Demand Gap Analysis**

President Rose presented the Program Demand Gap Analysis study performed by EMSI on the regional economy and the demand for skilled labor. He explained that this information is vital in constructing programs at all levels at the College to meet demand in various aspects of the labor market. President Rose and Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs reviewed the High Demand, Low Supply jobs, as well as High Demand, High Supply jobs. President Rose noted that the college would be re-examining programs in the Low Demand, Low Supply category. He also noted that within the Low Demand, High Supply category Registered Nurse was listed, which seemed a bit strange, and the College will further examine this with EMSI.

Trustee Glovin noted that the report only included Passaic and Bergen counties and that there are other nearby counties, such as Essex and Morris. President Rose responded that Passaic and Bergen is the college's service area.

Chairman Marco asked about the progression for a student majoring in psychology.

## **REPORTS**

President: President Rose reported on the ACCT Legislative Summit held last week. He reported that all meetings with the congressional delegation were virtual. President Rose and counsel, along with other county college representatives, met virtually with Reps. Gottheimer, Pascrell, Senators Booker, and Menendez.

President Rose discussed the January Variance Report. He explained that the College currently enjoys a large surplus for two reasons. The first is due to the relaxation of Federal rules related to the various COVID relief bills passed by Congress. The second reason is due to the relaxation of NJ state rules administered by the Office of the Secretary of Higher Education. President Rose noted that currently the Federal funds are not eligible for a no cost extension. In response

to a question from Chairman Marco, President Rose stated that no legislative approval is needed for a no cost extension; it only requires administrative action.

Chair: None

### **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

#### **A. Business Items**

##### **Revised Capital Budget for Fiscal Year 2022-2023**

President Rose explained that the College was notified that its share of Chapter 12 funding for FY 23 had increased from \$3,200,000 to an amount not to exceed \$3,865,000. The additional funding has been added to the General and Health Sciences Classroom Renovation project as noted in the memorandum to the Board of Trustees dated February 15, 2022.

##### **Purchases of Goods and Services**

President Rose presented the Purchases of Goods and Services as set forth in the memorandum to the Board of Trustees dated February 15, 2022. He stated he would be happy to answer any questions the board may have.

#### **B. Personnel Items**

No trustee requested discussion of the Personnel Items.

### **ACTION ITEMS AGENDA - Consent Resolution**

Chairman Marco asked for a motion on Resolution #3 - Consent Agenda Item A - Business Items - Revised Capital Budget for Fiscal Year 2022-2023 and B - Purchases of Goods and Services, and Item C - Personnel Agenda.

#### **A. BUSINESS ITEMS**

##### **Revised Capital Budget for Fiscal Year 2022-2023**

Approve Revised Capital Budget (Chapter 12 Funding) for Fiscal Year 2022-2023 to an amount not to exceed \$3,865,000 as set forth in the attached budget.

**B. Purchases of Goods and Services**

Approval of the following Purchases of Goods and Services

**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2022 Student Support Services Grant Funds; \$26,000 Available)

Lenovo *ThinkPad* laptop computers for student use in Student Support Services. Fulfillment Agent for NJ State Contract 40121.

SHI International Corp. **\$25,937.10**  
290 Davidson Avenue  
Somerset NJ 08873

**Medical Testing Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services)

(Funding Source: FY-2022 HEERF (Higher Education Emergency Relief Fund) III Funds; \$864,810.98 Available)

Covid-19 testing services for College student, faculty and staff. Not-to-exceed amount. Business Entity and Political Contribution disclosures received.

Balanced Well Health Center **\$200,000.00**  
26-01 Pellack Drive  
Fair Lawn, NJ 07410

**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)

(Funding Source: FY-2022 HEERF (Higher Education Emergency Relief Fund) III Funds; \$890,714.34 Available)

Online module upgrade and content development for new student orientation. Business Entity and Political Contribution disclosures received.

Advantage Design Group **\$23,900.00**  
6877 Phillips Industrial Blvd.  
Jacksonville, FL 32256

**NJEdge RFP 269EMCPS-19-001 - Microsoft Licensing Solution Providers and Services**

(Funding Source: FY-2022 College Operating Funds; \$97,471.00 Available)

Upgrade of licensing and maintenance for Microsoft software products. Vendor year-to-date spend exceeds Board review threshold.

SHI International Corp. **\$11,880.00**  
290 Davidson Avenue  
Somerset NJ 08873



**C. PERSONNEL ITEMS**

**I. Appointments**

A. Loribelle Lapaix, Program Coordinator, Youth Rise effective 2/28/2022;

B. Ashley Castiglia, Director of Admissions, effective March 14, 2022;

C. Manoushka Adam, Program Coordinator/Success Coach, On-Ramps

**II. Part-time Temporary Employees**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MAX # HRS</b>	<b>DEPT #</b>	<b>DEPARTMENT</b>	<b>START DATE</b>	<b>END DATE</b>	<b>TITLE</b>
Adili	Nazmije	29	8135	Child Care	1/4/2022	6/30/2022	Sub. Teacher
Aguirre	Renzo	16	2403	Radiography	1/20/2022	6/30/2022	Instructor
Angelica	Justin	6	2620	PSA/EMT	1/1/2022	6/30/2022	Instructor Aide
Antolino	Matthew	4	2610	PSA/Fire	3/7/2022	6/30/2022	Instructor
Barresi	Louisa	29	0210	PSA	1/4/2022	6/30/2022	Technical Assistan
Batista	Hairo	29	1150	Registrars Office	1/4/2022	6/30/2022	Administrator
Bing-You	Russell	2	2620	PSA/EMT	1/1/2022	6/30/2022	Instructor
Blue	Shazneka	10	8622	SSS/TRiO	2/7/2022	5/12/2022	Tutor
Borate	Priyanka	29	2101	Academic Affairs	1/10/2022	5/13/2022	Technical Assistan
Brooks	Sophia	16	2333	ELS Labs	2/5/2022	5/10/2022	Tutor
Bryant	Glenn	29	2101	Academic Affairs	1/10/2022	5/13/2022	Technical Assistan
Camacho	Angel	29	1150	Financial Aid	1/24/2022	6/30/2022	Technical Assistan
Carpenter	Nicolette	29	2101	Academic Affairs	1/10/2022	5/13/2022	Technical Assistan
Casamenti	Delia	20	2101	Acadmeic Affairs	1/10/2022	5/13/2022	Technical Assistan
Castillo	Carlos	29	2101	Academic Affairs	1/10/2022	5/13/2022	Technical Assistan
Choudhury	Shahana	29	8135	Child Care	1/4/2022	6/30/2022	Sub. Teacher
Clark	Sherry	10	8573	WIOA Youth Rise	1/4/2022	6/30/2022	Administrator
Clark-Kight	Michelle	6	2620	PSA/EMT	1/1/2022	6/30/2022	Instructor
Clark-Kight	Michelle	1	2625	PSA/EMT	1/1/2022	6/30/2022	Instructor
Coliente	Lizbeth	25	8100	Student Activities	1/10/2022	6/30/2022	Technical Assistan
Colvin	Dolphus	27	7201	Buildings & Grounds	1/4/2022	6/30/2022	Custodian

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Delgado	Omar	20	1155	Academic Affairs	1/10/2022	6/30/2022 Technical Assistan
Deno Zayas	Juliana	20	1253	ELS	1/19/2022	5/13/2022 Tutor
Devaris Morgulis	Alexandra	24	6100	Guided Pathways	1/4/2022	6/30/2022 Administrator
DeVirgilio	Robert	6	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Duffy	John	6	2620	PSA/EMT	1/4/2022	6/30/2022 Instructor
Dunn	Zachary	2	2620	PSA/EMT	1/1/2022	6/30/2022 Instructor
Enser	Gabriela	6	8615	Cont. Ed.	1/4/2022	6/30/2022 Instructor
Evangelista	Albert	4	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Fisher	Karen	10	2333	ELS Labs	2/5/2022	5/10/2022 Tutor
Flynn	Jeanette	12	2402	Nurse Ed.	1/4/2022	6/30/2022 Instructor
Forsberg	Herbert	6	8615	Cont. Ed.	1/4/2022	6/30/2022 Instructor
Galido-Hernandez	Judith	29	8135	Child Care	1/4/2022	6/30/2022 Nurse
Garrett	Delsie	27	7201	Buildings & Grounds	1/4/2022	6/30/2022 Custodian
Geider	Lisa	24	6100	Guided Pathways	1/4/2022	6/30/2022 Administrator
Georgio	Ronald	4	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Giaconia	Bart	6	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Gonzalez	Anthony	25	8200	Food Services	1/1/2022	6/30/2022 Food Service Work
Hansen	Victoria	10	8446	Cmmunity Programs	1/3/2022	6/30/2022 Administrator
Harris	Tiona	10	8622	SSS/TRiO	2/7/2022	5/12/2022 Tutor
Hossain	Sadia	18	6000	Library	1/1/2022	6/30/2022 Library Assistant
Hunt	Dolores	29	0210	PSA	1/4/2022	6/30/2022 Technical Assistan
Huntington	Domenique	25	8200	Food Services	1/4/2022	6/30/2022 Food Service Work
Hylton	Cecele	29	1150	Financial Aid	1/18/2022	6/30/2022 Technical Assistan
Inoa	Ricardo	10	8446	Community Programs	1/3/2022	6/30/2022 Administrator
James	Demond	29	1253	Developmental Eng.	1/13/2022	6/30/2022 Administrator
John	Ravyn	10	8446	Cmmunity Programs	1/3/2022	6/30/2022 Administrator
Johnson	Alicia	24	2403	Radiography	1/3/2022	6/30/2022 Instructor
Kalata	Andrzej	6	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Kendall	Laura	2	2620	PSA/EMT	1/4/2022	6/30/2022 Instructor
Khalifeh	Allia	12	2640	Cont. Ed.	1/4/2022	6/30/2022 Instructor

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Kovacs	James	6	2610	PSA/Fire	1/4/2022	6/30/2022 Instructor
Kowalczyk	Casimir	25	2333	ELS Labs	2/5/2022	5/10/2022 Tutor
Lamnini	Adam	29	8620	SSS/Stem	2/7/2022	5/12/2022 Tutor
Lee	Tamara	10	1190	Testing	1/4/2022	6/30/2022 Technical Assistan
Liranzo	Yajaira	16	2403	Radiography	1/3/2022	6/30/2022 Instructor
Luca	Christine	8	2402	Nurse Ed.	1/19/2022	5/20/2022 Instructor
Luca	Christine	10	2404	Nurse Ed.	1/19/2022	5/20/2022 Instructor
Luna-Nunez	Lismery	29	1253	ELS	1/3/2022	6/17/2022 Administrator
Mahfuza	Chowdhury	10	8446	Community Programs	1/3/2022	6/30/2022 Administrator
Majumdar	Aparajita	29	1190	Testing	1/4/2022	6/30/2022 Technical Assistan
Maldonado	Emgel	12	1160	Athletics	1/3/2022	4/30/2022 Technical Aissistar
Malizia Jr.	Richard	2	2620	PSA/EMT	1/1/2022	6/30/2022 Instructor Aide
Matejko	Irene	1	2600	Cont. Ed.	1/4/2022	6/30/2022 Instructor
Maynard	Gladstone	29	0770	Public Safety	1/4/2022	6/30/2022 Security Officer
McCaw	Andrya	1	8615	Cont. Ed.	1/4/2022	6/30/2022 Instructor
McCombs	Tonya	15	8619	GEAR-UP	1/4/2022	6/30/2022 Administrator
McFarlane	Angelique	10	8443	Upward Bound	1/3/2022	6/30/2022 Teacher
Medrano	Jennifer	29	0725	IT/Media	1/1/2022	6/30/2022 Technical Assistan
Mejia	Maria	25	2333	ELS Labs	1/15/2022	6/30/2022 Tutor
Mistretta	Charlotte	29	2101	Academic Affairs	1/10/2022	5/13/2022 Technical Assistan
Mitchell	Roshean	29	8200	Food Services	1/4/2022	6/30/2022 Administrator
Muchnick	Katherine	2	2620	PSA/EMT	1/1/2022	6/30/2022 Instructor
Muchnick	Katherine	1	2625	PSA/EMT	1/1/2022	6/30/2022 Instructor
Mughrabi	Ahmad	26	1190	Testing	1/4/2022	6/30/2022 Technical Assistan
Nagelhout	Roy	8	2660	Cont. Ed.	1/1/2022	6/30/2022 Instructor
Nelson	Raheen	27	7201	Buildings & Grounds	1/3/2022	6/30/2022 Custodian
Oliver	Diamond	15	2333	ELS Labs	2/5/2022	5/10/2022 Tutor
Omar	Adam	15	0400	Academic Affairs	1/3/2022	6/30/2022 Technical Assistan
Oropeza	Edgar	12	8615	Cont. Ed.	1/4/2022	6/30/2022 Instructor
Ortiz	Darryl	20	8621	SSS/ESL	1/10/2022	6/30/2022 Tutor

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Paulino	Nayeli	10	8446	Cmmunity Programs	1/3/2022	6/30/2022 Administrator
Pena	Cristal	25	8100	Student Activities	1/10/2022	6/30/2022 Technical Assistan
Piontkowskie	Coleen	24	6100	Guided Pathways	1/4/2022	6/30/2022 Administrator
Piontkowskie	Shari	21	8572	Cont. Ed.	1/24/2022	6/30/2022 Administrator
Ranone	Matthew	4	2610	PSA/Fire	3/7/2022	6/30/2022 Instructor
Reddin	Donald	29	0770	Public Safety	1/4/2022	6/30/2022 Regular Police Off
Rendon	Melanie	25	2102	Adjunct's Office	1/5/2022	6/30/2022 Technical Assistan
Rexach	Yoana	29	8615	Cont. Ed.	1/4/2022	6/30/2022 Technical Assistan
Rinkerman	Ainsley	25	2101	Academic Affairs	1/10/2022	5/13/2022 Technical Assistan
Rivera	Matthew	10	8446	Cmmunity Programs	1/3/2022	6/30/2022 Administrator
Robertson	Marlene	25	8200	Food Services	1/4/2022	6/30/2022 Food Service Work
Rodriguez	Jaimi	29	0770	Public Safety	1/4/2022	6/30/2022 Security Officer
Rodriguez	Jayden	29	2101	Student Activities	1/10/2022	5/13/2022 Technical Assistan
Roman-Ramos	Ivette	15	8573	Cont. Ed.	1/4/2022	6/30/2022 Instructor
Roscello	Annemarie	25	6000	Library	1/4/2022	6/30/2022 Librarian
Roscello	Annemarie	4	8593	Title V	1/4/2022	6/30/2022 Administrator
Sanagustin	Giolian	15	8400	EOF	1/1/2022	6/30/2022 Tutor
Sanchez	Cynthia	5	8619	GEAR-UP	1/4/2022	6/30/2022 Teacher
Sanchez	Maria	15	2333	ELS Labs	2/5/2022	5/10/2022 Tutor
Shanaa	Ruqaz	29	2333	ELS Labs	2/5/2022	5/10/2022 Tutor
Smith	Nadirah	29	6100	MDRC	1/4/2022	6/30/2022 Administrator
Soria	Rossana	20	1155	Student Activities	1/10/2022	6/30/2022 Technical Assistan
Sutherlin	Jeffrey	2	2620	PSA/EMT	1/1/2022	6/30/2022 Instructor
Sutherlin	Jeffrey	1	2625	PSA/EMT	1/1/2022	6/30/2022 Instructor
Talley	Sharae	25	8200	Food Services	1/1/2022	6/30/2022 Food Service Work
Tedeschi	Robert	29	0770	Public Safety	1/4/2022	6/30/2022 Security Officer
Tejeda	Gabriela	29	2101	Academic Affairs	1/10/2022	5/13/2022 Technical Assistan
Telesco	Linda	29	0705	Marketing	1/4/2022	6/30/2022 Administrator
Tible	Joseph	29	2101	Academic Affairs	1/10/2022	5/13/2022 Technical Assistan
Tiozon	Nicole	20	6100	Academic Affairs	1/10/2022	6/30/2022 Technical Assistan

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Toxqui	Stephanie	10	7446	Community Programs	1/3/2022	6/30/2022 Administrator
Turner	Barry	4	2610	PSA/Fire	1/1/2022	6/30/2022 Instructor
Vales-Marte	Yisel	29	8136	Child Care	1/4/2022	6/30/2022 Teacher Aid
Vasquez	Kimberly	24	6100	Guided Pathways	1/4/2022	6/30/2022 Administrator
Villanueva	Alberto	12	1160	Athletics	1/3/2022	4/30/2022 Technical Assistan
Villanueva	Maria	29	2600	Cont. Ed.	1/4/2022	6/30/2022 Technical Assistan
Ward	Angela	29	8201	Food Services	1/1/2022	6/30/2022 Food Service Work
Waweru	Joyce	5	8619	GEAR-UP	1/3/2022	6/30/2022 Teacher
Wright	Judith	5	2402	Nurse Ed.	1/4/2022	6/30/2022 Instructor

Trustee Tanis moved approval of Resolution #3 – Consent Resolution Items A, B and C. Trustee Esquiche seconded the motion. Resolution #3 was adopted on roll call vote as follows

Yes: Drakeford, Esquiche, Glovin, Montanez-Diodonet, Moody, Nutter, Pou, Tanis, Marco.

No: None

Abstain: None

**REMARKS:**

Public: None

Trustees: Trustee Drakeford noted a typo in the figures contained in the memorandum regarding the revised FY 23 capital budget. Counsel stated that the minutes would reflect the correct amount.

**ADJOURNMENT**

Chairman Marco asked for a motion to adjourn. Trustee Moody moved to adjourn. Trustee Glovin seconded the motion. The meeting was adjourned at 6:39 p.m. on roll call vote as follows:

Yes: Drakeford, Esquiche, Glovin, Montanez-Diodonet, Moody, Nutter, Pou, Tanis, Marco.

No: None

Abstain: None

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A THROUGH C**  
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**Offered by TANIS Seconded by MONTANEZ-DIODONET**

<b>Board of Trustees</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Drakeford				<b>X</b>
Trustee Esquiche				<b>X</b>
Trustee Glovin	<b>X</b>			
Trustee Montanez-Diodonet	<b>X</b>			
Trustee Moody	<b>X</b>			
Trustee Nutter	<b>X</b>			
Trustee Pou	<b>X</b>			
Trustee Smith	<b>X</b>			
Vice Chair Tanis	<b>X</b>			
Chairman Marco	<b>X</b>			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approve the following actions:

**A. INSTRUCTIONAL ITEM – PALS Plus, Inc.**

The appointment of Mibong La, Head Librarian, as the College's Library's representative to PALS, Plus Inc., and Ken Karol, Librarian/Senior Learning Management System Administrator/Technical Resource Specialist, as the Library's alternate voting representative.

**B. BUSINESS ITEMS – Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Athletic Apparel (Below Public Bid Threshold)**

(Funding Source: FY-2022 Men's Volleyball Grant Funds; \$3,500.00 Available)

Athletic apparel for volleyball program. Vendor year-to-date spend exceeds Board review threshold.

BSN Sports  
PO Box 841393  
Dallas, TX 75284

**\$3,228.75**  
**(Recommended Award)**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
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**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2022 Higher Education Emergency Relief Fund III Funds; \$91,179.47 Available)  
HP *EliteDisplay* monitors for College faculty and staff. Fulfillment Agent for NJ State Contract 89974.

CDW Government 75 Remittance Drive, Suite 1515 Chicago, IL 60675	<b>\$19,242.00</b> <b>(Recommended Award)</b>
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**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2022 Higher Education Emergency Relief Fund III Funds; \$91,179.47 Available)  
Lenovo *ThinkPad* laptop computers for student training and related activities. Fulfillment Agent for NJ State Contract 40121.

SHI International Corp 290 Davidson Avenue Somerset, NJ 08873	<b>\$48,202.00</b> <b>(Recommended Award)</b>
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**Information Technology Services** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2023 College Operating Funds; \$150,000.00 Budgeted)  
Internet service agreement for FY-2023. Funding is not currently available. Approval is contingent upon full approval of the FY-2023 budget and funding availability.

NJEdge 625 Broad Street, Suite 260 Newark, NJ 07102	<b>\$123,240.00</b> <b>(Recommended Award)</b>
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**Information Technology Services** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2023 College Operating Funds; \$150,000.00 Budgeted)  
On-demand cloud computing platform and related services. Estimated amount. Funding is not currently available. Approval is contingent upon full approval of the FY-2023 budget and funding availability.

NJEdge 625 Broad Street, Suite 260 Newark, NJ 07102	<b>\$26,760.00</b> <b>(Recommended Award)</b>
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**PASSAIC COUNTY COMMUNITY COLLEGE**  
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**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services) (Funding Source: FY-2021 College Operating Funds; \$29,000.00 Available)

Accounting and financial reporting consulting services. Not-to-exceed amount. Business Entity and Political Contribution Disclosures required.

Donohue, Gironde, Doria & Tomkins, LLC  
310 Broadway  
Bayonne, NJ 07002

**\$44,000.00**  
**(Recommended Award)**

**Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)

(Funding Source: FY-2022-2024 College Operating Funds; \$122,768.71 Available in FY-2022)

Renewal of document management software subscription. FY-2023 and 2024 expenditures contingent upon future budget approvals.

Softdocs SC, LLC  
807 Bluff Road  
Columbia, SC 29201

**\$93,566.96 (FY-2022)**  
**\$93,566.96 (FY-2023)**  
**\$93,566.96 (FY-2024)**  
**(Recommended Award)**

**Utility Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)

(Funding Source: FY-2022 College Operating Funds; \$614,000.00 Available)

Increases to FY-2022 estimated amounts. Offset by reductions in estimated spend with other providers.

Public Service Electric & Gas

**\$401,000.00**  
**(New total: \$800,000.00)**  
**(Recommended Award)**

Jersey Central Power and Light

**\$62,000.00**  
**(New total: \$98,000.00)**  
**(Recommended Award)**

UGI Energy Services

**\$100,000.00**  
**(Recommended Award)**

Borough of Wanaque

**\$51,000.00**  
**(New total: \$170,000.00)**  
**(Recommended Award)**



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**Audio-Visual Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2022 Title V Grant Funds; \$38,332.98 Available)  
Audio-visual equipment for Title V Prospect Project and P-TEP learning resource centers.  
NJ State Contract # 81123.

Tele-Measurements, Inc.  
145 Main Avenue  
Clifton, NJ 07014

**\$38,091.50**  
**(Recommended Award)**

**C. PERSONNEL ITEMS**

**I. SEPARATIONS**

<u>Theophilus Rowe</u> Controller – Finance & Administrative Services	Resignation Effective: 4/15/22
<u>Fillmore Corpus</u> Assistant Professor – Mathematics Department	Resignation Effective: 6/30/22

**II. APPOINTMENTS**

<u>Aura Uribe</u> Accounting and Administrative Specialist Continuing Education/Workforce Development New Position, external candidate	Effective: 3/28/22
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<u>Felicia Crockett</u> Institutional Effectiveness Coordinator Institutional Research Replacement for Carolina Oquendo, external candidate	Effective: 3/28/22
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<u>Jacqueline Ghee</u> Upward Bound Assistant Director Conversion – Former title Coordinator of Upward Bound	Effective: 3/21/22
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<u>Michele McQuaid</u> Associate Director of Grants and Projects Management Conversion – Former title Assistant Director of Grants	Effective: 3/21/22
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<u>Ozlem Rozanitis</u> Associate Director of Grants and Strategic Partnerships Conversion – Former title Grants / Project Specialist	Effective: 3/21/22
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**III. PROFESSIONAL STAFF REAPPOINTMENTS – FY’ 2022-23**

In accordance with the Administrators Association of Passaic County Community College, Article 23.7 – Section H, professional staff employees not holding faculty rank may be appointed by the Board of Trustees to one-year terms. The performance of the following personnel has been satisfactory, and I recommend reappointment of the employees listed to annual contracts for the fiscal year commencing on July 1, 2022 and ending on June 30, 2023.

Fabian Armilla  
Meredith Behrens  
Dawn Brunson  
Teresa Bryant  
Ashley Castiglia\*  
Anthony Dicks  
Darrilyn Di Nardo  
Gustave Dominique\*  
Esther Eisenmenger  
Katherine Fernandez\*  
Andrea Garzon\*  
Daielea Gomez  
Renee Griggs  
Jodi Hirsch\*  
Michael Hunt  
Amanda Kibler

Yanely Maldonado  
Jason Moore  
Kathleen Nelson  
Luigi Nucci  
Nicole Palmer  
Moses Parker  
Natasha Pineiros  
Vishal Rana  
Zuley Rigo  
Johnpierre Ricketts  
Anthony Rodriguez\*  
Giovanna Rodriguez  
Rosemarie Rocchio  
Yosmari Salcedo\*  
Arlette Sarnouk  
Lia Travers

\* Subject to successful completion of probationary period.

# PASSAIC COUNTY COMMUNITY COLLEGE

## RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A THROUGH C

### IV. PART-TIME TEMPORARY APPOINTMENTS

LAST NAME	FIRST NAME	MAX # HRS	DEPT #	DEPARTMENT	START DATE	END DATE	TITLE
Abdelhamid	Gamal	5	2404	Nurse Education	1/4/2022	6/30/2022	Instructor
Abdelhamid	Gamal	12	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Abdullah	Musa	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Addison	Naomi	10	8634	Gear-Up	1/3/2022	6/30/2022	Teacher
Aldas	Gustavo	5	8620	Student Support-STEM	2/7/2022	5/20/2022	Tutor
Banks	Kamille	10	8619	Gear-Up	1/3/2022	6/30/2022	Mentor
Bernardo	Apollo	5	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Binns	Sharon	18	2404	Nurse Education	1/4/2022	6/30/2022	Instructor
Bryant	Glenn	15	8621	English Lang. Studies	2/21/2022	6/30/2022	Tutor
Burgess	Jacklene	18	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Calizaya	David	10	8443	Upward Bound	1/3/2022	6/30/2022	Teacher
Camacho	Oscar	18	2235	Graphic Design	1/18/2022	5/15/2022	Lab Assistant
Chavis-Ferrer	Lauren	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Clark	Zende	20	8619	Gear-Up	1/3/2022	6/30/2022	Administrator
Cookson	Cynthia	15	2402	Nurse Education	1/19/2022	6/30/2022	Instructor
Corona	Luis	18	2225	Comp. Info. Sci./Engr.	1/10/2022	6/30/2022	Lab Assistant
Martinez	Luis	18	2225	Sci./Engr.	1/10/2022	6/30/2022	Lab Assistant
Cristiano	Laura	5	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Cuba	Eddie	10	8619	Gear-Up	1/3/2022	6/30/2022	Mentor
Dakake	Dennis	4	2610	PSA/Fire	2/15/2022	6/30/2022	Instructor
			2401				
Davis-Mecurius	Andrea	15	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Davis-Mecurius	Andrea	6	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Deimter	Anja	10	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Drake-Ivy	Uva	12	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Eatman	Kenneth	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Feria Martinez	Isabel	25	9129	English Lang. Studies	1/31/2022	5/13/2022	Tutor
Fidanque	Abimael	10	8400	Ed. Oppor. Fund	2/18/2022	6/30/2022	Tutor
Figueroa	Andrea	5	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Flynn	Jeanette	12	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Gagliardo	Lisa	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Heaven	Rosemarie	5	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Hiller	Maurice	10	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Hirsch	Jodi	2	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Hirsch	Jodi	10	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Huatuco	Leonardo	29	0726	Info. Tech	2/15/2022	6/30/2022	Technical Assistant

# PASSAIC COUNTY COMMUNITY COLLEGE

## RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A THROUGH C

Idrizi	Lulzim	25	1150	Academic Services	1/4/2022	6/30/2022	Administrator
John Johnson	Ravyn Kathleen	10	8619	Gear-Up	1/3/2022	6/30/2022	Mentor
		5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Jones Jones	Jacqueline Tristian	10	8443	Upward Bound	1/3/2022	6/30/2022	Teacher
		5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Koch	Rukiye	29	8135	Child Care	1/24/2022	6/30/2022	Sub. Teacher
Kourani Lapaix	Nayda Loribelle	15	8491	Fine Arts	2/10/2022	6/30/2022	Tutor
		29	8573	Cont. Ed./ Wkf Devel.	2/16/2022	6/30/2022	Administrator
Levitt	Steve	13	2240	Culinary Arts	2/3/2022	6/30/2022	Instructor
Lyman	Kerri	4	2401	Nurse Education	2/18/2022	6/30/2022	Instructor
Mackwell Major	Cristen Brandon	4	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
		12	2520	Comp. Info Sci/Engr.	1/18/2022	6/30/2022	Administrator
Maloney	Maureen	16	2403	Radiography	1/2/2022	6/30/2022	Instructor
Marchiano	Jamie	4	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Marchiano	Jamie	15	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Masri	Ayah	21	2333	English Lang. Studies	2/21/2022	5/31/2022	Tutor
Masri	Ayah	8	8620	Student Support-STEM	2/7/2022	5/12/2022	Tutor
McCombs	Tonya	15	8619	Gear-Up	1/3/2022	6/30/2022	Administrator
Menefee	Theresa	6	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Mondia	Armida	5	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
Morales Neceskask	Stephanie Jacalyn	20	2201	Science	2/15/2022	6/30/2022	Technical Assistant
		16	2520	Comp. Info. Sci./Engr.	1/18/2022	5/15/2022	Tutor
Nkosi	Edward	10	8634	GEAR-UP	1/3/2022	6/30/2022	Teacher
Pachas	Leonardo	10	8400	Ed. Oppor. Fund	2/4/2022	6/30/2022	Tutor
Petillo Powell	Danielle Lois	12	0400	Human Services	2/3/2022	6/30/2022	Administrator
		5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Quneis	Mohammad	15	2201	Science	1/3/2022	6/30/2022	Tutor
Rosato	Anthony	12	8475	Comp. Info. Sci./Engr.	1/3/2022	6/30/2022	Administrator
		10	8443	Upward Bound	1/3/2022	6/30/2022	Teacher
Rutty	Cynthia	10	8443	Upward Bound	1/3/2022	6/30/2022	Teacher
Salama	Ahmed	10	8634	Gear-Up	1/3/2022	6/30/2022	Teacher
Sanchez	Cynthia	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Sandoval Santaniello-Tobar	Maria Allyson	15	8619	Gear-Up	1/3/2022	6/30/2022	Administrator
		20	6100	Guided Pathways	2/18/2022	6/30/2022	Technical Assistant
Schreiber	Bonnie	5	2401	Nurse Education	1/19/2022	6/30/2022	Instructor
Scott	Tanya	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Scott	Tanya	10	8634	Gear-Up	1/3/2022	6/30/2022	Teacher
Simmons	Vervay	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Smith	Tiana	5	8619	Gear-Up	1/3/2022	6/30/2022	Teacher
Smith	Tiana	20	8443	Upward Bound	1/3/2022	6/30/2022	Teacher

# PASSAIC COUNTY COMMUNITY COLLEGE

## RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A THROUGH C

Smith	La'Donna	5	8619	Gear-Up	1/3/2022	6/30/2022	Administrator
Smith	Lawrence	5	8619	Gear-Up	1/3/2022	6/30/2022	Administrator
Solanki	Aryan	10	8400	Ed. Oppor. Fund	2/4/2022	6/30/2022	Tutor
Sotelo	Stephanie	20	0400	Human Services	2/2/2022	6/30/2022	Administrator
Sroka	Sandra	29	2210	Dual Enrollment	1/3/2022	6/30/2022	Administrator
			2402				
Strickland	Patricia	5		Nurse Education	1/4/2022	6/30/2022	Instructor
Szerling	Michele	12	2402	Nurse Education	1/19/2022	6/30/2022	Instructor
Thompson	Keyonna	20	6100	Guided Pathways	2/18/2022	6/30/2022	Technical Assistant
Thornley	Robyn	29	0210	Pub. Safety Acad.	2/15/2022	6/30/2022	Technical Assistant
			2401				
Trehearn	Sarah	5		Nurse Education	1/19/2022	6/30/2022	Instructor
			0400				
Ulesky	Anita	29		Academic Affairs	1/3/2022	6/30/2022	Administrator
				Comp. Info.			
Van Buren	Tyler	18	2520	Sci./Engr.	1/18/2022	5/15/2022	Lab Assistant
			8443				
Ward	Shalia	29		Upward Bound	1/3/2022	6/30/2022	Administrator
			2620				
Weiler	Paula	2		Pub. Safety Acad. -			
				EMT	2/15/2022	6/30/2022	Instructor
			8619				
Westley	Gregory	5		Gear-Up	1/3/2022	6/30/2022	Teacher
Woozencroft	Deborah	10	2402	Nurse Education	1/4/2022	6/30/2022	Instructor
			2402				
Wright	Judith	5		Nurse Education	1/4/2022	6/30/2022	Instructor
			2401				
Zuckerman	Tineke	29		Nurse Education	1/12/2022	6/30/2022	Instructor

**PASSAIC COUNTY COMMUNITY COLLEGE**

**ADJOURNMENT**

**Offered by MONTANEZ-DIODONET Seconded by MOODY**

<b>BOARD OF TRUSTEES</b>	<b>YES</b>	<b>NO</b>
Trustee Drakeford	<b>Absent</b>	
Trustee Esquiche	<b>Absent</b>	
Trustee Glovin	<b>X</b>	
Trustee Montanez-Diodonet	<b>X</b>	
Trustee Moody	<b>X</b>	
Trustee Nutter	<b>X</b>	
Trustee Pou	<b>X</b>	
Trustee Smith	<b>X</b>	
Vice Chair Tanis	<b>X</b>	
Chairman Marco	<b>X</b>	

**DATED: MARCH 15, 2022**