



PASSAIC COUNTY COMMUNITY COLLEGE • 973 684-5900  
ONE COLLEGE BOULEVARD, PATERSON, N.J. 07505-1179  
OFFICE OF THE PRESIDENT

**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the September 21, 2021 Board of Trustees meeting. If you have any questions, please call me.

STEVEN M. ROSE, Ed.D.  
PRESIDENT/SECRETARY  
BOARD OF TRUSTEES

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
SEPTEMBER 21, 2021 - AGENDA  
Page 1 of 1**

**NOTICE IS HEREBY GIVEN** that on **September 21, 2021 at 6:00 pm**, the Passaic County Community College Board of Trustees will hold its regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**PLEDGE OF ALLEGIANCE** (All Stand)

**CALL TO ORDER – ROLL CALL**

**CONSIDERATION OF MINUTES** – August 17, 2021

**PRESENTATION** – (1) FY2021-2022 Operating Budget

**REPORTS** – President: Significant Activities  
Chairman

**DISCUSSION AGENDA**

- A. BUSINESS ITEMS**  
FY2021-2022 Operating Budget  
Purchase of Goods and Services
- B. POLICY MATTERS**  
Vaccination Policy
- C. PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

**ACTION ITEMS - Consent Resolution**

- A. BUSINESS ITEMS**  
FY2021-2022 Operating Budget  
Purchase of Goods and Services
- B. POLICY MATTERS**  
Vaccination Policy
- C. PERSONNEL ITEMS**

**REMARKS**

PUBLIC  
TRUSTEES

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE  
ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep Martinez	<b>X</b>	
Drakeford		<b>X</b>
Esquiche	<b>X</b>	
Glovin		<b>X</b>
Montanez-Diodonet	<b>X</b>	
Moody	<b>X</b>	
Nutter		<b>X</b>
Pou	<b>X</b>	
Smith	<b>X</b>	
Trivedi		<b>X</b>
Tanis	<b>X</b>	
Marco	<b>X</b>	

**DATED: SEPTEMBER 21, 2021**



**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by GLOVIN Seconded by TANIS

Board of Trustees	Yes	No	Abstain		Absent
Drakeford	X				
Esquiche					X
Glovin	X				
Montanez-Diodonet					X
Moody	X				
Nutter	X				
Pou	X				
Smith	X				
Trivedi	X				
Tanis	X				
Marco	X				

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the regular meeting minutes, for the July 20, 2021 Board of Trustees meeting.

**DATED: AUGUST 17, 2021**

The following are the minutes of the Board of Trustees of Passaic County Community College, held via an online Zoom web-based meeting service, on Tuesday, August 17, 2021.

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Marco called the meeting order at 6:08 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated Pursuant to the Open Public Meetings Act, notice of this meeting was emailed to the Herald News, The Record, the Office of the County Clerk, and posted on the PCCC Website and bulletin board on August 4, 2021.

The public may participate in this meeting only during the public portion, which takes place near the end of the meeting. To be recognized to speak, members of the public who are attending on Zoom via the web should use the raise hand function. Upon recognition by the chair, you will unmute your microphone/video. Members of the public who are attending the meeting via phone call must hit \*9 on their phone keypad to raise their hand to be recognized. Upon recognition by the Chair, they can unmute/mute their audio by using \*6 on their phone keypad. Individuals addressing the board must give their name and address in an audible tone and will have five (5) minutes to make their statement.

Comments from the public which are provided by email or written letter will be read aloud during the meeting in a manner audible to all meeting participants and the public. The time limit for public comment shall apply to comments received via email or by written letter. Such comments will be read from the beginning until the time limit is reached. The Board may pass over duplicate written and emailed comments; however, each duplicate comment shall be noted for the record with the content summarized.

### **ROLL CALL**

Kesha Drakeford\*  
Yolanda Esquiche  
Michael Glovin  
Sandra Montanez-Diodonet\*  
Alonzo Moody  
Harvey J. Nutter

Sharon C. Smith  
Ronak Trivedi  
Julie "Jay Marie" Martinez  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Dennis F. Marco, Chairman

Absent  
Taina Pou

\*Arrived 6:10; 6:12 p.m. respectively.



### **CONSIDERATION OF MINUTES – April 20, 2021**

Chairman Marco asked if there were any corrections to the minutes for July 20, 2021. Hearing none, Trustee Glovin moved Resolution #1 – Consideration of Minutes for the July 20, 2021 board meeting; seconded by Trustee Tanis. Upon roll call, Resolution #1 passed with all members present voting “yes.”

### **REPORTS**

President: President Rose stated that there is not typically an August meeting, but due to extraordinary circumstances, a meeting was necessary.

The first item he presented was the grant award of two million dollars for the FIPSE grant for post-secondary education. The College applied for that grant over a year ago and just received award notification recently. This grant will help the Paterson and Passaic City high school students with their studies, and PCCC was one of the two institutions to receive this grant in New Jersey.

President Rose then discussed the status of the fall enrollment, noting that enrollment was recovering but it would be a considerable amount of time until the College returned to pre-pandemic levels. Trustee Glovin questioned if most students were opting to go remote if they were not vaccinated. President Rose then explained a new incentive program recently put into place that gives employees a chance to win a laptop computer via a raffle each week when they submit their vaccine card; and students are eligible to receive \$150 if they produce their vaccine card.

Trustee Trivedi asked for the number of those who are vaccinated, for which President Rose stated he was working on presently.

The last two items President Rose reported on where the purchases outlined in the August 17, 2021 memo which were for the start of the fall semester; and the Disposal of Surplus property which are obsolete items determined to no longer to be useful.

Trustee Moody raised questions about the first three personnel appointments noting that those same positions were listed in the Active Searches section of the Personnel Packet. President Rose explained that those positions would not be removed until the Board voted on their approval. The date for one grant employee was also explained (10/1/2022) since that position was a federal grant that runs on a different fiscal year than other grants.

Chair: No oral report given.

### **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

**A. INSTRUCTIONAL ITEMS**

Acceptance of Grant Awards – Cultural Affairs

President Rose recommended acceptance of the following grants outlined in the August 17, 2021 memo as follows:

**From the New Jersey State Council on the Arts/Department of State:**

- *Co-sponsored Project Grant* (Folklife) for the period July 1, 2021 – June 30, 2022 in the amount of \$145,000;
- *The Local Arts Program Grant (LAP)* for the period January 1, 2022 to December 31, 2022 in the amount of \$308,625;
- *Poetry Center General Project Support Grant* for the period July 1, 2021 to June 30, 2022 in the amount of \$44,373.

**From the New Jersey Historical Commission/Department of State:**

- *County Historic Partnership Program Grant* for the period January 1, 2022 to December 31, 2022 in the amount of \$42, 675;
- *Project Grant* for the period August 1, 2021 to June 30, 2022 in the amount of \$17,019.

**B. BUSINESS ITEMS**

Purchase of Goods and Services

The following purchase of Goods and Services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA: 18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions.

- **Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems;
- **Advertising (Bus Advertisements)** (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising);
- **Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) ( Enterprise Resource Planning (ERP) system review and planning);

- **Enrollment Services** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Cost share for enrollment recruitment specialist for 3+1 program);
- **Bid 21-06 – Janitorial Supplies** (Consumable supplies for facility maintenance);
- **Educational Services Commission of New Jersey (ESCNJ) Bid #19/20-38-Building Access and Security** (Upgrade to building security cameras).

Disposal of Surplus Property

Disposal of Surplus Property as outlined in the memo dated August 17, 2021 and its attachments, with the proceeds from the sale going to the PCCC Foundation for scholarships.

**C. PERSONNEL ITEMS**

The personnel items included Separations, Appointments, Grant Administrators' Reappointment - FY 2021-22, and Part-time Temporary Appointments.

**EXECUTIVE SESSION**

Chairman Marco asked if there was a need for an executive session. President Rose stated that an executive session was not needed.

**ACTION ITEMS AGENDA - Consent Resolution**

Chairman Marco asked for a motion on Resolution #3 - Consent Agenda Items A through C:

- A. Acceptance of Grant Awards-Cultural Affairs,
- B. Approval of Purchases of Goods and Services as set forth in the Memorandum dated August 17, 2021; Approval of the disposal of surplus property as set forth in the board packet
- C. Approval of the Personnel Actions as listed in the Personnel Actions Memorandum dated August 17, 2021.

Trustee Drakeford moved Resolution #3; seconded by Vice Chairwoman Tavis. Upon roll call, Resolution #3 passed with all members present voting "yes."

**A. INSTRUCTIONAL ITEM – Acceptance of Grant Awards – Cultural Affairs**

**From the New Jersey State Council on the Arts/Department of State:**



***Co-sponsored Project Grant*** (Folklife) for the period July 1, 2021 – June 30, 2022 in the amount of \$145,000. The Folklife Center of Northern NJ will administer these funds for fieldwork and programming for the general public, students and homebound individuals.

***The Local Arts Program Grant (LAP)*** for the period January 1, 2022 to December 31, 2022 in the amount of \$308,625. The Passaic County Cultural and Heritage Council will administer these funds by re-granting them to non-profit and government organizations presenting arts and cultural programs in Passaic County.

***Poetry Center General Project Support Grant*** for the period July 1, 2021 to June 30, 2022 in the amount of \$44,373. The Poetry Center will administer these funds for a variety of programs, including poetry workshops, readings, publications, and contests/awards.

**From the New Jersey Historical Commission/Department of State:**

***County Historic Partnership Program Grant*** for the period January 1, 2022 to December 31, 2022 in the amount of \$42,675. The PCCHC will administer these funds by re-granting them to non-profit and government organizations producing local or New Jersey history projects.

***Project Grant*** for the period August 1, 2021 to June 30, 2022 in the amount of \$17,019. The PCCHC will use these funds in support of sculpture conservation in the Federici Studio Collection.

**B. BUSINESS ITEMS**

**Purchases of Goods and Services**

*The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.*

**Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)  
(Funding Source: FY-2022 through FY-2024 College Operating Funds; \$31,713.78 Available in FY-2022)  
Renewal of licensing, maintenance and storage for Echo 360 *Active Learning* software. Business Entity and Political Contribution disclosures required. FY-2023 and FY-2024 expenditures contingent on future budget approvals.

Echo 360, Inc.  
11921 Freedom Drive, Suite 910

**\$22,900.00 (FY-2022)**  
**\$20,900.00 (FY-2023)**

Reston, VA 20190	<b>\$20,900.00 (FY-2024)</b> <b>(Recommended Award)</b>
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**Advertising (Bus Advertisements)** (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2022 College Operating Funds; \$25,000.00 Available)  
Estimated amount FY-2022. Business Entity and Political Contribution disclosures required.

Intersection Media LLC 10 Hudson Yards, Floor 26 New York, NY 10001	<b>\$25,000.00</b> <b>(Recommended Award)</b>
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**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2022 Coronavirus Relief Funds; \$46,990.00 Available)  
Enterprise Resource Planning (ERP) system review and planning. Business Entity and Political Contribution disclosures required.

CampusWorks, Inc. 1767 Lakewood Ranch Boulevard, #305 Bradenton, FL 34211	<b>\$46,990.00</b> <b>(Recommended Award)</b>
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**Enrollment Services** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Funding Source: FY-2022 and FY-2023 College Operating Funds; \$22,095.00 Available in FY-2022)  
Cost share for enrollment recruitment specialist for 3+1 program. FY-2023 expenditures contingent on future budget approval.

Ramapo College of New Jersey 505 Ramapo Valley Road Mahwah, NJ 07430	<b>\$22,095.00 (FY-2022)</b> <b>\$22,095.00 (FY-2023)</b> <b>(Recommended Award)</b>
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**Bid 21-06 – Janitorial Supplies**  
(Funding Source: FY-2022 and FY-2023 College Operating Funds and Coronavirus Relief Funds; \$131,540.18 Available in FY-2022)  
Consumable supplies for facility maintenance. Estimated amounts. FY-2023 expenditures contingent on future budget approval.

Unipak Corporation PO Box 300027 Brooklyn, NY 11230	<b>\$8,700.00 (FY-2022)</b> <b>\$8,700.00 (FY-2023)</b> <b>(Recommended Award)</b>
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Central Poly Bag Corp. 2400 Bedle Place	<b>\$16,093.00 (FY-2022)</b> <b>\$16,093.00 (FY-2023)</b>
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Linden, NJ 07036 (Recommended Award)

Circle Janitorial Supplies, Inc. \$16,276.08 (FY-2022)  
5 East 12<sup>th</sup> Street \$16,276.08 (FY-2023)  
Paterson, NJ 07524 (Recommended Award)

E.A. Morse & Co., Inc. \$15,076.41 (FY-2022)  
11-25 Harding Street \$15,076.41 (FY-2023)  
Middletown, NY 10940 (Recommended Award)

ATRA Janitorial Supply Company, Inc. \$30,783.30 (FY-2022)  
220 West Parkway, Unit 6 \$30,783.30 (FY-2023)  
Pompton Plains, NJ 07444 (Recommended Award)

Interboro Packaging \$2,448.00 (FY-2022)  
114 Bracken Road \$2,448.00 (FY-2023)  
Montgomery, NY 12549 (Recommended Award)

Spruce Industries \$2,950.29 (FY-2022)  
759 East Lincoln Avenue \$2,950.29 (FY-2023)  
Rahway, NJ 07065 (Recommended Award)

United Sales USA Corporation \$37,917.00 (FY-2022)  
185 30<sup>th</sup> Street \$37,917.00 (FY-2023)  
Brooklyn, NY 11232 (Recommended Award)

Term Enterprises, Inc. \$1,296.10 (FY-2022)  
T/A Allen Paper & Supply Co. \$1,296.10 (FY-2023)  
4 Middlebury Blvd., Suite 4-5 (Recommended Award)  
Randolph, NJ 07869

**Educational Services Commission of New Jersey (ESCNJ) Bid #19/20-38- Building Access  
and Security** (Funding Source: FY-2022 Coronavirus Relief Funds; \$19,376.00 Available)  
Upgrade to building security cameras.

Open Systems Integrators, Inc. \$19,376.00  
211 Yardville Hamilton Square Road (Recommended Award)  
Hamilton, NJ 08620

Disposal of Surplus Property

Disposal of Surplus Property as outlined in the attachment, with the proceeds from the sale going to the PCCC Foundation for scholarships.

**C. PERSONNEL ITEMS**

- I. Separations
  - Jacqueline David, Secretary-Business Administration
  - Daniela Colon, Staff Assistant-Enrollment Management
- II. Appointments
  - Natasha N. Pineiros, Coordinator-Returning EOF Student Experience
  - Moses Parker, Jr.-Coordinator-New EOF Student Experience
  - Johnpierre Ricketts, Financial Aid Officer
  - Fabian Armilla, Program Assistant/Evening Administrator, PAC
  - Rebecca Royal, Associate Vice President/Dean-Enrollment Management
  - Gilbert Rivera, Director-Office of Human Resources
  - Debra F. Hannibal, Associate Director-Human Resources
  - John M. Hatala, Testing and Digitization Technical Operations Manager
- III. Grant Administrators' Reappointments FY' 2021-22
- IV. Part-time/Temporary Appointments

**REMARKS:** Public/Trustees: None

**ADJOURNMENT**

Chairman Marco asked for a motion to adjourn the meeting at 6:27 pm; moved by Vice Chairwoman Tanis; seconded by Trustee Drakeford. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present stating "yes." Chairman Marco acknowledged that the meeting was now adjourned.



**PASSAIC COUNTY COMMUNITY COLLEGE  
RESOLUTION #2 – RESOLUTION TO MEET IN EXECUTIVE SESSION**

Offered by TANIS Seconded by POU

Board of Trustees	Yes	No	Abstain	Absent
Drakeford				X
Esquiche	X			
Glovin				X
Montanez-Diodonet	X			
Moody	X			
Nutter				X
Pou	X			
Smith	X			
Trivedi				X
Tanis	X			
Marco	X			

**Whereas**, the Board of Trustees of Passaic County Community College is subject to certain requirements of the *Open Public Meetings Act*, and

**Whereas**, the *Open Public Meetings Act*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**Whereas**, it is necessary for the Board of Trustees of Passaic County Community College to discuss in a session not open to the public certain matters relating to the following items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the *Open Public Meetings Act*.

\_\_\_\_(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.



\_\_\_\_ (3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_ (4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_\_ (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_ (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

\_\_\_\_ (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

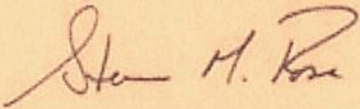
\_\_\_\_ (9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.



**Now, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Passaic County Community College that an Executive Session closed to the public shall be held on this date for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Trustees that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Board of Trustees of Passaic County Community College on September 21, 2021

A handwritten signature in dark ink, appearing to read "Steven M. Rose", is written above a horizontal line.

President/Secretary



PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

Offered by TANIS Seconded by ESQUICHE

Board of Trustees	Yes	No	Abstain	Absent
Drakeford				X
Esquiche	X			
Glovin				X
Montanez-Diodonet	X			
Moody	X			
Nutter				X
Pou	X			
Smith	X			
Trivedi				X
Tanis	X			
Marco	X			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approved the following actions:

**A. BUSINESS ITEM - FY2021-2022 OPERATING BUDGET**

The Proposed-Revised FY2022 Operating Budget, as presented.

**B. BUSINESS ITEM - PURCHASES OF GOODS AND SERVICES**

*The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.*

**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2022 Title V Grant Funds; \$61,800.00 Available)  
Lenovo *ThinkPad* laptop computers and cart for student use. Fulfillment Agent for NJ State Contract 40121.



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

SHI International Corp.  
290 Davidson Avenue  
Somerset NJ 08873

**\$24,323.10**  
**(Recommended Award)**

**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2022 Coronavirus Relief Funds; \$1,418,684.01 Available)  
Servers and network switches. Fulfillment Agent for NJ State Contracts 40121 and 21-TELE-01506.

Micro Strategies, Inc.  
1140 Parsippany Boulevard  
Parsippany, NJ 07054

**\$405,262.49**  
**(Recommended Award)**

**Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2022-2024 College Operating Funds; \$233,399.06 Available in FY-2022)  
Licensing and maintenance for payroll and time management software systems. Estimated amounts; actual cost based on usage. Business Entity and Political Contribution Disclosures required.

ADP, Inc.  
PO Box 99292  
Chicago, IL 60693

**\$188,115.75 (FY-2022)**  
**\$188,303.87 (FY-2023)**  
**\$188,680.48 (FY-2024)**  
**(Recommended Award)**

**Interpreter Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2022 College Operating Funds; \$35,280.00 Available)  
American Sign Language (ASL) interpretation services for hearing impaired students. Estimated amount for Fall 2021 semester. Business Entity and Political Contribution Disclosures required.

ASL Interpreter Referral Service, Inc.  
21 Clyde Road, Suite 103  
Somerset, NJ 08873

**\$35,280.00**  
**(Recommended Award)**

**Library Materials** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2022 College Operating Funds; \$37,761.63 Available)  
Annual subscriptions for various library periodicals.

VALE/NJEdge  
625 Broad Street, Suite 260  
Newark, NJ 07102

**\$37,761.63**  
**(Recommended Award)**



**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

**Clinical Education Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (3) – Materials or supplies only available from a single source) (Funding Source: FY-2022 College Capital Funds; \$49,843.55 Available)  
Hemodialysis machine and related equipment for use in Nurse Education/Healthcare Certificate academic programs. Business Entity and Political Contribution Disclosures required.

Fresenius USA Marketing, Inc.  
920 Winter Street  
Waltham, MA, 02451

**\$32,106.12**  
**(Recommended Award)**

**NJEdge RFP 269EMCPS-19-001 - Microsoft Licensing Solution Providers and Services**  
(Funding Source: FY-2022 College Operating Funds; \$97,471.00 Available)  
Renewal of licensing and maintenance for Microsoft software products.

SHI International Corporation  
290 Davidson Avenue  
Somerset, NJ 08873

**\$42,160.00**  
**(Recommended Award)**

**Bid 22-02 – Data Center Uninterruptable Power Supply**  
(Funding Source: FY-2022 Coronavirus Relief Funds; \$1,418,684.01 Available)  
Data Center Uninterruptable Power Supply equipment.

ICT Resource  
101 Eisenhower Pkwy, Suite 300  
Roseland, NJ 07068

**\$31,734.00**  
**(Recommended Award)**

**C. POLICY MATTER – VACCINATION POLICY**

Effective January 1, 2022 all employees, and students taking classes in-person, are required to be vaccinated against COVID 19. Employees will be able to request a medical or religious exemption. If approved, they will be required to submit to a weekly test. Students who are not vaccinated will be required to take concurrent and/or online classes and utilize remote student services.

**D. PERSONNEL ITEMS**

- I. Separations:  
Carolina Lopera-Oquendo, Assistant Director, Institutional Research  
  
Lia Kuglin, Teacher – Child Development Center
- II. Appointments



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

Marina Wassef, Instructor-Economics

Jill Sluka, Instructor – Graphic Design

Jason Moore, Reference/Instructional Design Librarian

Hilda Martinez, Senior Counselor/Tutor Coordinator  
Student Support Services (Grant-funded)

Luigi Nucci, Assistant Manager of Mechanical Services

Thomas Askew, Assistant Director – College Bound/Gear-UP  
(Grant-funded)

Deja Wilson, Secretary II – College Bound/Gear-UP (Grant-funded)

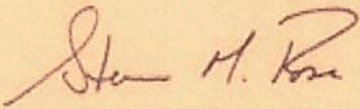
Patricia Depsee, Staff Assistant/Campus Scheduler

Shavita Johnson, Student Development Specialist – Academic Success

Carmen Ramos, Staff Assistant – Financial Aid

- III. Grant Administrator Reappointments, FY' 2021-22
- IV. Child Development Center Grant Employee Salaries, FY' 2021-22
- V. Coaches Salary, FY' 2021-22
- VI. Part-time/Temporary Appointments

The foregoing resolution was duly adopted by the Board of Trustees of Passaic County Community College on September 21, 2021



\_\_\_\_\_  
President/Secretary



**PASSAIC COUNTY COMMUNITY COLLEGE**  
**REVISED PROPOSED FISCAL YEAR 2022 OPERATING BUDGET**  
**July 1, 2021 - June 30, 2022**

	Actual Fiscal Year July 1, 2019 June 30, 2020	Approved Fiscal Year Budget July 1, 2020 June 30, 2021	Adopted Fiscal Year Budget July 1, 2021 June 30, 2022	Revised Proposed Fiscal Year Budget July 1, 2021 June 30, 2022	Difference
<b>REVENUE:</b>					
Tuition-Credit	\$ 20,781,696	\$ 23,654,123	\$ 20,246,272	\$ 20,214,392	\$ (31,880.36)
Tuition-Non-Credit	780,570	920,000	900,000	900,000	-
Fees	2,979,491	4,141,614	4,141,614	4,036,746	(104,868)
Passaic County Operating Support	14,770,482	15,171,000	16,171,000	17,164,500	993,500
State of New Jersey Support	5,530,336	6,114,273	6,114,273	6,236,558	122,285
Workforce Consortium (Return on Investment)	-	100,000	75,000	75,000	-
From Fund Balance	-	-	884,453	-	(884,453)
Rental Income - Memorial Hall	-	-	-	-	-
Less Deferred Maintenance	1,163,598	1,182,000	1,186,870	1,186,870	-
Other Revenue	1,103,962	930,000	1,120,000	2,756,251	1,636,251
<b>Total College Revenue</b>	<b>\$ 47,110,135</b>	<b>\$ 52,213,010</b>	<b>\$ 50,839,482</b>	<b>\$ 52,570,317</b>	<b>\$ 1,730,835</b>
Passaic County Capital Allocation (Minor)	305,097	-	-	-	-
<b>Total General, Education &amp; Extraordinary</b>	<b>\$ 47,415,232</b>	<b>\$ 52,213,010</b>	<b>\$ 50,839,482</b>	<b>\$ 52,570,317</b>	<b>\$ 1,730,835</b>
<b>Auxiliary and Agency Services</b>					
Food Service	307,369	350,000	250,000	718,000	468,000
Child Care Center	1,517,070	1,850,000	1,850,000	1,983,484	133,484
Student Government Association	358,544	420,000	420,000	340,119	(79,881)
<b>Total Auxiliary and Agency Services</b>	<b>2,182,983</b>	<b>2,620,000</b>	<b>2,520,000</b>	<b>3,041,603</b>	<b>521,603</b>
<b>Total Revenue</b>	<b>\$ 49,598,215</b>	<b>\$ 54,833,010</b>	<b>\$ 53,359,482</b>	<b>\$ 55,611,920</b>	<b>\$ 2,252,438</b>
<b>EXPENDITURES:</b>					
Instruction	\$ 21,350,519	\$ 22,786,943	21,758,274	\$ 21,821,448	\$ 63,173
Research	191,325	201,373	184,156	190,552	6,396
Public Service	716,243	690,621	700,852	799,547	98,695
Academic Support	1,973,079	2,093,891	2,043,453	2,176,007	132,554
Student Services	5,031,470	5,544,929	5,579,455	5,491,154	(88,300)
Operation & Maintenance of Plant	6,115,598	7,211,003	7,220,031	7,344,931	124,899
Institutional Support	10,636,423	13,684,250	13,353,261	14,746,679	1,393,418
<b>Total General &amp; Educational Exp</b>	<b>\$ 46,014,656</b>	<b>\$ 52,213,010</b>	<b>\$ 50,839,482</b>	<b>\$ 52,570,317</b>	<b>\$ 1,730,835</b>
College Capital (Minor)	308,968	-	-	-	-
<b>Total General, Education &amp; Extraordinary</b>	<b>\$ 46,323,624</b>	<b>\$ 52,213,010</b>	<b>\$ 50,839,482</b>	<b>\$ 52,570,317</b>	<b>\$ 1,730,835</b>
<b>Auxiliary and Agency Services</b>					
Food Service	307,369	350,000	250,000	718,000	468,000
Child Care Center	1,517,070	1,850,000	1,850,000	1,983,484	133,484
Student Government Association	358,544	420,000	420,000	340,119	(79,881)
<b>Total Auxiliary and Agency Services</b>	<b>2,182,983</b>	<b>2,620,000</b>	<b>2,520,000</b>	<b>3,041,603</b>	<b>521,603</b>
<b>Total Expenditures</b>	<b>\$ 48,506,607</b>	<b>\$ 54,833,010</b>	<b>\$ 53,359,482</b>	<b>\$ 55,611,920</b>	<b>\$ 2,252,438</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ 1,091,608</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**PASSAIC COUNTY COMMUNITY COLLEGE  
ADJOURNMENT**

Offered by SMITH Seconded by ESQUICHE

BOARD OF TRUSTEES	YES	NO
Drakeford		Absent
Esquiche	X	
Glovin		Absent
Montanez-Diodonet	X	
Moody	X	
Nutter		Absent
Pou	X	
Smith	X	
Trivedi		Absent
Tanis	X	
Marco	X	

**DATED: SEPTEMBER 21, 2021**