



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the September 17, 2019 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE**

AGENDA

Page 1 of 2

At 7:00 p.m. Tuesday, September 17, 2019, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to N.J.S.A. 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – July 16, 2019

PRESENTATION:

1. Continuing Education and Workforce Development

REPORTS

President: Significant Activities
 News Article
Chairman

DISCUSSION AGENDA

- A. ACADEMIC ITEMS**
 - Acceptance of Grant Awards (Cultural Affairs)
- B. BUSINESS ITEMS**
 - Purchases of Goods and Services
- C. POLICY MATTERS**
 - First Reading:** F103 – Children on Campus Policy
- D. SPECIAL RECOGNITION**
 - Former Alumni Representative to the Board, Alex Medina
- E. PERSONNEL ITEMS**

EXECUTIVE SESSION

Discussion of personnel, contract matters, and matters protected by attorney-client privilege.

ACTION ITEMS - Consent Resolution

Continued...

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA – SEPTEMBER 17, 2019**

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- A. **ACADEMIC ITEMS**
 Acceptance of Grant Awards (Cultural Affairs)

- B. **BUSINESS ITEMS**
 Purchases of Goods & Services

- C. **POLICY MATTERS**
 First Reading – F101 – Children on Campus Policy

- D. **SPECIAL RECOGNITION**
 Alumni Representative, Alex Medina

- E. **PERSONNEL ITEMS**

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep Greco	X	
DuHaime	X	
Esquiche	X	
Marco		X
Moody	X	
Pou		X
Rodriguez		X
Smith	X	
Trivedi		X
Tanis	X	
Nutter	X	

DATED: SEPTEMBER 17, 2019

The following are the minutes of the Board of Trustees of Passaic County Community College, held at the Wanaque Academic Center, Room W125, 500 Union Avenue, Wanaque, New Jersey, on Tuesday, July 16, 2019.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on November 14, 2018.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:08 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco
Alonzo Moody
Taina Pou

Carlos Rodriguez
Sharon C. Smith
Ronak Trivedi
Alex Medina, Alumni Representative
Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

Absent

Barbara Tanis, Vice Chairwoman

CONSIDERATION OF MINUTES – June 18, 2019

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for June 18, 2019; moved by Trustee Moody; seconded by Trustee Marco. Upon roll call, Resolution #1 passed with Trustees Moody, Pou, and Rodriguez “abstaining” and all other members present voting “yes.”

PRESENTATIONS

PCCC Culinary Arts Baking Program

Chef Louis Hernandez, Director of the PCCC Culinary Arts Program located at the Wanaque Academic Center, presented an overview of the PCCC Culinary Arts Baking Program.

Through a PowerPoint presentation, Chef Hernandez explained the concept behind the program's stackable credentials, pointed out specific courses such as ServSafe, which was part of the *National Restaurant Association Certification*. He also noted students have the ability to earn multiple certificates while working toward their A.A.S. degree.

Trustee Esquiche left the room at 7:15 p.m. and returned at 7:16 p.m.

Chef Hernandez continued his presentation by providing detailed information on specific courses while noting students are able to apply for gainful employment after taking four specific courses in the program. The stackable credentials were as follows:

Certificate of Achievement in Baking
Career Certificate in Baking
Associate of Applied Science in Pastry and Baking

Chef Hernandez closed his presentation by informing everyone that an evening program in Culinary Arts would start in Fall 2019. Students are responsible to buy their own uniforms, shoes, and knives from the PCCC Bookstore, with the knives being the most expensive item at \$350-\$600.

A brief question and answer took place with Chef Hernandez encouraging the Board to call him at any time and he would be happy to speak to them. He was then thanked for his presentation and the delicious dinner and desserts provided that evening.

Rifle Camp Park Project

President Rose gave an overview of the development of the Environmental Center at Rifle Camp Park. He then introduced Mr. Steve Coppa, Architect, of the firm Coppa Montabano, who is developing the plans for the project.

Mr. Coppa, through a PowerPoint presentation, provided an updated preview of the Rifle Camp Park Project, noting that the building would function as a multi-purpose building wherein public meetings could be held (the County and the College for example), with large, flexible space for various events, and smaller space for labs, to name a few.

A partner in that venture was PSE&G.. The project should commence in early 2020 after the funding was bonded. All were amazed at the incredible view from the observatory, and the fact that four to five meetings could take place all at the same time.

REPORTS

President: President Rose elaborated on the wild budget sessions that recently took place noting it was unlike any other. President Rose was pleased as well to announce that community

colleges did well in the budget by continuing the CCOG program with the income eligibility raised to \$65,000 for an individual. Some program fees would not be covered due to the high costs, such as Nurse Education and Culinary Arts. All in all, he stated it was a definite “win-win” for community college students.

PCCC 2019 Fact Book

President Rose stated that the PCCC 2019 Fact Book was full of useful information that he felt was very insightful. He also noted that that data was the one used when the College does its reporting to the state and federal agencies.

News Articles

President Rose gave highlights of the news articles in the packet, which dealt with the free CCOG, the Annual Poetry Contest with the area’s public schools and headed by the Cultural Affairs and Poetry Center departments.

Trustee Trivedi returned to the PCCC 2019 Fact Book asking questions about the Culinary Arts Program, as it pertained to jobs and hourly wages. Trustee Smith referenced statistics provided on page 62 noting the numbers speak for themselves overtime.

President Rose took a moment to thank Alumni Representative Alex Medina for his service to the Board over the last year as its alumni representative of the 2018 graduating class. Mr. Medina stated it was a great educational experience for him and a pleasure to be a part of the Board of Trustees.

President Rose stated he would be happy to answer any questions about his other activities.

Chairman: No oral report was given.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda.

A. Business Items

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA18A:64A-25 et al. are so noted and recommended.

- Information Technology Software Licensing and Maintenance (Ellucian)
- Information Technology Software Licensing and Maintenance (Blackboard)
- Information Technology Software Licensing and Maintenance (ADP)
- Textbooks
- Degree and Certificate Covers
- Employee Health Insurance
- Builders Risk Insurance
- Help Desk and Call Center
- Property Rental
- Food Supplies
- Utility Services
 - Gas and Electric
 - Water and Sewer
- JPC Bid FY17 JPC42 – Lab and Medical Supplies
- NJEDge RFP 12-71 Voice Time Division Multiplying (TDM) telephone services
- RFQ 19-01 Architectural Design and Consulting Services
- RFQ 19-02 Construction Management Services
- Bid 19-02 On-Call Licensed Electrician
- Bid 19-03 On-Call Licensed Plumber
- Bid 19-03 On-Call General Contractor

President Rose spoke about the costs for the health care benefits program, which totaled \$7 million dollars, with the cost shared by the College's employees. He took that opportunity to highlight the innovative way both the Administrators and Supportive Staff Associations negotiated a better savings for its union members. He pointed out Mr. Chris Mueller, President of the Administrators Association, who was in the audience that evening.

B. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 8:00 p.m.; moved by Trustee Trivedi; seconded by Trustee Pou. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract negotiations and matters

protected by attorney-client privilege, and that no action would be taken in executive session. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco
Alonzo Moody
Taina Pou

Carlos Rodriguez
Sharon C. Smith
Ronak Trivedi
Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

Absent

Barbara Tanis, Vice Chairwoman

Chairman Nutter called the meeting to order at 8:32 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken in executive session.

ACTION ITEMS AGENDA

Consent Resolution

Chairman Nutter asked for a motion on Resolution #2 - Consent Agenda Items A and B. Trustee Marco moved Resolution 2; seconded by Trustee Esquiche. Upon roll call, Resolution #2 passed with Trustees Moody and Pou "abstaining," Trustee Trivedi "out of the room-time of the vote," and all other members' present voting "yes."

A. BUSINESS ITEMS

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$598,100.00 Available)

Licensing and maintenance for Enterprise Resource Planning (ERP) software. Year four of a five year agreement; pricing is per the agreement. Business Entity and Political Contribution disclosures required.

Ellucian Company, LP
2003 Edmund Halley Drive, Suite 500
Reston, VA 20191

\$286,267.00
(Recommended Award)

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$241,000.00 Available)
Estimated FY-2020 licensing and maintenance costs for Blackboard *Learn* software systems. Business Entity and Political Contribution disclosures required.

Blackboard, Inc. 1111 19 th Street NW, 9 th Floor Washington, DC 20036	\$169,066.81 (Recommended Award)
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Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$235,000.00 Available)
Estimated FY-2020 Licensing and maintenance for payroll and time management software systems. Year two of three year agreement. Business Entity and Political Contribution disclosures required.

ADP, LLC. PO Box 99292 Chicago, IL 60693	\$235,000.00 (Recommended Award)
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Textbooks (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Textbooks)
(Funding Source: FY-2020 Grant Funds and College Operating Funds)
Estimated amount for FY-2020. Business Entity and Political Contribution disclosures required.

Follett Higher Education Group, Inc. 3 Westbrook Corporate Center, Suite 200 Westchester, IL 60154	\$325,000.00 (Recommended Award)
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Degree and Certificate Covers (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Graduation caps, gowns, certificates or plaques) (Funding Source: FY-2019 and FY-2020 College Operating Funds; \$22,000.00 Available)
Bulk purchase of degree and certificate covers. Business Entity and Political Contribution Disclosures required.

Herff Jones LLC PO Box 99292 Chicago, IL 60693	\$21,605.20 (Recommended Award)
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Employee Health Insurance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating and Grant Funds; \$4,725,000 Available; \$1,100,000.00 Employee Contribution Budgeted)
Estimated amount for FY-2020. Employee contribution of \$1,100,000 to be recouped through payroll deduction.

New Jersey Division of Pension and Benefits Health Insurance	\$5,825,000.00 (Recommended Award)
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Builder's Risk Insurance (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance)
(Funding Source: FY-2020 College Capital Funds; \$2,110,853.17 Available)
Builder's Risk insurance for 113-119 College Boulevard construction project.

Hanson & Ryan, Inc. 87 Lackawanna Avenue Totowa, NJ 07511	\$25,351.00 (Recommended Award)
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Help Desk and Call Center Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Funding Source: FY-2019 College Operating Funds; \$92,000.00 Available)
Services provided by Blackboard via NJEdge. Fixed amount for a set number of calls and a cost-per-call for overage. Increase to cost for services for FY-2019 due to call volume overage.

NJEdge 218 Central Avenue, Suite 3420 Newark, NJ 07102	\$92,000.00 (New Total: \$163,000) (Recommended Award)
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Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating Funds; \$2,250,500.00 Available)
FY-2020 College bookstore property rental cost.

City of Paterson Parking Authority 125 Van Houten Street Paterson, NJ 07505	\$80,563.00 (Recommended Award)
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Food Supplies (Cafeteria) (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services) (Funding Source: FY-2020 College Operating Funds; \$286,125.00 Available)

Estimated amounts for FY-2020. Business Entity and Political Contribution disclosures required.

Anthony & Sons Bakery	\$20,000.00
20 Luger Road	(Recommended Award)
Denville, NJ 07834	

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2019 and FY-2020 College Operating Funds; \$2,031,000.00 Available)
Estimated amounts for end of FY-2019 billing period (to be accrued to FY-2019) and FY-2020.

Gas and Electric Service	\$1,698,000.00
	(Recommended Award)

Service Providers

Public Service Electric & Gas	\$350,000.00
Direct Energy	\$728,000.00
Constellation Energy	\$290,000.00
East Coast Power and Gas	\$180,000.00
Jersey Central Power and Light	\$150,000.00

Water and Sewer Service	\$214,000.00
	(Recommended Award)

Service Providers

Passaic Valley Water Commission	\$85,000.00
Township of Wayne	\$6,000.00
Borough of Wanaque	\$98,000.00
City of Paterson	\$25,000.00

JPC Bid FY17JPC-42 – Laboratory and Medical Supplies

(Funding Source: FY-2020 College Operating Funds; \$65,000.00 Available)

Various small dollar value laboratory and medical supplies for Science curriculum. Estimated amount for FY-2020. New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Contract.

J&H Berge	\$35,100.00 (Estimated)
4111 S Clinton Avenue	(Recommended Award)
South Plainfield, NJ 07080	

NJEdge RFP 12-71 - Voice Time-Division Multiplexing (TDM) Telephone Services

(Funding Source: FY-2020 College Operating Funds, \$51,000.00 Available; Tenant Reimbursement, \$15,000.00 Budgeted)

Estimated amount for FY-2020. Partially reimbursed by tenants.

Broadview Networks
PO Box 149
Port Chester, NY 10573

**\$66,000.00 (Estimated)
(Recommended Award)**

Request for Qualifications 19-01 – Architectural Design and Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services) (Funding Source: FY-2020 and FY-2021 College Capital Funds)
Qualification of Architects to perform professional services as needed for FY-2020 and FY-2021.

Comerro Montalbano Architects
97 Lackawanna Avenue
Totowa, NJ 07512

G3 Architecture Interiors Planning
669 River Drive, Suite 100
Elmwood Park, NJ 07407

Spiezle Architectural Group, Inc.
120 Sanhican Drive
Trenton, NJ 08618

SSP Architectural Group, Inc.
1011 Route 22, Suite 203
Bridgewater, NJ 08807

Request for Qualifications 19-02 – Construction Management Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2020 and FY-2021 College Capital Funds)
Qualification of Construction Management firms to perform consulting services as needed for FY-2020 and FY-2021.

A & A Construction
6 Gardner Road
Fairfield, NJ 07004

Greyhawk North America, LLC
2000 Midlantic Drive, Suite 210
Mount Laurel, NJ 08054

STV Construction, Inc.
205 West Welsh Drive
Douglasville, PA 19518

Bid 19-02 – On-Call Licensed Electrician

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

TSUJ
48 Brush Hill Road
Kinnelon, NJ 07405

\$325,000.00
(Recommended Award)

Bid 19-03 – On-Call Licensed Plumber

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

Craig's Plumbing and Heating
275 New Brunswick Avenue
Fords, NJ 08863

\$150,000.00
(Recommended Award)

Bid 19-04 – On-Call General Contractor

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

MBT Contracting
63 Beaver Brook Road, Suite 104
Lincoln Park, NJ 07035

\$450,000.00
(Recommended Award)

Approval of the License Agreement with The Passaic County Historical Society, as presented.

REMARKS

Public:

President Rose stated there would be no August board meeting and would see everyone in September.

Trustees: None

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:40 p.m.; moved by Trustee Rodriguez; seconded by Trustee Esquiche. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by SMITH Seconded by ESQUICHE

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco				X
Moody	X			
Pou				X
Rodriguez				X
Smith			X	
Trivedi				X
Tanis	X			
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the July 16, 2019 Board of Trustees meetings, as presented.

DATED: SEPTEMBER 17, 2019

PASSAIC COUNTY COMMUNITY COLLEGE

EXECUTIVE SESSION

Offered by TANIS Seconded by ESQUICHE

BOARD OF TRUSTEES	PRESENT	ABSENT
DuHaime	X	
Esquiche	X	
Marco		X
Moody	X	
Pou		X
Rodriguez		X
Smith	X	
Trivedi		X
Tanis	X	
Nutter	X	

The material for Executive Session will be provided under separate cover.

DATED: SEPTEMBER 17, 2019

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

Offered by TANIS Seconded by SMITH

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco				X
Moody	X			
Pou				X
Rodriguez				X
Smith	X			
Trivedi				X
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. ACADEMIC ITEMS

From the New Jersey State Council on the Arts/Department of State:

Co-sponsored Project Grant for the period July 1, 2019 – June 30, 2020 in the amount of \$30,000. The funds will be used for fieldwork, folk arts programming, publications, and special projects, and a portion of the grant will be used toward part-time salary. The Hamilton Club will serve as the home for folk arts exhibits. This is the 2nd year that this grant has been awarded.

The Local Arts Program Grant for the period January 1, 2020 to December 31, 2020 in the amount of \$102,875. The PCCHC will administer these funds by re-granting them to non-profit and government organizations producing arts and cultural programs in Passaic County. A portion of the grant is used toward part-time salary and for special projects benefitting re-grantees and the community. This is the 40th year that this grant has been awarded.

Poetry Center General Project Support Grant for the period July 1, 2019 to June 30, 2020 in the amount of \$19,373. The Poetry Center will use these funds to present a variety of programs, including poetry workshops, readings, publications, contests and awards. This is the

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

40th year that this grant has been awarded.

Theater and Poetry Project (TAPP) General Project Support Grant for the period July 1, 2019 to June 30, 2020 in the amount of \$7,810. TAPP is a Language Arts enrichment partnership, which presents high quality children's theater, music and dance programs, and poetry workshops to Paterson students. This is the 29th year that this grant has been awarded.

From the New Jersey Historical Commission/Department of State:

County Historic Partnership Program Grant for the period January 1, 2020 to December 31, 2020 in the amount of \$18,450. The PCCHC will administer these funds by re-granting them to non-profit and government organizations for local or New Jersey history projects. This is the 12th year that this grant has been awarded.

B. BUSINESS ITEMS

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority)

(Funding Source: FY-2020 and FY-2021 College Operating Funds; \$19,607.99 Available in FY-2020)

Licensing and maintenance costs for Blackboard *Ally* software package; add-on for Blackboard *Learn* Learning Management System (LMS). FY-2021 expenditures contingent on future budget approvals.

NJEdge
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$8,392.00 (FY-2020)
\$11,222.00 (FY-2021)
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)

(Funding Source: FY-2020 College Operating Funds; \$33,000.00 Available)

Renewal of licensing, maintenance and storage for Echo 360 *Active Learning* software. Business Entity and Political Contribution disclosures required.

Echo 360
11955 Freedom Drive, Suite 700
Reston, VA 20190

\$22,900.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)

(Funding Source: FY-2020 College Operating Funds; \$20,000.00 Available)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

Renewal of licensing, maintenance and estimated per-use cost for online application module and Customer Relationship Management (CRM) software. Estimated amount for FY-2020. Pricing includes set subscription pricing as well as cost-per-use. Business Entity and Political Contribution disclosures required.

Fire Engine Red
P.O. Box 1017
Havertown, PA 19083

\$20,000.00 (Estimated)
(Recommended Award)

Food Supplies (Cafeteria) (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services)

(Funding Source: FY-2020 College Operating Funds; \$40,346.97 Available)

Estimated amount for FY-2020. Business Entity and Political Contribution disclosures required.

Liberty Coca-Cola Beverages LLC
118 Moonachie Ave.
Carlstadt, NJ 07072

\$20,000.00 (Estimated)
(Recommended Award)

Printing and Direct Mail Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (18) – Printing)

(Funding Source: FY-2020 College Operating Funds; \$76,188.43 Available)

Printing and mailing of marketing and advertising materials. Estimated amount for FY-2020. Business Entity and Political Contribution disclosures required.

Lont & Overkamp
175 US Highway 46 West
Fairfield, NJ 07004

\$22,500.00 (Estimated)
(Recommended Award)

Parking Lot Lease (Below Public Bid Threshold)

(Funding Source: FY-2020 College Operating Funds; \$616,368.67 Available)

Lease of parking lot located at 218 Van Houten Street (Block 4309, Lot 2). Year eleven of twelve year agreement.

South Main Auto Sales
548-550 Main Street
Paterson, NJ 07425

\$24,819.92
(Recommended Award)

Library Materials (Periodical Subscriptions) (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Library Materials and Services)

(Funding Source: FY-2020 College Operating Funds; \$51,872.05 Available)

Annual subscriptions for various library periodicals.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

VALE/NJEDge
625 Broad Street, Suite 260
Newark, NJ 07102

\$36,191.72
(Recommended Award)

Fire Protection System Addition (Below Bid Threshold)

(Funding Source: FY-2020 College Operating Funds; \$7,459.50 Available)

Monitoring services for Life Safety Security System addition. Vendor year-to-date spend above Board Review threshold.

United Fire Protection Corp.
1 Mark Road
Kenilworth, NJ 07033

\$2,520.00
(Recommended Award)

Insurance (Sports Plan) (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) – Insurance)

(Funding Source: FY-2020 College Operating Funds; \$62,277.83 Available)

Intercollegiate sports catastrophic insurance plan. Vendor year-to-date spend above Board Review threshold.

Bollinger Specialty Group
P.O. Box 1515
Morristown, NJ 07962

\$7,538.00
(Recommended Amount)

Audio-Visual Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: FY-2020 U.S. Department of Education Title V Grant Funds; \$60,509.86 Available)

Audio-visual equipment upgrades for classrooms in Academic Hall and Founders Hall. NJ State Contract # 81123.

Tele-Measurements, Inc.
145 Main Avenue
Clifton, NJ 07014

\$60,509.86
(Recommended Award)

NJEdge RFP 269EMCPS-19-001 Microsoft Licensing Solution Providers Services

(Funding Source: FY-2020 College Operating Funds; \$198,711.07 Available)

Renewal of licensing and maintenance for Microsoft software products.

SHI International Corporation
290 Davidson Avenue
Somerset, NJ 08873

\$37,894.18
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

Request for Proposal 19-08 – Credit Card Processing (Public Bid Exception per NJSA 18A:64A-25.5 a. (14) – Collection of Funds)

(Funding Source: Not applicable)

Payment plan fee distribution. Estimated amount for FY-2020.

Official Payments Corporation
6060 Coventry Drive
Elkhorn, NE 68022

\$120,000.00 (Estimated)
(Recommended Award)

Request for Proposal 20-01 – Boiler Repairs (Below Bid Threshold)

(Funding Source: FY-2020 College Operating Funds; \$159,197.11 Available)

Repairs of two boilers servicing Academic Hall and Founders Hall.

Miller & Chitty Company, Inc.
135-139 Market Street
Kenilworth, NJ 07033

\$31,820.00
(Recommended Award)

Bid 19-15 – Copier Equipment Maintenance

(Funding Source: FY-2020 College Operating Funds; \$33,924.42 Available)

Maintenance services for copier equipment at all College facilities. Estimated amount for FY-2020; priced at cost-per-copy.

Premier Digital Imaging, LLC
dba United Business Systems
302 Route 46 East
Fairfield, NJ 07004

\$29,940.00 (Estimated)
(Recommended Award)

Bid 19-16 Elevator Maintenance

(Funding Source: FY-2020 through 2024 College Operating Funds; \$48,821.02 Available in FY-2020)

Maintenance services for elevator and lift equipment at College facilities; five year agreement.

Current Elevator Technology, Inc.
129 Maple Drive
Shohola, PA 18458

\$21,151.00 (FY-2020)
\$22,216.00 (FY-2021)
\$23,054.00 (FY-2022)
\$23,682.00 (FY-2023)
\$23,892.00 (FY-2024)
(Recommended Award)

C. POLICY MATTERS

Board Policy – F103 – Children on Campus Policy, as a First Reading.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A through E

D. SPECIAL RECOGNITION

Alumni Representative, Alex Medina

E. PERSONNEL ITEMS

- I. Separations A: Veronica Torres, Security Officer
 B: Robert Mondelli, Vice President of Information Technology

- II. Appointments A: John Scangarello, Custodian/Handyperson
 B: Stephanie Velasquez, Senior Counselor/Tutor Coord, TRIO
 C: Geoffrey Gordon, Education Faculty, Instructor (temp, Fall)
 D: Katherine Schneider, Academic Specialist, DE (temp, one year)
 E: Stephanie Nieto, Project Coord-Domestic Violence (grant)
 F: Sherry Clark, Assistant Director-Youth Ed Program (grant)
 G: Tammy Hunter, Assistant Director-Youth Ed Program (grant)
 H: Dennis Hill, Lead Instructor-Youth Ed Program (grant)
 I: Kiminie Coley, Lead Instructor-Youth Ed Program (grant)
 J: Tonisha Taylor, Asst Dean, DE and ELS
 K: Clarissa Rosario-Chilimintris, Student Dev Specialist-Evenings
 L: Meredith Behrens, Assoc Dir, Foundation, Marketing, and
 Communications
 M: Janet Albrecht, Exec Director, CE/WD

- III. Grant Administrator Reappointments, FY2019-2020, A and B
- IV. Grand Administrator Salaries, FY2019-2020, A through I
- V. Faculty Promotion: Adeleye Bamkole, from Associate Professor to Professor
- VI. Child Development Center Grant Employee's Salary, FY2019-2020
- VII. Coach's Salary, FY2019-2020
- VIII. Part-time/Temporary Appointments

PASSAIC COUNTY COMMUNITY COLLEGE
BOARD POLICY

F103 CHILDREN ON CAMPUS POLICY

Children shall not be brought onto the grounds of the College unless they are participating in special activities or courses sponsored by the College. Children may not attend classes with their parent or guardian. Children may not be left unattended in any College facility at any time nor left with any staff or faculty member. At no time are children allowed in labs, construction/repair sites, or other areas where potential hazards exist. There may be occasions when brief visits to the College by children of students may be appropriate. Children may visit College offices and facilities, other than classrooms and lab, when accompanied by their parent or guardian for limited periods of time when their parent or guardian is conducting routine business at the College.

In the event a child is found to be unsupervised on college grounds, the College will attempt to contact the child's parents or guardians. In the event that the College is unable to contact the child's parents or guardians, then the College will contact law enforcement.

Employees are prohibited from bringing children to the College during the employee's scheduled work hours.

Any student infraction of this policy shall be reported to the Dean of Student Affairs and Services for discipline in accordance with the Student Code of Conduct.

Employees who violate this policy may be directed to leave work to attend to their children and shall be subject to discipline in accordance with current policies.

For purposes of this policy, children are defined as individual under the age of 16.

Approved:

**PASSAIC COUNTY COMMUNITY COLLEGE
ADJOURNMENT**

Offered by TANIS Seconded by ESQUICHE

BOARD OF TRUSTEES	YES	NO
DuHaime	X	
Esquiche	X	
Marco	Absent	
Moody	X	
Pou	Absent	
Rodriguez	Absent	
Smith	X	
Trivedi	Absent	
Tanis	X	
Nutter	X	

DATED: SEPTEMBER 17, 2019