



PASSAIC COUNTY COMMUNITY COLLEGE • 973 684-5900
ONE COLLEGE BOULEVARD, PATERSON, N.J. 07505-1179

OFFICE OF THE PRESIDENT

PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the September 11, 2018 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, September 11, 2018, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in Room 122(a), Passaic County Community College, Public Safety Academy located at 300 Oldham Road, Wayne, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – July 17, 2018

PRESENTATION:

1. “An Overview of EMS Training at the PCCC Public Safety Academy”

REPORTS

President: Significant Activities
Chairman

DISCUSSION AGENDA

- A. **ACADEMIC ITEMS**
 Carl D. Perkins Career and Technical Education Grant
 Acceptance of Grant Awards – Cultural Affairs
 Advisory Councils’ Members
- B. **BUSINESS ITEMS**
 Purchases of Goods and Services
- C. **POLICY MATTERS**
 SECOND READING: BOARD POLICY D104 – PLACEMENT
- D. **PERSONNEL ITEMS**

EXECUTIVE SESSION

Discussion of personnel items, contract matters, and matters protected by attorney-client privilege

ACTION ITEMS - Consent Resolution

- A. **Academic Items**
 Carl D. Perkins Career and Technical Education Grant
 Acceptance of Grant Awards – Cultural Affairs
 Advisory Councils’ Members
- B. **Business Items**
 Purchases of Goods & Services
- C. **Policy Matters**
 Second Reading: Board Policy D104 - Placement
- D. **Personnel Items**

Individual Resolution

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep Medina	X	
Ciambrone	X	
DuHaime	Arrived 7:20 pm	
Esquiche		X
Kebrdle	X	
Marco	X	
Moody	X	
Pearce		X
Smith	X	
Trivedi	X	
Tanis	X	
Nutter	X	

DATED: SEPTEMBER 11, 2018

The following are the minutes of the Board of Trustees of Passaic County Community College, held at the Wanaque Academic Center, Room W125, 500 Union Avenue, Wanaque, New Jersey, Tuesday, July 17, 2018.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on July 2, 2018.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:15 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Deborah E. Ciambrone
Richard A. DuHaime
Patricia Kebrdle
Dennis F. Marco
Alonzo Moody

Ronak Trivedi
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Yolanda Esquiche
Melissa Pearce
Sharon C. Smith

CONSIDERATION OF MINUTES – June 19, 2018

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for June 19, 2018; moved by Trustee Ciambrone; seconded by Trustee Tanis. Upon roll call, Resolution #1 passed with Trustees Kebrdle, Marco and Trivedi “abstaining” and all other members present voting “yes.”

PRESENTATION

“Blockchain: A Use Case Analysis”

Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs, introduced Professor Marc Yeung, an Instructor in the Mathematics Department, and former

chairperson of the Honors Program at the College, to present, along with one of his students, the winning proposal given at the Beacon Conference held at Montgomery Community College.

Professor Yeung began his presentation by listing the categories involved in that conference and how it narrowed down to just three submissions – with his student, Mr. Maximino (Max) DiGiacomo-Castillo being one of them. Professor Yeung stated that Max presented his theory on Blockchain and won first place in Computer Science. He then turned the presentation over to him.

Max then gave his presentation and spoke about the impact technology has had on many different things, highlighting the Super Nova in 1996 to the Internet, and how Blockchain was one form being used by many large companies today. He went on to further state how a company and/or person using Blockchain would be able to see where every dollar goes within seconds. Max mentioned he was a Lakeland High School Graduate with a 4.0 GPA; Computer Science was his major. He stated he would like to continue his research at a four year school, and Professor Yeung encouraged him and supported him as well in that endeavor.

REPORTS

President: President Rose mentioned the 2018 Annual Data Dashboard formerly known as the Fact Book, which was filled with a lot of useful information about the College.

Chairman: None

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda:

A. Business Items

Proposed-Revised Fiscal Year 2019 Operating Budget

President Rose presented the Proposed-Revised Fiscal Year 2018-2019 Operating Budget noting the minor revisions from the budget approved in January. He also elaborated on the Governor's Free Community College Tuition plan that was approved with the state budget. He noted that that was the most significant item in the State Budget, with \$25 million dollars set aside for that initiative, \$5 million dollars of which would be start-up money for community colleges, and the remaining \$20 million dollars going toward tuition for a student to attend a community college.

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions that the Board may have.

- Information Technology Software Licensing and Maintenance (Ellucian)
- Information Technology Software Licensing and Maintenance (Blackboard)
- Employee Health Insurance
- Property Rental
- Office Supplies
- Utility Services
- Gas and Electric Service
- Water and Sewer Service
- Student Accident Insurance
- Request for Proposal 18-04 STEM Coach Training Services
- JPC Bid FY17JPC-42 – Laboratory and Medical Supplies
- NJEdge RFP 12-71 – Voice Time-Division Multiplexing (TDM) Telephone Services
- ESCNJ Bid #17/18-16 – Furniture and Accessories

B. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

C. Policy Matters

FIRST READING: D104 - BASIC SKILLS TESTING- PLACEMENT

President Rose provided the background and current practice at PCCC, and most colleges, of how students entering college were given a nationally recognized placement exam to determine the initial placement of students. Through research, colleges have found that utilizing “multiple measures” for placement would be more accurate in determining the students’ initial placement. Multiple measures would include: high school transcripts, grade point average, honors courses, and if a student has college credits already, in addition to placement scores.

A brief question and answer session took place with Trustee Ciambrone recommending to change the wording from “Test or” to “Test and/or”.

D. Special Recognition

President Rose acknowledged the services of Ms. Tabitha-Anne Bloodsaw, the “retiring” Alumni Representative to the Board of Trustees, and her exceptionally nice and refreshing attitude towards her duties. A Resolution commending her would be signed by the Trustees in special recognition of her service.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:50 p.m.; moved by Trustee Marco; seconded by Trustee Kebrdle. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action would be taken in executive session. Upon roll call, the motion to go into executive session was approved by all members present voting “yes.”

ROLL CALL

Deborah E. Ciambrone
Richard A. DuHaime
Patricia Kebrdle
Dennis F. Marco
Alonzo Moody

Ronak Trivedi
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Yolanda Esquiche
Melissa Pearce
Sharon C. Smith

Chairman Nutter called the meeting to order at 8:20 p.m., stating that the Board met in Executive Session to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action was taken in executive session.

ACTION ITEMS AGENDA

Consent Resolution

Chairman Nutter asked for a motion on Resolution #2 - Consent Agenda Items A, B, C and D. Trustee Tanis moved Resolution 2; seconded by Trustee Trivedi. Upon roll call, Resolution #2 passed with all members present voting “yes”.

A. BUSINESS ITEMS

The Proposed-Revised FY2019 Operating Budget, as presented.

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2019 College Operating Funds; \$457,255.00 Available)
Year three of a five year contract term; pricing is per the contract. Business Entity and Political Contribution disclosures required.

Ellucian Company, LP
2003 Edmund Halley Drive, Suite 500
Reston, VA 20191

\$262,448.00
(Recommended Award)

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2019 College Operating Funds; \$295,000.00 Available)
Estimated licensing and maintenance costs for Blackboard *Learn* software systems. Business Entity and Political Contribution disclosures required.

Blackboard, Inc.
1111 19th Street NW, 9th Floor
Washington, DC 20036

\$165,200.00
(Recommended Award)

Employee Health Insurance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2019 College Operating and Grant Funds; \$5,300,000 Available; \$1,400,000.00 Employee Contribution Budgeted)
Estimated amount FY-2019. Employee contribution of \$1,400,000 to be recouped through payroll deduction.

New Jersey Division of Pension and Benefits
Health Insurance

\$6,700,000.00
(Recommended Award)

Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2019 College Operating Funds; \$78,546.66 Available)
Bookstore property rental.

City of Paterson Parking Authority

\$78,546.66

125 Van Houten Street
Paterson, NJ 07505

(Recommended Award)

Office Supplies (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract Pricing) (Funding Source: FY-2019 College Operating Funds; \$338,331.00 Available)
Estimated amount FY-2019. Price match against State Contract 88839.

Staples Advantage
163 Madison Avenue
Morristown, NJ 07960

\$80,000.00
(Recommended Award)

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2019 College Operating Funds; \$1,675,000.00 Available)

Estimated amounts FY-2019

Gas and Electric Service

\$1,444,000.00
(Recommended Award)

Service Providers

Public Service Electric & Gas
Direct Energy
Constellation Energy
South Jersey Gas
Jersey Central Power and Light

\$419,000.00
\$412,000.00
\$357,000.00
\$110,000.00
\$146,000.00

Water and Sewer Service

\$142,000.00
(Recommended Award)

Service Providers

Passaic Valley Water Commission
Township of Wayne
Borough of Wanaque
City of Paterson

\$73,000.00
\$5,000.00
\$42,000.00
\$22,000.00

Student Accident Insurance (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2018 College Operating Funds; \$48,000.00 Available)
Student accident insurance for Athletics programs.

Bollinger Specialty Group
200 Jefferson Park
Whippany, NJ 07981

\$15,400.00
(Recommended Award)

Request for Proposal 18-04 STEM Coach Training Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: Science, Technology, Engineering and Mathematics (STEM) Pathways Grant; \$100,000.00 Available)
Balance of contract. Initial partial award of \$50,000 was made in October 2017.

Inside Track, Inc.
1620 Montgomery Street, Suite 230
San Francisco, CA 94111

\$99,560.00
(New total \$149,560.00)
(Recommended Award)

JPC Bid FY17JPC-42 – Laboratory and Medical Supplies
(Funding Source: FY-2019 College Operating Funds; \$65,000.00 Available)

Various small dollar value laboratory and medical supplies for Science curriculum. FY-2019 estimated amount. New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Contract.

J&H Berge
4111 S Clinton Avenue
South Plainfield, NJ 07080

\$35,100.00 (Estimated)
(Recommended Award)

NJEdge RFP 12-71 - Voice Time-Division Multiplexing (TDM) Telephone Services
(Funding Source: FY-2019 College Operating Funds, \$50,000.00 Available; Tenant Reimbursement, \$15,000.00 Budgeted)
Estimated amount for FY-2019. Partially reimbursed by tenants.

Broadview Networks
PO Box 149
Port Chester, NY 10573

\$65,000.00 (Estimated)
(Recommended Award)

ESCNJ Bid # 17/18-16 –Furniture and Accessories
(Funding Source: FY-2019 College Capital Funds, \$326,516.00 Available)

Furnishing for College Cafeteria renovations. Educational Services Commission of New Jersey (ESCNJ) Bid # ESCNJ 17/18-16

KI
1330 Bellevue Street
Green Bay, WI 54302

\$48,307.12
(Recommended Award)

Johnson Business Products
301 Greenwood Avenue
Midland Park, NJ 07432

\$28,953.40
(Recommended Award)

B. PERSONNEL ITEMS

I. Appointments

- Tanya DaSilva, Assistant Director, WOIA & WorkFirst NJ (Grant)
- Moses Parker, Coordinator of Workforce Development (Grant)
- Douglas Ramirez, Job Developer and Work Readiness Coord (Grant)
- Giovanna Rendon Rodriguez, Staff Asst, CE and Workforce Dev
- Joshua Sabatini, Instructor, Chemistry
- Janet Albrecht, Acting Executive Director, CE and Workforce Dev
- Robert Salvato, Director, Adult Education and Career Pathways
- Rukshana Subhan, Program Coordinator, NJ Prep (Grant)
- Isabel Polanco, Staff Assistant, Adult Education (Grant)
- Nicole Palmer, Student Development Specialist (PAC)
- Luigi Nucci, Mechanical Services HVAC Technician
- James Diamond, Custodian/Handyperson
- Robert Kassabian, Director, Virtual Infrastructure

II. Child Development Center Grant Employee Salaries 2018-2019

III. Part-time/Temporary Appointments

IV. Active Searches

C. POLICY MATTERS

FIRST READING, Board Policy D104 – Placement

D. SPECIAL RECOGNITION

Resolution to Tabitha-Anne Bloodsaw, 2017-2018 Alumni Representative to the Board.

INDIVIDUAL RESOLUTION (#3) – Forward Bond Purchase

Chairman Nutter asked for a motion on Resolution #3 – Forward Bond Purchase of the Board of Trustees of Passaic County Community College to approve a forward delivery purchase transaction with the Passaic County Improvement Authority; to approve the form of and to authorize the execution and delivery of all documents related to the implementation of the forward delivery purchase transaction; and authorizing certain officers of Passaic County Community

College to do all things deemed necessary or desirable in connection with the undertaking and implementation of the forward delivery purchase transaction. Trustee Trivedi moved Resolution #3; seconded by Trustee Kebrdle. Upon roll call, Resolution #3 passed with Trustees Marco and Moody "abstaining" and all other members present voting "yes".

REMARKS

President: President Rose thanked Ms. Patricia Hardy, Vice President of the Wanaque and Passaic Academic Centers, for hosting both the Board of Trustees meeting plus the Passaic County Board of Chosen Freeholders meeting that same evening. He noted that during the Freeholder meeting, the Freeholders publicly acknowledged Vice President Hardy in helping them celebrate the 100th anniversary of Bloomingdale, Ringwood, and Wanaque.

Public: None

Trustees: Trustee Trivedi questioned why the meeting was not held in Passaic. President Rose explained that a coordination between the board meeting and the Board of Chosen Freeholders meeting, which was also being held at the Wanaque campus that evening, made a lot of sense. He informed all that the September 11, 2018 board meeting would be held at the Public Safety Academy in Wayne in conjunction with the Freeholder meeting that evening.

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:26 p.m.; moved by Trustee Ciambrone; seconded by Trustee Marco. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by CIAMBRONE Seconded by MARCO

Board of Trustees	Yes	No	Abstain	Absent
Ciambrone	X			
DuHaime				Arrived 7:20pm
Esquiche				X
Kebrdle	X			
Marco	X			
Moody	X			
Pearce				X
Smith	X			
Trivedi	X			
Tanis	X			
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the July 17, 2018 Board of Trustees meetings, as presented.

DATED: SEPTEMBER 11, 2018

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

Offered by TANIS Seconded by TRIVEDI

	Yes	No	Abstain	Absent
Board of Trustees				
Ciambrone	X			
DuHaime	X			
Esquiche				X
Kebrdle	X			
Marco	X			
Moody	X			
Pearce				X
Smith	X			
Trivedi	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. ACADEMIC ITEMS

Carl D. Perkins Career and Technical Education Grant (New Jersey Department of Education) submittal of the College's 2018-2019 Carl D. Perkins Career and Technical Education one-year spending plan to the New Jersey Department of Education, in the amount of \$792,309 effective July 1, 2018 to June 30, 2019. The funds will be used to provide academic and support services in areas such as Health Information Technology (HIT), Music Technology, Computer Information Systems (CIS), Electronic Engineering, Nursing, Radiography, Early Childhood Education, Accounting, Hospitality Administration/Management, Culinary Arts, Fire Science/Technology, Digital Media Production and Distribution, and Video Production.

Acceptance of Grant Awards – Cultural Affairs

From the New Jersey State Council on the Arts/Department of State:

Co-sponsored Project Grant for the period July 1, 2018 – June 30, 2019 in the amount of \$37,000.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

The Local Arts Program Grant for the period January 1, 2019 to December 31, 2019 in the amount of \$102,875.

Poetry Center General Project Support Grant for the period July 1, 2018 to June 30, 2019 in the amount of \$19,373.

Theater and Poetry Project (TAPP) General Project Support Grant for the period July 1, 2018 to June 30, 2019 in the amount of \$7,810.

From the New Jersey Historical Commission/Department of State:

County Historic Partnership Program Grant for the period January 1, 2019 to December 31, 2019 in the amount of \$14,540.

Project Grant for the period August 1, 2018 to June 30, 2019 in the amount of \$13,037.

Advisory Council Members for the 2018-2019 Academic Year.

B. BUSINESS ITEMS

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2019 College Operating Funds; \$44,695.07 Available)

Renewal of licensing and maintenance for Microsoft software products. Enrollment for Education Solutions 57885946; NJ State Contract 89967.

Dell Computer Corporation
850 Asbury Drive
Buffalo Grove, IL 60089

\$37,463.06
(Recommended Award)

Information Technology Virtual Environment Assessment (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2019 College Operating Funds; \$122,827.92 Available)

Virtual Environment assessment services. Not to exceed cost, Time and Material basis. Business Entity and Political Contribution disclosures required.

PKA Technologies, Inc.
One Executive Boulevard, Suite 101
Suffern, NY 10901

\$33,750.00 (Not to Exceed)
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

Information Technology Emergency Contract (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase) (Funding Source: FY-2019 College Operating Funds; \$20,625.00 Available)

Forensic analysis services emergency procurement. Not to exceed cost, Time and Material basis.

The Crypsis Group
1410 Spring Hill Rd., Suite 300
McLean, VA 22102

\$20,625.00 (Not to Exceed)
(Recommended Award)

Printing and Direct Mail Services Public Bid Exception per NJSA 18A:64A-25.5 a. (18) – Printing)
(Funding Source: FY-2019 College Operating Funds; \$22,500.00 Available)

Printing and mailing of marketing and advertising materials. FY-2019 estimated amount. Business Entity and Political Contribution disclosures required.

Lont & Overkamp
175 US Highway 46 West
Fairfield, NJ 07004

\$22,500.00 (Estimated)
(Recommended Award)

Multi-function Copy Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2017 College Capital Funds; \$82,179.20 Available)

Canon *imageRUNNER* 400iF Multi-function copiers. NJ State Contract A82707

United Business Systems
302 Route 46 East
Fairfield, NJ 07004

\$23,730.00
(Recommended Award)

Furniture (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)
(Funding Source: FY-2018 College Capital Funds; \$262,337.00 Available)

Furniture for various departments from approved FY-2019 capital budget. Educational Services Commission of New Jersey (ESCNJ) Bid # ESCNJ 17/18-16; NJ State Contract 81641.

Troxell
576 Valley Road, Unit # 241
Wayne, NJ 07470

\$44,608.00
(Recommended Award)

The HON Company
c/o Tanner North Jersey
200 Oak Street
Muscatine, IA 52761

\$5,793.34
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

Parking Lot Lease (Below Public Bid Threshold)

(Funding Source: FY-2019 college Operating Funds; \$509,430.82 Available)

Lease of parking lot located at 218 Van Houten Street (Block 4309, Lot 2). Year ten of twelve year agreement.

South Main Auto Sales
548-550 Main Street
Paterson, NJ 07425

\$23,982.50
(Recommended Award)

Library Materials (Books and Multimedia) (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Library Materials and Services) (Funding Source: FY-2018 College Capital Funds; \$67,167.00 Available)

As-needed purchase of library materials. This service was solicited in Request for Qualifications 18-04 (to which there were no responses). FY-2019 estimated amount.

YBP Library Services, Inc.
999 Maple Street
Contoocook, NH 03229

\$60,000.00 (Estimated)
(Recommended Award)

Library Materials (Periodical Subscriptions) (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Library Materials and Services) (Funding Source: FY-2019 College Operating Funds; \$58,563.07 Available)

Annual subscriptions for various library periodicals.

NJEDge/VALE
218 Central Avenue
Newark, NJ 07102

\$42,099.12
(Recommended Award)

Interpreter Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2019 College Operating Funds; \$45,738.00 Available)

American Sign Language (ASL) interpretation services for hearing impaired students. Fall semester estimated amount.

ASL Interpreter Referral Service, Inc.
21 Clyde Road, Suite 103
Somerset, NJ 08873

\$45,738.00 (Estimated)
(Recommended Award)

Northern New Jersey Bridges to Baccalaureate (B2B) Partner College Fund Distribution

(Funding Source: National Science Foundation Grant)

Extension of program expenditures through years four/five. No change to amounts or funding.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

Bergen Community College
400 Paramus Road
Paramus, NJ 10901

\$260,058.00
(Recommended Award)

Hudson County Community College
70 Sip Avenue
Jersey City, NJ 07306

\$246,975.00
(Recommended Award)

Union County College
1033 Springfield Ave
Cranford, NJ 07016

\$241,956.00
(Recommended Award)

Request for Proposal 17-07 – Disability Insurance (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) – Insurance) (Funding Source: FY-2019 College Operating Funds; \$75,000.00 Available)

Disability insurance (percentage with weekly maximum) for full-time Administrative and Support Staff. Optional third year, no rate increase. FY 2019 estimated amount.

Unum Group
PO Box 100158
Columbia, SC 29202

\$72,000.00 (Estimated)
(Recommended Amount)

Request for Proposal 19-08 – Credit Card Processing (Public Bid Exception per NJSA 18A:64A-25.5 a. (14) – Collection of Funds) (Funding Source: Not applicable)

Payment Plan fee distribution. FY-2019 estimated amount.

Official Payments Corporation
6060 Coventry Drive
Elkhorn, NE 68022

\$120,000.00 (Estimated)
(Recommended Award)

Bid 15-17 Elevator Maintenance

(Funding Source: FY-2019 College Operating Funds; \$26,420.00 Available)

Elevator maintenance services, year five of five.

Current Elevator Technology, Inc.
129 Maple Drive
Shohola, PA 18458

\$26,420.00
(Recommended Award)

C. POLICY MATTER

SECOND READING: Board Policy D104 – Placement

D. PERSONNEL ITEMS

- I. Separations A: Claudia Garcia, Teacher, Child Development Center
 B: Marva Cole-Friday, Director, SSS/TRIO
 C: Christina Affinito, Staff Assistant, Purchasing

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D

- II. Appointments
- A: Rosalee Cain-Francis, Nurse Faculty, Instructor
 - B: Patricia Aprile, Nursing Faculty, Instructor (Temp for Fall Semester)
 - C: Wayne Warrick, Physics Faculty, Instructor (Temp Assignment)
 - D: Andrea Gloetzer, Mathematics Faculty, Instructor
 - E: Cecily McKeown, Graphic Design Faculty, Instructor
 - F: Mousumi Chakrabarty, Coord, Math Acceleration Programs
 - G: Michael Hunt, Educational Specialist (Temp, one year appointment)
 - H: Jeni Lozauskas, Educational Specialist (Temp, one year appointment)
 - I: Jamara Wakefield, Educational Specialist (Temp, one year appointment)
 - J: Renee Griggs, Assistant Director, Contract and Customized Training (grant funded)
 - K: Kathleen Nelson, Pathway Coordinator
 - L: Jeannette Lim, Assistant Director, Institutional Research
 - M: Miguel De Jesus, EOF Enrichment Specialist
 - N: Rukshana Subhan, Program Coordinator Interim, CE and Workforce Development (10-month appointment)
- III. Grant Administrator Reappointment
- IV. Part-time/Temporary Appointments

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

D104 PLACEMENT

Appropriate placement in college courses is vital to student success. To ensure appropriate placement ~~in college courses and proficiency in reading, writing, and mathematics,~~ all entering students are required to take the College's Placement **Test and/or be evaluated through the use of multiple measures such as high school grade point average and rigor of previous academic work.** Non-native speakers of English entering the English Language Studies program must take the ELS Placement Test to determine their level of English language proficiency.

Approved: 08/14/85
Revised: 11/27/89
Revised: 04/30/90
Amended: 12/17/13 (title change)
Amended: