

**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the October 16, 2018 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.  
SECRETARY  
BOARD OF TRUSTEES

**BOARD OF TRUSTEES**  
**PASSAIC COUNTY COMMUNITY COLLEGE**  
**AGENDA**

**At 7:00 p.m. on Tuesday, October 16, 2018, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.**

**CALL TO ORDER**

**ROLL CALL**

**CONSIDERATION OF MINUTES – September 11, 2018**

**PRESENTATIONS:**

1. DRAFT of PCCC Financial Audit
2. The Center for Violence Prevention

**REPORTS**

President: *Community College Opportunity Grant*  
Significant Activities  
Chairman

**DISCUSSION AGENDA**

- A. **BUSINESS ITEMS**  
Purchases of Goods and Services
- B. **PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Discussion of personnel, contract matters, and matters protected by attorney-client privilege

**ACTION ITEMS - Consent Resolution**

- A. **Business Items**  
Purchases of Goods & Services
- B. **Personnel Items**

**Individual Resolution(s)**

**REMARKS: PUBLIC; TRUSTEES**

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep Medina	<b>X</b>	
Ciambrone	<b>X</b>	
DuHaime	<b>X</b>	
Esquiche	<b>X</b>	
Kebrdle		<b>X</b>
Marco		<b>X</b>
Moody	<b>X</b>	
Pearce		<b>X</b>
Smith		<b>X</b>
Trivedi	<b>X</b> (arrived 7:05 pm)	
Tanis	<b>X</b>	
Nutter		<b>X</b>

**DATED: OCTOBER 16, 2018**

The following are the minutes of the Board of Trustees of Passaic County Community College, held at the Public Safety Academy, Room 122A, 300 Oldham Road, Wayne, New Jersey, Tuesday, September 11, 2018.

### **CALL TO ORDER**

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on August 6, 2018.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:01 p.m. A copy of the agenda was reviewed and available for public inspection.

### **ROLL CALL**

Deborah E. Ciambrone  
Patricia Kebrdle  
Dennis F. Marco  
Alonzo Moody  
Sharon C. Smith

Ronak Trivedi  
Alumni Representative Alex Medina  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

### **Absent**

Richard A. DuHaime \*Arrived 7:20 pm  
Yolanda Esquiche  
Melissa Pearce

President Rose welcomed Alumni Representative Mr. Alex Medina, and then spoke about his time at the College and the confidence he has in Alex to do a great job, just like the former Alumni Representative, Ms. Tabitha-Anne Bloodsaw, did this past year.

Alumni Representative Medina gave a brief bio of himself and spoke of his aspirations. He mentioned he was attending Seton Hall University, was an Alumnus of Phi Theta Kappa (PTK), Treasurer for PCCC Alumni Association, and an International student. He also stated he was looking forward to the coming year serving as the Alumni Representative to the Board of Trustees.

### **CONSIDERATION OF MINUTES – July 17, 2018**

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for July 17, 2018; moved by Trustee Ciambrone; seconded by Trustee Marco. Upon roll call,

Resolution #1 passed with Trustee Smith “abstaining” and all other members present voting “yes.”

## **PRESENTATION**

### **“An Overview of EMS Training at the PCCC Public Safety Academy”**

President Rose stated there hasn’t been a Board of Trustees meeting held at the Public Safety Academy (PSA) in over a decade. He mentioned the Board of Chosen Freeholders were also holding their meeting at the PSA that evening, along with a 9/11 remembrance ceremony.

President Rose provided some background information on tonight’s presenter, Mr. William LaRaia, EMS Program Director. He stated that Mr. LaRaia joined the College working in the Public Safety Office handling the Technology for that division. And when the need for new leadership in the EMT program came up, Mr. LaRaia was asked to take over those responsibilities. President Rose stated that the College was very proud of the way in which Mr. LaRaia has transformed the entire program. Mr. LaRaia then provided more information about his career, stating he was a retired Police Captain, a former Volunteer Fire Chief, and has thirty years of experience as an EMT.

The presentation began through a PowerPoint overview of the EMS training courses the College offers, noting that the program was a Hybrid program wherein it was an online program and a practical program. He emphasized the students are able to go back and repeat the lectures where this assists them in their studies and prepare them for tests. He emphasized the textbook was also an audio book that helps the students with the medical terminology and pronunciation of the medical terms, which can be accessed via their smart phones. Mr. LaRaia noted that students earn one hour of class time for each chapter test and quiz they take which equals 80 class hours that was then applied towards the 210 needed for the course.

Students have Instructor-led, hands-on practical training using mannequins, utilizing both the instructors and then each other. He stated the College partners with Wayne First Aid to simulate a car accident showing students how to respond and assist a person with all the noise and distractions that can take place. Mr. LaRaia mentioned the state-of-the-art equipment needed for the practical training has been acquired through funding from the Health Professionals Consortium (HPC), the Health Professionals Opportunity Grant (HPOG), the Northern Resiliency Consortium (NRC) and the Urban Area Security Initiative (UASI). He explained as of September 1, 2018, to be an EMT in New Jersey, a student must successfully complete the course and then they must also complete two, five hour shifts in the emergency room at St. Joseph’s Hospital. Once these hours are completed, the student must then take the National Registry of Emergency Medical Technician Exam, which was only good for two years. The New Jersey EMT License was good for three years. To maintain the license, the EMT must take refresher courses of twenty-four hours of Continuing Education core credits.

Mr. LaRaia continued his presentation by stating that College also runs a 911 Dispatch and an Emergency Medical Dispatch classes. The 911 class is 40 hours and the EMD is 32 hours, and once completed, the student takes the state test to be certified as a dispatcher and can get employment with a police or Sheriff's department. Students successfully completing the EMT course will earn eight college credits in the Fire Science major, EMT207. The 911 and EMD course students earn three credits in the Criminal Justice major. The College also has a dual enrollment program with PCTI, Passaic High School and Clifton High School where their students are enrolled in EMT courses and are bussed to the PSA for classes. He also stated the College was now in talks with Manchester High School about dual enrollment for their senior students.

Mr. LaRaia also explained in detail the partnerships with St. Joseph's Hospital for the Narcan training and with University Hospital which has provided the College with the mannequins the students practice on.

The test is administered through the state and was only offered at a certified Pearson testing center which made it difficult for the students at PCCC. Mr. LaRaia stated with the help of Mr. Peter Hynes, Associate Dean for Academic Support Services, the College was now an approved testing center.

Mr. LaRaia offered to stay until the meeting was over to show the equipment and the mannequins the students use for the course.

There was a brief question and answer session.

## **REPORTS**

### **President:**

President Rose announced that AM970 Radio would be broadcasting again at the Wanaque Academic Center on October 11, 2018. He emphasized it was a great, fun event and everyone should try to come. He also explained that the caterers hired for that event utilize the College kitchens and students would be assisting them.

President Rose announced that the State has budgeted \$25 million dollars for a pilot program called the *Community Opportunity Grant* for those who earn under \$45,000.00 a year and would be able to attend a community college for free if they do not qualify for any other financial aid. A pilot program was scheduled to begin January 2019, wherein eight to twelve community colleges would be chosen to be in that initial pilot program. The College has submitted its application and hoping to be one that was chosen to participate.

Chairman: None

## **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

### **A. Academic Items**

#### **Carl D. Perkins Career and Technical Education Grant**

President Rose noted that the New Jersey Department of Education continues to make it harder each year for colleges to get the above-named grant, but stated that the College was receiving almost \$70,000.00 this year.

#### **Acceptance of Grant Awards – Cultural Affairs**

President Rose stated the Cultural Affairs Department continues to get funding, and mentioned as well that it has a national reputation for its poetry center.

#### **Advisory Councils' Members**

President Rose explained the Advisory Council Members are people from the community who help the College decide on what the respective curriculum for a particular discipline should be. He noted that these members are out in the business world and bring their expertise so the College can provide our students with the most up-to-date services, equipment, and programs possible.

### **B. Business Items**

#### **Purchases of Goods and Services**

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions that the Board may have.

- Information Technology Software Licensing and Maintenance (Echo 360)
- Information Technology Software Licensing and Maintenance (Dell Computer Corporation)
- Information Technology Virtual Environment Assessment
- Information Technology Emergency Contract
- Printing and Direct Mail Services
- Multi-function Copy Equipment
- Furniture

- Parking Lot Lease
- Library Materials (Books and Multimedia)
- Library Materials (Periodical Subscriptions)
- Interpreter Services
- Northern New Jersey Bridges to Baccalaureate (B2B) Partner College Fund Distribution
- Request for Proposal 17-07 – Disability Insurance
- Request for Proposal 19-08 – Credit Card Processing
- Bid 15-17 Elevator Maintenance

**C. Policy Matters**

**SECOND READING: BOARD POLICY D104 – PLACEMENT**

President Rose stated at the July meeting, a slight change in the wording was requested and was included for that night's second reading. Once approved, the document becomes Board Policy.

**D. Personnel Items**

The personnel items were pending the outcome of the Executive Session discussion.

**EXECUTIVE SESSION**

Chairman Nutter asked for a motion to go into executive session at 7:42 p.m.; moved by Trustee Marco; seconded by Trustee Trivedi. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action would be taken in executive session. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

**ROLL CALL**

Deborah E. Ciambrone  
Richard A. DuHaime  
Patricia Kebrdle  
Dennis F. Marco  
Alonzo Moody  
Sharon C. Smith

Ronak Trivedi  
Alumni Representative Alex Medina  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman



**Absent**

Yolanda Esquiche  
Melissa Pearce

Chairman Nutter called the meeting to order at 8:01 p.m., stating that the Board met in Executive Session to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action was taken in executive session.

**ACTION ITEMS AGENDA - Consent Resolution**

Chairman Nutter asked for a motion on Resolution #2 - Consent Agenda Items A, B, C and D. Trustee Tanis moved Resolution #2; seconded by Trustee Trivedi. Upon roll call, Resolution #2 passed with all members present voting "yes".

**A. ACADEMIC ITEMS**

***Carl D. Perkins Career and Technical Education Grant*** (New Jersey Department of Education) submittal of the College's 2018-2019 Carl D. Perkins Career and Technical Education one-year spending plan to the New Jersey Department of Education, in the amount of \$792,309 effective July 1, 2018 to June 30, 2019. The funds will be used to provide academic and support services in areas such as Health Information Technology (HIT), Music Technology, Computer Information Systems (CIS), Electronic Engineering, Nursing, Radiography, Early Childhood Education, Accounting, Hospitality Administration/Management, Culinary Arts, Fire Science/Technology, Digital Media Production and Distribution, and Video Production.

***Acceptance of Grant Awards – Cultural Affairs***

**From the New Jersey State Council on the Arts/Department of State:**

***Co-sponsored Project Grant*** for the period July 1, 2018 – June 30, 2019 in the amount of \$37,000.

***The Local Arts Program Grant*** for the period January 1, 2019 to December 31, 2019 in the amount of \$102,875.

***Poetry Center General Project Support Grant*** for the period July 1, 2018 to June 30, 2019 in the amount of \$19,373.

***Theater and Poetry Project (TAPP) General Project Support Grant*** for the period July 1, 2018 to June 30, 2019 in the amount of \$7,810.

**From the New Jersey Historical Commission/Department of State:**

***County Historic Partnership Program Grant*** for the period January 1, 2019 to December 31, 2019 in the amount of \$14,540.

**Project Grant** for the period August 1, 2018 to June 30, 2019 in the amount of \$13,037.

**Advisory Council Members** for the 2018-2019 Academic Year.

**B. BUSINESS ITEMS**

*The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.*

**Information Technology Software Licensing and Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2019 College Operating Funds; \$44,695.07 Available)

Renewal of licensing and maintenance for Microsoft software products. Enrollment for Education Solutions 57885946; NJ State Contract 89967.

Dell Computer Corporation  
850 Asbury Drive  
Buffalo Grove, IL 60089

**\$37,463.06**  
**(Recommended Award)**

**Information Technology Virtual Environment Assessment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2019 College Operating Funds; \$122,827.92 Available)

Virtual Environment assessment services. Not to exceed cost, Time and Material basis. Business Entity and Political Contribution disclosures required.

PKA Technologies, Inc.  
One Executive Boulevard, Suite 101  
Suffern, NY 10901

**\$33,750.00 (Not to Exceed)**  
**(Recommended Award)**

**Information Technology Emergency Contract** (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase) (Funding Source: FY-2019 College Operating Funds; \$20,625.00 Available)

Forensic analysis services emergency procurement. Not to exceed cost, Time and Material basis.

The Crypsis Group  
1410 Spring Hill Rd., Suite 300  
McLean, VA 22102

**\$20,625.00 (Not to Exceed)**  
**(Recommended Award)**

**Printing and Direct Mail Services** Public Bid Exception per NJSA 18A:64A-25.5 a. (18) – Printing) (Funding Source: FY-2019 College Operating Funds; \$22,500.00 Available)

Printing and mailing of marketing and advertising materials. FY-2019 estimated amount. Business Entity and Political Contribution disclosures required.

Lont & Overkamp  
175 US Highway 46 West  
Fairfield, NJ 07004

**\$22,500.00 (Estimated)**  
**(Recommended Award)**

**Multi-function Copy Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2017 College Capital Funds; \$82,179.20 Available)

Canon *imageRUNNER* 400iF Multi-function copiers. NJ State Contract A82707

United Business Systems  
302 Route 46 East  
Fairfield, NJ 07004

**\$23,730.00**  
**(Recommended Award)**

**Furniture** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2018 College Capital Funds; \$262,337.00 Available)

Furniture for various departments from approved FY-2019 capital budget. Educational Services Commission of New Jersey (ESCNJ) Bid # ESCNJ 17/18-16; NJ State Contract 81641.

Troxell  
576 Valley Road, Unit # 241  
Wayne, NJ 07470

**\$44,608.00**  
**(Recommended Award)**

The HON Company  
c/o Tanner North Jersey  
200 Oak Street  
Muscatine, IA 52761

**\$5,793.34**  
**(Recommended Award)**

**Parking Lot Lease** (Below Public Bid Threshold)

(Funding Source: FY-2019 college Operating Funds; \$509,430.82 Available)

Lease of parking lot located at 218 Van Houten Street (Block 4309, Lot 2). Year ten of twelve year agreement.

South Main Auto Sales  
548-550 Main Street  
Paterson, NJ 07425

**\$23,982.50**  
**(Recommended Award)**

**Library Materials (Books and Multimedia)** (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Library Materials and Services) (Funding Source: FY-2018 College Capital Funds; \$67,167.00 Available)

As-needed purchase of library materials. This service was solicited in Request for Qualifications 18-04 (to which there were no responses). FY-2019 estimated amount.

YBP Library Services, Inc.  
999 Maple Street  
Contoocook, NH 03229

**\$60,000.00 (Estimated)**  
**(Recommended Award)**

**Library Materials (Periodical Subscriptions)** (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Library Materials and Services) (Funding Source: FY-2019 College Operating Funds; \$58,563.07 Available)

Annual subscriptions for various library periodicals.

NJEDge/VALE  
218 Central Avenue  
Newark, NJ 07102

**\$42,099.12**  
**(Recommended Award)**

**Interpreter Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2019 College Operating Funds; \$45,738.00 Available)

American Sign Language (ASL) interpretation services for hearing impaired students. Fall semester estimated amount.

ASL Interpreter Referral Service, Inc.  
21 Clyde Road, Suite 103  
Somerset, NJ 08873

**\$45,738.00 (Estimated)**  
**(Recommended Award)**

**Northern New Jersey Bridges to Baccalaureate (B2B) Partner College Fund Distribution**  
(Funding Source: National Science Foundation Grant)

Extension of program expenditures through years four/five. No change to amounts or funding.

Bergen Community College  
400 Paramus Road  
Paramus, NJ 10901

**\$260,058.00**  
**(Recommended Award)**

Hudson County Community College  
70 Sip Avenue  
Jersey City, NJ 07306

**\$246,975.00**  
**(Recommended Award)**

Union County College  
1033 Springfield Ave  
Cranford, NJ 07016

**\$241,956.00**  
**(Recommended Award)**

**Request for Proposal 17-07 – Disability Insurance** (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) – Insurance) (Funding Source: FY-2019 College Operating Funds; \$75,000.00 Available)

Disability insurance (percentage with weekly maximum) for full-time Administrative and Support Staff. Optional third year, no rate increase. FY 2019 estimated amount.

Unum Group  
PO Box 100158  
Columbia, SC 29202

**\$72,000.00 (Estimated)**  
**(Recommended Amount)**

**Request for Proposal 19-08 – Credit Card Processing** (Public Bid Exception per NJSA 18A:64A-25.5 a. (14) – Collection of Funds) (Funding Source: Not applicable)

Payment Plan fee distribution. FY-2019 estimated amount.

Official Payments Corporation  
6060 Coventry Drive  
Elkhorn, NE 68022

**\$120,000.00 (Estimated)**  
**(Recommended Award)**

**Bid 15-17 Elevator Maintenance**

(Funding Source: FY-2019 College Operating Funds; \$26,420.00 Available)

Elevator maintenance services, year five of five.

Current Elevator Technology, Inc.  
129 Maple Drive  
Shohola, PA 18458

**\$26,420.00**  
**(Recommended Award)**

**C. POLICY MATTER**

**SECOND READING:** Board Policy D104 – Placement

**D. PERSONNEL ITEMS**

- I. Separations
  - A: Claudia Garcia, Teacher, Child Development Center
  - B: Marva Cole-Friday, Director, SSS/TRIO
  - C: Christina Affinito, Staff Assistant, Purchasing
- II. Appointments
  - A: Rosalee Cain-Francis, Nurse Faculty, Instructor
  - B: Patricia Aprile, Nursing Faculty, Instructor (Temp for Fall Semester)
  - C: Wayne Warrick, Physics Faculty, Instructor (Temp Assignment)
  - D: Andrea Gloetzer, Mathematics Faculty, Instructor
  - E: Cecily McKeown, Graphic Design Faculty, Instructor
  - F: Mousumi Chakrabarty, Coord, Math Acceleration Programs
  - G: Michael Hunt, Educational Specialist (Temp, one year appointment)
  - H: Jeni Lozauskas, Educational Specialist (Temp, one year appointment)
  - I: Jamara Wakefield, Educational Specialist (Temp, one year appointment)

J: Renee Griggs, Assistant Director, Contract and Customized Training  
(grant funded)  
K: Kathleen Nelson, Pathway Coordinator  
L: Jeannette Lim, Assistant Director, Institutional Research  
M: Miguel De Jesus, EOF Enrichment Specialist  
N: Rukshana Subhan, Program Coordinator Interim, CE and Workforce  
Development (10-month appointment)

- III. Grant Administrator Reappointment
- IV. Part-time/Temporary Appointments

**REMARKS:** Public/Trustees: None

### **ADJOURNMENT**

Chairman Nutter asked for a motion to adjourn the meeting at 8:05 p.m.; moved by Trustee Ciambrone; seconded by Trustee Trivedi. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by TRIVEDI Seconded by ESQUICHE

<b>Board of Trustees</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Ciambrone	<b>X</b>			
DuHaime	<b>X</b>			
Esquiche	<b>X</b>			
Kebrdle				<b>X</b>
Marco				<b>X</b>
Moody	<b>X</b>			
Pearce				<b>X</b>
Smith				<b>X</b>
Trivedi	<b>X</b>			
Tanis	<b>X</b>			
Nutter				<b>X</b>

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the minutes of the September 11, 2018 Board of Trustees meetings, as presented.

**DATED: OCTOBER 16, 2018**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**EXECUTIVE SESSION**

**Offered by CIAMBRONE Seconded by TRIVEDI**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ciambrone	<b>X</b>	
DuHaime	<b>X</b>	
Esquiche	<b>X</b>	
Kebrdle		<b>X</b>
Marco		<b>X</b>
Moody	<b>X</b>	
Pearce		<b>X</b>
Smith		<b>X</b>
Trivedi	<b>X</b>	
Tanis	<b>X</b>	
Nutter		<b>X</b>

The material for Executive Session will be provided under separate cover.

**DATED: OCTOBER 16, 2018**



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B**

Offered by CIAMBRONE Seconded by MOODY

	Yes	No	Abstain	Absent
<b>Board of Trustees</b>				
Ciambrone	X			
DuHaime	X			
Esquiche	X			
Kebrdle				X
Marco				X
Moody	X			
Pearce				X
Smith				X
Trivedi	X			
Tanis	X			
Nutter				X

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

**A. BUSINESS ITEMS**

*The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.*

**Sheriff's Office Services** (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency, or authority) (Funding Source: FY-2019 College Operating Funds; \$27,700.00 Available) Cost for armed Sherriff's officers for various events. FY-2019 estimated amount.

Passaic County Sheriff's Office  
77 Hamilton Street  
Paterson, NJ 07505

**\$27,700.00**  
**(Recommended Award)**

**Bid No. 19-08 – Janitorial Supplies**

(Funding Source: FY-2019 and FY-2020 College Operating Funds; \$81,714.36 Available in FY-2019)

Consumable supplies for facility maintenance. Estimated amounts. FY-2020 expenditures contingent on future budget approval.

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B**

Circle Janitorial Supplies, Inc. 5 East 12 <sup>th</sup> Street Paterson, NJ 07524	<b>\$24,172.67 (FY-2019)</b> <b>\$36,259.00 (FY-2020)</b> <b>(Recommended Award)</b>
Spruce Industries 759 East Lincoln Avenue Rahway, NJ 07065	<b>\$13,449.42 (FY-2019)</b> <b>\$20,174.13 (FY-2020)</b> <b>(Recommended Award)</b>
Central Poly Bag Corp. 2400 Bedle Place Linden, NJ 07036	<b>\$7,396.67 (FY-2019)</b> <b>\$11,095.00 (FY-2020)</b> <b>(Recommended Award)</b>
Interboro Packaging Corp. 114 Bracken Road Montgomery, NY 12549	<b>\$4,839.33 (FY-2019)</b> <b>\$7,259.00 (FY-2020)</b> <b>(Recommended Award)</b>
E.A. Morse & Co., Inc. 11-25 Harding Street Middletown, NY 10940	<b>\$3,033.92 (FY-2019)</b> <b>\$4,550.88 (FY-2020)</b> <b>(Recommended Award)</b>
Interline Brands, Inc. D/B/A SupplyWorks 804 East Gate Drive, Suite. 100 Mt. Laurel, NJ 08054	<b>\$2,569.31 (FY-2019)</b> <b>\$3,853.97 (FY-2020)</b> <b>(Recommended Award)</b>
Staples Contract & Commercial, LLC 500 Staples Drive Framingham, MA 01702	<b>\$505.37 (FY-2019)</b> <b>\$758.06 (FY-2020)</b> <b>(Recommended Award)</b>
Term Enterprises, Inc. T/A Allen Paper & Supply Co. 4 Middlebury Blvd., Suite 4-5 Randolph, NJ 07869	<b>\$208.47 (FY-2019)</b> <b>\$312.70 (FY-2020)</b> <b>(Recommended Award)</b>

**B. PERSONNEL ITEMS**

- I. Separations    A: Marcos Arteaga, Financial Aid Officer  
                              B: Dale Weiss, Secretary, Academic Affairs  
                              C: Frank Amoresano, Mechanical Services
  
- II. Appointments    A: Monica Escobar, Teacher, CDC  
                              B: Philippe Kaemmerle, Pastry & Baking Arts  
                                    Operation Manager (Perkins)

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B**

- III. Grant Administrator Reappointments
  - A: Pat Corcoran, Coordinator, Nurse Resource Center (Perkins)
  - B: Harry Damato, Pathway Coordinator for CTE
  - C: Simaza Ishak, Domestic Violence Project Coordinator
- IV. Part-time/Temporary Appointments

**PASSAIC COUNTY COMMUNITY COLLEGE  
ADJOURNMENT**

Offered by CIAMBRONE Seconded by TRIVEDI

BOARD OF TRUSTEES	YES	NO
Ciambrone	X	
DuHaime	X	
Esquiche	X	
Kebrdle		Absent
Marco		Absent
Moody	X	
Pearce		Absent
Smith		Absent
Trivedi	X	
Tanis	X	
Nutter		Absent

**DATED: OCTOBER 16, 2018**