



**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the November 17, 2020 Board of Trustees meeting. If you have any questions, please call me.

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STEVEN M. ROSE, Ed.D.  
PRESIDENT/SECRETARY  
BOARD OF TRUSTEES

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
NOVEMBER 17, 2020 - AGENDA  
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**At 7:00 p.m. on Tuesday, November 17, 2020, the Board of Trustees of Passaic County Community College will hold a regular meeting online via the Zoom web-based meeting service, as authorized by P.L.2020 c.11. Members of the public may watch the meeting on the College's YouTube channel <https://newweb.pccc.edu/board-of-trustees-meeting/> If a member of the public wishes to place a public comment on the record, please email [publiccomment@pccc.edu](mailto:publiccomment@pccc.edu) stating your name, address, and matter to be addressed by the Board by no later than November 17, 2020 at 6:00 pm. In addition, the Board may meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12.**

**PLEDGE OF ALLEGIANCE (All Stand)**

**CALL TO ORDER**

**ROLL CALL**

**CONSIDERATION OF MINUTES – October 20, 2020**

**ORGANIZATION OF THE BOARD – Election of Officers**

**PRESENTATION – Student Government Association**

**REPORTS – President:** Significant Activities  
Statement of Revenue and Expenditure Projections  
Chairman

**DISCUSSION AGENDA**

- A. POLICY MATTERS**  
Protocol for Emergency Remote Public Meetings: Procedures and Requirements  
Annual Notice of Meetings
- B. INSTRUCTIONAL ITEMS**  
PALS PLUS  
Acceptance of Grant Awards – Cultural Affairs
- C. BUSINESS ITEMS**  
Purchases of Goods and Services
- D. PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

(Continued.....)

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
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**ACTION ITEMS - Consent Resolution**

- A. POLICY MATTERS**  
Protocol for Emergency Remote Public Meetings: Procedures and Requirements  
Annual Notice of Meetings
- B. INSTRUCTIONAL ITEMS**  
PALS PLUS  
Acceptance of Grant Awards – Cultural Affairs
- C. BUSINESS ITEMS**  
Purchases of Goods and Services
- D. PERSONNEL ITEMS**

**REMARKS**

PUBLIC

TRUSTEES

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep Ballem	<b>X</b>	
Esquiche	<b>X</b>	
Glovin	<b>X</b>	
Marco	<b>X</b>	
Moody	<b>X</b>	
Pou	<b>X</b>	
Smith	<b>X</b> (arrived 7:02 pm)	
Trivedi	<b>X</b>	
Tanis	<b>X</b>	
Nutter	<b>X</b>	

**DATED: NOVEMBER 17, 2020**



**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by TANIS Seconded by MARCO

Board of Trustees	Yes	No	Abstain	Absent
Esquiche	X			
Glovin			X	
Marco	X			
Moody	X			
Pou	X			
Smith	X			
Trivedi	X			
Tanis	X			
Nutter	X			

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the regular meeting minutes for the October 20, 2020 Board of Trustees meeting, as corrected with a notation.

**DATED: NOVEMBER 17, 2020**

The following are the minutes of the Board of Trustees of Passaic County Community College, held via an online Zoom web-based meeting service, on Tuesday, October 20, 2020.

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Nutter called the meeting order at 7:00 p.m., and then asked everyone to join him in the Pledge of Allegiance.

President Rose stated notice of the meeting was emailed to the Herald News, the Record, the Office of the County Clerk, the college community, and posted on the PCCC website on October 13, 2020.

### **ROLL CALL**

Richard A. DuHaime  
Yolanda Esquiche\*  
Dennis F. Marco  
Taina Pou  
Alonzo Moody

Sharon C. Smith  
Ronak Trivedi  
Sony Ballem, Alumni Representative  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

\*Connected at 7:06 pm

### **CONSIDERATION OF MINUTES – September 15, 2020**

Chairman Nutter asked if there were any corrections to the minutes for the September 15, 2020. Trustee Moody stated that he was initially available to attend the meeting prior to technology issues, but unable to reconnect. Mr. Michael A. Cerone, Jr., College Counsel, stated that while technically that was not a correction, it would be noted in the minutes with a notation stating the same.

Chairman Nutter then asked for motion on Resolution #1 – Consideration of Minutes for the September 15, 2020 board meeting. Trustee Marco moved Resolution #1; seconded by Trustee Tanis. Upon roll call, Resolution #1 passed with Trustees DuHaime and Moody “abstaining,” and all other members present voting “yes.”

### **PRESENTATION – Update on Fall Opening**

President Rose began his presentation by giving an update as to what was going on in the State, as well as at the College. He noted that overall community colleges in New Jersey were down 13.7 percent in enrollment; PCCC was down 15%. Statewide, and at PCCC, the biggest decline

was in new students. Urban areas saw the largest declines. Many students cited the need to work to help support their family and taking care of children whose instruction is remote.

In order to help address these issues, the spring course schedule was being revamped with additional learning modalities; a college subsidized laptop program for students has already been engaged to help ensure that all students have appropriate technology, and discussions on how to address the ELS population are ongoing.

President Rose then introduced the two vice presidents that would present their respective divisions goals.

#### Finance and Administrative Services and Information Technology

The following annual plans were presented by Mr. Steven Hardy (Vice President, Finance and Administrative Services), and Mr. Bradley Morton (Vice President, Information Technology) via PowerPoint presentations. Both presentations displayed the concerted effort between the two departments, with the major goal of achieving student success amid a pandemic that was now in its seventh month. Components of each presentation aligned with the Strategic Plan for Passaic County Community College and are highlighted as follows.

Vice President Hardy began his review by stating that his updates centered on the nine divisions under his leadership, and that he would highlight the tasks accomplished. The main update in almost every department was the changeover to technology-based operations instead of paper being the main means of transactions. Departments such as the Bursar, Budget, Finance, Human Resources, and College Services were the most impacted.

The Facilities and Public Safety Departments were also involved in the technology, but their focus had to deal mainly with making the campuses safe and secure for both the student body and staff. Measures taken were to test air quality and sanitize frequently; additional hand sanitizers being installed, as well as disinfect wipes. PPE was ordered and markers were in place to ensure social distancing at all times. Entrance and exit protocol was enhanced; the thermo-imaging surveillance system was installed; and training of staff in both departments was continuous (Active Shooter, rapid response, and online.)

Vice President Morton was then introduced with President Rose noting that he was the newest vice president at the College. Vice President Morton then proceeded with his presentation and noted that his updates centered on the following five areas: (1) Information security assessment (2) Technology assessment into FY21 (a final report was being written with observations and improvements being recommended); (3) IT organizational changes (re-assignment of key staff to address matters in a more efficient and time-consuming manner); (4) Student Laptop Program (which was already addressed by both President Rose and Vice President Hardy); and (5) Technology support improvements (such as the Help Desk and improved telephone service).



A series of slides then showed the departments and how they were being services via a support portal, and a new initiative of a support issue tracking system, which was beneficial to display the time an issue took to be resolved.

Vice President Morton then went on to present his goals for FY2021, which included implementing the new phone system, information security improvements, a laptop program for employees, (an expansion to what was already in place); and wireless network improvements with a new portal for students, faculty, and staff.

Trustee Trivedi stated it was awesome all that has been done and gave kudos to all. Trustee Marco noted that it appeared to be a triage with self-help first and asked how many requests are usually received. Vice President Morton stated about 30-40 are in the que each day.

President Rose stated that it was important to protect the network and data in the College's system in order to avoid a costly data breach. He stated that that was what can keep a person up at night. Vice President Morton also noted that a cyber-breach could cost around \$4.5 million in damage. The college has cyber protection insurance in the event of a data breach.

## **REPORTS**

President/Chair: None

## **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda and President Rose stated he would be happy to answer any questions:

### **A. Business Items**

#### **Purchases of Goods and Services**

Purchase of Goods and Services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA: 18A:64A-25 et al. are so noted and recommended.

- Information Technology Hardware (Kemp LM-X3 *LoadMaster*)
- Janitorial Services (Emergency purchase – janitorial staffing services)
- Security Services (Emergency purchase – security staffing services)
- Insurance (Disability Insurance for full-time Administrators and Support Staff)
- Bid 20-07 – Life Safety-Security Monitoring Services (Monitoring, inspection, testing, maintenance)
- Bid 20-08 – Solid Waste Disposal Services



**B. Personnel Items**

The personnel items included a Separation, Appointments, Grant Administrator Reappointments FY2020-21, and Part-time Temporary Appointments.

**EXECUTIVE SESSION**

Chairman Nutter asked if there was a need for an executive session. Mr. Michael A. Cerone, Jr., College Counsel stated that an executive session was not needed.

**ACTION ITEMS AGENDA - Consent Resolution**

Chairman Nutter asked for a motion on Resolution #3 - Consent Agenda Items A and B. Trustee Tanis moved Resolution #3; seconded by Trustee Pou. Upon roll call, Resolution #3 passed with all members present voting "yes" with Trustee Moody muted at the time of the vote.

**A. BUSINESS ITEMS – Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Information Technology Hardware** (Below Bid Threshold) (Funding Source: FY-2021 CARES Grant Funds; \$14,839.44 Available)

Kemp LM-X3 *LoadMaster* load balancers and associated service and maintenance. Vendor year-to-date spend exceeds Board review threshold.

SHI International Corp.  
290 Davidson Avenue  
Somerset, NJ 08873

**\$14,839.44**  
**(Recommended Award)**

**Janitorial Services** (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase)  
(Funding Source: FY-2021 CARES Grant Funds; \$105,984.00 Available)

Emergency purchase of janitorial staffing services for disinfectant cleaning operations. Not-to-exceed amount.

Sunshine Investment Group Inc.  
dba Stratus Building Solutions  
208 Passaic Avenue  
Fairfield, NJ 07004

**\$105,984.00**  
**(Recommended Award)**

**Security Services** (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase)

(Funding Source: FY-2021 CARES Grant Funds; \$115,791.20 Available)

Emergency purchase of security staffing services for access control requirements. Not-to-exceed amount.

Guard Ex Security, Inc.  
26 Park Street, Suite 2021  
Montclair, NJ 07042

**\$115,791.20**  
**(Recommended Award)**

**Insurance (Disability Insurance)** (Public Bid Exception per NJSA 18A:64A- 25.5 a. (11) –

Insurance) (Funding Source: FY-2021 College Operating Funds; \$72,000.00 Available)

Disability insurance for full-time Administrative and Support Staff. Estimated amount for FY-2021.

Unum Life Insurance Company of America  
2211 Congress Street  
Portland, ME 04102

**\$72,000.00**  
**(Recommended Amount)**

**Bid 20-07 – Life Safety-Security Monitoring Services**

(Funding Source: FY-2021 through FY-2023 College Operating Funds; \$85,111.00 Available for FY-2021)

Life safety systems monitoring, inspection, testing and maintenance. FY-2022 and FY-2023 expenditures contingent on future budget approvals.

United Fire Protection Corporation  
1 Mark Road  
Kenilworth, NJ 07033

**\$85,111.00 (FY-2021)**  
**\$87,799.00 (FY-2022)**  
**\$90,607.00 (FY-2023)**  
**(Recommended Award)**

**Bid 20-08 – Solid Waste Disposal Services**

(Funding Source: FY-2021 through FY-2023 College Operating Funds; \$33,250.00 Available for FY-2021)

Solid waste disposal services. FY-2022 and FY-2023 expenditures contingent on future budget approvals.

Interstate Waste Services of New Jersey, Inc.  
375 Route 1 & 9 South  
Jersey City, NJ 07306

**\$14,378.28 (FY-2021)**  
**\$27,485.64 (FY-2022)**  
**\$28,848.18 (FY-2023)**  
**(Recommended Award)**

**B. PERSONNEL ITEMS**

- I. Separation            A: Jeanette Lim, Assistant Director, Institutional Research
- II. Appointments        A: Lia De Bellis-Kuglin, Teacher-Child Development Center  
                                  B: Gayatri Nehrusingh-Pajerowski, Assistant Director,  
   Educational Opportunity Fund (EOF)  
                                  C: Theophilus O. Rowe, Controller
- III. Grant Administrator Reappointments FY2020-2021
- IV. Part-Time Temporary Appointment

**REMARKS:**

Public: None

Trustees: None

**ADJOURNMENT**

Chairman Nutter asked for a motion to adjourn the meeting at 7:51 pm; moved by Trustee Marco; seconded by Trustee Pou. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes" with Trustee Moody muted at the time of the vote. Chairman Nutter acknowledged that the meeting was now adjourned.



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

Offered by TANIS Seconded by POU

Board of Trustees	Yes	No	Abstain	Absent
Esquiche	X			
Glovin	X			
Moody	X			
Nutter	X			
Pou	X			
Smith	X			
Trivedi	X			
Tanis	X			
Marco	X			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approve the following actions:

**A. POLICY MATTERS**

**PROTOCOL FOR EMERGENCY REMOTE PUBLIC MEETINGS:  
PROCEDURES AND REQUIREMENTS**

**WHEREAS**, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.), the Board of Trustees has the discretion to permit, prohibit, or regulate the active participation of the public at any meeting of the Board; and

**WHEREAS**, the Board of Trustees of Passaic County Community College sets aside time on the agenda of its monthly meetings for public comment; and

**WHEREAS**, whenever a public health emergency, pursuant to the “Emergency Health Powers Act,” P.L.2005, c.222 (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L.1942, c.251 (N.J.S.A. App.A.9-33 et seq.), or both, or a state of local disaster emergency has been declared by the Governor and is in effect, pursuant to section 1 of P.L.2020 c.11 (N.J.S.A. 10:4-9.3) a public body may conduct a public meeting remotely by electronic means provided that provision is made for reasonable public notice of the meeting and for public input at the meeting; and



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

**WHEREAS**, on March 9, 2020, through Executive Order No. 103, Governor Murphy declared that a Public Health Emergency existed due to the public health hazard created by Coronavirus disease 2019 (COVID-19); and

**WHEREAS**, the Governor has extended the Public Health Emergency in subsequent Executive Orders, the most recent of which was issued on October 24, 2020 (Executive Order No. 191); and

**WHEREAS**, due to the Public Health Emergency declared by Governor Murphy, the Board of Trustees has been meeting remotely in conformance with section 1 of P.L.2020 c.11 (N.J.S.A. 10:4-9.3); and

**WHEREAS**, pursuant to section 8 of P.L.2020 c.34, on October 19, 2020 the Director of the Division of Local Government Services published notice in the New Jersey Register (52 N.J.R. 1943(a)) of the emergency adoption and concurrently proposed rules to implement the requirements of section 1 of P.L.2020 c.11; and

**WHEREAS**, the emergency and proposed rules establishing the protocol for emergency remote meetings for local public bodies are codified at N.J.A.C. 5:39-1.1 et seq.; and

**WHEREAS**, N.J.A.C. 5:39-1.4 (h) requires that local public bodies adopt by resolution standard procedures and requirements for public comment made during a remote public meeting as well as for public comment submitted in writing ahead of the remote public meeting.; and

**WHEREAS**, the Board of Trustees desires to implement protocols as required by N.J.A.C. 5:39-1.4(h).

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby adopts the following procedures and requirements for public comment made during or submitted prior to a remote public meeting:

1. The procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced at the beginning of the remote public meeting.
2. Persons making public comment during a remote meeting shall begin their comments by stating their name and address. Commenters are limited to speaking once during a particular public comment period for a maximum of five (5) minutes.
3. Persons making public comment may not yield their time to another speaker.
4. Public comments may be submitted before the remote public meeting through electronic mail or by written letter. Comments submitted by email or written letter must be received by the Board Secretary by Noon on the day of the meeting. Any such email or written letter shall contain the name and address of the commenter. Such comments shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting



## **PASSAIC COUNTY COMMUNITY COLLEGE**

### **RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

participants and the public. The time limit for public comment shall apply to comments received via electronic mail or by written letter. Such comments shall be read from the beginning until the time limit is reached. The Board may pass over duplicate written and emailed comments; however, each duplicate comment shall be noted for the record with the content summarized.

5. If a member of the public becomes disruptive during a remote public meeting, including the time for public comment, the Chair shall direct appropriate staff to mute the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking at the meeting or being removed from the meeting.
6. If a member of the public continues to act in a disruptive manner after receiving an initial warning, they may be muted while other members of the public are allowed to proceed with their questions or comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.
7. Disruptive behavior includes sustained inappropriate behavior such as, but not necessarily limited to, shouting, interrupting a speaker and using profanity.
8. The electronic communications technology used for a remote public meeting shall include all of the requirements set forth in N.J.A.C. 5:39-1.4.
9. All questions and comments shall be made through the Chairman of the Board of Trustees or other Presiding Officer.
10. The Trustees, Secretary to the Board and College employees reserve the right to answer questions and respond to comments.
11. A copy of this Resolution shall be posted on the College's website and on the College Bulletin Board.

### **SCHEDULE OF ANNUAL MEETINGS 2020-2021**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the Board of Trustees of Passaic County Community College will meet at 7:00 pm in the Paterson Room, Passaic County Community College, One College Boulevard, Paterson, NJ (entrance at the corner of Memorial Drive and Broadway) on the following dates:

DECEMBER 15, 2020  
JANUARY 19, 2021  
MARCH 16, 2021  
APRIL 20, 2021  
MAY 18, 2021  
JUNE 15, 2021  
JULY 20, 2021



## PASSAIC COUNTY COMMUNITY COLLEGE

### **RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

AUGUST 17, 2021 (Only if needed)

SEPTEMBER 21, 2021

OCTOBER 19, 2021

NOVEMBER 16, 2021 (Organization Meeting)

At each meeting, official action will be taken and an Executive Session may be held.

During any Public Health Emergency, State of Emergency or State of Local Disaster Emergency that has been declared by the Governor, meetings will be held on-line via the Zoom web-based meeting service in accordance with the requirements of N.J.S.A. 10:4-9.3 and N.J.A.C. 5:39-1.1 et seq. Members of the public will be allowed to make public comment via audio and video, via telephone by calling: <https://pccc.zoom.us/j/99333130041>,

Dial by your location +1 646 558 8656 US (New York), Meeting ID: 993 3313 0041

In addition, a member of the public may email their comments to [publiccomment@pccc.edu](mailto:publiccomment@pccc.edu) or by written letter addressed to Passaic County Community College Board of Trustees, Attn: Board Secretary. Emails or letters must state your name, address and must be received by the Board Secretary no later Noon of the day prior to the date of the meeting. All public comments submitted via email and written letter will be read into the public record subject to the Board Resolution establishing procedures for public comment for remote meetings.

#### **B. INSTRUCTIONAL ITEMS**

##### **PALS PLUS SHARED SERVICES AGREEMENT**

**WHEREAS**, Passaic County Community College has been a full member of PALS Plus, a consortium of Passaic area libraries since 1999; and

**WHEREAS**, the extension of the Shared Services Agreement covering the PALS Plus organization is expiring on March 31, 2020, and a new agreement must be entered into; and

**WHEREAS**, the new Shared Services Agreement is in accord with the *Uniform Shared Services and Consolidation Act*, L.2007, c.63 eff. April 3, 2007, 1 through 35 (N.J.S.A. 40A:65-1 through 40A:65-35), and

**WHEREAS**, the new Shared Services Agreement including the Bylaws of PALS Plus reflects current and future needs of its members; and

**WHEREAS**, the Shared Services Agreement has been reviewed by members of the PALS Plus Executive Board;



**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Passaic County Community College shall enter into a new PALS Plus Shared Services Agreement; and it is further

**RESOLVED** that the President and Secretary of the Board of Trustees are hereby authorized to execute said agreement, in the form reviewed by the Board of Trustees at its meeting of November 17, 2020.

**ACCEPTANCE OF GRANT AWARDS – CULTURAL AFFAIRS**

**From the New Jersey State Council on the Arts/Department of State:**

*Co-sponsored Project Grant* for the period October 1, 2020 – June 30, 2021 in the amount of \$55,000 (general folklife and folk arts in education), plus a \$7,340 re-grant from the Folklife Center at Tuckerton Seaport (folk arts for homebound).

*The Local Arts Program Grant* for the period January 1, 2021 to December 31, 2021 in the amount of \$107,875. The Passaic County Cultural and Heritage Council will administer these funds by re-granting them to non-profit and government organizations presenting arts and cultural programs in Passaic County.

*Poetry Center General Project Support Grant* for the period October 1, 2020 to June 30, 2021 in the amount of \$19,373. The Poetry Center will administer these funds for a variety of programs, including poetry workshops, readings, publications, and contests/awards.

**From the New Jersey Historical Commission/Department of State:**

*County Historic Partnership Program Grant* for the period January 1, 2021 to December 31, 2021 in the amount of \$28,450. The PCCHC will administer these funds by re-granting them to non-profit and government organizations producing local or New Jersey history projects.

**From the National Endowment for the Arts:**

*ArtWorks Grant* for the period January 1 - December 31, 2021 in the amount of \$20,000. The Passaic County Cultural & Heritage Council will administer these funds for social justice themed arts programming, including poetry in the prisons and dance performances at local high schools and colleges.



**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

**C. BUSINESS ITEMS – Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Equipment Maintenance** (Public Bid Exception per NJSA 18A:64A-25.5 a. (3) – Materials or supplies only available from a single source) (Funding Source: FY-2021 through FY-2023 College Operating Funds; \$36,013.20 Available in FY-2021)

Maintenance for fire training equipment located at the Public Safety Academy (PSA). FY-2022 and FY-2023 expenditures contingent upon future budget approvals. Business Entity and Political Contribution disclosures required.

KFT Fire Trainer, LLC	<b>\$23,705.00 (FY-2021)</b>
17 Philips Parkway	<b>\$23,705.00 (FY-2022)</b>
Montvale, NJ 07645	<b>\$23,705.00 (FY-2023)</b>
	<b>(Recommended Award)</b>

**Audio-Visual Equipment** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2021 CARES Act Coronavirus Relief Fund; \$662,800.28 Available)

Audio-visual equipment for classrooms and teaching studios to enable the use of a Hybrid-Flexible instruction format. NJ State Contract # 81123.

Tele-Measurements, Inc.	<b>\$662,800.28</b>
145 Main Avenue	<b>(Recommended Award)</b>
Clifton, NJ 07014	

**Bid 21-01 – On-Call Heating, Ventilation and Air Conditioning (HVAC) Maintenance**

(Funding Source: FY-2021 and FY-2022 College Operating and Capital Funds)

On-call HVAC maintenance and project work. Estimated amounts. FY-2022 expenditures contingent upon future budget approvals.

McCloskey Mechanical Contractors, Inc.	<b>\$75,000.00 (FY-2021)</b>
445 Lower Landing Road	<b>\$75,000.00 (FY-2022)</b>
Blackwood, NJ 08012	<b>(Recommended Award)</b>

A&A Industrial Piping, Inc.	<b>\$75,000.00 (FY-2021)</b>
6 Gardner Road	<b>\$75,000.00 (FY-2022)</b>
Fairfield, NJ 07004	<b>(Recommended Award)</b>



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

**Bid 21-02 - Paper-Copier, Fine**

(Funding Source: FY-2021 College Operating Funds)

Various paper stock for College Copy Center. Estimated amount for FY-2021. Pricing is cost-per-product.

Paper Mart, Inc. 151 Ridgedale Avenue East Hanover, NJ 07936	<b>\$63,529.51</b> <b>(Recommended Award)</b>
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**Bid 20-03 – Interior Fit-Up for 113-119 College Boulevard REJECTION**

Interior renovations for 113-119 College Boulevard. **Rejection of all bids is recommended.**  
All bids received exceed the College's budget for this project.

**Bids Received**

Billy Contracting and Restoration, Inc. 67 Danforth Avenue Paterson, NJ 07501	\$3,595,000.00
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H&S Construction and Mechanical, Inc. 721 Bayway Ave Elizabeth, NJ 07202	\$3,770,000.00
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GPC, Inc. 20 East Willow Street Millburn, NJ 07401	\$4,149,000.00
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Pal-Pro Builders, LLC 302 Lanza Avenue, Floor 2 Garfield, NJ 07026	\$4,580,000.00
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Molba Construction 392 Liberty Street Little Ferry, NJ 08643	\$4,916,750.00
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**D. PERSONNEL ITEMS**

- |     |              |  |
|-----|--------------|--|
| I.  | Separations  | A: Johnnie Boggs, Security Officer<br>B: Angel Rivera, Security Supervisor   |
| II. | Appointments | A: Mica Sher, Project Director, Domestic Violence (grant-funded)<br>B: Tanya DaSilva, Program Coordinator, Teacher Excellence (grant-funded) |



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, C, and D**

C: Carolina Lopera-Quendo, Interim Asst Dir, Institutional Research

D: Giovanna Rendon Rodriguez, Staff Assistant, CE (additional duties assignment)

- III. Reappointment of Exempt Administrators, FY 2021-2022
- IV. Reappointment of Grant Administrators, FY2020-2021
- V. Adjunct Faculty Reappointments, Fall 2020
- VI. Part-Time Temporary Appointment



**PASSAIC COUNTY COMMUNITY COLLEGE  
ADJOURNMENT**

Offered by NUTTER Seconded by TRIVEDI

BOARD OF TRUSTEES	YES	NO
Esquiche	X	
Glovin	X	
Moody	X	
Nutter	X	
Pou	X	
Smith	X	
Trivedi	X	
Tanis	X	
Marco	X	

**DATED: NOVEMBER 17, 2020**