



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the May 19, 2015 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, May 19, 2015, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – April 21, 2015

REPORTS

President; Chairman

Strategic Priorities for New Jersey Higher Education

New Jersey Council of County Colleges Fact Book, 23rd Edition, Fall 2014

News Articles

DISCUSSION AGENDA

A. ACADEMIC ITEMS

Articulation Agreements and Dual Admission Agreement

Initiation of New Program Option and New Certificate of Achievement

Discontinuance of Program Option and Career Certificate

B. BUSINESS ITEMS

Purchases of Goods and Services

Appointment of Auditing Firm

C. PERSONNEL ITEMS

D. POLICY MATTERS

Board Policy D401 – Graduation Requirements (First Reading)

EXECUTIVE SESSION

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

ACTION ITEMS

Consent Resolution

A. Articulation Agreements and Dual Admission Agreement
Initiation of New Program Option and New Certificate of Achievement

Discontinuance of Program Option and Career Certificate

B. Purchases of Goods & Services

Appointment of Auditing Firm

C. Personnel Items

D. Board Policy D401 – Graduation Requirements (First Reading)

Individual Resolution(s)

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Blanco	X	
Davis		X
DuHaime	X	
Esquiche	X	
Gardner		X
Gourley	X	
Kebrdle	X	
Shukla	X	
Smith	X	
Tanis	X	
Nutter	X	

DATED: MAY 19, 2015

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, April 21, 2015.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on December 1, 2014.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:05 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Robert H. Davis
Richard A. DuHaime
Yolanda Esquiche
Jeffrey P. Gardner

Harry B. Gourley
Nitin Shukla
Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

Absent

Aurora Blanco
Patricia Kebrdle
Sharon C. Smith
Barbara Tanis, Vice Chairwoman

CONSIDERATION OF MINUTES – March 17, 2015

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for March 17, 2015; moved by Trustee Shukla; seconded by Trustee DuHaime. Upon roll call, Resolution #1 passed with Trustees Davis and Gardner “abstaining” and all other members present voting “yes.”

PRESENTATION

Academic Items: *Achieving the Dream* at Passaic County Community College

Prior to introducing Mr. William Morrison, Associate Dean for Academic Affairs; and Professor Nancy Silvestro, of the English Language Studies Department, President Rose noted that the College would be celebrating its 50th year in three more years. He noted that going to

College years ago was basically for white males only, but the birth of community colleges provided a place for all to learn, and most of all, access to an education.

President Rose continued noting as well that while many enrolled in college, far too many never finished their education. In order to reach those “at-risk-students,” something more was needed. That was when the College joined *Achieving the Dream (AtD)*, with Dean Morrison and Professor Silvestro as its co-leaders. Both were present that evening to advise and update the Board of the College’s current status in *AtD*, the completion agenda, and most notably, being named a Leader College.

Dean Morrison and Professor Silvestro thanked the President and the Board of Trustees for this opportunity to present and being able to update them on all that has taken place since they first presented back four years ago, with the most notable change occurring in the last three years.

In a joint presentation, the art of discovery through the revitalization of teaching practices were introduced and implemented. And while the change was not immediate, over time the institution unfolded a culture of data; data that was useful to proceed forward with new innovations for college-level students. These new innovations included boot camps, intensive workshops, and integrated labs, to name a few.

Further developments were enhanced through the award of the Northeast Resiliency Consortium grant (NRC), in which PCCC was the lead College. That synergy provided more opportunities for the students and with more opportunities, student success increased and the door was open for the College to be designated as a Leader College. All in all, the presenters stated that the events from the past to the present and now into the future are changing the landscape of education, and PCCC was proud to be a part of it.

REPORTS

President: President Rose invited the members of the Student Government Association (SGA) to join him at the front of the room so they could introduce themselves to the Board of Trustees, along with providing a little background about them.

President Rose did note that when he first met with these members of the SGA (he meets with them monthly), they were very shy and not outspoken. He emphasized all that has changed now with each speaking publicly at various events. The members introduced were Tyler Solari, President; Emmerlin Pena, Treasurer; who acknowledged that Professor Nancy Silvestro was her teacher in ESL; Juan Carlos Gutierrez, Secretary; Brittany Smith, Speaker of the Senate; and Senators Stephany Cabrera and Linda Pagan.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda:

A. Academic Offerings

President Rose informed the Board that the College was currently working on the college catalog, which meant that a lot of cleanup was taking place with various programs. With such, the following academic items were recommended to be discontinued:

Discontinuance of Certificate of Achievements

Discontinuance of the following three Certificates of Achievement due to extremely low student interest:

1. Trainer for Electronic Health Record Systems;
2. Workflow Redesign and Information Management Specialist for Electronic Health Record Systems;
3. Implementation, Technical and Software Support Specialist for Electronic Health Record Systems.

Discontinuance of Career Certificates

Discontinuance of two Career Certificates due to lack of enrollment:

1. Technical Support for Health Information Technology Systems;
2. Implementation & Management of Health Information Technology Systems.

Carl D. Perkins Career and Technical Education Grant

The budget amendment to the Carl D. Perkins Career and Technical Education Grant (New Jersey Department of Education) to its approved 2014-2015 Perkins Career and Technical Education One-Year Spending Plan for a total of \$62,135 in order for the College to spend its entire allocation of \$694,735.

B. Business Items

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA 18A:64A-25 et al. are so noted and recommended.

- Bid No. 15-02 On-Call Licensed Electrician

- Bid No. 15-04 On-Call Licensed Plumber
- Bid No. 15-05 On-Call General Contractor
- Bid No. 15-10 Office Supplies
- Bid No. 16-01 Food Service Paper Products
- Bid No. 16-02 Building Demolition and Site Clearance for 213 River Drive, Passaic, NJ
- Bid No. 16-03 Paper/Copier/Fine
- RFP 15-03 Debt Collection Services
- RFP 15-05 Disability Insurance
- RFP 15-08 School and Coach Bus Transportation
- RFP 15-09 Food Service – Local Supplier
- RFP 15-10 Use of Credit Cards (VISA, MasterCard, and Discover)
- RFP 15-11 Printing and Direct Mail Services
- RFQ 16-05 Architectural and Design Professional Services
- RFQ 16-06 Construction Management Services
- Joint Purchasing Agreements NJSA 18A:64A-25.10 (NJEDge.net)
- Voice Services for Local, Regional, and Domestic Usage
- College Bookstore Purchases
- Access Control

The following services through a Business Entity Disclosure Process:

- College Portal
- Bus Advertising

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:50 p.m.; moved by Trustee DuHaime; seconded by Trustee Gardner. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting “yes.”

ROLL CALL

Robert H. Davis
Richard A. DuHaime

Harry B. Gourley
Nitin Shukla

Yolanda Esquiche
Jeffrey P. Gardner

Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

Absent

Aurora Blanco
Patricia Kebrdle
Sharon C. Smith
Barbara Tanis, Vice Chairwoman

Chairman Nutter called the meeting to order at 8:04 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken.

ACTION ITEMS AGENDA

Consent Resolution

Trustee DuHaime moved Resolution #2-Consent Agenda Items A, B, and C; seconded by Trustee Esquiche. Mr. Michael A. Cerone, Jr., College Counsel, made an amendment to Resolution #2 to remove Business Item Bid #16-01 for Food Service Paper Products. Trustee Gardner moved Resolution #2 as amended; seconded by Trustee Shukla. Upon roll call, Resolution #2 passed with all members present voting "yes."

A. ACADEMIC ITEMS

Discontinuance of Certificate of Achievements

Discontinuance of the following three Certificates of Achievement due to extremely low student interest:

1. Trainer for Electronic Health Record Systems;
2. Workflow Redesign and Information Management Specialist for Electronic Health Record Systems;
3. Implementation, Technical and Software Support Specialist for Electronic Health Record Systems.

Discontinuance of Career Certificates

Discontinuance of two Career Certificates due to lack of enrollment:

1. Technical Support for Health Information Technology Systems;
2. Implementation & Management of Health Information Technology Systems.

Carl D. Perkins Career and Technical Education Grant (New Jersey Department of Education) amendment to its approved 2014-2015 Perkins Career and Technical Education One-Year Spending Plan for a total of \$62,135 being reallocated to purchase items including equipment, instructional and non-instructional supplies, and for staff to attend professional trainings for career and technical education programs.

B. BUSINESS ITEMS

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Bid No. 15-02 On-Call Licensed Electrician (Funding Source: College Operating Budget)

TSUJ Corporation	\$150,000.00 Year 2, FY 2016
PO Box 4621	(Recommended Award –
Wayne, NJ 07470	Not-to-Exceed)

Bid No. 15-04 On-Call Licensed Plumber (Funding Source: College Operating Budget)

Craig's Plumbing & Heating	\$100,000.00 Year 2, FY 2016
275 New Brunswick Ave.	(Recommended Award –
Fords, NJ 08863	Not-to-Exceed)

Bid No. 15-05 On-Call General Contractor (Funding Source: College Operating Budget)

GPC, Inc.	\$150,000.00 Year 2, FY 2016
20 E. Willow Street	(Recommended Award –
Millburn, NJ 07041	Not-to-Exceed)

Bid No. 15-10 Office Supplies (Funding Source: College Operating Budget)

Staples Contract & Commercial, Inc.	\$ 51,511.26 Year 2, FY 2016
500 Staples Drive	59% Off Catalog Pricing
Framingham, MA 01702	(Est. Recommended Award)

~~(Bid No. 16-01 Food Service Paper Products Removed)~~

Bid No. 16-02 Building Demolition and Site Clearance for 213 River Drive, Passaic, NJ
(Funding Source: Chapter 12 – 2014)

Two Brothers Contracting, Inc. 250 Rutherford Blvd. Clifton, NJ 07014	\$ 73,000.00 (Recommended Award)
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Bid No. 16-03 Paper/Copier/Fine (Funding Source: College Operating Budget)

Paper Mart, Inc. 151 Ridgedale Ave. East Hanover, NJ 07936	\$ 53,201.61 (Recommended Award)
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Xpdex, LLC 261 River Road Clifton, NJ 07014	\$ 15,505.50 (Recommended Award)
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RFP-15-03 Debt Collection Services, NJSA 18A:64A-25.5 (Exemption 14 – Collection of Monies)

CBHV – Collection Bureau of the Hudson Valley, Inc. PO Box 831 155 N. Plank Road Newburgh, NY 12550	15% (Cost) Year 2, FY 2016 (Recommended Award)
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AR Resources, Inc. 1777 Sentry Parkway West Merion Towle Bldg., Suite 101 Blue Bell, PA 19422	17% (Cost) Year 2, FY 2016 (Recommended Award)
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RFP-15-05 Disability Insurance, NJSA 18A:64A-25.5 (Exemption 11 – Insurance) (Funding Source: College Operating Budget)

The Hartford 100 Enterprise Drive Rockaway, NJ 07866	\$ 58,464.00 Year 2, FY 2016 (Recommended Award)
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RFP-15-08 School and Coach Bus Transportation, NJSA 18A:64A-25.5 (Exemption 23 – Travel) (Funding Sources: *Grant Funds in the amount of \$107,200.00, Student Activity Funds in the amount of \$15,000.00, and College Operating Budget in the amount of \$10,000.00)

Panorama Tours 94 Clifton Ave. Clifton, NJ 07013	\$ 57,800.00 Year 2, FY 2016 (Est. Recommended Award)
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D & M Tours 117 E. 7 th Street Paterson, NJ 07524	\$ 45,600.00 Year 2, FY 2016 (Est. Recommended Award)
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Broadway Elite 17 Farinella Dr. East Hanover, NJ 07936	\$ 25,000.00 Year 2, FY 2016 (Est. Recommended Award)
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Jordan Transportation, Inc. 284 Main Street Butler, NJ 07405	\$ 3,800.00 Year 2, FY 2016 (Est. Recommended Award)
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<u>*Grant Funding Sources</u>	<u>Transportation</u>	<u>Dollar Amount</u>
College Bound Grant	Charter	\$ 7,200.00
Gear-Up Grant	Charter & School Bus	\$ 68,000.00
Upward Bound Grant	Charter & School Bus	\$ 15,000.00
Educational Opportunity Fund	Charter & School Bus	\$ 5,000.00
Passaic Partners for STEM Success	Charter & School Bus	<u>\$12,000.00</u>
		\$107,200.00

RFP-15-09 Food Service – Local Supplier, NJSA 18A:64A-25.5 (Exemption 7 – Food Supplies) (Funding Sources: \$60,600.00 NJ Gear-Up Grant and \$7,600.00 College Upward Bound Grant)

Packanack Food Corporation 1502 Route 23 North Wayne, NJ 07470	\$ 68,200.00 / \$4.00 Per Meal (Est. Recommended Award)
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RFP-15-10 Use of Credit Cards (Visa, MasterCard & Discover), NJSA 18A:64A-25.5 (Exemption 14 – Collection of Monies) (Funding Source: College Operating Budget)

ACI Worldwide, Inc. 705 Westech Drive Norcross, GA 30092	\$162,000.00 Year 2, FY 2016
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RFP-15-11 Printing & Direct Mail Services, NJSA 18A:64A-25.5 (Exemption 20 – Advertising and Exemption 18 – Printing) (Funding Source: College Operating Budget)

Lont & Overkamp Publishing Co. 175 Route 46 West Fairfield, NJ 07004	\$ 35,000.00 FY 2016 (Est. Recommended Award)
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RFQ-16-05 Architectural & Design Professional Services, NJSA 18A:64A-25.5 (Exemption 1 – Professional Services)

Comerro Coppa Architects, P.C.
97 Lackawanna Avenue
Totowa, NJ 07512

Speziale Group, Inc.
120 Sanhican Drive
Trenton, NJ 08618

SSP Architectural Group, Inc.
1011 Route 22 West, Suite 203
Bridgewater, NJ 08807

RSC Architects
3 University Plaza Drive, Suite 600
Hackensack, NJ 07601

Parette Somjen Architects, LLC
439 Route 46 East
Rockaway, NJ 07866

RFQ-16-06 Construction Management Services, NJSA 18A:64A-25.5 (Exemption 15 – Professional Consulting Services)

A&A Construction Management & Consultant
6 Gardner Road
Fairfield, NJ 07004

Mast Construction Services, Inc.
96 East Main Street
Little Falls, NJ 07424

Cambridge Construction Management
97 Grayrock Road
Clinton, NJ 08809

Joint Purchasing Agreements NJSA 18A:64A-25.10 - Voice Services for Local, Regional and Domestic Usage (Funding Source: College Operating Budget)

Broadview Network/Info Highway Communications	\$ 72,000.00 FY 2015-2016
PO Box 9242	\$ 74,000.00 FY 2016-2017*
Uniondale, NY 11555-9242	(Est. Recommended Awards – *Pending Availability of Funds)

College Bookstore Purchases, NJSA 18A:64A-25.5 (Exemption 21 – Educational Supplies & Textbooks and Exemption 22 – Purchase / Rental of Graduation Caps and Gowns) (Funding Sources: *Grant Funds in the amount of \$32,500.00 and College Operating Budget in the estimated amount of \$27,000.00)

Follett Higher Education Group	\$ 59,500.00
Store # 664	(Est. Recommended Award)
3146 Solution Center	
Chicago, IL 60677	

*Grant Funding Sources	Dollar Amount
Passaic Partners for STEM Success	\$ 8,000.00
Educational Opportunity Fund – Summer Program	\$15,000.00
Northern NJ Health Professions Consortium	\$ 5,000.00
Bridges to Baccalaureate	\$ 1,500.00
HIB Technical Skills Training Program	\$ 3,000.00
	\$32,500.00

Access Control, NJSA 18A:64A-25.28 (Duration of Certain Contracts) (Funding Source: College Operating Budget)

Blackboard, Inc.	\$ 38,961.00 FY 2016
650 Massachusetts Ave., NW	\$ 37,934.00 FY 2017
6 th Floor	\$ 39,451.00 FY 2018
Washington, DC 20001	\$ 41,029.00 FY 2019
	\$ 42,670.00 FY 2020

Approval to acquire through a Business Entity Disclosure Process the following services:

College Portal, NJSA 18A:64A-25.5 (Exemption 19 – Computer Proprietary Software Services) (Funding Source: College Operating Budget)

Timecruiser Computing Corporation	\$133,440.00 FY 2016
9 Law Drive	\$138,512.00 FY 2017*
Fairfield, NJ 07004	\$143,838.00 FY 2018*
	(Est. Recommended Awards – *Pending Availability of Funds)

Bus Advertising, NJSA 18A:64A-25.5 (Exemption 20 – Advertising) (Funding Source: College Operating Budget)

Titan Outdoor, LLC
55 Dwight Place
Fairfield, NJ 07004

\$40,000.00 FY 2016
(Est. Recommended Award)

C. PERSONNEL ITEMS

- I. Separations A: Patrick Pajerowski, Coordinator of Academic Testing
 B: Rachel Bomze, Art Instructor
- II. Appointments A: David Hernandez, STEM Associate
 B: Janice Rama, Nurse Education Faculty (Instructor)
 C: Shanna King, Staff Assistant, Enrollment Management
 D: Robert Salvato, Director of Adult Education and Bridge
 Programming
 E: Ruth Gonzalez, Coordinator of Technology-Student Affairs
 F: Michelle Gotay, Assistant Director of Institutional Grants
- III. Reappointment of Faculty
- IV. Non-reappointment of Faculty
- V. Part-time / Temporary Appointments

Trustee Gourley then moved Resolution #3-Consent Agenda Item B-Bid #16-01 for Food Service Paper Products; seconded by Trustee Esquiche. Upon roll call, Resolution #4 passed with Trustee Gardner “abstaining” and all other members present voting “yes.”

REMARKS: Public: None

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:06 p.m.; moved by Trustee Gourley; seconded by Trustee Shukla. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D-REVISED

Offered by TANIS Seconded by BLANCO

	Yes	No	Abstain	Absent
Board of Trustees				
Blanco	X			
Davis				X
DuHaime	X			
Esquiche	X			
Gardner				X
Gourley	X			
Kebrdle	X			
Shukla	X			
Smith	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions:

A. ACADEMIC ITEMS

Articulation Agreements

The agreement with the College of Saint Elizabeth for PCCC students to be accepted as dual admission into the Bachelor of Arts/Bachelor of Science or the Combined Bachelor of Arts/Master of Arts or Bachelor of Science/Master of Science degree program at the time of admission to PCCC. The credits and degree earned by the PCCC students will transfer to the College of Saint Elizabeth upon graduation from PCCC.

The articulation agreement with LIM (Laboratory Institute of Merchandising) College permitting PCCC graduates to transfer with the A.S. in Business Administration Fashion Marketing and International Business options to pursue a Bachelor of Business Administration or a Bachelor of Science respectively.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D-REVISED

The articulation agreement with Centenary College for students to transfer with an Associate of Arts in Liberal Arts – Criminal Justice Option or an Associate in Applied Science in Criminal Justice to pursue a degree of Bachelor of Arts-Criminal Justice or Bachelor of Arts-Sociology: Criminal Justice.

The articulation agreement with Saint Peter's University granting PCCC Associate of Arts in Liberal Arts-Criminal Justice Option majors the opportunity to transfer into an accelerated Bachelor of Arts in Criminal Justice degree program upon graduation from PCCC.

Initiation of New Program Option

The Associate in Science in Liberal Arts, Nutrition Option with thirteen (13) credits as part of the sixty-one (61) credit degree designed for students to transfer to a four year institution.

Initiation of New Certificate of Achievement

The Certificate of Achievement in Plumbing Technology, a thirteen (13) credit certificate that provides students with entry-level skill level and knowledge to prepare to enter the plumbing industry as an apprentice to a master plumber and is offered in partnership with Passaic County Technical Institute.

Discontinuance of Program Option

Discontinuance of the Associate in Applied Science in Criminal Justice Degree-Corrections Option due to extremely low student interest.

Discontinuance of Career Certificate

Discontinuance of the Career Certificate in Corrections due to lack of enrollment.

B. BUSINESS ITEMS

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D-REVISED

Bid No. 16-04 Science Supplies & Equipment (Funding Source: College Operating Budget)

J&H Berge, Inc. 4111 South Clinton Ave. So. Plainfield, NJ 07080	\$ 33,126.64 (Recommended Award)
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Frey Scientific a/k/a/ Delta Education PO Box 3000 Nashua, NH 03061	\$ 12,904.62 (Recommended Award)
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Parco Scientific Co. PO Box 851559 Westland, MI 48185	\$ 4,078.00 (Recommended Award)
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RFP-16-04 Enrollment Management – Web-based Tools, NJSA 18A:64A-25.5 (Exemption 19 - Software programs systems, and service) (Funding Source: College Operating Budget)

Fire Engine Red 700 Locas St., Ste. A4 Philadelphia, PA 19106	\$ 30,000.00 (Recommended Award)
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Approval to acquire through a Business Entity Disclosure Process the following services:

Newspaper Advertising, NJSA 18A:64A-25.5 (Exemption 20 – Advertising) (Funding Source: College Operating Budget)

North Jersey Media Group, Inc. 1 Garret Mountain Plaza PO Box 471 Woodland Park, NJ 07424	\$100,000.00 (Est. Recommended Award)
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~~Cablevision Advertising, NJSA 18A:64A-25.5 (Exemption 20—Advertising)~~ (Funding Source: College Operating Budget)–PULLED FROM THE AGENDA.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D-REVISED

Wanaque Academic Center Parking Lot, NJSA 18A:64A-25.6 (Emergency Purchases and Contracts) (Funding Source: College Capital FY 2013)

D&L Paving Contractors, Inc.
681 Franklin Avenue
Nutley, NJ 07110

\$ 69,595.00
(Recommended Award)

Access Control, NJSA 18A:64A-25.28 (Duration of Certain Contracts) (Funding Source: College Operating Budget)

Blackboard, Inc.
650 Massachusetts Ave., NW
6th Floor
Washington, DC 20001

\$ 8,212.00 FY 2016
(Recommended Award)
\$ 8,623.00 FY 2017*
\$ 9,054.00 FY 2018*
\$ 9,507.00 FY 2019*
\$ 9,982.00 FY 2020*
(Est. Recommended Award –
Pending Availability of Funds)

That the firm of Donohue, Gironda & Doria be granted the second year option, at a sum not to exceed \$47,000, to perform an audit of the financials of the College for Fiscal Year Ending June 2015.

C. PERSONNEL ITEMS

- I. Separations A: Megan Portorreal, Communications Assistant, NRC
B: Michael Tate, Custodian/Handyperson
- II. Appointments A: Brenda Garcia, Grants Accountant
B: Dawn Brunson, Assistant Director, College Bound/GEARUP
C: Joseph Illeyne, Head Men's Soccer Coach
- III. Administrators' Association Contract
- IV. Part-time / Temporary Appointments

D. POLICY MATTERS

The proposed changes to Board of Trustees Policy D 401 – Graduation Requirements, as a **FIRST READING**.

Articulation Agreement

Passaic County Community College

and

College of Saint Elizabeth

Dual Admission BA/BS Programs

and

Combined BA/MA and BS/MS Programs

Passaic County Community College (PCCC), and the College of Saint Elizabeth (CSE), by this agreement, enter into an agreement to benefit baccalaureate and master's degree-seeking students. The purpose is to:

1. Strengthen the academic partnership between and among PCCC and CSE;
2. Facilitate the transfer of up to 90 PCCC credits toward a CSE degree;
3. Facilitate enrollment upon completion of the Associate's Degree at PCCC to CSE;
4. Provide seamless movement for eligible students from the associate degree at PCCC to the baccalaureate and master's degrees at CSE.

This agreement defines the policies and terms under which all parties agree to implement an Articulation Agreement including a Dual Admission Program. PCCC will offer students who apply for admission the opportunity to be admitted simultaneously to the Associate Degree Program at PCCC and to the selected BA/BS Program or Combined BA/MA or BS/MS Degree Program (hereafter known as the Combined Degree Program) at CSE. Satisfactory completion of the appropriate Associate Degree at PCCC and admission requirements of the BA/BS and/or Combined Degree Program will result in full matriculation into the selected program at CSE.

Passaic County Community College: Responsibilities and Procedures

Under this Agreement, PCCC will:

1. Admit students who are accepted to the PCCC/CSE Dual Admission Program upon admission to PCCC.
2. On an annual basis, forward to the CSE appropriate data on all dually admitted students related to academic progress, GPA, and PCCC major.
3. Once the PCCC Associate Degree is earned and so noted on the transcript, forward to the Registrar Office of CSE the final transcript of each dually admitted student.
4. Provide CSE staff with office space in the Admission or Registrar areas of the Wanaque Campus.
5. Enable CSE to offer Justice Studies (Criminal Justice) courses for students at the Wanaque campus.

College of Saint Elizabeth: Responsibilities and Procedures

Under this Agreement, CSE will:

1. Conduct information sessions at least twice a year for potential students.

2. Accept for transfer all Associate Degree credits earned at PCCC.
3. Maintain a current file of active dually-admitted students.
4. Dually-admitted students at PCCC are not eligible for financial aid at CSE until they have completed the Associate's degree at PCCC.
5. Dually admitted students must complete their degree at PCCC before beginning courses at CSE.
6. Eligibility for full-time financial aid through CSE requires enrollment in 12 credits per semester and is available through CSE only after the completion of the associate's degree at PCCC. The 12 credits must be all at CSE each semester for the student to be eligible for NJ TAG. Students who combine PCCC and CSE credits to be enrolled in the minimum requirement of 12 credits would still be eligible for Pell Grants and Stafford Loans through CSE. This is provided the student has not already met the 90 maximum cap in allowable transfer credits to CSE. Students must be enrolled in a minimum of 3 credits at CSE for each semester.

Common Obligations

Under this Agreement, Passaic County Community College and College of Saint Elizabeth will:

1. Designate an individual(s) to serve as liaison(s) for the administration of the Dual Admission Program and for academic program advising.
2. Coordinate, through PCCC and CSE, dual publicity of the Program. Provide an advance copy of the publicity for approval prior to any release.
3. Conduct a review of the Dual Admission Program at least once a year to adjust the terms of the agreement. A yearly meeting will be convened during each academic fall semester between PCCC and CSE.
4. CSE will have access to the students during their last semester at PCCC to begin advising them regarding transfer.
5. CSE has the right to withdraw a student who have been offered dual admission at any time if the student does not maintain the academic standards required or for judicial issues.
6. This Dual Admission Agreement will be implemented September 2014.
7. Each Institution may terminate this agreement at any time by written notice of at least one (1) year. If the agreement is terminated, already enrolled students will be allowed to complete their program.

Attachment I

Dual Admission requirements for PCCC students to CSE BA/BS Programs

Attachment II

Dual Admission requirements for PCCC students to CSE BA/MA and BS/MS Combined Degree Programs

Attachment III

Transfer articulation agreements for PCCC and CSE programs.

For the College of Saint Elizabeth:

Helen Streubert, Ph.D.
President
College of Saint Elizabeth

Joseph Ciccone, Ed.D.
Interim Vice President for Academic Affairs
College of Saint Elizabeth

For Passaic County Community College:

Steven M. Rose
President
Passaic County Community College

Jacqueline Kineavy
Vice President for Academic Affairs
Passaic County Community College

Attachment I

Dual Admission Requirements for PCCC students to CSE BA/BS Programs

The Dual Admission Program of PCCC and CSE allows highly motivated eligible students beginning and/or engaged in coursework at PCCC to gain admission to CSE at the time they start coursework at PCCC or any time thereafter prior to completing the Associate Degree at PCCC. Students in the Dual Admission Program will be transferred into CSE once they have earned the Associate Degree at PCCC and provided they have achieved an overall grade point average of 2.0. Upon completion of their PCCC Associate Degree Program and provided they meet the GPA requirement of 2.0, all students' PCCC credits will be transferred onto their Baccalaureate transcript at CSE.

PCCC/CSE Dual Admission Requirements for New PCCC Students¹:

- Have a high school diploma
- Complete and submit an PCCC/CSE Dual Admission Program application to the CSE Admission Office

PCCC/CSE Dual Admission Requirements for Current PCCC Students²:

- Have a cumulative GPA of 2.0 or higher for college-level coursework
- Complete and submit an PCCC/CSE Dual Admission Program application to the CSE Admission Office

¹ New PCCC Students are defined as those students who are starting at PCCC and have no previously earned college credits.

² Current PCCC Students are defined as those who have earned college credit at PCCC and/or another accredited higher education institution.

Attachment II

Dual Admission Requirements for PCCC Students for the BA/MA or BS/MS Combined Degree Programs at CSE

The Dual Admission Program of PCCC and CSE allows highly motivated eligible students beginning and/or engaged in coursework at PCCC to gain admission to Baccalaureate/Masters Combined Degree Programs at CSE at the time they start coursework at PCCC or any time thereafter prior to completing the Associate Degree at PCCC. Students in the Dual Admission Program for CSE Combined Degrees will be transferred into CSE once they have earned the Associate Degree and provided they have achieved an overall grade point average of 3.0. Upon completion of their PCCC Associate Degree Program and provided they meet the GPA requirement of 3.0, all students' PCCC credits will be transferred onto their Baccalaureate transcript at CSE. Students who have a cumulative PCCC grade point average less than 3.0 but 2.0 or higher will be considered admitted to the BA/BS program at CSE only.

PCCC/CSE Combined Degree Dual Admission Requirements for New PCCC Students³:

- Have a high school diploma
- Have a high school cumulative GPA of 3.30 or higher
- Have a combined SAT score of 1600 or higher
- Complete and submit a CSE Combined Degree application to the CSE Admission Office

PCCC/CSE Combined Degree Dual Admission Requirements for Current PCCC Students⁴:

- Have a cumulative GPA of 3.0 or higher for college-level coursework
- Complete and submit a CSE Combined Degree application to the CSE Admission Office

³ New PCCC Students are defined as those students who are starting at PCCC and have no previously earned college credits.

⁴ Current PCCC Students are defined as those who have earned college credit at PCCC and/or another accredited higher education institution.

Attachment III
Transfer Articulation Agreements

PCCC Psychology – CSE Psychology	Page 7
PCCC Sociology – CSE Sociology	Page 8
PCCC Criminal Justice – CSE Justice Studies	Pages 9, 10 & 11
PCCC Human Services – CSE Psychology	Pages 12, 13 & 14

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Arts in Psychology

CSE PROGRAM: Bachelor of Arts in Psychology

PCCC Courses	Accepted as CSE Courses
PS 101 Introduction to Psychology	PSY 100 Introduction to Psychology
PS 102 Human Growth & Development	PSY 200 Lifespan Development I
PS 202 Theories of Personality	PSY 320 Personality Theory
PS 203 Abnormal Psychology	PSY 340 Abnormal Psychology
PS 204 Psychology of Aging	PSY 203 Lifespan Development II*
PS 205 Social Psychology	PSY 403 Seminar in Social Psychology
PS 206 Behavior Modification	PSY 200-level elective
PS 209 Adult Development & Aging	PSY 203 Lifespan Development II*
Note: A maximum of 20 credits in PCCC Psychology courses can be counted toward the CSE BA in Psychology.	
*ONLY ONE of these (204 OR 209) can be used toward the major.	

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Arts in Sociology

CSE PROGRAM: Bachelor of Arts in Sociology

PCCC Courses	Accepted as CSE Courses
SO 101 Introduction to Sociology	SOC 101 Introduction to Sociology
SO 102 Institutional Racism	(Transfers as a CSE free elective; not counted toward the Sociology major)
SO 105 Social Problems	SOC 201 Social Problems*
SO 107 Sociology of Aging	SOC 281 Sociology of Aging*
SO 202 Cultural Anthropology	SOC 221 Cultural Diversity*
SO 203 Marriage and Family	SOC 251 Sociology of the Family*
SO 205 Death and Dying	SOC 200-level elective*
SO 208 Human Sexuality	SOC 200-level elective*
SO 210 Deviance and Social Control	SOC 311 Criminology
Note: A maximum of 12 credits in PCCC Sociology courses can be counted toward the CSE BA in Sociology.	
*Only TWO, 200-level SOC electives can be used toward the Sociology major)	

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Arts in Criminal Justice (CJ Option)

CSE PROGRAM: Bachelor of Arts in Justice Studies (Criminal Justice)

PCCC Courses	Accepted for CSE Courses
CJ 101 Introduction to Criminal Justice	JUS 101 Introduction to Justice Studies
CJ 106 Criminal Law of New Jersey	JUS 221 Criminal Law
CJ 208 Criminology	JUS 200-level elective
CJ 210 Current Issues/Capstone	CSE free elective
CJ 203 Drug & Alcohol Use, Misuse & Abuse	CSE free elective
CJ 209 Terrorism & Political Violence	JUS 200-level elective
CJ 214 Emergency Management & Response	CSE free elective
PL 104 Introduction to Law	PS 221 Law & Contemporary Society
Note: A maximum of 15 credits in PCCC CJ courses can be counted toward the CSE BA in Justice Studies.	

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate Applied Science in Criminal Justice (CJ Option)

CSE PROGRAM: Bachelor of Arts in Justice Studies (Criminal Justice)

PCCC Courses	Accepted for CSE Courses
CJ 101 Introduction to Criminal Justice	JUS 101 Introduction to Justice Studies
CJ 102 Police Organization & Admin	CSE free elective
CJ 103 Juv Del & Youth Crime	CSE free elective
CJ 105 Investigative Function	CSE free elective
CJ 106 Criminal Law of New Jersey	JUS 221 Criminal Law
CJ 109 Police Community Relations	CSE free elective
CJ 208 Criminology	JUS 200-level elective*
CJ 210 Current Issues/Capstone	CSE free elective
CJ 203 Drug & Alcohol Use, Misuse & Abuse	JUS 200-level elective*
CJ 209 Terrorism & Political Violence	JUS 200-level elective*
CJ 214 Emergency Management & Response	JUS 200-level elective*
PL 104 Introduction to Law	PS 221 Law & Contemporary Society
SC 109 Introduction to Forensic Science	CSE free elective
CJ 205 Internship I	CSE free elective
CJ 206 Internship II	CSE free elective
Note: A maximum of 15 credits in PCCC CJ courses can be counted toward the CSE BA in Justice Studies.	<ul style="list-style-type: none"> Choice of TWO, JUS-200 level electives.

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate Applied Science in Criminal Justice (Corrections Option)

CSE PROGRAM: Bachelor of Arts in Justice Studies (Criminal Justice)

PCCC Courses	Accepted for CSE Courses
CJ 111 Introduction to Corrections	JUS 211 Corrections Services
CJ 102 Police Organization & Admin	CSE free elective
CJ 103 Juv Del & Youth Crime	CSE free elective
CJ 105 Investigative Function	CSE free elective
CJ 106 Criminal Law of New Jersey	JUS 221 Criminal Law
CJ 112 Community Corrections	CSE free elective
CJ 113 Institutional Treatment of the Offender	JUS 200-level elective*
CJ 210 Current Issues/Capstone	CSE free elective
CJ 203 Drug & Alcohol Use, Misuse & Abuse	JUS 200-level elective*
CJ 209 Terrorism & Political Violence	JUS 200-level elective*
CJ 214 Emergency Management & Response	CSE free elective
PL 104 Introduction to Law	PS 221 Law & Contemporary Society
CJ 205 Internship I	CSE free elective
CJ 206 Internship II	CSE free elective
Note: A maximum of 15 credits in PCCC CJ courses can be counted toward the CSE BA in Justice Studies.	<ul style="list-style-type: none"> Choice of TWO, JUS 200-level elective courses

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Science in Human Services: Addictions Option

CSE PROGRAM: Bachelor of Arts in Psychology

PCCC Courses	Accepted as CSE Courses
PS 101 Introduction to Psychology	PSY 100 Introduction to Psychology
HS 203 Counseling Techniques	PSY 217 Introduction to Counseling
PS 203 Abnormal Psychology	PSY 340 Abnormal Psychology

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Science in Human Services: Generalist Program

CSE PROGRAM: Bachelor of Arts in Psychology

PCCC Courses	Accepted as CSE Courses
PS 101 Introduction to Psychology	PSY 100 Introduction to Psychology
PS 102 Human Growth & Development	PSY 200 Lifespan Development I
PS 203 Abnormal Psychology	PSY 340 Abnormal Psychology

PCCC/CSE ARTICULATION AGREEMENT

PCCC PROGRAM: Associate of Science in Human Services: Mental Health Option

CSE PROGRAM: Bachelor of Arts in Psychology

PCCC Courses	Accepted as CSE Courses
PS 101 Introduction to Psychology	PSY 100 Introduction to Psychology
HS 203 Counseling Techniques	PSY 217 Introduction to Counseling
PS 102 Human Growth & Development	PSY 200 Lifespan Development I

Transfer Articulation Agreement
Between
Centenary College
And
Passaic County Community College

Centenary College (CC) and Passaic County Community College (PCCC) hereby agree, on this 29th day of October, 2014 to continue a program that enables PCCC students to complete the upper division courses required for certain CC undergraduate degree programs and specific graduate programs (hereafter defined as the 'Program').

FOR AND IN consideration of the mutual covenants and Agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto do hereby covenant and agree as follows:

1. Academic and Administrative Components:

Students completing the prescribed program will be awarded an undergraduate degree (Bachelor of Arts Criminal Justice or Bachelor of Arts Sociology: Criminal Justice) and thereby entering onto a pathway to an undergraduate degree from CC.

- a. All students enrolled in the Program will be subject to CC's academic policies as stated in the College's Student Handbook. The University reserves the right to change its policies and procedures as conditions warrant.
- b. CC shall have complete authority over matters pertaining to admission to the Program, course waivers, or substitutions and all other related program administration.
- c. CC will have complete authority over curriculum requirements including, but not limited to course offerings, course and graduation requirements, grading, and faculty selected to teach upper division courses.
- d. The tuition and fees for courses taught by CC for the degree completion program at CC will be established by CC.
- e. CC retains the right to set minimum enrollments in courses as a part of the degree completion program.
- f. CC shall have the right to discontinue one or more programs if enrollments fall below certain levels. If this occurs students may be required to take one or more courses at CC's main campus to complete the degree requirements.

2. Admissions:

- a. Admissions standards for students entering into the program from PCCC will be consistent with CC policies.
- b. All matriculated students at PCCC must complete one of the A.A. or A.S. or Certificate programs listed on Attachment A ("Associate Degree"), Attachment B (Associate in Applied Science Degree) or Attachment C

(Corrections Career Certificate) prior to enrolling in the B.A./B.S. degree completion program.

- c. All credits taken at PCCC up to a maximum of sixty-one (61) that are part of an Associate Degree will be transferred to the B.A./B.S. program listed in Attachment B. Courses taken beyond those required for an Associate Degree will be evaluated on a case-by-case basis.
- d. Students not matriculated at PCCC but having sixty-six (61) or more credits may apply directly to the B.A./B.S. degree completion program.

3. Degrees:

The parties recognize that the Associate Degrees and Certificate Programs contemplated to be part of the program are listed on Attachments A, B, and C. However, the parties acknowledge that in the event they agree to change either of such lists, this Agreement shall be amended to reflect the new Attachment A and/or B, or C, as applicable.

4. Financial:

The B.A./B.S. portion of the program shall be administered in accordance with the established fiscal, personnel systems and policies of CC. CC shall be responsible for all student billing and other fiscal and academic records.

5. Indemnification. PCCC agrees to indemnify and save CC harmless from and against all liability, and all loss, cost and expense, including reasonable attorneys' fees, arising out of any breach of this Agreement by PCCC. However, notwithstanding anything herein contained to the contrary, PCCC shall not be obligated or required hereunder, to hold harmless or indemnify CC from or against any liability, loss, cost, expense, or claim to the extent arising from any act, omission or negligence of CC or its agents, servants, employees or contractors.

CC agrees to indemnify and save PCCC harmless from and against all liability, and all loss, cost and expense, including reasonable attorneys' fees, arising out of any breach of this Agreement by CC. However, notwithstanding anything herein contained to the contrary, CC shall not be obligated or required hereunder, to hold harmless or indemnify PCCC from or against any liability, loss, cost, expense, or claim to the extent arising from any act, omission or negligence of PCCC or its agents, servants, employees or contractors.

The provisions of this section shall survive the expiration or earlier termination of this Agreement.

6. Both parties agree to obtain, at their own expense, Commercial General Liability insurance, in the sum of not less than \$1,000,000 for bodily injury or death to any one person and \$3,000,000 for bodily injury or death to any number of persons in any one occurrence, and \$500,000 for property damage. PCCC shall insure itself and CC, as their interests may appear, against any and all claims for loss, damage, injury or death, and damage to, or loss of, personal or real property. PCCC's insurance policy shall provide that it shall not be cancelled or terminated without 30 days' written notice to CC. PCCC's insurance policy shall be primary and non-contributing with any insurance carried by CC and shall contain a severability of interests clause, with respect to liability, and shall protect PCCC and CC, as if separate insurance policies had been issued to each. The aforesaid liability insurance coverage shall be issued in the name of PCCC naming CC as an additional insured.

Both parties shall also carry: workers Compensation insurance, in such amount as may be required by the laws of the State of New Jersey, and employers' liability insurance. Both parties shall inform its insurance carrier of its obligation under this Agreement and shall include these obligations in its insurance coverage.

The forgoing insurance requirements shall not diminish or qualify either party's obligation to indemnify the other as provided in this Agreement.

Within ten (10) days prior to the expiration of all required insurance, PCCC shall deliver to CC certificates of insurance evidencing the renewal of such insurance, for the term of this Agreement, unless the parties agree in writing to another date.

7. Non Discrimination. The parties to this Agreement hereby agree that they shall not unlawfully discriminate on the basis of race, color, creed, national origin, ancestry, disability, marital status, gender, sexual orientation, handicap, age, pregnancy status or veteran status in connection with this Agreement and that each shall fully comply with all Federal and State statutes, and all rules and regulations promulgated thereunder, concerning discrimination in connection with their respective obligations pursuant to this Agreement.

8. Termination:

This agreement may be terminated as follows:

- a. CC may terminate this agreement if PCCC breaches any material term, or provision of this Agreement which breach is not cured within thirty (30) days after receipt of written notice from CC (or, in the case of any breach which cannot reasonably be expected to be cured within thirty (30) days, if PCCC fails to commence such cure within ten (10) days and fails to prosecute such cure to completion with due diligence within ninety (90) days); or

- b. PCCC may terminate this Agreement if CC breaches any material term, or provision of this Agreement which breach is not cured within thirty (30) days after receipt of written notice from PCCC (or, in the case of any breach which cannot reasonably be expected to be cured within ten (10) days and fails to prosecute such cure to completion with due diligence within ninety (90) days).
- c. Either party may terminate this Agreement for any reason by delivering written notice to the other. Any such notice shall take effect the later of sixty (60) days after delivery of the notice or the end of the then current academic year.
- d. If this Agreement is terminated as described above, CC shall take all reasonable steps to assure completion of any than ongoing classes that are part of the program and shall not offer or begin any new classes.

9. General Provisions:

- a. The parties intend this Agreement to be in full compliance with the State of New Jersey's Transfer Policy of September 2007, and the Comprehensive Statewide Transfer Agreement.
- b. Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party.
- c. This Agreement constitutes the entire agreement of the Parties with respect to the subject to matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.
- d. The Parties are not and shall not be considered as partners or joint ventures. The execution of this agreement does not, and shall not constitute a partnership nor a principal/agent relationship between the Parties hereto.
- e. Each Party represents to the other that the person signing this agreement has the full authority to do so.
- f. This Agreement shall be reviewed by both parties and the provisions of the various Attachments shall be approved or revised on an annual basis each July to cover the following academic year.
- g. CC and PCCC shall resolve any and all disputes arising under the terms of this Agreement, except as may be prohibited by law, by means of a two-step process. At the first step, the Parties shall engage in mediation. If mediation is unsuccessful, then the Parties shall engage in final and binding arbitration. CC and PCCC agree to utilize the mediation and arbitration services of the American Arbitration Association. Each Party shall bear its own costs for legal fees and other expenses.
- h. The Parties may execute this Agreement in two counterparts, each of which shall have full legal force and effect.
- i. This Agreement shall be interpreted and construed under the laws of the State of New Jersey, principles of conflicts of law notwithstanding.
- j. If any provision of this Agreement shall be held invalid by a court of law for any reason, the remaining provisions shall remain in full force and effect.
- k. This agreement may not be waived, changed, modified, abandoned, or terminated, in whole or in part, except by an instrument signed by CC and PCCC.

10. Every notice required or permitted under this Agreement shall be given in writing , to the respective address set forth below, and shall be sent by United States Postal Service Certified Mail, Return Receipt Requested or overnight courier, provided that such courier obtains and makes available to its customers evidence of delivery, to the respective address below. Notice shall be deemed to be given upon receipt, provided, however, that in the event a party shall refuse to accept delivery of the notice, the notice shall nevertheless be deemed to be given upon the date of refusal to accept delivery.

Passaic County Community College
1 College Blvd.
Paterson, New Jersey 07505

Centenary College
400 Jefferson Street
Hackettstown, New Jersey 07840
Attn: VP Enrollment Management

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers the day and year first hereinabove mentioned.

Passaic County Community College

Centenary College

by: _____
Dr. Stephen M. Rose
President

by: _____
Dr. Barbara—Jayne Lewthwaite
President

ATTACHMENT A

PASSAIC COUNTY COMMUNITY COLLEGE Associate in Arts Liberal Arts Criminal Justice Option

General Education (46 credits)

Communication (9 credits)

EN 101 Composition I	3
EN 102 Composition II	3
ENS 106 Public Speaking	3

Mathematics (6 credits)

College Level Mathematics	6
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Science (4 credits)

Lab Science	4
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Technology (3 credits)

CIS 101 Computer Concepts and Applications	3
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Social Science (6 credits)

Choose 2 courses from the following:

EC 101 Economics I	3
PL 101 Introduction to Political Science	3
PS 101 Introduction to Psychology	3
SO 101 Introduction to Sociology	3

Humanities (9 credits)

Choose 3 courses from the following:

EN 205 Introduction to Literature <i>and</i>	3
PH 101 Introduction to Philosophy <i>and</i>	3
AE 101 Appreciation of Art <i>OR</i>	3
MU 106 Appreciation of Music <i>OR</i>	3
ST 112 Introduction to Theater	3

History (6 credits)

HI 101 Western Civilization I <i>and</i>	
HI 102 Western Civilization II or	6
HI 201 U.S. History I <i>and</i>	
HI 202 U.S. History II	6

Diversity (3 credits)	3
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Total General Education Credits	46
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Courses in the Option (Criminal Justice) (15 credits)

CJ 101 Introduction to Criminal Justice	3
CJ 106 Criminal Law of New Jersey	3
CJ 208 Criminology	3
CJ 210 Current Issues in Criminal Justice / Capstone Experience	3

Choose two (1) courses from the following:

CJ 203 Drug and Alcohol Use, Misuse, and Abuse	3
CJ 209 Terrorism and Political Violence	3
CJ 214 Emergency Management and Response	3
PL 104 Introduction to Law	3

Total Option Credits 15

Total Degree Credits 61

ATTACHMENT B

PASSAIC COUNTY COMMUNITY COLLEGE

ASSOCIATE IN APPLIED SCIENCE DEGREE IN CRIMINAL JUSTICE

GENERAL EDUCATION (21 CREDITS)

COMMUNICATION (6 credits)

EN 101 Composition I 3

EN 102 Composition II 3

Mathematics (3 credits)

Choose one (1) 3-credit course 3

Technology (3 credits)

CIS 101 Computer Concepts and /Applications 3

Social Science (6 credits)

PS 101 Introduction to Psychology 3

SO 101 Introduction to Sociology 3

Humanities (3 credits)

Choose one (1) 3-credit course 3

Total General Education Courses 21

CAREER COURSES (37-39 CREDITS)

CJ 101 Introduction to Criminal Justice 3

CJ 102 Police Organization and Administration 3

CJ 103 Juvenile Delinquency and Youth Crime 3

CJ 105 Investigative Function 3

CJ 106 Criminal Law of New Jersey 3

CJ 109 Police Community Relations 3

CJ 208 Criminology 3

CJ 210 Current Issues in Criminal
Justice / Capstone Project 3

PL 104 Introduction to Law 3

Laboratory Science:

The following course is highly recommended:

SC 109 Introduction to Forensic Science 4

Choose two (2) courses from the following:

CJ 203 Drug and Alcohol Use, Misuse, and Abuse

CJ 205 Criminal Justice Internship I

CJ 206 Criminal Justice Internship II

CJ 209 Terrorism and Political Violence

CJ 214 Emergency Management and Response 6-8

Total Career Credits 37-39

Free Elective 3

ATTACHMENT C

PASSAIC COUNTY COMMUNITY COLLEGE

CAREER CERTIFICATE IN CORRECTIONS

GENERAL EDUCATION (12 CREDITS)

COMMUNICATION (3credits)

EN 101 Composition I	3
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Technology (3 credits)

Choose one (1) of the following courses:

CIS 101 Computer Concepts and /Applications	3
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CIS 107 Information Technology Fundamentals and Applications	3
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Social Science (3 credits)

<i>Choose one (1) 3-credit course</i>	3
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Humanities or History (3 credits)

<i>Choose one (1) 3-credit course</i>	3
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Total General Education Courses	12
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MAJOR COURSES (12 credits)

CJ 106 Criminal Law of New Jersey	3
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CJ 111 Introduction to Corrections	3
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CJ 112 Community Corrections: Probation and Parole	3
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CJ 113 Institutional Treatment of the Offender	3
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Total Major Credits	12
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CORRECTIONS ELECTIVES (6 credits)

<i>Choose one (1) 3-credit course</i>	3
CJ 102 Police Organization and Administration	3
CJ 103 Juvenile Delinquency and Youth Crime	3
CJ 105 Investigative Function	3
CJ 109 Police Community Relations	3
CJ 203 Drug and Alcohol Use, Misuse, and Abuse	
CJ 209 Terrorism and Political Violence	
PL 209	
CJ 104 Introduction to Homeland Security	
CJ 214 Emergency Management and Response	3

Total Corrections Elective Credits 3

Free Electives (3credits)

Choose any one (1) college level course	3
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Total Certificate Credits 30



ARTICULATION AGREEMENT

College of Agreement Initiation: LIM College

SENDING AND RECEIVING INSTITUTIONS

Sending College: Passaic County Community College
Program: Business Administration Fashion Marketing
Degree: Associate in Science (A.S.)

Receiving College: LIM College
Programs: Fashion Merchandising, Visual Merchandising
Degree: Bachelor of Business Administration (B.B.A.)
Program: International Business
Degree: Bachelor of Science (B.S.)

ADMISSION REQUIREMENTS FOR LIM COLLEGE

1. If a student completes the A.S. Business Administration Fashion Marketing Program Associate Degree course work or the A.S. Business Administration International Business at Passaic County Community College and matriculates at LIM College within 2.5 years of the student's first enrollment as a degree seeking student at Passaic County Community College, the student will follow the LIM College undergraduate college degree requirements in place at the time of initial enrollment at Passaic County Community College. If more than 2.5 years elapses between the date of initial enrollment at Passaic County Community College and the date of matriculation at LIM College, the student must fulfill the degree requirements in place at the time of entrance to LIM College.
2. Graduates of Passaic County Community College in the Business Administration Fashion Marketing Associate Degree program or the Business Administration International Business program will enter LIM College with full junior status and be guaranteed acceptance in the BBA programs as stated above provided they graduate with a GPA of 2.5 or higher and complete the prescribed coursework as outlined in the Articulation Agreement.

Total transfer credits granted toward the LIM College degree

BBA Fashion Merchandising: 63

BBA Visual Merchandising: 63

BS International Business: 63

Total additional credits required at LIM College to complete degree:

BBA Fashion Merchandising: 60

BBA Visual Merchandising: 60

BS International Business: 74

**Passaic County Community College
Associate in Science
Business Administration Fashion Marketing**

**LIM College
Bachelor of Business Administration
Fashion Merchandising**

Course #	COURSE NAME	Credits	Course #	COURSE NAME	Credits
EN 101	Composition I	3	A&S xxx	Critical Analysis	3
ENS 106	Public Speaking	3	ACOM 111	English Composition	3
			ACOM 120	Public Speaking	3
			ACOM 130	Professional Communications	3
EN 102	Composition II	3	ACOM 300	Junior Writing Topics	3
PH 101	Introduction to Ethics/Humanities	3	ACOM 301	Ethics	3
BU 219	Introduction to the Fashion Industry	3	FASH 105	Fashion Fundamentals	3
			FASH 233	Applied Concepts in Fashion Merchandising	3
			FASH xxx	History of Fashion	3
BU xxx	Fashion Textiles	3	FASH 270	Textiles	3
			FASH 290	CAD for Merchandising	3
			FASH 315	Product Development	3
			FASH 321	Web PDM	3
			FASH 420	Senior Capstone Fashion	6
			FYE 100	First Year Experience	N/R
MA 109	Pre-Calculus Mathematics	4	MFTC 114	College Algebra	3
CIS 125	Microcomputer Software I	3	MFTC 120	Business Spreadsheets	3
			MFTC 204	Economics	3
AC 101	Financial Accounting I	3	MFTC 209	Accounting	3
BU 224	Principles of Finance	3	MFTC 314	Finance	3
BU 206	Statistics 1	4	MFTC 315	Statistics	3
			MNGT 102	Retailing	3
BU 222	Principles of Management	3	MNGT 207	Management	3
			MNGT 215	Buying and Merchandising Math	3
			MNGT 218	Global Retailing	3
BU 201	Business Law	3	MNGT 307	Business Law	3
			MNGT 405	Leadership and Negotiation	3
BU 203	Principles of Marketing	3	MRKT 103	Marketing	3
			SENR 401A	Senior Co-op Prep	0
			SENR 401B	Senior Co-op	6
BU 220	Visual Merchandising	3	VMER 100	Introduction to Visual Merchandising	3
			WORK 110	Industry Exploration Seminar	1
			WORK 120	Industry Exploration Internship	2
			WORK 210	Career Building Seminar	1
			WORK 220	Career Building Internship	2
	Science Elective	4		Liberal Art Elective	3
EC 101	Economics I	3		Liberal Art Elective	3
PS 101	Introduction to Psychology	3		Liberal Art Elective	3
AC 102	Financial Accounting II	3		Elective	3
BU 101	Introduction to Business	3		Elective	3
	1 additional Liberal Art credit from Science elective	1		Elective	3
	1 additional Liberal Art credit from MA 109	1			
	1 additional Liberal Art credit from BU 206	1			
				Elective	3
				Elective	3
Passaic County Community College credits transferred		63	LIM College Credit Degree requirements		124

Remaining Courses

BBA-Fashion Merchandising 2015-2016

LIM College Course #	LIM College Name	CREDITS
A&S xxx	Critical Analysis	3
ACOM 130	Professional Communications	3
FASH 233	Applied Concepts in Fashion Merchandising	3
FASH xxx	History of Fashion	3
FASH 290	CAD for Merchandising	3
FASH 315	Product Development	3
FASH 321	Web PDM	3
FASH 420	Senior Capstone Fashion Merchandising	6
MFTC 204	Economics	3
MNGT 102	Retailing	3
MNGT 215	Buying and Merchandising Math	3
MNGT 218	Global Retailing	3
MNGT 405	Leadership and Negotiation	3
SENR 401A	Senior Co-op Prep	0
SENR 401B	Senior Co-op	6
WORK 110	Industry Exploration Seminar	1
WORK 120	Industry Exploration Internship	2
WORK 210	Career Building Seminar	1
WORK 229	Career Building Internship	2
	Elective	3
	Elective	3
	Total Credits to Complete at LIM College	60

Suggested Course Sequence

FALL START- BBA FM			SPRING START-BBA FM		
Semester #1 Fall			Semester #1 Spring		
Course #	Name	Credits	Course #	Name	Credits
A&S xxx	Critical Analysis	3	A&S xxx	Critical Analysis	3
MNGT 102	Retailing	3	MNGT 102	Retailing	3
FASH 290	CAD for Merchandising	3	FASH 290	CAD for Merchandising	3
MNGT 215	Buying and Merchandising Math	3	MNGT 215	Buying and Merchandising Math	3
WORK 110	Industry Exploration Seminar	1	WORK 110	Industry Exploration Seminar	1
XXXX xxx	Elective	3	XXXX xxx	Elective	3
	TOTAL CREDITS	16		TOTAL CREDITS	16
Semester # 2 SPRING			Semester #2 FALL		
ACOM 130	Professional Communications	3	ACOM 130	Professional Communications	3
FASH xxx	History of Fashion	3	FASH xxx	History of Fashion	3
FASH 315	Product Development	3	FASH 315	Product Development	3
MNGT 218	Global Retailing	3	MNGT 218	Global Retailing	3
WORK 120	Industry Exploration Internship	2	WORK 120	Industry Exploration Internship	2
WORK 210	Career Building Seminar	1	WORK 210	Career Building Seminar	1
	TOTAL CREDITS	15		TOTAL CREDITS	15
Semester #3 FALL			Semester #3 SPRING		
FASH 233	Applied Concepts in Fashion Merchandising	3	FASH 233	Applied Concepts in Fashion Merchandising	3
FASH 321	Web PDM	3	FASH 321	Web PDM	3
MFTC 204	Economics	3	MFTC 204	Economics	3
MNGT 405	Leadership and Negotiation	3	MNGT 405	Leadership and Negotiation	3
XXXX xxx	Elective	3	XXXX xxx	Elective	3
SENR 401A	Senior Co-op Prep	0	SENR 401A	Senior Co-op Prep	0
WORK 220	Career Building Internship	2	WORK 220	Career Building Internship	2
	TOTAL CREDITS	17		TOTAL CREDITS	17
Semester #4 FALL			Semester #4 SPRING		
FASH 420	Senior Capstone Fashion Merchandising	6	FASH 420	Senior Capstone Fashion Merchandising	6
SENR 401B	Senior Co-op	6	SENR 401B	Senior Co-op	6
	TOTAL CREDITS	12		TOTAL CREDITS	12
Total Credits to Complete at LIM College		60	Total Credits to Complete at LIM College		60

Business Administration Fashion Marketing

Bachelor of Business Administration

Course #	COURSE NAME	Credits	Course #	COURSE NAME	Credits
EN 101	Composition I	3	A&S xxx	Critical Analysis	3
ENS 106	Public Speaking	3	ACOM 111	English Composition	3
			ACOM 120	Public Speaking	3
			ACOM 130	Professional Communications	3
EN 102	Composition II	3	ACOM 300	Junior Writing Topics	3
PH 101	Introduction to Ethics/ Humanities Elec	3	ACOM 301	Ethics	3
BU 219	Introduction to the Fashion Industry	3	FASH 105	Fashion Fundamentals	3
			FASH 233	Applied Concepts in Fashion Merchandi	3
			FYE 100	First Year Experience	N/R
MA 109	Pre-Calculus Mathematics	4	MFTC 114	College Algebra	3
CIS 125	Microcomputer Software I	3	MFTC 120	Business Spreadsheets	3
			MFTC 204	Economics	3
AC 101	Financial Accounting I	3	MFTC 209	Accounting	3
BU 224	Principles of Finance	3	MFTC 314	Finance	3
BU 206	Statistics 1	4	MFTC 315	Statistics	3
			MNGT 102	Retailing	3
BU 222	Principles of Management	3	MNGT 207	Management	3
			MNGT 218	Global Retailing	3
BU 201	Business Law	3	MNGT 307	Business Law	3
			MNGT 405	Leadership and Negotiation	3
BU 203	Principles of Marketing	3	MRKT 103	Marketing	3
			SENR 401A	Senior Co-op Prep	0
			SENR 401B	Senior Co-op	6
BU 220	Visual Merchandising	3	VMER 100	Introduction to Visual Merchandising	3
			VMER 110	Color and Design	3
			VMER 120	Display Graphics	3
			VMER 250	Visual Presentation	3
			VMER 230	Store Design	3
			VMER 320	VM: History, Theory and Practice	3
			VMER 330	Product Presentation	3
			VMER 420	Senior Capstone - Visual Merchandising	6
			WORK 110	Industry Exploration Seminar	1
			WORK 120	Industry Exploration Internship	2
			WORK 210	Career Building Seminar	1
			WORK 220	Career Building Internship	2
	Science Elective	4		Liberal Art Elective	3
EC 101	Economics I	3		Liberal Art Elective	3
PS 101	Introduction to Psychology	3		Liberal Art Elective	3
AC 102	Financial Accounting II	3		Elective	3
BU 101	Introduction to Business	3		Elective	3
BU xxx	Fashion Textiles	3		Elective	3
	additional Liberal Art credit from	1		Elective	3
	Science elective	1			
	additional Liberal Art credit from MA 109	1			
	additional Liberal Art credit from BU 206				
			Elective		3
	Passaic County Community College credits transferred	63	LIM College Credit Degree requirements		124

Remaining Courses
BBA-Visual Merchandising 2015-2016

LIM College Course #	LIM College Name	CREDITS
A&S xxx	Critical Analysis	3
ACOM 130	Professional Communications	3
FASH 233	Applied Concepts in Fashion Merchandising	3
MFTC 204	Economics	3
MNGT 102	Retailing	3
MNGT 218	Global Retailing	3
MNGT 405	Leadership and Negotiation	3
SENR 401A	Senior Co-op Prep	0
SENR 401B	Senior Co-op	6
VMER 120	Color and Design	3
VMER 120	Display Graphics	3
VMER 250	Visual Presentation	3
VMER 230	Store Design	3
VMER 320	VM: History, Theory and Practice	3
VMER 330	Product Presentation	3
VMER 420	Senior Capstone - Visual Merchandising	6
WORK 110	Industry Exploration Seminar	1
WORK 120	Industry Exploration Internship	2
WORK 210	Career Building Seminar	1
WORK 229	Career Building Internship	2
XXXX xxx	Elective	3
	Total Credits to Complete at LIM College	60

Suggested Course Sequence

FALL START- BBA VM			SPRING START-BBA VM		
Semester #1 Fall			Semester #1 Spring		
Course #	Name	Credits	Course #	Name	Credits
A&S xxx	Critical Analysis	3	A&S xxx	Critical Analysis	3
FASH 233	Applied Concepts in Fashion Merchandising	3	FASH 233	Applied Concepts in Fashion Merchandising	3
MNGT 102	Retailing	3	MNGT 102	Retailing	3
VMER 110	Color and Design	3	VMER 110	Color and Design	3
VMER 120	Display Graphics	3	VMER 120	Display Graphics	3
WORK 110	Industry Exploration Seminar	1	WORK 110	Industry Exploration Seminar	1
	TOTAL CREDITS	16		TOTAL CREDITS	16
Semester # 2 SPRING			Semester #2 FALL		
ACOM 130	Professional Communications	3	ACOM 130	Professional Communications	3
MNGT 218	Global Retailing	3	MNGT 218	Global Retailing	3
VMER 250	Visual Presentation	3	VMER 250	Visual Presentation	3
VMER 230	Store Design	3	VMER 230	Store Design	3
WORK 120	Industry Exploration Internship	2	WORK 120	Industry Exploration Internship	2
WORK 210	Career Building Seminar	1	WORK 210	Career Building Seminar	1
	TOTAL CREDITS	15		TOTAL CREDITS	15
Semester #3 FALL			Semester #3 SPRING		
XXXX xxx	Elective	3	XXXX xxx	Elective	3
MFTC 204	Economics	3	MFTC 204	Economics	3
MNGT 405	Leadership and Negotiation	3	MNGT 405	Leadership and Negotiation	3
SENR 401A	Senior Co-op Prep	0	SENR 401A	Senior Co-op Prep	0
VMER 250	Product Presentation	3	VMER 250	Product Presentation	3
VMER 320	VM: History, Theory & Practice	3	VMER 320	VM: History, Theory & Practice	3
WORK 220	Career Building Internship	2	WORK 220	Career Building Internship	2
	TOTAL CREDITS	17		TOTAL CREDITS	17
Semester #4 FALL			Semester #4 SPRING		
VMER 420	Senior Capstone VM	6	VMER 420	Senior Capstone VM	6
SENR 401B	Senior Co-op	6	SENR 401B	Senior Co-op	6
	TOTAL CREDITS	12		TOTAL CREDITS	12
Total Credits to Complete at LIM College		60	Total Credits to Complete at LIM College		60

Passaic Community College Associate In Science Business Administration International Business			LIM College Degree Bachelor of Science International Business		
Course #	COURSE NAME	Credits	Course #	COURSE NAME	CREDITS
EN 101	Composition I	3	ACOM 111	English Composition	3
ENS 106	Public Speaking	3	ACOM 120	Public Speaking	3
			ACOM XXX	Critical Analysis	3
	Humanities Foreign Language I	3	ACOM XXX	Foreign Language	3
	Foreign Language II	3	ACOM XXX	Foreign Language	3
PL 101	Introduction to Political Science	3	ACOM XXX	Political Science	3
	Science Elective	4	ACOM XXX	Environmetal Science or Science	3
			Elective	Liberal	1
			ACOM XXX	20th Century History or History	3
				Elective	
			ACOM XXX	Non- Western History or History	3
				Elective	
			ACOM XXX	World Literature or Global Literature	3
				Elective	
			ACOM XXX	International Relations or Political	3
				Science Elective	
			ACOM XXX	World Religions	3
			ACOM XXX	International Trade	3
			ACOM XXX	Diplomacy	3
			ACOM 301	Ethics	3
EN 102	Composition II	3	ACOM XXX	Liberal Arts Elective	3
Category 8	Diversity Elective	3	ACOM XXX	Liberal Arts Elective	3
			ACOM XXX	Liberal Arts Elective	3
			ACOM XXX	Liberal Arts Elective	3
			FASH 105	Fashion Fundamentals	3
			FYE 100	First Year Experience	N/R
MA 109	Pre-Calculus Mathematics	4	MFTC 114	College Algebra	3
CIS 125	Microcomputer Software I	3	MFTC 120	Business Spreadsheets	3
EC 101	Economics I	3	MFTC XXX	Macroeconomics or	MFTC 3
				204 Economics	
EC 102	Economics II	3	MFTC XXX	Microeconomics	3
AC 101	Financial Accounting I	3	MFTC XXX	Financial Accounting or	MFTC 3
				209 Accounting	
			MFTC XXX	Managerial Accounting	3
			MFTC 314	Finance	3
			MFTC XXX	International Finance	3
			MFTC 315	Statistics	3
			MNGT 102	Retailing	3
BU 216	International Business	3	MNGT XXX	International Business	3
BU 201	Business Law	3	MNGT 307	Business Law	3
BU 240	International Management	3	MNGT 310	Global Management	3
			MNGT XXX	Supply Chain Management	3
			MNGT XXX	Global Human Resource Management	3
			MNGT XXX	Senior Capstone - Strategic Mngt	6
BU 203	Principles of Marketing	3	MRKT 103	Marketing	3
			SENR 401A	Senior Co-op Prep	0
			SENR 401B	Senior Co-op	6
			WORK 110	Industry Exploration Seminar	1
			WORK 120	Industry Exploration Internship	2
BU 235	Job Seeking Techniques	1	WORK 210	Career Pathing Seminar	1
			WORK 220	Career Pathing Internship	2
Passaic County Community College credits		54	LIM College Credit Degree requirements		126
BU 101	Introduction to Buisness	3	not applicable to LIM College BS - IB degree		
AC 102	Financial Accounting	3	not applicable to LIM College BS - IB degree		
BU 222	Principles of Management	3	not applicable to LIM College BS - IB degree		
Passaic County Community College credits transferred		63			

Remaining Courses

BS International Business 2015-2016

LIM College Course #	LIM College Course Name	CREDITS
ACOM XXX	Critical Analysis	3
ACOM XXX	20th Century History or History Elective	3
ACOM XXX	Non- Western History	3
ACOM XXX	World Literature or Global Literature Elective	3
ACOM XXX	International Relations or Political Science Elective	3
ACOM XXX	World Religions	3
ACOM XXX	International Trade	3
ACOM XXX	Diplomacy	3
ACOM 301	Ethics	3
ACOM XXX	Liberal Arts Elective	3
ACOM XXX	Liberal Arts Elective	3
FASH 105	Fashion Fundamentals	3
MFTC XXX	Managerial Accounting	3
MFTC 314	Finance	3
MFTC XXX	International Finance	3
MFTC 315	Statistics	3
MNGT 102	Retailing	3
MNGT XXX	Supply Chain Management	3
MNGT XXX	Global Human Resource Management	3
MNGT XXX	Senior Capstone - Strategic Management	6
SENR 401A	Senior Co-op Prep	0
SENR 401B	Senior Co-op	6
WORK 110	Industry Exploration Seminar	1
WORK 120	Industry Exploration Internship	2
WORK 220	Career Pathing Internship	2
	Total Credits to Complete at LIM College	74

Suggested Course Sequence

FALL START- BS IB			SPRING START-BS IB		
Semester #1 FALL			Semester #1 Spring		
Course #	Name	Credits	Course #	Name	Credits
ACOM XXX	Critical Analysis	3	ACOM XXX	Critical Analysis	3
ACOM xxx	World Religions	3	ACOM xxx	World Religions	3
FASH 105	Fashion Fundamentals	3	FASH 105	Fashion Fundamentals	3
MFTC xxx	Managerial Accounting	3	MFTC xxx	Managerial Accounting	3
MFTC 315	Statistics	3	MFTC 315	Statistics	3
MNGT 102	Retailing	3	MNGT 102	Retailing	3
	Industry Exploration			Industry Exploration	
WORK 110	Seminar	1	WORK 110	Seminar	1
	TOTAL CREDITS	19		TOTAL CREDITS	19
Semester # 2 SPRING			Summer		
ACOM XXX	20th Century History or History elective	3	WORK 120	Industry Exploration Internsl	2
ACOM xxx	World Literature or Global Literature elective	3			
				TOTAL CREDITS	2
ACOM xxx	International Trade	3			
MFTC 314	Finance	3			
MNGT xxx	Supply Chain Mngt	3			
MNGT xxx	Human Resource Mngt	3			
	TOTAL CREDITS	18			
	Summer				
WORK 120	Industry Exploration Int	2			
	TOTAL CREDITS	2			
Semester #3 FALL			Semester #2 FALL		
ACOM 301	Ethics	3	ACOM XXX	20th Century History or History elective	3
ACOM xxx	Non-Western History	3	ACOM xxx	World Literature or Global Literature elective	3
ACOM xxx	International Relations or Pc	3			
ACOM xxx	Diplomacy	3			
MFTC xxx	International Finance	3			
SENR 401A	Senior Co-op Prep	0			
WORK 220	Career Building Int	2			
	TOTAL CREDITS	17			
Semester #4 FALL			Semester #3 SPRING		
ACOM xxx	Liberal Arts elective	3	ACOM 301	Ethics	3
ACOM xxx	Liberal Arts elective	3	ACOM xxx	Non-Western History	3
MNGT xxx	Senior Capstone Strategic Management	6	ACOM xxx	International Relations or Pc	3
SENR 401B	Senior Co-op	6	ACOM xxx	Diplomacy	3
	TOTAL CREDITS	18	MFTC xxx	International Finance	3
			SENR 401A	Senior Co-op Prep	0
			WORK 220	Career Building Int	2
				TOTAL CREDITS	17
Semester #4 FALL			Semester #4 FALL		
ACOM xxx	Liberal Arts elective	3	ACOM xxx	Liberal Arts elective	3
ACOM xxx	Liberal Arts elective	3	ACOM xxx	Liberal Arts elective	3
MNGT xxx	Senior Capstone Strategic Management	6	MNGT xxx	Senior Capstone Strategic Management	6
SENR 401B	Senior Co-op	6	SENR 401B	Senior Co-op	6
	TOTAL CREDITS	18		TOTAL CREDITS	18
Total Credits to Complete at LIM College		74	Total Credits to Complete at LIM College		74

ARTICULATION AGREEMENT FOLLOW-UP PROCEDURES

1. Procedures for reviewing, up-dating, modifying or terminating agreement:


- This agreement will automatically renew unless personnel from Passaic County Community College and LIM College determine that amendments are necessary.
- The respective institutions will notify one another of curricular changes that impact the Articulation Agreement.
- Either institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination.

2. Procedures for publicizing agreement:

- Passaic County Community College and LIM College agree that references to this Articulation Agreement can be made in both colleges' publications.

Effective Date: Fall 2015

AGREEMENT ACCEPTED FOR
LIM COLLEGE


Mr. Michael Londrigan
Dean of Academic Affairs

3/23/15
Date

AGREEMENT ACCEPTED FOR
PASSAIC COUNTY COMMUNITY COLLEGE

Date _____

Articulation Agreement
Between
Passaic County Community College
and
Saint Peter's University
Bachelor of Arts in Criminal Justice
(CJ Express)

January 1, 2015

Criminal Justice Articulation Agreement

Passaic County Community College

Saint Peter's University

CJ Express Program

I. Purpose and Goals

This program is designed to offer Passaic County Community College students a unique opportunity to complete an accelerated bachelor's degree at Saint Peter's University. Under this agreement students will enter into a sequential degree programs wherein a Bachelor of Arts in Criminal Justice (BACJ) degree at Saint Peter's University (SPU) is predicated upon conferral of an associate degree at Passaic County Community College (PCCC) in Criminal Justice or Liberal Arts with Criminal Justice. Students who subsequently complete an AS or AAS degree program and fulfill all criteria for admission will enter SPU as fully matriculated students with junior-year standing.

II. Program Description

The CJ Express Program is designed to be completed by working professionals in 21 months or less, following the prescribed sequence of courses. Classes are offered between 8 am and 6pm every Thursday for 21 months at the Englewood Cliffs Campus of Saint Peter's University, allowing law enforcement professionals to pre-arrange their schedules for the program duration. All classes meet face to face for three hours but also contain a computer component.

BACJ students must choose 9 credits from one of the following concentrations:

- Law and Justice
- Corrections
- Police Administration
- Investigative Science
- Criminal Justice Research

III. Benefits/Advantages of This Program

- Creation of four-year plan for completing the BACJ
- Provision of early planning with PCCC and SPU counselors to ensure a smooth transfer;
- Special advising from SPU faculty while enrolled at PCCC.
- Ability to earn both associate's and bachelor's degree while maximizing transferability of credits;

- A guarantee that students who meet the stated criteria will have a reserved place in the BACJ program.
- An opportunity for students to meet with university administrators and faculty members at special advising and orientation programs
- PCCC students who matriculate at SPU and do not attend any other college or university after graduation from PCCC will be entitled to receive SPU's New Jersey Community College Grant, which would effectively reduce the cost of attendance to the highest published NJ state college rate.

IV. Terms of This Program

I. Transferability of credits

Students entering SPU with an AAS degree in Criminal Justice or an AA in Liberal Arts with a Criminal Justice Option will receive credit for all PCCC courses applicable to the specified program requirements. SPU will accept a minimum of 60 and a maximum of 66 credits when the student enters SPU with an AS degree.

II. Bachelor of Arts in Criminal Justice Curriculum Requirements

Attachment A, entitled, "CJ Express Course Requirements and Sequence," is appended to this Agreement.

III. Institutional Responsibilities

PCCC and SPU agree to promote the terms of this articulation in appropriate college publications and at recruitment and outreach activities.

A representative of the criminal justice faculty from SPU will participate in the orientation and open house sessions at PCCC, and may, at the request of SPU, address seminar classes and graduating students at PCCC.

IV. Agreement Review

PCCC and SPU will notify one another of curricular changes upon institutional approval. This Agreement shall be reviewed and modified, as needed, every five years by officials at PCCC and SPU.

This agreement represents the entire agreement between PCCC and SPU through their authorized agents and will be deemed fully executed on the date of the last signature. All negotiations, oral agreements, and understandings are merged herein and any

change(s) in the terms must be made in writing and signed by all parties.

V. Anticipated Date of Implementation

The term if this agreement becomes effective January 1, 2015

VI. Approvals

For Passaic County Community College

Dr. Steven M. Rose

President

Passaic County Community College

Date: _____

For Saint Peter's University

Dr. Eugene Cornnachia

President

Saint Peter's University

Date: _____

Attachment A: CJ Express Course Requirements and Sequence (21 months)

Term 1:

Ar127 Intro to Visual Arts EL134 Prose Fiction OR Elective TBA
CJ165 Intro to Criminology OR CJ280 Juvenile Delinquency

Term 2:

EL123 Poetry & Drama OR SP113 Intro to Spanish
CJ285 Criminal Corrections OR CJ177

Term 3:

PL100 Intro to Philosophy 1 OR Elective TBA
CJ170 Intro to Criminal Justice OR CJ315 Criminal Procedure

Term 4:

PL101 Intro to Philosophy II
CJ290 Comparative Justice Systems OR CJ299 Leadership

Term 5:

HS121 Western Tradition
CJ258 Criminal Justice Ethics

Term 6:

HS122 World Perspectives in History OR Elective TBA
CJ316 Criminal Evidence

Term 7:

Th110 World Religions
CJ222 Family Law OR CJ486 Internship

Term 8:

Th120 Christianity
CJ350 Research

Term 9:

UR412 Ethnicity
PS250 Personality OR CJ240 Gangs and Organized Crimes

Term 10:

CJ489 Senior Seminar
EL134 Prose Fiction OR AC151 Intro to Accounting I

**PROGRAM ANNOUNCEMENT
PASSAIC COUNTY COMMUNITY COLLEGE**

Date: 3/20/15

New Program Title:	Associate of Science in Liberal Arts, Nutrition Option
Degree Designation:	Associate of Science
Degree Abbreviation:	A.S.
CIP Code and Nomenclature (if possible):	19.0504
Campus(es) where the program will be offered:	Paterson
Date when program will begin (month and year):	January 2016
List the institutions with which articulation agreements will be arranged:	Montclair State University and Rutgers University

Is licensure required of program graduates to gain employment? Yes ☐ No ☒

Will the institution seek accreditation for this program? Yes ☒ No ☐

- If yes, list the accrediting organization: Middle States Accreditation Commission
-

Program Announcement Narrative

- Outcomes page(s): 2
- Need page(s): 2
- Student Enrollments page(s): 3
- Program Resources page(s): 3

1) OUTCOMES

There is an increased national and global focus on nutrition and health due to the alarming increase in obesity and obesity-related illnesses. As a result, there is a growing demand for students with training in nutrition and dietetics. The objective of this program is to expose students to an understanding of nutrition as it relates to health, fitness and disease and to design appropriate nutrition regimens for diabetics, geriatrics, and athletes.

Program Intended Learning Outcomes: Upon successful completion of the program students will be able to:	Means of Program Assessment and Criteria for Success: Outcomes will be assessed by:
A. Explain how food is digested, absorbed, and used for growth and energy. B. Demonstrate understanding of the relationship between healthy eating habits and the prevention and treatment of diseases. C. Explain why nutrient requirements change over the lifespan. D. Design a healthy diet supporting the individualized needs based on ethical decision-making and sensitivity to unique cultural considerations. E. Perform scientific investigations utilizing laboratory equipment and instruments in a safe and effective manner. F. Write laboratory reports utilizing scientific terminology.	A-C: Embedded multiple choice and free response questions; 75% of students will score an 80% or above D. Final project in Sports Nutrition; 75% of students will score a 70 or higher on the final project, as graded by a standardized rubric. E. Competency checklist assessing multiple areas of instrumentation use. 85% of students will perform at the 90% or above level. F. Laboratory portfolio. As determined by a grading rubric, 75% of students will perform at the 85% or above level.

2) NEED

Nutritionists are experts in food and nutrition and advise people on how to maintain a healthy lifestyle by following a diet unique to their personal needs, goals and limitations. The Center for Disease Control (CDC) estimates that more than one-third of adults in America are significantly overweight, and this obesity is a leading factor in heart disease, diabetes and other preventable illnesses. "The estimated annual medical cost of obesity in the U.S. was \$147 billion in 2008 U.S. dollars; the medical costs for people who are obese were \$1,429 higher than those of normal weight" (CDC.gov). There is an increased demand for specialists in nutrition and weight management as a result.

The U.S. Bureau of Labor Statistics (BLS) is expecting to see a 20% increase in employment for nutritionists and dietitians through the year 2020, which is higher than average for other occupations. The BLS also shows the average income for nutritionists and dieticians to be \$53,250 a year.

This program is consistent with the Mission Statement of Passaic County Community College and its goal of educating students in high quality programs that respond to changing community needs.

3) STUDENT ENROLLMENTS

Anticipated Enrollments			
Year 1	5	Year 3	24
Year 2	9	Year 4	35

4) PROGRAM RESOURCES

Additional Resources Needed to Implement the Program	
Full time Faculty	N/A
Adjunct Faculty	3 New Adjuncts Specializing in Nutrition/Dietary Science or Microbiology
Computer Equipment	N/A
Additional Materials	N/A

A.S. in LIBERAL ARTS: NUTRITION OPTION

This option is for those students who seek a concentration in the scientific study of nutrition and its relationship to health and who plan to transfer to a four-year institution. The curriculum is designed to provide a solid academic foundation for students who plan to attend a wide range of health career programs leading to employment in settings such as hospitals, nursing homes, adult care facilities, schools, youth agencies, laboratories, and nutritional counseling practices. For ease of transfer, the curriculum is based in the liberal arts and is designed to be congruent with the curricula of science programs at other colleges.

Graduates will be able to:

- Explain how food is digested, absorbed, and used for growth and energy.
- Demonstrate understanding of the relationship between healthy eating habits and the prevention and treatment of diseases.
- Explain why nutrient requirements change over the lifespan.
- Design a healthy diet supporting the individualized needs based on ethical decision-making and sensitivity to unique cultural considerations.
- Perform scientific investigations utilizing laboratory equipment and instruments in a safe and effective manner.
- Write laboratory reports utilizing scientific terminology.

DEGREE REQUIREMENTS (Curriculum)
Associate in Science in Nutrition

General Education

Communication (6 credits)

6

EN 101 Composition I 3
 EN 102 Composition II 3

Mathematics (7 credits)

7

MA 103 Basic Statistics 3
 MA 109 Pre-calculus Mathematics 4

Science (8 credits)

8

CH 111 General Chemistry I 4
 CH 112 General Chemistry II 4

Technology (3 credits)

3

CIS 101* Computer Concepts and Applications
 or CIS 107 Information Technology Fundamentals and Applications 3

Humanities (3 credits)

3

Choose any 1 course from category 6 on pg. 35 of the 2011/2013 Academic Bulletin

Social Science (3 credits)

3

Choose any 1 course from category 5 on pg. 35 of the 2011/2013 Academic Bulletin

Total General Education Credits

30

Major Requirements

18

CH 211 Organic Chemistry I 4
 SC 290 Select Topics in Science Humanities/Social Science Elective** 3
 Science Elective 8

Option Requirements

13

SC 103 Nutrition 4
 SC 112 Sports Nutrition 3
 BS 212 Biology of Aging 3
 BS 213 Microbiology of Food 3

TOTAL DEGREE CREDITS

61

Science Electives to be selected from the following:

BS 100 Human Biology 4
 BS 101 Biology I 4
 BS 102 Biology II 4
 BS 103 Anatomy & Physiology I 4
 BS 104 Anatomy & Physiology II 4
 CH 212 Organic Chemistry II 4

* Students may test out of CIS 101 or CIS 107. If they are successful, they are required to take another 3 credits of general education from categories 5 or 6 listed on pg. xx of the 2015/2017 Academic Bulletin.

** Students are required to select electives from categories 5 or 6 listed on pg. xx of the 2015/2017 Academic Bulletin.

Course Descriptions:

The following courses constitute unique curricular requirements particular to the Associate in Science in Liberal Arts, Nutrition Option, at Passaic County Community College:

SC 112 Sports Nutrition: This course will explore the latest sports nutrition research on hydration and fluid intake, supplements, energy drinks and the role of carbohydrate and protein loading during exercise. Macronutrients, Bioenergetics and measurement of energy will be covered as regards to diets that provide optimal nutrition for both athletes and fitness participants.

BS 212 Biology of Aging: This course will explore scientific discoveries that have informed the understanding of the biology of aging. Nutritional impacts of calorie restriction, nutritional intervention in age-related diseases, and the effects of commonly consumed chemicals on aging processes will be discussed. Why older people are more likely to experience specific diseases, and whether or not aging is an intrinsically progressive decline in function or itself a disease, will serve as central themes for the course's investigation.

BS 213 Microbiology of Food: This course provides an overview of how microorganisms impact food and explores processing, preservation, spoilage and foodborne illnesses. Discussions will include properties of macronutrients and how these may be manipulated chemically, physically and biologically.

GUIDELINES FOR FACULTY ASSESSORS

For the Possible Awarding of Technical Credits

In order to award college credit, a faculty assessor must be satisfied that a corporate, industrial or military training program successfully provides collegiate-level experience and the participants will have been assessed to insure adherence to learning objectives/competencies.

The following guidelines will be used in the awarding of Technical Credits for programs:

1. Collegiate-level depth/breadth of curriculum beyond entry-level requirements
 - Evidence of job and task analysis
 - Evidence of content analysis
 - Evidence of sequenced performance objectives
 - Curriculum materials are written at a collegiate level
 - Evidence of appropriate performance assessments
2. Adequate lecture/lab hours of study
 - Instructional strategies support learning
 - Sufficient time is allowed to master objectives
3. Company and trainer certifications
 - Organization provides training in-house
 - Trainers are employees of organization
 - Instructors are evaluated
 - Trainers have credentials similar to community college adjunct requirements
 - Trainers have experience in curriculum development, lesson planning and assessment
4. Completion of prerequisites or pre-determined skill level
 - The organization has standards for participation in the training program
 - All participants in the program will meet the college's requirements for admission
5. Types of assessments
 - Assessment of learning is equivalent to college-level courses
 - Opportunities to demonstrate proficiency are systemic
6. Level of supervision
 - Evidence of training management plan

CONSULTANT REPORT
(Please see attached)

**APPENDIX F
NEW PROGRAM CHECKLIST**

Institution: _____

Program Title: _____

Degree: _____

DESCRIPTION

Check to confirm

1. Program Announcement

2. Institutional Responses

- * Copies of letters of support from responding colleges and universities
- * Statement of "no objections"
- * Objections
- * Objecting Institutions

- * Response to objections
- * Information about reconciliation efforts

3. Consultant Report

- * Submission date: _____
- * On site visit? If yes, date(s): _____
- * Consultant curriculum vita

4. Response(s) to Consultant's Report

5. Board of Trustees' Resolution

- * Date of resolution _____

Name: _____

Title: _____

Phone/Fax: _____

Email: _____

Signature

Date

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

D401 GRADUATION REQUIREMENTS

All requirements of the program in which the student matriculated, as stated in the current official copy of the College Catalog at the time of matriculation, must be met. The granting of a degree from Passaic County Community College will require no less than sixty (60) college-level credits, with a minimum of thirty (30) credits completed at Passaic County Community College. Students must complete at least one-half of the credits in the major at Passaic County Community College. Students intending to graduate must notify the Registrar.

~~No student may be awarded any degree from Passaic County Community College until successful completion of the College Writing Exam. The examination is administered regularly and a student may attempt the examination more than once if necessary.~~

~~No student may be awarded the Associate Degree in Nurse Education until he or she has passed a comprehensive nursing examination near the end of the program~~

To graduate, students must successfully pass the College Writing Examination (CWE). Students with a bachelor degree or higher from a regionally accredited college or university in the United States, or former Passaic County Community College graduates returning for another degree are exempt from taking the College Writing Examination (CWE). Students with a bachelor's degree or higher, earned outside the United States, are required to take the College Writing Examination.

Former Passaic County Community College students approved for Reverse Transfer are exempt from taking the College Writing Examination (CWE), but must fulfill approved equivalent requirements at the partner college or university.

Approved: 05/28/74
Amended: 08/14/85
Revised: 11/27/89
Revised: 05/11/09
Amended: 12/17/13
Revised: XX/XX/15

**PASSAIC COUNTY COMMUNITY COLLEGE
ADJOURNMENT**

Offered by KEBRDLE Seconded by SHUKLA

BOARD OF TRUSTEES	YES	NO
Blanco	X	
Davis	Absent	
DuHaime	X	
Esquiche	X	
Gardner	Absent	
Gourley	X	
Kebrdle	X	
Shukla	X	
Smith	X	
Tanis	X	
Nutter	X	

DATED: MAY 19, 2015