

PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the June 19, 2018 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. Tuesday, June 19, 2018, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to N.J.S.A. 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER; ROLL CALL

CONSIDERATION OF MINUTES – May 15, 2018

PRESENTATION:

1. *"This is our Paterson: Discovering and Redefining the Silk City"*

REPORTS

President
 Significant Activities
 Statement of Revenue and Expenditure
 News Articles
Chairman

DISCUSSION AGENDA

A. BUSINESS ITEMS

 Proposed FY2019 Tuition and Fees Schedule
 Purchases of Goods and Services

B. PERSONNEL ITEMS

EXECUTIVE SESSION

 Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

PUBLIC HEARING

 Proposed FY2019 Tuition and Fees Schedule

ACTION ITEMS - Consent Resolution

A. BUSINESS ITEMS

 Proposed FY2019 Tuition and Fees Schedule
 Purchases of Goods and Services

B. PERSONNEL ITEMS

Individual Resolution(s)

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep Bloodsaw	X	
Ciambrone	X	
DuHaime	X	
Esquiche	(7:02 pm)X	
Kebrdle		X
Marco		X
Moody	X	
Smith	X	
Trivedi		X
Tanis	X	
Nutter	X	

DATED: JUNE 19, 2018

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, May 15, 2018.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on November 20, 2017.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:03 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Deborah E. Ciambrone
Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco*
Alonzo Moody

Sharon C. Smith
Ronak Trivedi
Tabitha-Anne Bloodsaw, Alumni Representative
Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

Absent

Christopher Irving
Patricia Kebrdle
Barbara Tanis, Vice Chairwoman

*Arrived 7:07

CONSIDERATION OF MINUTES – April 17, 2018

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for April 17, 2018; moved by Trustee Trivedi; seconded by Trustee Esquiche. Upon roll call, Resolution #1 passed with Trustee Ciambrone “abstaining” and all other members present voting “yes.”

PRESENTATIONS

Phi Theta Kappa Year in Review

President Rose spoke briefly on Phi Theta Kappa (PTK), stating that the College has been known for its reputation with the Poetry Center, and now the reputation has been extended to the

Alpha Eta Chi chapter of PTK. He then introduced Professor Jennifer Gasparino, Instructor in the Human Services Department and PTK Advisor.

Professor Gasparino explained that the presentation was not everything the Chapter has done for this year, but the *best* things the Chapter has done this year at the College, which included the community, the regional level, as well as internationally. She then introduced the following PTK students: Mr. Steven Vasquez, outgoing executive public relations officer; Mr. Timothy Scott, outgoing treasurer; Ms. Kimberly Steed, outgoing vice president of scholarships; Mr. Alex Medina Sosa, co-valedictorian and outgoing vice president; Ms. Jennifer Greco, outgoing vice president of fellowships and middle states Regional District President; and Ms. Valerie Altomar, incoming 2018/2019 chapter President. Professor Gasparino stated the presentation would cover workshops, service events, fellowship events, college completion, the Honors in Action Project, the regional convention, which included an escape route game, International Party of the Century, and ending with the annual Awards and Induction ceremony.

Along with a PowerPoint presentation, each of the six students proudly spoke on one or more of the activities they participated in throughout the year. Each detailed every aspect from beginning to end. Through their excitement and enthusiasm they emphasized the fun they had doing these projects, the friendships they made, the knowledge they will take with them and the help and guidance some of the faculty and administration has given them throughout their journey to succeed.

Ms. Valerie Altomar took a special moment to announce that at the International Convention, President Rose had been appointed to the Presidential Advisory Board of PTK to represent New Jersey. A short film of all the activities PTK participated in throughout the year was then shown.

Professor Gasparino then asked Ms. Tabitha-Anne Bloodsaw, Alumni Representative to the Board of Trustees, to come to the podium. She first thanked Tabitha for her service as the Inaugural President of the PTK Chapter Alumni Association. She also stated that Tabitha reached out to Dr. Lynn Tincher-Ladner, President and CEO of PTK, and asked her to read the letter she received from Dr. Tincher-Ladner, commending PTK and the College.

REPORTS

President:

President Rose commented on how proud the College was of its PTK membership and how leaders are being developed and would continue to accomplish great things in their lifetimes. He then mentioned how two PTK students were selected to be this year's Valedictorians, both graduating with a perfect 4.0 average. One of the students was a Music Technology student, which was the first time the College has had a Music Technology graduate, being the program was fairly new.

President Rose then informed everyone that over twelve hundred students were scheduled to graduate on Thursday, emphasizing the rigorous standards that are in place and how all PCCC students must pass all requirements in order to graduate. President Rose stated that the College does everything possible to legitimately graduate a student and hold to its standards knowing that each student that crosses that stage has been certified. He also noted that the high school students in dual enrollment programs also attend the morning ceremony along with the A.A.S. degree students, and are recipients of the Certificate of Achievement for their respective program. The evening ceremony consists of degree students earning an A.A. or A.S. degree.

Chairman: None

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda.

A. Business Items

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA18A:64A-25 et al. are so noted and recommended. President Rose stated he would be happy to answer any questions that the Board may have.

- Advertising (Billboard Advertisements)
- Advertising (Electronic Media Advertisements)
- Information Technology Hardware
- Music Equipment Accessories
- Request for Proposal 19-03 – Local Food Service Supplier
- Request for Proposal 19-07 – Debt Collection
- Request for Proposal 19-08 – Credit Card Processing
- Bid 19-05 – On-Call Heating, Ventilation and Air Conditioning (HVAC) Maintenance
- Bid 19-07 – Chiller Maintenance

Trustee Moody asked about the Debt Collection RFP. Mr. Steven Hardy, Vice President of Finance and Administrative Services, along with President Rose, explained the reasons for and the process of the debt collection service the College engages.

Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:43 p.m.; moved by Trustee Trivedi; seconded by Trustee Esquiche. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action would be taken in executive session. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

ROLL CALL

Deborah E. Ciambrone
Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco
Alonzo Moody

Sharon C. Smith*
Ronak Trivedi
Steven M. Rose, Secretary
Harvey J. Nutter, Chairman

*Left the room at 7:41 p.m.

Absent

Christopher Irving
Patricia Kebrdle
Barbara Tanis, Vice Chairwoman

Chairman Nutter called the meeting to order at 8:35 p.m., stating that the Board met in Executive Session to discuss personnel, contract matters, and matters protected by attorney-client privilege, and that no action was taken in executive session.

ACTION ITEMS AGENDA

Consent Resolution

Chairman Nutter asked for a motion on Resolution #2 - Consent Resolution Items A and B. Trustee Trivedi moved Resolution 2; seconded by Trustee Marco. Upon roll call, Resolution #2 passed with all members present voting "yes".

A. BUSINESS ITEMS

Advertising (Billboard Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2019 College Operating Funds; \$193,000.00 Budgeted)

Estimated amount for FY-2019. Business Entity and Political Contribution disclosures required.

Outfront Media LLC 405 Lexington Avenue New York, NY 10174	\$38,000.00 (Recommended Award)
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Advertising (Electronic Media Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2019 College Operating Funds; \$193,000.00 Budgeted)
Estimated amount for FY-2019. Business Entity and Political Contribution disclosures required.

Cross Device Media Group 16 South Street Morristown, NJ 07960	\$55,000.00 (Recommended Award)
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Information Technology Hardware (Below Public Bid Threshold) (Funding Source: FY-2018 Pathways to STEM Grant; \$52,108.11 Available)
Virtual Reality hardware, software and accessories for STEM Maker Space. Cumulative vendor spend for FY-2018 exceeds Board Review threshold. Fulfillment Agent for NJ State Contract 89974.

PKA Technology, Inc. 1 Executive Boulevard, Suite 101 Suffern, NY 10901	\$11,844.71 (Recommended Award)
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Music Equipment Accessories (Below Public Bid Threshold) (Funding Source: FY-2018 Carl D. Perkins Career and Technical Education Grant; \$11,841.71 Available)
Accessories for music equipment for use in Music Technology academic program. Cumulative vendor spend for FY-2018 exceeds Board Review threshold.

Sweetwater Sound Inc. 5501 US Highway 30 West Fort Wayne, IN 46818	\$3,910.98 (Recommended Award)
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Request for Proposal 19-03 – Local Food Service Supplier (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services) (Funding Source: FY-2019, FY-2020 and FY-2021 College Bound, GEAR-UP, and Upward Bound Grant Funds; \$55,000.00 Budgeted for FY-2019)
Estimated amounts. Boxed lunches for students for various events. Costs proposed are unit prices. Expenditures contingent on future budget approvals.

41876 Broadway LLC 515 Irvine Turner Boulevard Newark, NJ 07108	\$54,600.00 (FY-2019) \$54,600.00 (FY-2020) \$57,330.00 (FY-2021) (Recommended Award)
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Request for Proposal 19-07 – Debt Collection (Public Bid Exception per NJSA 18A:64A-25.5

a. (14) – Collection of Funds) (Funding Source: Not Applicable) The fee proposed is a percentage of collected amounts.

Allied Account Services, Inc.
422 Bedford Avenue
Bellmore, NY 11710

15% Fee (FY-2019)
15% Fee (FY-2020)
(Recommended Award)

AR Resources, Inc.
1777 Sentry Parkway West
Blue Bell, PA 19422

16% Fee (FY-2019)
16% Fee (FY-2020)
(Recommended Award)

Collection Bureau of Hudson Valley, Inc.
155 North Plank Road
Newburgh, NY 12550

14% Fee (FY-2019)
14% Fee (FY-2020)
(Recommended Award)

Request for Proposal 19-08 – Credit Card Processing (Public Bid Exception per NJSA

18A:64A-25.5 a. (14) – Collection of Funds) (Funding Source: FY-2019 and FY-2020 College Operating Funds; \$240,000.00 Budgeted for FY-2019) Estimated amounts. The cost proposed is a percentage of each credit card transaction. Expenditures contingent on future budget approvals.

Official Payments Corporation
6060 Coventry Drive
Elkhorn, NE 68022

\$238,700.00 (FY-2019)
\$238,700.00 (FY-2020)
(Recommended Award)

Bid 19-05 – On-Call Heating, Ventilation and Air Conditioning (HVAC) Maintenance

(Funding Source: FY-2019 and FY-2020 College Operating Funds; FY-2019 College Capital Funds; \$225,000.00 Budgeted for FY-2019)

Estimated amounts for on-call maintenance and project work. Partial awards to the three lowest bidders. The costs competed in the bid consisted of hourly labor rates and material mark-up.

The basis of comparison was a sample project which was distributed with the bids. Expenditures contingent on future budget approvals.

PCC HVAC LLC
d/b/a Professional Climate Control
8E Great Meadow Lane
East Hanover, NJ 07936

\$75,000.00 (FY-2019)
\$75,000.00 (FY-2020)
(Recommended Award)

A&A Industrial Piping, Inc.
6 Gardner Road
Fairfield, NJ 07004

\$75,000.00 (FY-2019)
\$75,000.00 (FY-2020)
(Recommended Award)

Ramas Climate & Refrigeration, LLC
208 East Cedar Street

\$75,000.00 (FY-2019)
\$75,000.00 (FY-2020)

Livingston, NJ 07039

(Recommended Award)

Bid 19-07 – Chiller Maintenance

(Funding Source: FY-2019, FY-2020 and FY-2021 College Operating Funds; \$60,000.00 Budgeted for FY-2019)

Comprehensive maintenance for chiller located at main campus. Three year agreement.
Expenditures contingent on future budget approvals.

Unitemp, Inc.
26 Worlds Fair Drive, Suite C
Somerset, NJ 08873

\$30,345.00 (FY-2019)
\$30,952.00 (FY-2020)
\$31,571.00 (FY-2021)
(Recommended Award)

B. PERSONNEL ITEMS

- I. Separations A: Samuel Nunez, Coordinator, IT Services
 - B: Vanessa Velez, Educator/Advisor, Dev English
 - C: Latreyanda Lynch, Student Dev Specialist, PAC
 - D: Glen Bencivengo, Librarian
 - E: Adra Spector, Graphic Design Faculty
 - F: Geoffrey Kenmuir, English Faculty
 - G: Emel Demirel, Mathematics Faculty
 - H: Erica Williams-Woodley, Nurse Education Faculty
 - I: Shailendra Chainani, Bio and Physical Sciences Faculty

- II. Appointments
 - A: Arthur Goon, Dean, Enrollment Management
 - B: Elizabeth Marinace, Dean, Academic Initiatives and Policy Management
 - C: John Robb, III, Criminal Justice Faculty
 - D: Steve Levitt, Manager, Culinary Arts Operations
 - E: Stephen Ernst, Mechanical Services HVAC Technician
 - F: George Flores, Mechanical Services HVAC Technician
 - G: Thomas J. Gaveglio, Assistant Manager, Plant Operations

- III. Child Development Center Grant Employee's Salary Adjustment – FY 2017-2018
- IV. Reappointment of Faculty - 2018-2019
- V. Non-Reappointment of Faculty
- VI. Part-Time Temporary Appointments

REMARKS

President: President Rose thanked Trustee DuHaime for his connection to have the AM970 Radio broadcast again host its show from the Wanaque Academic Center of the College.

He noted that only two shows were held at outside venues each year, and that the College was so well liked, the radio producers wanted to hold the broadcast again at the College.

Public: Professor Merille Siegel, Professor and Chair of the Computer Information Sciences Department, and Faculty Association President, thanked the Board for renewing the faculty presented that evening, as well as their continued support throughout the years. She also thanked President Rose for always encouraging the faculty, and Dr. Jacqueline Kineavy, Senior Vice for President Academic and Student Affairs, as well as the College Deans, for their continued support too.

Trustees: Ms. Tabitha Bloodsaw asked for the time schedule for commencement activities, which she was provided. President Rose hoped all would be able to attend the Commencement Programs on Thursday.

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:45 p.m.; moved by Trustee Trivedi; seconded by Trustee Marco. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by CIAMBRONE Seconded by MOODY

Board of Trustees	Yes	No	Abstain	Absent
Ciambrone	X			
DuHaime	X			
Esquiche	X			
Kebrdle				X
Marco				X
Moody	X			
Smith	X			
Trivedi				X
Tanis			X	
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the May 15, 2018 Board of Trustees meetings, as presented.

DATED: JUNE 19, 2018

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

Offered by CIAMBRONE Seconded by MOODY

	Yes	No	Abstain	Absent
Board of Trustees				
Ciambrone	X			
DuHaime	X			
Esquiche	X			
Kebrdle				X
Marco				X
Moody	X			
Smith	X			
Trivedi				X
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. BUSINESS ITEMS

The Proposed FY2019 Tuition and Fees Schedule, as presented and outlined in the attachment.

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq. and NJSA 18A:64A-25, are so noted and recommended.

Audio-Visual Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract Pricing) (Funding Source: FY-2018 College Capital Funds; \$62,694.10 Available)
Video-Teleconferencing equipment. NJ State Contract 81123.

Tele-Measurements, Inc.
145 Main Avenue
Clifton, NJ 07014

\$36,892.00
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

Communications Equipment (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract Pricing) (Funding Source: FY-2018 College Capital Funds; \$121,725.93 Available)
Radio system upgrade for all campuses. NJ State Contracts 83905/83909.

Electronic Systems Solutions, Inc.
141 River Road #6
Nutley, NJ 07110

\$83,165.40
(Recommended Award)

Information Technology Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2019 College Operating Funds; \$72,000.00 Budgeted)
Internet service costs and membership dues for FY-2019.

NJEdge
P.O. Box 18110
Newark, NJ 07191

\$58,468.00
(Recommended Award)

Information Technology Hardware Maintenance and Support (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2019 College Operating Funds; \$457,255.00 Budgeted)
Maintenance for routers, firewalls and network switches. Fulfillment Agent for NJ State Contract 87720.

Aspire Technology Partners
25 James Way
Eatontown, NJ 07724

\$36,087.95
(Recommended Award)

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2018 College Operating Funds; \$23,300.00 Available)
Adjustments to estimated amounts FY-2018.

Water and Sewer Service

\$23,300.00
(New Total: \$141,300)
(Recommended Award)

Service Providers

Passaic Valley Water Commission
Township of Wayne
Borough of Wanaque
City of Paterson

\$73,000.00
\$5,000.00
\$41,800.00
\$21,500.00

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

Office Supplies (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract Pricing) (Funding Source: FY-2018 College Operating Funds; \$350,285.00 Budgeted)
Adjustment to estimated amount FY-2018. Price match against State Contract 88839.

Staples Advantage	\$15,000.00
163 Madison Avenue	(New Total: \$75,000)
Morristown, NJ 07960	(Recommended Award)

Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2018 College Operating Funds; \$43,550.89 Available)
Rental cost for College bookstore. Adjustment to estimated amount FY-2018 to reflect cost increase effective April 2018.

City of Paterson Parking Authority	\$2,221.11
125 Van Houten Street	(New Total: \$76,258.95)
Paterson, NJ 07505	(Recommended Award)

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2019 College Operating Funds; \$220,500.00 Budgeted)
Renewal of payroll and time management software systems. Estimated Amount FY-2019.
Business Entity & Political Contribution disclosures required.

ADP, LLC	\$220,500.00
One ADP Blvd.	(Recommended Award)
Roseland, NJ 07068	

Advertising (Bus Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2019 College Operating Funds; \$193,000.00 Budgeted)
Estimated amount FY 2019. Business Entity & Political Contribution disclosures required.

Intersection Media, LLC	\$25,000.00
10 Hudson Yards, 26 th Fl.	(Recommended Award)
New York, NY 10001	

Food Supplies (Cafeteria) (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services) (Funding Source: FY-2019 College Operating Funds; \$286,125.00 Budgeted)
Estimated amounts for FY-2019. Business Entity & Political Contribution disclosures required.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

Imperial Bag & Paper Co., LLC
255 Route 1 and 9
Jersey City, NJ 07306

\$37,000.00
(Recommended Award)

Performance Food Service
1 Ikea Drive
Elizabeth, NJ 07207

\$150,000.00
(Recommended Award)

Cardinal Foods, LLC
505B Jefferson Ave.
Secaucus, NJ 07094

\$50,000.00
(Recommended Award)

National Food Group, Inc.
46820 Magellan Dr., Ste. A
Novi, MI 48377

\$20,000.00
(Recommended Award)

Liberty Coca-Cola
118 Moonachie Ave.
Carlstadt, NJ 07072

\$20,000.00
(Recommended Award)

Postage (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from government board, body, agency or authority) (Funding Source: FY-2019 Grant Funds and College Operating Funds)
Estimated amount FY-2019.

United States Postal Service
PO Box 7274
Philadelphia, PA 19170

\$125,000.00
(Recommended Amount)

Textbooks (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Textbooks)
(Funding Source: FY-2019 Grant Funds and College Operating Funds)
Estimated Amount FY-2019. Business Entity & Political Contribution disclosures required.

Follett Higher Education Group, Inc.
3 Westbrook Corporate Center, Suite 200
Westchester, IL 60154

\$325,000.00
(Recommended Award)

Request for Proposal 19-02 – Bus Transportation (Public Bid Exception per NJSA 18A:64A-25.5 a. (23) – Travel) (Funding Source: FY-2019 Grant Funds and College Operating Funds)
Estimated amounts FY-2019 and FY-2020. The pricing compared is a cost per service. FY-2020 expenditures contingent on future budget approvals.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

Panorama Tours
45 Somerset Place
Clifton, NJ 07012

\$55,000.00 (FY-2019)
\$55,000.00 (FY-2020)
(Recommended Award)

Request for Proposal 19-04 – Banking Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services) (Funding Source: Not applicable)
Banking services for FY-2019 and FY-2020. Interest and rebates offset costs for service and provide net revenue.

PNC Bank
Two Tower Center Boulevard
East Brunswick, NJ 08816

Request for Proposal 19-09 Online Admissions Software (Below Public Bid threshold)
(Funding Source: FY-2019 College Operating Funds; \$43,000.00 Budgeted)
Estimated amount FY-2019. Pricing includes set subscription pricing as well as cost per service.

Fire Engine Red
P.O. Box 1017
Havertown, PA 19083

\$30,000.00
(Recommended Award)

B. PERSONNEL ITEMS

- I. Separations: A: Ganelle Hickman, Secretary, Industry Center Project
B: Albert Clark, Evening Supervisor, Security
C: Andre Sayegh, Director, Job Readiness, Workforce NJ Retail Hub
D: Jonathan Reyes, Senior Research Analyst, Institutional Research
- II. Leave of Absence Without Pay
- III. Appointments:
 - A: Gaytri Nehrusingh-Pajerowski, Coordinator, EOF Resource Center
 - B: Faith Kallert, Acting Assistant Director, Contract and Customized Training, Continuing Education
 - C: Katherine Thurman, Instructor, Humanities/Social Sciences
- IV. Grant Support Staff Reappointment and Salary, FY 2018-2019
- V. Exempt Support Staff Salaries, FY 2018-2019
- VI. Exempt Administrator Salaries, FY 2018-2019
- VII. Grant Administrator Reappointments, FY 2018-2019
- VIII. Grant Administrator Salaries, FY 2017-2018
- IX. Grant Administrator Salaries, FY 2018-2019
- X. Appointment of Child Development Center Grant Employees, FY 2018-2019

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A and B

- XI. Faculty Promotions:
 - Alexandra Della Fera, English to Associate Professor
 - Parsha Hobson, Radiography, to Professor
- XII. Modification to President's Contract
- XIII. Coach Salaries/Stipends, FY 2018-2019
- XIV. Faculty Association Labor Contract
- XV. Part-time/Temporary Appointments
- XVI. Active Searches

**PASSAIC COUNTY COMMUNITY COLLEGE
SCHEDULE OF TUITION AND FEES
For Academic Sessions of Fall 2018 through Summer 2019**

TUITION (Per Credit)

In-County Residents	\$ 126.00
Out-of-County Residents	\$ 189.00
Out-of-State Residents	\$ 252.00
Veteran Status	\$ 126.00

DUAL ENROLLMENT/HIGH SCHOOL STUDENTS TUITION (Per Credit)

PCCC courses at high school locations taught by high school teachers	\$ 35.00
PCCC courses at high school locations taught by PCCC instructors	\$ 67.00
PCCC courses at PCCC campuses when taught by PCCC instructors	\$ 126.00

General Fees are waived for Dual Enrollment courses.

GENERAL FEES

General College Fee (per credit)	\$ 26.00
Technology Fee (per credit)	\$ 14.00
Student Activity Fee (per credit)	\$ 3.00

REGISTRATION, BURSAR & OTHER FEES

Drop Course Fee (per course)	\$ 10.00
Examination Services Fee (standard examinations, each occurrence)	\$ 30.00
Course Placement Examination (College or instructor developed, each occurrence)	\$ 50.00
Credit by Examination (per course)	\$ 125.00
Credit by Examination (NU 101)	\$ 250.00
Non-Attendance Fee (per course)	\$ 125.00
Payment Plan Set-up Fee	\$ 40.00
Late Payment Fees:	
Late Payment Fee with Payment Plan	\$ 10.00
Late Payment without a Payment Plan	\$ 70.00
Transcript Fee	\$ 5.00
Degree Verification Fee	\$ 7.00
Diploma Replacement	\$ 60.00
Overnight Mail (per item)	\$ 25.00
Non-Credit Certificate Replacement Fee	\$ 15.00
Return Check Fee	\$ 40.00
ID Card Replacement	\$ 15.00
Parking Fee (per academic year)	\$ 60.00
Parking Decal Replacement	\$ 15.00

LIBRARY AND MATERIAL CHARGES

Photocopy (per page)	\$ 0.10
Overdue Circulation Materials (per day)	\$ 0.25

Computer bibliographic search, damage to library materials, interlibrary loan, and lost library materials are charged at cost.

Course material charges may be included on student billing when applicable.

Course Number	Course Name	Credits	Proposed 2018-2019
AC-101	FINANCIAL ACCOUNTING I	3	62.00
AC-102	FINANCIAL ACCOUNTING II	3	62.00
AC-205	MANAGERIAL ACCOUNTING	3	62.00
AC-220	ACCOUNTING SOFTWARE APPLICATIONS I	4	62.00
AC-225	FEDERAL TAXATION - THEORY AND PRACTICE	4	62.00
AC-251	ACCOUNTING INTERNSHIP	3	62.00
AR-101	DRAWING I	3	62.00
AR-102	DRAWING II	3	62.00
AR-108	TWO-DIMENSIONAL DESIGN	3	62.00
AR-110	INTRODUCTION TO GRAPHIC DESIGN	3	165.00
AR-112	COLOR THEORY	3	165.00
AR-113	PORTFOLIO PREPARATION	3	165.00
AR-209	FIGURE DRAWING	3	165.00
AR-210	COMPUTER ENHANCED LAYOUT AND DESIGN	3	165.00
AR-211	ADVANCED GRAPHIC DESIGN	3	165.00
ARB-101	ELEMENTARY ARABIC I	3	102.00
ARB-102	ELEMENTARY ARABIC II	3	102.00
ASL-104	AMERICAN SIGN LANGUAGE I	3	165.00
ASL-108	AMERICAN SIGN LANGUAGE II	3	165.00
ASL-201	AMERICAN SIGN LANGUAGE III	3	165.00
ASL-202	AMERICAN SIGN LANGUAGE IV	3	165.00
ASL-215	ENGLISH INTERPRETING	3	165.00
ASL-218	ENGLISH-ASL INTERPRETING	3	165.00
ASL-221	INTERPRETING PRACTICUM	4	165.00
BS-100	HUMAN BIOLOGY	4	165.00
BS-101	BIOLOGY I	4	165.00
BS-102	BIOLOGY II	4	165.00
BS-103	ANATOMY AND PHYSIOLOGY I	4	165.00
BS-104	ANATOMY & PHYSIOLOGY II	4	165.00
BS-201	FUND. OF EXERCISE PHYSIOLOGY	4	165.00
BS-203	MICROBIOLOGY	4	165.00
BS-204	INTRODUCTION TO ECOLOGY	4	165.00
BS-207	CELL BIOLOGY	4	165.00
BS-211	MOLECULAR GENETICS	4	165.00
CH-103	INTRO TO GENERAL AND ORGANIC CHEMISTRY	4	165.00
CH-111	GENERAL CHEMISTRY I	4	165.00
CH-112	GENERAL CHEMISTRY II	4	165.00
CH-211	ORGANIC CHEMISTRY I	4	165.00
CH-212	ORGANIC CHEMISTRY II	4	165.00
CH-214	ANALYTICAL CHEMISTRY	5	165.00

<i>Course Number</i>	<i>Course Name</i>	<i>Credits</i>	<i>Proposed 2018-2019</i>
CIS-101	COMPUTER CONCEPTS AND APPLICATIONS	3	230.00
CIS-103	COMPUTER KEYBOARDING	1	62.00
CIS-104	DATA ENTRY	3	165.00
CIS-106	LINUX FUNDAMENTALS	1	62.00
CIS-107	INFORMATION TECHNOLOGY FUNDAMENTALS	3	165.00
CIS-108	PROGRAMMING FUNDAMENTALS	3	165.00
CIS-116	SOFTWARE/HARDWARE MAIN. & DIAG	4	165.00
CIS-122	VISUAL BASIC	3	165.00
CIS-125	MICROCOMPUTER SOFTWARE I	3	165.00
CIS-126	MICROCOMPUTER SOFTWARE II	3	165.00
CIS-127	MICROCOMPUTER SOFTWARE III	3	165.00
CIS-160	FUNDAMENTALS OF COMPUTER SCIENCE I	4	165.00
CIS-161	FUNDAMENTALS OF COMPUTER SCIENCE II	4	165.00
CIS-165	FUNDAMENTALS OF C++ PROGRAMMING	4	165.00
CIS-166	JAVA PROGRAMMING	3	165.00
CIS-170	WEBSITE DESIGN AND TOOLS	3	165.00
CIS-180	NETWORKING ESSENTIALS	3	165.00
CIS-202	SYSTEMS ANALYSIS & DESIGN	3	165.00
CIS-210	ADVANCED TOPICS IN COMPUTER	3	165.00
CIS-240	MOBILE APPS DEVELOPMENT	3	165.00
CIS-250	DISCRETE STRUCTURES	3	165.00
CIS-260	DATA STRUCTURES	3	165.00
CIS-271	WEB APPLICATION DEVELOPMENT I	3	165.00
CIS-273	WEB GRAPHICS	3	165.00
CIS-275	WEB APPLICATION DEVELOPMENT II	3	165.00
CIS-281	NETWORK ADMINISTRATION I	3	165.00
CIS-282	NETWORK ADMINISTRATION II	3	165.00
CIS-283	NETWORKING INFRASTRUCTURE	3	165.00
CIS-286	NETWORKING SECURITY FUNDAMENTALS	3	165.00
CIS-289	COMPUTER FORENSICS/INVESTIGATING	4	165.00
CIS-290	DATABASE FUNDAMENTALS	3	165.00
CIS-294	COMPUTER INFO SCIENCES INTERNSHIP	2	62.00
CIS-295	CAPSTONE PROJECT	2	165.00
CJ-205	CRIMINAL JUSTICE INTERNSHIP I	4	41.00
CJ-206	CRIMINAL JUSTICE INTERNSHIP II	4	41.00
COL-103	COLLEGE SUCCESS	2	75.00
COM-104	VIDEO PRODUCTION	3	102.00
COM-105	INTRODUCTION TO DIGITAL MULTIMEDIA	3	102.00
COM-106	DIGITAL VIDEO EDITING	3	102.00
COM-109	VIDEO PRODUCTION II, STUDIO PRODUCTION	3	102.00

Course Number	Course Name	Credits	Proposed 2018-2019
CU-105	CULINARY FUNDAMENTALS	2	325.00
CU-107	GARDE MANGER	2	325.00
CU-109	CULINARY COOKING METHODS	2	325.00
CU-206	CONTEMPORARY FUSION CUISINE	4	425.00
CU-208	INTERNATIONAL CUISINE	4	425.00
DE-010	ACADEMIC ENGLISH I	7	102.00
DE-020	ACADEMIC ENGLISH II	7	102.00
DE-025	ADVANCED STUDIES IN ACADEMIC ENGLISH	3	31.00
ECE-210	CDA EXTERNSHIP	3	165.00
ENP-030	ELS PRON. & ORAL SKILLS	3.5	102.00
ENR-107	ADVANCED ELS READING AND SPEAKING	3	62.00
ENR-020	INTERMED ELS READING & SPEAKING I	7	102.00
ENR-030	INTERM ELS READING & SPEAKING II	3.5	102.00
ENR-040	ADVANCED ELS READING & SPEAKING I	3.5	102.00
ENW-107	ADVANCED ACADEMIC ELS WRITING II	3	62.00
ENW-020	INTERMED ACADEMIC ELS WRITING I	7	102.00
ENW-030	INTERM ACADEMIC ELS WRITING II	7	102.00
ENW-040	ADV ACADEMIC ELS WRITING I	7	102.00
ES-101	INTRODUCTION TO ENGINEERING	2	62.00
ES-105	ENGINEERING GRAPHICS	2	165.00
ET-101	FUNDAMENTALS OF CAD	3	62.00
ET-111	PRIN ELECTRICAL CIRCUITS	4	530.00
ET-112	AC CIRCUITS	4	530.00
ET-121	BASIC ELECTRONICS I	4	530.00
ET-204	AUTOCAD 3D MODELING & RAPID PROTOTYPING	3	530.00
ET-205	AUTOCAD CIVIL 3D MODELING	3	530.00
ET-206	AUTOCAD REVIT ARCHITECTURE 3D MODELING	3	530.00
ET-225	ELECTRONICS II	4	530.00
ET-226	DIGITAL CIRCUITS	4	530.00
ET-227	INTRO TO MICROPROCESSOR	4	530.00
ET-228	PROGRAMMING THE MICROCONTROLLER	4	530.00
ET-230	INTRO TO PROGRAMMABLE LOGIC CONTROLLER	4	530.00
ET-235	ADVANCED PROGRAMMABLE LOGIC CONTROLLER	4	530.00
ET-290	APPLIED CAPSTONE PROJECT LAB	2	530.00
FR-101	ELEMENTARY FRENCH I	3	102.00
FR-102	ELEMENTARY FRENCH II	3	102.00
FR-201	INTERMEDIATE FRENCH I	3	102.00
FS-207	EMERGENCY MEDICAL TECHNICIAN	8	265.00

<i>Course Number</i>	<i>Course Name</i>	<i>Credits</i>	<i>Proposed 2018-2019</i>
GD-110	INTRODUCTION TO GRAPHIC DESIGN	3	230.00
GD-127	MICROCOMPUTER SOFTWARE III	3	230.00
GD-170	WEBSITE DESIGN AND TOOLS	3	230.00
GD-205	TYPOGRAPHY	3	230.00
GD-210	COMPUTER ENHANCED LAYOUT AND DESIGN	3	230.00
GD-211	ADVANCED GRAPHIC DESIGN	3	230.00
GD-230	PORTFOLIO PRESENTATION	2	230.00
GD-273	WEB GRAPHICS	3	230.00
GD-294	GRAPHIC DESIGN INTERNSHIP	2	230.00
GD-295	GRAPHIC DESIGN CAPSTONE	2	230.00
HIT-101	HEALTH CARE ORGANIZATION	2	165.00
HIT-104	HEALTH CARE TERM	3	165.00
HIT-105	PROF. PRACTICE EXPER. I	2	165.00
HIT-106	LEGAL ASPECTS/HEALTH INFO MGMT	3	165.00
HIT-108	HEALTH RECORD CONTENT AND STRUCTURE	1	165.00
HIT-109	HEALTH RECORD MANAGEMENT	3	165.00
HIT-111	CULTURE OF HEALTHCARE	3	165.00
HIT-112	INTRO TO MEDICAL & HEALTHCARE	1	165.00
HIT-201	ICD CODING	4	165.00
HIT-205	PROFESSIONAL PRACTICE EXPERIENCE II	2	165.00
HIT-208	SUPERVISION AND MANAGEMENT/HEALTH CARE	3	165.00
HIT-210	HEALTH STATISTICS	3	165.00
HIT-211	HEALTH INFORMATION TECHNOLOGY SEMINAR	2	165.00
HIT-212	COMP APPS IN HEALTH CARE ORGAN	3	165.00
HIT-216	CODING PROFESSIONAL PRACTICE EXPERIENCE	2	165.00
HIT-221	ADVANCED ICD CODING & APPLICATIONS	3	165.00
HIT-231	CPT CODING	3	165.00
HIT-240	PRINCIPLES OF HEALTHCARE REIMBURSEMENT	3	165.00
HIT-270	HOSPITAL INPATIENT CODING APPLICATIONS	5	165.00
HIT-272	HOSPITAL OUTPATIENT CODING APPLICATIONS	4	165.00
HS-207	HUMAN SERV/FLDWRK I	4	102.00
HS-208	HUMAN SERV FLDWRK II	4	102.00
MA-010A	BASIC MATHEMATICS A	3.5	31.00
MA-010B	BASIC MATHEMATICS B	3.5	31.00
MA-025A	ALGEBRA A	3.5	31.00
MA-025B	ALGEBRA B	3.5	31.00
MA-010	BASIC MATHEMATICS	4.5	102.00
MA-108	COLLEGE ALGEBRA (SI)	3	41.00
MA-025	ACCELERATED ALGEBRA - SELF-PACED	4	102.00

<i>Course Number</i>	<i>Course Name</i>	<i>Credits</i>	<i>Proposed 2018-2019</i>
MU-101	MUSIC FUNDAMENTALS	3	102.00
MU-102	MUSIC FUNDAMENTALS	3	62.00
MU-115	INTRODUCTION TO MUSIC TECHNOLOGY	3	102.00
MU-132	VOICE INSTRUCTION	2	102.00
MU-146	BASS INSTRUCTION	2	102.00
MU-148	GUITAR INSTRUCTION	2	102.00
MU-150	PERCUSSION INSTRUCTION	2	102.00
MU-152	PIANO INSTRUCTION	2	102.00
MU-170	FUNCTIONAL CLASS PIANO I	1	102.00
MU-171	FUNCTIONAL CLASS PIANO II	1	102.00
MU-180	EAR TRAINING I	1	102.00
MU-181	EAR TRAINING II	1	102.00
MU-190	AUDIO ENGINEERING I	5	102.00
MU-191	AUDIO ENGINEERING II	5	102.00
MU-270	FUNCTIONAL CLASS PIANO III	1	102.00
MU-280	EAR TRAINING III	1	102.00
MU-290	AUDIO ENGINEERING III	5	102.00
MU-295	MUSIC TECHNOLOGY INTERNSHIP	3	102.00
NUR-101	NURSING I	7	1,980.00
NUR-102	NURSING II	8	1,980.00
NUR-195	NURSING MOBILITY	2	265.00
NUR-201	NURSING III	9	1,980.00
NUR-202	NURSING IV	9	1,980.00
NUR-203	NURSING TRANSITION	1	265.00
PA-114	BAKING FUNDAMENTALS	2	325.00
PA-116	RESTAURANT BAKESHOP	2	325.00
PA-118	INTERMEDIATE BAKING	4	325.00
PA-216	ADVANCED BAKING & PASTRY I	4	425.00
PA-218	ADVANCED BAKING & PASTRY II	4	425.00
PE-114	FIRST AID, CPR, AND SAFETY	3	165.00
PE-116	CONCEPTS OF FITNESS & WELLNESS	3	165.00
PE-119	PREVENTION AND CARE	3	165.00
PHE-212	OBSERVING PUBLIC HEALTH AGENCIES	4	165.00
PLB-110	PLUMBING I	4	560.00
PLB-115	PLUMBING II	4	560.00
PLB-150	PLUMBING CAPSTONE	4	62.00
PT-101	INTRO PHOTOGRAPHY	3	62.00

<i>Course Number</i>	<i>Course Name</i>	<i>Credits</i>	<i>Proposed 2018-2019</i>
PY-101	COLLEGE PHYSICS I	4	165.00
PY-102	COLLEGE PHYSICS II	4	165.00
PY-120	PHYSICS I	4	165.00
PY-121	PHYSICS II	4	165.00
RA-101	INTRO RADT SCIENCES	3	265.00
RA-102	PRIN RADT SCIENCE I	3	265.00
RA-103	RAD.PRACT.I & SEM.	1	980.00
RA-105	RADIOGRAPHIC IMAGING EQUIPMENT	3	265.00
RA-106	PRIN RADT SCIENCES II	4	265.00
RA-108	RAD/ PRACTICUM II	1	1,185.00
RA-110	RAD / PRACTICUM III	2	1,185.00
RA-202	PRIN OF RADT SCIENCES III	4	265.00
RA-203	RAD/PRACTICUM IV	1	1,185.00
RA-207	RAD/PRACTICUM V	1	1,185.00
RA-209	ADV RADIOLOGIC PRACTICUM	2	1,185.00
RM-105	DINING ROOM SERVICE	2	102.00
SC-103	NUTRITION	4	165.00
SC-104	ENVIRONMENTAL SCIENCE	4	165.00
SC-105	ASTRONOMY	4	165.00
SC-106	THE PHYSICS OF GREEN ENERGY	4	165.00
SC-109	INTRO TO FORENSIC SCIENCE	4	165.00
SC-112	SPORTS NUTRITION	3	165.00
SC-202	INTRODUCTION TO GEOLOGY	4	165.00
SC-290	SELECT TOPICS IN SCIENCE	3	165.00
SP-101	ELEMENTARY SPANISH I	3	102.00
WLD-110	INTRODUCTION TO WELDING FUNDAMENTALS	4	560.00
WLD-115	INTERMEDIATE WELDING	4	560.00
WLD-120	ADVANCED WELDING	4	560.00