



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the June 16, 2015 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, June 16, 2015, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – May 19, 2015

REPORTS

President; Chairman

News Articles

DISCUSSION AGENDA

A. ACADEMIC ITEMS

Appointment of Advisory Councils' Members

Reverse Transfer Agreement - William Paterson University

Articulation Agreement – Berkeley College

B. BUSINESS ITEMS

Purchases of Goods and Services

Proposed Schedule of Tuition and Fees for FY2016

C. PERSONNEL ITEMS

D. POLICY MATTERS

Board Policy D401 – Graduation Requirements (**Second Reading**)

Board Policy B102 – Nondiscrimination and Equal Opportunity Policy as to Students and Employees (**First Reading**)

Board Policy B108 – Title IX: Sex Discrimination, Sexual Harassment, and Sexual Misconduct (**First Reading**)

EXECUTIVE SESSION

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

ACTION ITEMS

Consent Resolution

A. Academic Items

Appointment of Advisory Councils' Members

Reverse Transfer Agreement – William Paterson University

Articulation Agreement – Berkeley College

B. Business Items

Purchases of Goods & Services

Schedule of Tuition and Fees for FY2016

C. Personnel Items

D. Policy Matters

Board Policy D401 – Graduation Requirements (**Second Reading**)

Board Policy B102 – Nondiscrimination and Equal Opportunity Policy as to Students and Employees (**First Reading**)

Board Policy B108 – Title IX: Sex Discrimination, Sexual Harassment, and Sexual Misconduct (**First Reading**)

Individual Resolution(s)

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, May 19, 2015.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on May 4, 2015.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:05 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Aurora Blanco
Richard A. DuHaime
Yolanda Esquiche
Harry B. Gourley
Patricia Kebrdle

Nitin Shukla
Sharon Smith
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent
Robert H. Davis
Jeffrey P. Gardner

CONSIDERATION OF MINUTES – April 21, 2015

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for April 21, 2015; moved by Trustee Esquiche; seconded by Trustee Blanco. Upon roll call, Resolution #1 passed with Trustees Kebrdle and Tanis “abstaining” and all other members present voting “yes.”

REPORTS

President: President Rose began his report by stating that this year’s awards ceremonies were very successful (Nurse Education Pinning, Graduate and Academic Awards), and even more successful was the number of certified graduates to date: 1,300! He noted as well that the numbers are still rising as students complete the College Writing Exam (CWE) and other requirements for their degrees. President Rose took this opportunity to note that PCCC was one of the last colleges in the State of New Jersey that certifies its students before they are able to graduate, as well as having each pass the CWE. There was no exemption to that specific requirement, he stated.

President Rose also highlighted the fact that 43 Passaic County Technical Institute (PCTI) students would be participating in the morning ceremony, which was a milestone for them to reach, thus being awarded the Certificate of Achievement in Early Childhood Education, Child Development Associate.

Two additional items of interest President Rose presented was the 23rd Edition of the New Jersey Council of County Colleges Fact Book, which compares the statistics of the 19 community colleges in New Jersey and provides a lot of useful information. And the *Strategic Priorities for New Jersey Higher Education*, a report which was prepared by the Governor's Higher Education Council with recommendations for consideration by the governor and secretary of higher education. President Rose encouraged all to review its contents, which offers a set of priorities by the year 2025, hoping that each institution would engage some of these ideas when setting the College's institutional goals.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda:

A. Academic Offerings

- The dual agreement with the College of Saint Elizabeth;
- Articulations Agreements with:
 - LIM (Laboratory Institute of Merchandising);
 - Centenary College;
 - Saint Peter's University
- Initiation of:
 - New Program Option in Nutrition in the Associate in Science in Liberal Arts;
 - The Certificate of Achievement in Plumbing Technology
- Discontinuance of:
 - The Corrections Option in the Associate in Applied Science in Criminal Justice;
 - The Career Certificate in Corrections

Trustee Smith asked for clarification on Attachment C in the Academic Items section, noting a discrepancy. The matter was quickly resolved and she was informed that all current students in these two programs would complete their studies in Homeland Security.

B. Business Items

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA 18A:64A-25 et al. are so noted and recommended:

- Bid No. 16-04 Science Supplies and Equipment
- RFP 16-04 Enrollment Management – Web-based Tools

Approval to acquire through a Business Entity Disclosure Process the following services:

- Newspaper Advertising
- Cablevision Advertising was pulled due to a material defect, but would be presented again at the next scheduled board meeting.
- Wanaque Academic Center Parking Lot (President Rose noted that this item was an emergency purchase and had to be done prior to the Board meeting. The process began the day after finals and would be completed before the first summer session began.)
- Access Control
- Appointment of Auditing Firm (second year option)

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

D. Policy Matters

President Rose explained the need to revise Board Policy D401 – Graduation Requirements and recommended it as a First Reading. He stated that the changes were needed due to the New Jersey Board of Nursing guidelines relating to exit examination and a new policy on reverse transfer. A brief question and answer period took place to ensure that none of the requirements of this Board Policy were decreased due to the recommended changes.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:31 p.m.; moved by Trustee Tanis; seconded by Trustee Shukla. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting “yes.”

ROLL CALL

Aurora Blanco
Richard A. DuHaime

Nitin Shukla
Sharon Smith

Yolanda Esquiche
Harry B. Gourley
Patricia Kebrdle

Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Robert H. Davis
Jeffrey P. Gardner

Chairman Nutter called the meeting to order at 7:57 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken.

ACTION ITEMS AGENDA

Consent Resolution

Trustee Tanis moved Resolution #2-Consent Agenda Items A, B, C, and D, with the exclusion of Cablevision Advertising; seconded by Trustee Blanco. Upon roll call, Resolution #2, as stated, passed with all members present voting “yes.”

A. ACADEMIC ITEMS

Articulation Agreements

The agreement with the College of Saint Elizabeth for PCCC students to be accepted as dual admission into the Bachelor of Arts/Bachelor of Science or the Combined Bachelor of Arts/Master of Arts or Bachelor of Science/Master of Science degree program at the time of admission to PCCC. The credits and degree earned by the PCCC students will transfer to the College of Saint Elizabeth upon graduation from PCCC.

The articulation agreement with LIM (Laboratory Institute of Merchandising) College permitting PCCC graduates to transfer with the A.S. in Business Administration Fashion Marketing and International Business options to pursue a Bachelor of Business Administration or a Bachelor of Science respectively.

The articulation agreement with Centenary College for students to transfer with an Associate of Arts in Liberal Arts – Criminal Justice Option or an Associate in Applied Science in Criminal Justice to pursue a degree of Bachelor of Arts-Criminal Justice or Bachelor of Arts-Sociology: Criminal Justice.

The articulation agreement with Saint Peter's University granting PCCC Associate of Arts in Liberal Arts-Criminal Justice Option majors the opportunity to transfer into an accelerated Bachelor of Arts in Criminal Justice degree program upon graduation from PCCC.

Initiation of New Program Option

The Associate in Science in Liberal Arts, Nutrition Option with thirteen (13) credits as part of the sixty-one (61) credit degree designed for students to transfer to a four year institution.

Initiation of New Certificate of Achievement

The Certificate of Achievement in Plumbing Technology, a thirteen (13) credit certificate that provides students with entry-level skill level and knowledge to prepare to enter the plumbing industry as an apprentice to a master plumber and is offered in partnership with Passaic County Technical Institute.

Discontinuance of Program Option

Discontinuance of the Associate in Applied Science in Criminal Justice Degree-Corrections Option due to extremely low student interest.

Discontinuance of Career Certificate

Discontinuance of the Career Certificate in Corrections due to lack of enrollment.

B. BUSINESS ITEMS

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Bid No. 16-04 Science Supplies & Equipment (Funding Source: College Operating Budget)

J&H Berge, Inc. 4111 South Clinton Ave. So. Plainfield, NJ 07080	\$ 33,126.64 (Recommended Award)
Frey Scientific a/k/a/ Delta Education PO Box 3000 Nashua, NH 03061	\$ 12,904.62 (Recommended Award)

Parco Scientific Co.
PO Box 851559
Westland, MI 48185

\$ 4,078.00
(Recommended Award)

RFP-16-04 Enrollment Management – Web-based Tools, NJSA 18A:64A-25.5 (Exemption 19 - Software programs systems, and service) (Funding Source: College Operating Budget)

Fire Engine Red
700 Locas St., Ste. A4
Philadelphia, PA 19106

\$ 30,000.00
(Recommended Award)

Approval to acquire through a Business Entity Disclosure Process the following services:

Newspaper Advertising, NJSA 18A:64A-25.5 (Exemption 20 – Advertising) (Funding Source: College Operating Budget)

North Jersey Media Group, Inc.
1 Garret Mountain Plaza
PO Box 471
Woodland Park, NJ 07424

\$100,000.00
(Est. Recommended Award)

~~**Cablevision Advertising, NJSA 18A:64A-25.5 (Exemption 20 – Advertising)**~~ (Funding Source: College Operating Budget) – PULLED FROM THE AGENDA.

Wanaque Academic Center Parking Lot, NJSA 18A:64A-25.6 (Emergency Purchases and Contracts) (Funding Source: College Capital FY 2013)

D&L Paving Contractors, Inc.
681 Franklin Avenue
Nutley, NJ 07110

\$ 69,595.00
(Recommended Award)

Access Control, NJSA 18A:64A-25.28 (Duration of Certain Contracts) (Funding Source: College Operating Budget)

Blackboard, Inc.
650 Massachusetts Ave., NW
6th Floor
Washington, DC 20001

\$ 8,212.00 FY 2016
(Recommended Award)
\$ 8,623.00 FY 2017*
\$ 9,054.00 FY 2018*
\$ 9,507.00 FY 2019*
\$ 9,982.00 FY 2020*
(Est. Recommended Award –
Pending Availability of Funds)

That the firm of Donohue, Gironda & Doria be granted the second year option, at a sum not to exceed \$47,000, to perform an audit of the financials of the College for Fiscal Year Ending June 2015.

C. PERSONNEL ITEMS

- I. Separations A: Megan Portorreal, Communications Assistant, NRC
 B: Michael Tate, Custodian/Handyperson
- II. Appointments A: Brenda Garcia, Grants Accountant
 B: Dawn Brunson, Assistant Director, College Bound/GEARUP
 C: Joseph Illeyne, Head Men's Soccer Coach
- III. Administrators' Association Contract
- IV. Part-time / Temporary Appointments

D. POLICY MATTERS

The proposed changes to Board of Trustees Policy D 401 – Graduation Requirements, as a **FIRST READING.**

REMARKS: **Public:** Mr. Christopher Mueller, President of the Administrators Association, thanked the Board for its support both in celebrating Commencement and various events for the coming year. He was pleased to state that the Administrators contract was ratified and what a pleasure it was working with President Rose, the Board, and the Association. He stated publicly that PCCC was a model for the State in collegiality.

Trustees: None

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:00 p.m.; moved by Trustee Kebrdle; seconded by Trustee Shukla. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by GOURLEY Seconded by ESQUICHE

Board of Trustees	Yes	No	Abstain	Absent
Blanco	X			
Davis				X
DuHaime	X			
Esquiche	X			
Gardner				X
Gourley	X			
Kebrdle				X
Shukla	X			
Smith	X			
Tanis				X
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the May 19, 2015 Board of Trustees meetings, as presented.

DATED: JUNE 16, 2015

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

Offered by DUHAIME Seconded by ESQUICHE

	Yes	No	Abstain	Absent
Board of Trustees				
Blanco	X			
Davis				X
DuHaime	X			
Esquiche	X			
Gardner				X
Gourley	X			
Kebrdle				X
Shukla	X			
Smith	X			
Tanis				X
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions:

A. ACADEMIC ITEMS

Advisory Councils' Members

Appointment of the 2015-2016 Academic Department Advisory Councils' members as outlined on the attachment.

Reverse Transfer Agreement

The Reverse Transfer Agreement with William Paterson University (WPU) permitting PCCC students who transfer to WPU after earning a minimum of thirty (30) credits from PCCC to be able to transfer earned credits from WPU towards graduation requirements from PCCC.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

Articulation Agreement

The expanded articulation agreement with Berkeley College to include students who graduate with an Associate in Applied Science in Graphic Design and Digital Media, andl accept approximately sixty to sixty-three (60-63) credits for students who graduate from PCCC who seek to earn a Bachelor degree.

B. BUSINESS ITEMS

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Wireless Equipment & Cisco IP Phones, Western States Contract Alliance- 87720

(Funding Source: College Capital Budget - 2015)

Aspire Technology Partners	\$28,685.36 FY 2015
100 Village Court, Suite 300	(Recommended Award)
Hazlet, NJ 07730	

Smartnet – Cisco Telephony and Network Component, (Funding Source: College Operating Budget)

Aspire Technology Partners	\$45,366.41 FY 2016
100 Village Court, Suite 300	(Recommended Award)
Hazlet, NJ 07730	

HP Hardware & Software Maintenance Contracts, Western States Contracting Alliance – A70262, (Funding Source: College Operating Budget)

Hewlett Packard	\$22,945.56 FY 2016
Public Sector Contractual Services	(Recommended Award)
8000 Foothills Blvd., MS 5509	
Roseville, CA 95747	

APC / UPS's Support Contract Renewal, (Funding Source: College Operating Budget)

D & B Power Associates, Inc.	\$19,463.00 FY 2016
453 Dunham Road, Suite 100	(Recommended Award)
St. Charles, IL 60174	

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

UPS Power Back-up, Storage for Digital Media, Sharp LED Display, VEEAM Backup Software and Sophos Antivirus Renewal, (Funding Sources: \$34,327.19 College Capital Budget – 2015, \$14,286.13 College Capital Budget – 2016, \$13,347.60 , College Operating Budget - 2016, and \$32,998.05, College Operating Budget - 2016)

CDW-G	\$34,327.19 FY 2015
75 Remittance Drive, Suite 1515	\$60,631.78 FY 2016
Chicago, IL 60675-1515	(Recommended Awards)

HP Notebooks, Western States Contract Alliance/NASPO – A70262, (Funding Source: College Bound Grant)

PKA Tech	\$11,693.25
One Executive Blvd., Suite 101	(Recommended Award)
Suffern, NY 10901	15 HP Notebooks

Zero Clients (Funding Source: College Bound Grant)

PKA Tech	\$ 2,453.08
One Executive Blvd., Suite 101	(Recommended Award)
Suffern, NY 10901	7 Zero Clients

Bid No. 16-05 HVAC Chiller Maintenance Service Contract, (Funding Source: College Operating Budget)

Johnson Controls, Inc.	\$20,300.00 FY 2016
264 Fernwood Avenue	\$20,909.00 FY 2017*
Edison, NJ 08837	\$22,100.00 FY 2018*
	(Recommended Award)
	*Pending Availability of Funds)

Bid No. 16-06 Founders Hall & Academic Hall Exterior Restorations (Funding Source: \$250,000.00 College Capital Budget, Chapter 12 – FY 2013, \$380,000.00 College Capital Budget, Chapter 12 – FY 2014, \$300,000.00 College Capital Budget, Chapter 12 – FY 2015 and, \$51,000.00 from College Reserve)

SMAC Corporation	\$ 981,000.00
27 East 33 rd Street	(Recommended Award)
Paterson, NJ 07514	

Approval to acquire through a Business Entity Disclosure Process the following service:

Food Start Up Help, NJSA 18A:64A-25.5 – (Exemption 15 – Consulting Services) & Services) (Funding Source: College Operating Budget)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

Food Startup Help, LLC	\$ 23,000.00
4705 Henry Hudson Parkway, Suite 26	(Recommended Award -
Bronx, NY 10471	Not-to-Exceed)

UTILITY SERVICES, NJSA 18A:64A-25.5 (Exemption 8 – Public Utilities), (Funding Source: College Operating Budget)

<u>PSEG</u>	\$565,000.00
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(Paterson – Transports Gas and Electric)

(Wanaque – Transports Gas)

(Wayne – Transports Gas and Electric)

(Passaic – Transports Gas and Electric)

<u>Hess Corporation/Direct Energy</u>	\$686,000.00
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– Supplies Third Party Gas & Electric

<u>NRG Business Solutions</u>	\$ 69,000.00
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(Supplies Electric to JCP&L)

<u>Jersey Central Power & Light – Wanaque</u>	\$ 32,000.00
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(Transports Electric to Wanaque)

Passaic Valley Water Commission	\$ 70,000.00
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Wanaque Water	\$ 45,000.00
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City of Paterson	\$ 10,000.00
	(Est. Recommended Awards)

MAIL SERVICES, NJSA 18A:64A-25.5 (Exemption b), (Funding Source: College Operating Budget)

US Postal Service	\$ 134,045.00
	(Est. Recommended Award)

INSURANCE BENEFITS, NJSA 18A:64A-25.5 (Exemption 11 – Insurance), (Funding Source: College Operating Budget)

NJ Division of Pension & Benefits – State Health Insurance	\$5,030,779.00
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NJ Division of Pension & Benefits – PERS	\$1,068,594.00
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Alternate Benefit Plan for Retirement	\$ 263,000.00
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Unemployment Insurance	\$ 130,000.00
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PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

2015 Jeep Cherokee 4X4 (Funding Source: College Capital Budget)

Nielsen Dodge Chrysler Jeep Ram	\$ 28,254.00
175 Route 10	(Recommended Award)
East Hanover, NJ 07936	

Passaic County Community College Northeast Resiliency Consortium (NRC) & The Culinary School at Eva's Village (Exemption 15 – Consulting Services), (Funding Source: \$150,000.00 from the TAACCCT Grant)

Eva's Village	\$ 37,500.00 FY 2015
393 Main Street	\$ 112,500.00 FY 2016
Paterson, NJ 07505	(Recommended Award)

Utility Services, NJSA 18A:64A-25.5 (Exemption 8 – Public Utilities), NJSA 18A:64A-25.10 (Joint Purchasing Agreement) (Funding Source: College Operating Budget)

<u>NRG Business Solutions</u>	\$ 20,000.00
(Supplies Electric to JCP&L)	(Recommended Award)
	(For additional expenses FY2015)

C. PERSONNEL ITEMS

- I. Separation A: Freddie Torres, Custodian
- II. Appointments A: Kenneth Pierce, Sociology Faculty (Instructor)
B: Leo Kazan, Assistant Director of Adult Learning and Bridge Programming
C: Jonathan Reyes, Institutional Research Analyst
D: Judith Santiago, Human Resources Systems Administrator
E: Susan Balik, Manager, Cultural Affairs
F: Tanya Da Silva, Program Coordinator, NJ Health Professions Consortium
G: Dominic Gerardi, Manager of Plant Operations-Remote Campuses
H: Russell Gambino, Student Development Specialist, STEM
I: Michael D'Agati, Director of Purchasing
- III. Grant Support Staff Reappointment FY2015-2016
- IV. Exempt Support Staff Salaries FY2015-2016

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

- V. Exempt Administrators' Salaries FY2015-2016
- VI. Grant Administrators Salaries FY 2015-2016
- VII. Grant Administrator Reappointments FY2015-2016
- VIII. Appointment of Child Development Center Grant Employees FY2015-2016
- IX. Faculty Promotions:
 - Palma Benko, Professor
 - Kathleen Kelly, Associate Professor
 - Nina Alsbrook, Associate Professor
 - Kala Mayur, Associate Professor
 - Petar Drakulich, Associate Professor
- X. Reappointment of College Counsel
- XI. Adjunct Faculty Spring 2015
- XII. Part-time / Temporary Appointments

D. POLICY MATTERS

The proposed changes to Board of Trustees Policy D 401 – Graduation Requirements, as a **SECOND READING**.

The proposed replacement of the current Board of Trustees Policy B102 (Equal Employment Opportunity) with the new “**Nondiscrimination and Equal Opportunity Policy as to Students and Employees**” as a **FIRST READING**.

The proposed replacement of the current Board of Trustees Policy B108 (Affirmative Action Plan) with the new “**Title IX: Sex Discrimination, Sexual Harassment, and Sexual Misconduct**” as a **FIRST READING**.

2015 – 2016 Academic Department Advisory Council Listing

American Sign Language

Kristy Lynch-Fuller, RID NIC, M.A.
Educational Interpreter/Teacher of American Sign Language
Dumont Board of Education

Kathy Basilotto, RID CI, M.Ed.
Ocean County College

Russell Rosen, Ph.D.
Teachers College Columbia University

Martin Samelson
Lexington Center for the Deaf and Hard of Hearing, Morristown, NJ
Job Developer & Job Coach Trainer

Business/Accounting

Ms. Lorna Mack, CPA
Private Practice

Mr. Dikesh B. Patel, CPA
Sankhya LLC

Mr. Brian Nafash, CPA
Massood & Company

Mr. Al Fontanella, CPA
Private Practice

Mr. Ron Gray, CPA
Private Practice

Computer & Information Science

James A. Boyce
Director, Technology Support Services
Rutgers University

David Csuha
Computer Security Consultant
Private Practice

Sal Gambino
Supervisor of Instruction
Passaic County Technical Institute

Dr. David Lubliner
Coordinator Computer
Technology/Medical Informatics Technology
New Jersey Institute of Technology

Mr. Roy Nagelhaut,
Information Technical Support Analyst
Federal Reserve Bank of New York

Mr. George Roa, Manager SEO Development
CuNet Corporation
Web Content Manager

Mr. Tony Rosato, Director of Cooperative Education (retired)
Essex County Technical High School

Criminal Justice

Lieutenant Michael Campanello
Director of Training
Paterson Police Department
111 Broadway
Paterson NJ 07505

Captain William LaRaia (RET)
Englewood Cliffs Police Department

Captain Charles Tucker
Passaic County Sheriff's Department

Chief William Fraher
Paterson Police Department

Luiz Guzman, Captain
Passaic Police Department

Maria R. Haberfeld, PhD
Chair, Department of Law, Police Science and Criminal
Justice Administration
John Jay College of Criminal Justice

Early Childhood Education

Lisa Hill
P-3 Teacher - Passaic County Community College, Child
Development Center

Margaret (Peggy) DeMaio
Representative from Passaic County Technical Institute, ECE
Teacher

Karen Ector
Director - Arts for Kids, Inc.

Dr. Linnea Wieland
Department of Early Childhood & Elementary Education
William Paterson University

Barice Williamson
Center for Pedagogy
Montclair University

Engineering

Leomar Almanzar, Transportation Engineer
New Jersey Meadowlands Commission
Leo.Almanzar@njmeadowlands.gov

Bruce Alatary
Manager of Engineering
Tetra Tech EC, Inc.
Bruce.Alatary@tetrattech.com

Gerald Aska
Electronic Engineering Technology Instructor
Essex Community College

William Barnes, P.E.
Associate Professor
Electrical/Computer Engineering
New Jersey Institute of Technology

Mohammad Behi, Special Lecturer
New Jersey Institute of Technology

Orlando Blanco, Electric Technology Instructor
Passaic County Technical Institute

Daniel Brateris
Program Coordinator
Electrical Computer Engineering

Mark Cacace, School to Careers Coordinator
Passaic County Technical Institute

Martin J. Devaney
Senior Director, Human Resources
Crestron Electronics

Dr. Thomas Devine, Dean
School of Applied Science & Technology
Thomas Edison State College

Hector Dominguez, Cardiovascular Manufacturing Technician
MAQUET Medical Equipment

Nick Eng
Automation Engineer
Weiss-Aug Co, Inc.

Sal Gambino, Supervisor
Passaic County Technical Institute

Andres Gomez
Solution Architect
Rockwell Automation
New York Sales

Troy Gillette
Director Clinical Engineering
Med Equip Logistics

Dr. Luigi Greco
Senior Staff Engineer
ITT – Exelis

Alex Habib, PE
Automation and Validation Director
International Society of Automation

Thomas M. Kist, Associate Dean
College of Engineering & Information
DeVry University

Gary Lavieri
Allegheny Educational Systems

Bill Lynch
Director, Service/Production Testing
Crestron Electronics

Ravichandran Manimaran
Chair, Engineering Tec. & Computer Science
Essex County College

Kurt Maley
LabVolt

William Nitz
Senior Staff Scientist
ITT-Exelis

Victor Osunfisan, Senior Professional
Jacobs Engineering Groups(JAB)

Chris Price
Automation Specialist
Turtle & Hughes, Inc

Hana Saba
Lucent Technology

Dr. Howard Silver
Professor of Electrical Engineering
Fairleigh Dickinson University

Steve Sucharski
Sales Engineer
Ho- Ho- Kus Inc.

Mark Weissenrieder
Automation/IT Manager
Weiss-Aug Co., Inc

Health Information Technology

Denise Bino, RHIT
Director Medical Records
St. Joseph's Regional Medical Center
703 Main Street
Paterson, NJ 07503

Jennifer Covino, RHIA, CHTS-TR
Implementation and Support Specialist
Barnabas Health

Debra Hall, RHIA, CCS
Director, Health Information
Hackensack University Medical Center

Kathleen M. Kirk, MS, RHIA, CHC
Assistant Professor
Rutgers, The State University of NJ

Jeffrey Maisonet
Assistant Director of PHIM
Bergen Regional Medical Center

Barbara Manager, MPA, RHIA, CCS, FAHIMA
Program Director, HIM, Coding and Compliance
Rutgers University

Barbara J. Parmese
President
NJPR Hospital and Medical Support Services

Jamie Pesci, RHIA
Director of Health Information Management and Privacy Officer
Christian Health Care Center

Jess C. Santiago, RHIT, CCS
Inpatient Coder III
Hackensack University Medical Center

Diana Severini, RHIA
Lead Health Information Specialist
Morristown Medical Center

Pamela Thomas, RHIA
Director, Health Information Management
Barnabas Health-Clara Maass Medical Center

Fire Science

Mike Allora
Passaic Fire Captain
Passaic, New Jersey

Phil Cheski
Captain Clifton Fire Department

Paul Kearns
Teaneck Fire Captain

Venny Fuentes, Fire Science Coordinator
County College of Morris County

Lieutenant Richard Burchell
Teaneck Fire Department

Human Services

Robert Green
Eva's Village

Maretta Hodges
Director, Educational Opportunity Fund Program
Bloomfield College

Abel Jimenez
Passaic County Board of Social Services

Fatimah Littlejohn
Passaic County Board of Social Services

Graciela Montero
Family Intervention Services

Antonio Rivera
Comprehensive Behavioral Healthcare, Inc.

Michelle Sauer
Atlantic Behavioral Health of
Morristown Memorial Hospital

Stephanie Sotelo
Eva's Village
Halfway House for Women and Children

Linda Voogl
Comprehensive Behavioral Health CARE
Hackensack, NJ

Mathematics Transfer

Dr. Eliana Antoniou
Professor & Assistant to Chair
William Paterson University

Dr. Mark Korlie
Associate Professor
Montclair State University

Dr. Beimnet Teclezghi
Professor & Department Chair
New Jersey City University

Dr. Zoi-Heleni Michalopoulo
Professor & Associate Chair for Undergrad. St.
New Jersey Institute of Technology

Nurse Education

Carnette Smith MSN, RN
Clinical Educator
Chilton Hospital

Noreen Prodella
Passaic County Technical Institute
LPN Program Coordinator

Martha Dudley
Alumnus

Rose Nagle-Girgenti MA, RNC
St. Joseph's Regional Medical Center
Director of Education

Diane Friswell BSN, RN
Advanced Care Center at Lakeview
Clinical Educator

Eloise J. Valencia
Alumnus

Radiography

Joanne Dechert RT
Supervisor, Radiology
Chilton Medical Center

Peter DeGraff, RT, CRA
Administrative Director
Department of Radiology
Holy Name Medical Center

Maureen Firth, MS, TR, (M), (QM)
Manager Quality and Regulatory
Department of Radiology and Imaging
Hospital for Special Surgery

John Hart
Administrative Director
Radiology Department
St. Joseph's Regional Medical Center

Maria LaChapel
Radiology, Supervisor
St. Joseph's Wayne Hospital

**Shirley Tripp
Radiology Assistant Administrator Director
St. Joseph's Regional Medical Center**

**Tommy White, RT
Supervisor
Radiology Department
Palisades Medical Center**

Reverse Transfer Agreement

between

William Paterson University

and

Passaic County Community College


The purpose of this agreement is to create a systematic process to assist students who have transferred to William Paterson University to complete an associate's degree at Passaic County Community College. This agreement is an extension of any transfer agreement already in place and applies to Passaic County Community College students who have completed and transferred at least 30 college level credits from Passaic County Community College to William Paterson University but have not earned an associate's degree (an Associate of Arts, A.A., or an Associate of Science, A.S.). The signatories to this agreement commit to work collaboratively to allow academically qualified students to acquire the associate's degree. The signatures to this document authorize this agreement to become effective as of the date listed below. This agreement will be reviewed after four years and, if not renewed, will sunset after the fifth year.

Each institution agrees to the following tenets:

1. Appoint a contact person who will oversee this reverse transfer agreement.
2. Share student information in accordance with FERPA and any state and local laws including those of our regional accrediting association, the Middle States Commission on Higher Education.
3. Create a process to track the success of this reverse transfer agreement and share outcomes yearly.
4. Develop academic advisement parameters, timelines, and a plan for student correspondence that detail the steps needed to complete the reverse transfer procedure.

Jacqueline Kineavy, Vice President for Academic Affairs,
Passaic County Community College

Date



Warren Sandmann, Provost and Senior Vice-President
For Academic Affairs, William Paterson University

5-18-15

Date

William Paterson University
and
Passaic County Community College
Reverse Transfer Transcript Release Form

Please complete and sign this form, then either bring, mail or fax to:

Office of Student Enrollment Services

William Paterson University

Morrison Hall, Room 104

300 Pompton Road

Wayne, NJ 07470

Phone: (973) 720-3945

Fax: (973) 720-2095

Email: studentservices@wpunj.edu

WPU ID # ____ 855 _____ Passaic CCC ID # _____

Name _____
Last First Middle

Previous Last Name (if applicable) _____

Birthdate (MM/DD/YYYY) _____ WPU email _____

Current mailing address:

Number and Street City State Zip Code

Cell phone number (____) _____ Home phone number (____) _____

Date last attended Passaic County Community College _____

Please forward a transcript to:

Passaic County Community College

Reverse Transfer/Admissions Office

1 College Blvd

Paterson, NJ 07505-1179

Authorization to Release Academic Records

I authorize William Paterson University to send my transcript to Passaic County Community College for review under the Reverse Transfer Agreement. I also authorize Passaic County Community College to evaluate all courses completed at William Paterson University to determine if I am eligible for an associate's degree.

Student Signature _____ Date _____

Federal law requires the student signature for release of transcripts. All William Paterson University holds must be cleared before submitting a transcript request. A hold is placed on a student's record whenever a student has an outstanding bill or requirement to the university that must be met (for example, an orientation or immunization hold).

**ARTICULATION AGREEMENT
BETWEEN BERKELEY COLLEGE AND
PASSAIC COUNTY COMMUNITY COLLEGE**

AGREEMENT by and between Berkeley College ("Berkeley"), an institution of higher education with a location at 44 Rifle Camp Road, Woodland Park, NJ 07424 and Passaic County Community College ("PCCC"), an institution of higher education located at One College Boulevard, Paterson, NJ 07505.

WHEREAS, the parties desire to facilitate opportunities for students who wish to transfer from PCCC with associate degrees to the baccalaureate degree programs at Berkeley; and

WHEREAS, the parties desire to further that goal by defining the terms and conditions under which those students will be able to transfer to Berkeley with little or no loss of academic credits previously earned;

NOW, THEREFORE, the parties agree as follows:

I. ENROLLMENT AND TRANSFER REQUIREMENTS

Subject to the requirements below, students' associate degrees earned at PCCC will be fully transferable, as approximately 90 quarter credits (60 semester credits), towards the Berkeley baccalaureate degree requirements. Applications for transfer credit that, in the sole discretion of Berkeley, do not meet all of the requirements below will be evaluated on an individual course-by-course basis and in accordance with Berkeley's Transfer Credit Policy.

- A. Students must have graduated from PCCC with an associate's degree.
- B. Students must have completed the requisite coursework for one of the PCCC programs listed in Appendix A and must be seeking to apply those credits to a corresponding Berkeley bachelor's degree program.
 - 1. Appendix A lists all PCCC courses and credits for the included programs and the corresponding Berkeley courses and credits toward which they will be accepted.
 - 2. In the event that either institution modifies or eliminates any of the courses or credits in Appendix A, Berkeley, in its sole discretion, may decline to accept credits for transfer with respect to those courses unless and until the parties have mutually agreed upon an appropriate amendment of Appendix A.
- C. Only credits earned within 10 years of the date of the transfer application will be covered by this Agreement. Any credits that are more than ten (10) years old will be reviewed by the appropriate School Dean. The Dean will consider the academic requirements of the particular discipline and current industry standards when making a determination as to which credits will be accepted. If the credits are more than ten (10) years old and the Dean makes an adverse determination, then the student's degree will not be fully transferable.

VI. INDEPENDENT CONTRACTORS

It is expressly understood that Berkeley and PCCC are independent contractors. Nothing herein shall create any joint venture, legal partnership, agency relationship or otherwise provide any authority of the one party to bind the other to any third party. Neither party may act in any way as the representative of the other, nor is either party authorized to incur any liability, obligation or expense on behalf of the other party.

VII. ASSIGNMENT

Neither party shall assign or subcontract any portion of its rights or obligations under this Agreement to any unaffiliated person or entity without the written consent of the other party. Any attempt to do so shall be deemed null and void as between the parties. This Agreement shall be binding upon the parties' successors and permissible assigns.

VIII. NOTICE

Notice shall be given to each party at the address listed below (i) by deposit with an overnight courier with charges prepaid; (ii) by deposit in the United States mail, first-class postage prepaid by registered or certified mail; or (iii) by email to the other party, which shall be effective upon the giving of a separate acknowledgement of receipt. Any notice shall be deemed to have been given one (1) business day after deposit with an overnight courier or three (3) days after deposit in the United States mail.

Berkeley College
Attn: Marianne P. Vakalis, Ed.D.
Office of the Provost
44 Rifle Camp Road
Woodland Park, NJ 07424
mpv@berkeleycollege.edu

Passaic County Community College
Attn: Jacqueline Kineavy, Ed.D.
Senior Vice President of Academic and Student Affairs
One College Boulevard
Paterson, NJ 07505
jkineavy@pccc.edu

IX. GOVERNING LAW; VENUE

This Agreement shall be governed by the laws of the State of New Jersey without giving effect to any conflict of laws provisions. Any legal proceedings arising out of this Agreement shall be commenced and maintained exclusively in a state or federal court located in the State of New Jersey. The parties hereby consent to jurisdiction and waive any objections to venue in such courts.

X. ENTIRE AGREEMENT; AMENDMENT

This Agreement constitutes the entire agreement and understanding between the parties relating to the subject matter it addresses and supersedes all other agreements, representations and understandings between the parties with respect thereto, including but not limited to the February 2013 agreement. Except as otherwise noted, this Agreement, including its appendices, may not be supplemented or modified without a written and dated amendment signed by both parties.

II. GENERAL INFORMATION

- A. Berkeley follows a quarter system. For in-person courses, one Berkeley credit hour is equivalent to 50 minutes of scheduled class time plus 2 hours of out-of-class work, per week, over the span of a 12 week quarter.
- B. Berkeley accepts transfer credits, not grades. Course grades received at PCCC will not be applied toward the calculation of the student's grade point average at Berkeley.
- C. Not all degree programs and courses are offered at every Berkeley location. Students may be required to take some courses at another location or online.
- D. Berkeley reserves the right to add, discontinue or modify its academic, scholarship and other programs and policies at any time.

III. INSTITUTIONAL OBLIGATIONS

- A. During the period of this Agreement, each party will send notice to the other prior to the implementation of any curricular changes that might affect this Agreement.
- B. The parties will use reasonable efforts to make appropriate personnel in their respective institutions aware of this Agreement and encourage them to support it. Such persons include admissions staff, counselors and appropriate faculty. Berkeley's Office of Admissions will supply PCCC with promotional literature, which will be made available to students.

IV. TERMINATION

This Agreement shall remain in effect from the date of the last signature below until it is terminated by one of the parties. Either party may terminate this Agreement by providing at least three (3) months' written notice prior to the intended date of termination.

V. PROPRIETARY MARKS; PUBLICITY

Each party acknowledges that the other is the exclusive owner of certain trademarks and service marks ("Marks"). Each party agrees not to use the Marks of the other for any purpose without prior written consent. The parties hereby grant each other permission to refer to the names of the parties and this Agreement in each party's official Catalog and web site, and in other ways for the sole purpose of promoting the successful implementation of this Agreement and communicating its contents to the general public.

XI. MISCELLANEOUS

- A. Survival of Terms.** The provisions concerning intellectual property rights shall survive the termination of this Agreement.
- B. Headings.** Headings set forth in this Agreement are intended solely for organizational purposes and shall not affect the interpretation of the underlying provisions.
- C. Counterparts.** This Agreement may be executed in counterparts. Execution may be evidenced by an electronic copy (facsimile or electronic image) of the signed document.
- D. Severability.** In the event a court of competent jurisdiction declares any provision of this Agreement to be void, the remaining provisions shall be deemed severed and shall remain enforceable to the full extent permitted by law.
- E. Force Majeure.** Neither party shall be liable for a failure to perform its obligations under this Agreement to the extent that such performance was rendered impracticable by fire, flood, police action, public safety emergency, epidemic, natural disaster or act of terrorism or war.
- F. No Third Party Beneficiaries.** Nothing in this Agreement, express or implied, is intended or shall confer upon any other person or entity, any enforceable right, benefit or remedy of any nature by reason of this Agreement.

Berkeley College

By: _____

Marianne P. Vakalis, Ed.D.
Provost

Date: _____

Passaic County Community College

By: _____

Steve Rose, Ed.D.
President

Date: _____

By: _____

Jacqueline Kineavy, Ed.D.
Senior V.P. of Academic and Student Affairs

Date: _____

Appendix A: Transfer Tables

PLEASE SIGN AND RETURN THIS AGREEMENT AND ALL TABLES IN APPENDIX A

Appendix A:

ACCOUNTING

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

A.S. Business Administration		Accepted SEM HRS	Required QRT HRS	B.B.A.	
Major Courses					
AC101	Financial Accounting I	3		ACC111	Financial Accounting I
AC102	Financial Accounting II	3		ACC112	Financial Accounting II
AC205	Managerial Accounting	3		ACC113	Managerial Accounting
AC201	Intermediate Accounting (Rec. Business Elective)	3		ACC201	Intermediate Accounting I
			4	ACC202	Intermediate Accounting II
			4	ACC203	Intermediate Accounting III
			4	ACC240	Cost Accounting
			2	ACC255	Computer Applications in Accounting
			4	ACC310	Advanced Accounting
			4	ACC330	Government and Nonprofit Accounting
			4	ACC351	Federal Taxation I
			4	ACC352	Federal Taxation II
			4	ACC410	Auditing
			4	ACC425	Advanced Financial Statement Analysis
Business Courses					
BU101	Introduction to Business	3		BUS100	Business Organization & Management
BU235	Job Seeking Techniques	1		BUS226	Career Management Seminar
EN103	Business Writing	1			
BU201	Business Law	3		BUS231	Business Law I
			4	BUS331	Business Law II
			4	BUS483	Internship
			4	FIN301	Principles of Finance I
			4	FIN415	Principles of Finance II
BU222	Principles of Management	3		MGT220	Principles of Management
BU203	Principles of Marketing	3		MKT220	Principles of Marketing
CIS125	Microcomputer Software I	3		CIS115	Computer Applications
			2	CIS201	Advanced Spreadsheets
Liberal Arts Courses *					
EN101	Composition I	3		ENG105	Expository Writing
EN102	Composition II	3		ENG106	Writing Through Literature
ENS106	Public Speaking	3		ENG115	Public Speaking
			4	ENG265	Business Communication
			4	ENG315	Writing for the Workplace
			4	HUM225	Ethics
MA	MA109, MA110, or MA111	3		MAT211	College Algebra
			4	MAT212	Mathematics with Business Applications
BU206	Business Statistics	4		MAT215	Statistics I
EC101	Economics I	3		SOC201	Macroeconomics
EC102	Economics II	3		SOC202	Microeconomics
PS101	Introduction to Psychology	3		SOC231	Human Relations in the Workforce
			4	SOC401	International Economics
			4		Humanities Elective
			4		Math/Science Electives
			4		Social Science Elective
	Humanities	3			Gen Ed Core Humanities Elective
	Science	4			Gen Ed Core Math/Science Elective
				GEC123	Introduction to Applied Psychology
			2		FREE ELECTIVES
		61	90		

* 16 Liberal Arts credits must be taken at the 300/400 level.

BUSINESS ADMINISTRATION - MANAGEMENT

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

		Accepted SEM HRS	Required QRT HRS	
Major Courses				
BU222	Principles of Management	3		MGT220 Principles of Management
			4	MGT225 Customer Service Management
			4	MGT231 Organizational Behavior
			4	MGT249 Human Resources Management
			4	MGT332 Operations Management
			4	MGT420 Managing for Change
			4	MGT425 Management Simulation
			4	MGT430 Leadership
			2	BUS250 Computer Applications in Business
			4	BUS451 Business Strategy and Policy
			2	CIS212 Multimedia and Business Presentations
Business Courses				
AC101	Financial Accounting I	3		ACC110 Fundamentals of Accounting for Managers
AC205	Managerial Accounting	3		ACC113 Managerial Accounting
BU101	Introduction to Business	3		BUS100 Business Organization & Management
BU235	Job Seeking Techniques	1		BUS226 Career Management Seminar
EN103	Business Writing	1		
BU201	Business Law	3		BUS231 Business Law I
			4	BUS483 Internship
			4	FIN301 Principles of Finance I
BU216	International Business (Rec. Business Elective)	3		IBS201 International Business
BU203	Principles of Marketing	3		MKT220 Principles of Marketing
CIS125	Microcomputer Software I	3		CIS115 Computer Applications
AC102	Financial Accounting II	3	4	Business Electives
Liberal Arts Courses *				
EN101	Composition I	3		ENG105 Expository Writing
EN102	Composition II	3		ENG106 Writing Through Literature
ENS106	Public Speaking	3		ENG115 Public Speaking
			4	ENG265 Business Communication
			4	ENG315 Writing for the Workplace
MA	MA109, MA110, or MA111	3		MAT211 College Algebra
			4	MAT212 Mathematics with Business Applications
BU206	Business Statistics	4		MAT215 Statistics I
EC101	Economics I	3		SOC201 Macroeconomics
EC102	Economics II	3		SOC202 Microeconomics
SO101	Introduction to Sociology	3		SOC210 Sociology
			8	Humanities Electives
			4	Math/Science Electives
			8	Social Science Electives
	Humanities	3		Gen Ed Core Humanities Elective
	Science	4		Gen Ed Core Math/Science Elective
				GEC123 Introduction to Applied Psychology
			10	Free Electives
		61	90	

* 16 Liberal Arts credits must be taken at the 300/400 level.

FASHION MERCHANDISING & MANAGEMENT

Passaic County Community College

A.S. Business Administration - Fashion Marketing

BERKELEY COLLEGE

B.B.A.

A.S. Business Administration - Fashion Marketing		Accepted SEM HRS	Required QRT HRS		
Major Courses					
BU219	Introduction to Fashion Industry	3	4	FAS101	Introduction to the Fashion Business
			4	FAS224	Fashion Product Knowledge
			4	FAS230	Fashion Textiles for Apparel and Home
BU220	Visual Merchandising	3	4	FAS240	Visual Merchandising
			4	FAS245	Merchandise Planning & Buying
			4	FAS250	Product Lifecycle Management & Sustainability
			4	FAS261	Trend Analysis and Product Development
			4	FAS335	Omni-Channel Retail Management
			4	FAS481	Fashion E-Commerce and Interactive Media
			4	FAS482	Fashion Capstone
BU222	Principles of Management	3		MGT220	Principles of Management
BU203	Principles of Marketing	3		MKT220	Principles of Marketing
			4	MKT241	Consumer Behavior
			4		FAS or MGT or MKT Upper Division Elective
Business Courses					
AC101	Financial Accounting I	3		ACC110	Fundamentals of Accounting for Managers
AC102	Financial Accounting II	3		ACC113	Managerial Accounting
BU101	Introduction to Business	3		BUS100	Business Organization & Management
			2	BUS226	Career Management Seminar
BU201	Business Law	3		BUS231	Business Law I
			4	BUS483	Internship
			4	FIN301	Principles of Finance I
BU216	International Business	3		IBS201	International Business
CIS125	Microcomputer Software I	3		CIS115	Computer Applications
Liberal Arts Courses *					
EN101	Composition I	3		ENG105	Expository Writing
EN102	Composition II	3		ENG106	Writing Through Literature
ENS106	Public Speaking	3		ENG115	Public Speaking
			4	ENG315	Writing for the Workplace
	Mathematics Course	3		MAT211	College Algebra
			4	MAT212	Mathematics with Business Applications
			4	MAT215	Statistics I
EC101	Economics I	3		SOC201	Macroeconomics
EC102	Economics II	3		SOC202	Microeconomics
PS101	Introduction to Psychology	3	4	SOC231	Human Relations in the Workforce
			4		Humanities Electives
			4		Math/Science Electives
			8		Social Science Electives
	Humanities or History	3			Gen Ed Core Humanities Elective
	Science	4			Gen Ed Core Math/Science Elective
				GEC123	Introduction to Applied Psychology
BU224	Principles of Finance	3	8		Free Electives
		61	90		

* 16 Liberal Arts credits must be at the 300/400 level.

FINANCIAL SERVICES

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

Accepted Required
SEM HRS QRT HRS

Major Courses

AC101	Financial Accounting I	3		ACC110	Fundamentals of Accounting
AC205	Managerial Accounting	3		ACC113	Managerial Accounting
			4	FIN200	Introduction to Financial Services
			4	FIN204	Financial Markets and Institutions
			2	FIN250	Computer Applications in Financial Services
			4	FIN301	Principles of Finance I
			4	FIN305	Principles of Financial Planning
			4	FIN310	Insurance Planning
			4	FIN315	Investment Planning
			4	FIN400	Tax Planning
			4	FIN405	Retirement Planning
			4	FIN410	Estate Planning
			4	FIN415	Principles of Finance II
			4	FIN420	Personal Financial Planning Capstone

Business Courses

BU101	Introduction to Business	3		BUS100	Business Organization & Management
BU235	Job Seeking Techniques	1		BUS226	Career Management Seminar
EN103	Business Writing	1			
BU201	Business Law	3		BUS231	Business Law I
			4	BUS483	Internship
BU222	Principles of Management	3		MGT220	Principles of Management
BU203	Principles of Marketing	3		MKT220	Principles of Marketing
CIS125	Microcomputer Software I	3		CIS115	Computer Applications
			2	CIS201	Advanced Spreadsheets
			2	CIS204	Database Management Systems
AC102	Financial Accounting II	3			Business Electives
	Business Elective	3			

Liberal Arts Courses *

EN101	Composition I	3		ENG105	Expository Writing
EN102	Composition II	3		ENG106	Writing Through Literature
ENS106	Public Speaking	3		ENG115	Public Speaking
			4	ENG265	Business Communication
			4	ENG315	Writing for the Workplace
MA	MA109, MA110, or MA111	3		MAT211	College Algebra
			4	MAT212	Mathematics with Business Applications
BU206	Business Statistics	4		MAT215	Statistics I
EC101	Economics I	3		SOC201	Macroeconomics
EC102	Economics II	3		SOC202	Microeconomics
PS101	Introduction to Psychology	3		SOC231	Human Relations in the Workforce
			8		Humanities Elective
			4		Math/Science Electives
			8		Social Science Elective
	Humanities	3			Gen Ed Core Humanities Elective
	Science	4			Gen Ed Core Math/Science Elective
			4	GEC123	Introduction to Applied Psychology
					Free Electives

61 90

* 16 Liberal Arts credits must be taken at the 300/400 level.

MARKETING COMMUNICATIONS

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

Passaic County Community College A.S. Business Administration			Accepted SEM HRS	Required QRT HRS	B.B.A.
Major Courses					
BU203	Principles of Marketing	3		MKT220	Principles of Marketing
			4	MKT222	Foundations of Market Research
			4	MKT223	Digital and Social Media Strategy
			4	MKT241	Consumer Behavior
			4	MKT242	Brand Management
			4	MKT247	Advertising Management
			4	MKT351	Public Relations
			4	MKT446	Media Strategy and Metrics
			4	MKT455	The IMC Campaign
			8		Marketing Electives **
Business Courses					
BU101	Introduction to Business	3		BUS100	Business Organization & Management
			4	BUS245	Business Ethics
BU235	Job Seeking Techniques	1		BUS226	Career Management Seminar
EN103	Business Writing	1			
			4	BUS281	Project Management
			4	BUS483	Internship
CIS125	Microcomputer Software I	3		CIS115	Computer Applications
			2	CIS212	Multimedia and Business Presentations
BU222	Principles of Management	3		MGT220	Principles of Management
			4	MGT420	Managing for Change
AC101	Financial Accounting I	3			Business Electives
AC102	Financial Accounting II	3			
AC205	Managerial Accounting	3			
BU201	Business Law	3			
	Business Elective	3			
Liberal Arts Courses **					
EN101	Composition I	3		ENG105	Expository Writing
EN102	Composition II	3		ENG106	Writing Through Literature
ENS106	Public Speaking	3		ENG115	Public Speaking
			4	ENG265	Business Communication
			4	ENG315	Writing for the Workplace
MA	MA109, MA110, or MA111	3		MAT211	College Algebra
			4	MAT212	Mathematics with Business Applications
BU206	Business Statistics	4		MAT215	Statistics I
			4	MAT216	Statistics II
EC101	Economics I	3		SOC201	Macroeconomics
PS101	Introduction to Psychology	3		SOC231	Human Relations in the Workforce
			4	SOC310	Intercultural Communication
			4	HUM311	Persuasive Communication
			4		Humanities Electives
EC102	Economics II	3	4		Social Science Electives
	Humanities	3		GEC111	The Art of Argument
	Science	4			Gen Ed Core Math/Science Elective
				GEC123	Introduction to Applied Psychology
					Free Electives
		61	90		

*8 Marketing Communications credits must be at the 300/400 level.

** 16 Liberal Arts credits must be taken at the 300/400 level.

GENERAL BUSINESS

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

Accepted Required
SEM HRS QRT HRS

Major Courses

			20		Specialization
			2	BUS250	Computer Applications in Business
			4	BUS451	Business Strategy and Policy
BU222	Principles of Management	3		MGT220	Principles of Management
			2	CIS212	Multimedia and Business Presentations
Business Courses					
AC101	Financial Accounting I	3		ACC110	Fundamentals of Accounting for Managers
AC205	Managerial Accounting	3		ACC113	Managerial Accounting
BU101	Introduction to Business	3		BUS100	Business Organization & Management
BU235	Job Seeking Techniques	1		BUS226	Career Management Seminar
EN103	Business Writing	1			
BU201	Business Law	3		BUS231	Business Law I
			4	BUS483	Internship
			4	FIN301	Principles of Finance I
BU216	International Business (Rec. Business Elective)	3		IBS201	International Business
BU203	Principles of Marketing	3		MKT220	Principles of Marketing
CIS125	Microcomputer Software I	3		CIS115	Computer Applications
AC102	Financial Accounting II	3	12		Business Electives
Liberal Arts Courses *					
EN101	Composition I	3		ENG105	Expository Writing
EN102	Composition II	3		ENG106	Writing Through Literature
ENS106	Public Speaking	3		ENG115	Public Speaking
			4	ENG265	Business Communication
			4	ENG315	Writing for the Workplace
MA	MA109, MA110, or MA111	3		MAT211	College Algebra
			4	MAT212	Mathematics with Business Applications
BU206	Business Statistics	4		MAT215	Statistics I
EC101	Economics I	3		SOC201	Macroeconomics
EC102	Economics II	3		SOC202	Microeconomics
SO101	Introduction to Sociology	3		SOC210	Sociology
			8		Humanities Electives
			4		Math/Science Electives
			8		Social Science Electives
	Humanities	3			Gen Ed Core Humanities Elective
	Science	4			Gen Ed Core Math/Science Elective
				GEC123	Introduction to Applied Psychology
			10		Free Electives
		61	90		

* 16 Liberal Arts credits must be at the 300/400 level

GRAPHIC DESIGN

Passaic County Community College
A.A.S. Graphic Design & Digital Media

BERKELEY COLLEGE
B.F.A.

A.A.S. Graphic Design & Digital Media		Accepted	Required	B.F.A.	
		SEM HRS	QRT HRS		
Major Courses					
GD110	Introduction to Graphic Design	3		GRD100	Graphic Design Principles I
			4	GRD105	Introduction to Painting
CIS273	Web Graphics	3		GRD110	Raster and Vector Graphics
			4	GRD120	3D Design
GD210	Computer Enhanced Layout and Design	3		GRD130	Digital Page Layout
			4	GRD170	Advanced Drawing
GD205	Typography	3		GRD190	Typography I
GD211	Advanced Graphic Design	3		GRD200	Graphic Design Principles II
			4	GRD210	Graphic Design in Visual Culture
			4	GRD220	Communications Design I
			2	GRD226	Career Management Seminar
PT101	Introduction to Photography	3		GRD230	Digital Photography I
CIS170	Website Design and Tools	3		GRD233	Web Design I
			4	GRD234	Web Design II
			4	GRD235	Web Design III
			4	GRD290	Typography II
			4	GRD310	Advanced Vector Graphics
			4	GRD320	Graphic Design Principles III
			4	GRD330	Digital Photography II
			4	GRD360	Packaging Design I
			4	GRD390	Typography III
			4	GRD395	Branding
			4	GRD396	Information Design
			4	GRD410	Publication Design
			4	GRD480	Capstone Project
			2	GRD481	Portfolio
			4	GRD483	Internship
GD295	Graphic Design Capstone	2			Graphic Design Electives
COM103	Foundations of Media Design	3			
COM104	Video Production	3			
Business Courses					
CIS107	Information Tech. Fundamentals and Apps	3		CIS115	Computer Applications
BU101	Introduction to Business	3		MKT220	Principles of Marketing
Liberal Arts Courses *					
EN101	English Composition I	3		ENG105	Expository Writing
EN102	Composition I	3		ENG106	Writing Through Literature
EN105	Journalism	3		ENG115	Public Speaking
			4	ENG315	Writing for the Workplace
MA101	College Mathematics I	3		MAT211	College Algebra
			4	MAT215	Statistics I
AR101	Drawing I	3		HUM180	Introduction to Drawing
AE101	Art Appreciation	3		HUM200	Arts in Contemporary Society
			4		Math/Science Electives
			4		Social Science Electives
					Foreign Language
					Gen Ed Core Humanities Elective
					Gen Ed Core Math/Science Elective
CIS125	Microcomputer Software I	3		GEC123	Introduction to Applied Psychology
	Social Science	3			
CIS127	Microcomputer Software III	3			
		62	92		

* 12 Liberal Arts credits must be taken at the 300/400 level.

HEALTH SERVICES MANAGEMENT

Passaic County Community College
A.S. Business Administration

BERKELEY COLLEGE
B.B.A.

Accepted Required
SEM HRS QTR HRS

Major Courses

4	HEA101	Introduction to Health Services
4	HEA200	Medical Terminology I
4	HEA201	Medical Terminology II
4	HEA203	Ethical and Legal Aspects of Health Services
4	HEA215	Health Communications
4	HEA220	Health Services Management I
2	HEA255	Computer Applications in Health Services
4	HEA310	Health Services Management II
4	HEA409	Health Services Finance
4	HEA410	Research Methods for Health Services
4	HEA470	Special Topics in Health Services Mngt
4	HEA483	Internship
8		Health Services Electives

Business Courses

AC101	Financial Accounting I	3	ACC110	Fundamentals of Accounting for Managers
AC205	Managerial Accounting	3	ACC113	Managerial Accounting
BU101	Introduction to Business	3	BUS100	Business Organization & Management
BU235	Job Seeking Techniques	1	BUS226	Career Management Seminar
EN103	Business Writing	1		
CIS125	Microcomputer Software I	3	CIS115	Computer Applications
			4	FIN301 Principles of Finance I
BU222	Principles of Management	3	MGT220	Principles of Management
BU223	Behaviors in Organizations	3	MGT231	Organizational Behavior
			4	MGT249 Human Resource Management
BU203	Principles of Marketing	3	MKT220	Principles of Marketing

Liberal Arts Courses *

EN101	Composition I	3	ENG105	Expository Writing
EN102	Composition II	3	ENG106	Writing Through Literature
ENS106	Public Speaking	3	ENG115	Public Speaking
			4	ENG315 Writing for the Workplace
MA	MA109, MA110, or MA111	3	MAT211	College Algebra
			4	MAT212 Mathematics with Business Applications
BU206	Business Statistics	4	MAT215	Statistics I
EC101	Economics I	3	SOC201	Macroeconomics
EC102	Economics II	3	SOC202	Microeconomics
PS101	Introduction to Psychology	3	SOC231	Human Relations in the Workforce
			8	Humanities Elective
			4	Math/Science Electives
			8	Social Science Elective
	Humanities	3		Gen Ed Core Humanities Elective
	Science	4		Gen Ed Core Math/Science Elective
			GEC123	Introduction to Applied Psychology
BU201	Business Law	3		Free Electives
AC102	Financial Accounting II	3		

61 90

* 16 Liberal Arts credits must be taken at the 300/400 level.

INTERNATIONAL BUSINESS

Passaic County Community College
A.S. Business - International Business Option

BERKELEY COLLEGE
B.B.A.

A.S. Business - International Business Option			Accepted SEM HRS	Required QRT HRS			B.B.A.
Major Courses							
BU216	International Business (Rec. Business Elective)	3		4	IBS201	International Business	
					IBS225	International Trade Policies & Practices	
BU240	International Management	3			IBS230	International Marketing	
					IBS240	International Management	
					IBS341	International Banking and Finance	
					IBS344	Global Supply Chain Mngt and Logistics	
					IBS440	International Strategic Management	
					IBS450	International Business Simulation	
					BUS250	Computer Applications In Business	
					CIS212	Multimedia and Business Presentations	
				8		International Business Electives	
Business Courses							
AC101	Financial Accounting I	3			ACC110	Fundamentals of Accounting for Managers	
AC102	Financial Accounting II	3			ACC113	Managerial Accounting	
BU101	Introduction to Business	3			BUS100	Business Organization & Management	
BU235	Job Seeking Techniques	1			BUS226	Career Management Seminar	
BU201	Business Law	3			BUS231	Business Law I	
				4	BUS483	Internship	
				4	FIN301	Principles of Finance I	
BU222	Principles of Management	3			MGT220	Principles of Management	
BU203	Principles of Marketing	3			MKT220	Principles of Marketing	
CIS125	Microcomputer Software I	3			CIS115	Computer Applications	
				4		Business Elective	
Liberal Arts Courses *							
EN101	Composition I	3			ENG105	Expository Writing	
EN102	Composition II	3			ENG106	Writing Through Literature	
ENS106	Public Speaking	3			ENG115	Public Speaking	
				4	ENG265	Business Communication	
				4	ENG315	Writing for the Workplace	
MA109	Pre-Calculus Mathematica	4			MAT211	College Algebra	
				4	MAT212	Mathematics with Business Applications	
				4	MAT215	Statistics I	
EC101	Economics I	3			SOC201	Macroeconomics	
EC102	Economics II	3			SOC202	Microeconomics	
				4	SOC210	Sociology	
	Foreign Language II	3		4		Humanities Electives	
				4		Math/Science Electives	
PL101	Introduction to Political Science	3		4		Social Science Electives	
	Foreign Language I	3				Gen Ed Core Humanities Elective	
	Science	4				Gen Ed Core Math/Science Elective	
	Diversity	3			GEC123	Introduction to Applied Psychology	
				10		Free Electives	
		63		90			

* 16 Liberal Arts credits must be taken at the 300/400 level.

JUSTICE STUDIES - CRIMINAL JUSTICE

Passaic County Community College
A.A. Liberal Arts - Criminal Justice Option

BERKELEY COLLEGE
B.S.

A.A. Liberal Arts - Criminal Justice Option			Accepted SEM HRS	Required QRT HRS			B.S.
Major Courses							
CJ101	Introduction to Criminal Justice	3		4	JUS100	Introduction to Justice Studies	
				4	JUS110	Communication Skills for CJ Professionals	
				4	JUS201	Criminal Procedure	
CJ106	Criminal Law of New Jersey	3			JUS205	Criminal Law	
				2	JUS255	Computer Applications In Criminal Justice	
				4	JUS305	Justice and the Judiciary	
				4	JUS307	Corrections, Probation, and Parole	
				4	JUS406	Research Methods in Criminal Justice	
				4	JUS483	Internship	
				4	SOC218	Police and Society	
CJ208	Criminology	3			SOC220	Criminology	
CJ210	Current Issues in Criminal Justice	3		8		Justice Studies Electives*	
	CJ Elective	3					
Business Courses							
				4	BUS100	Business Organization & Management	
				2	BUS226	Career Management Seminar	
CIS101	Computer Concepts and Applications	3			CIS115	Computer Applications	
				2	CIS204	Database Management Systems	
Liberal Arts Courses **							
EN101	Composition I	3			ENG105	Expository Writing	
EN102	Composition II	3			ENG106	Writing Through Literature	
ENG106	Public Speaking	3			ENG115	Public Speaking	
				4	ENG315	Writing for the Workplace	
				4	HUM225	Ethics	
MAT108	College Algebra	3			MAT211	College Algebra	
MAT103	Basic Statistics	3			MAT215	Statistics I	
				4	SCI230	Forensic Science	
				4	SOC210	Sociology	
PL101	Introduction to Political Science	3			SOC215	Political Science	
PS101	Introduction Psychology	3			SOC225	Psychology	
				4	SOC318	Drugs and Drug Policy	
				4	SOC320	Gender, Race, and Class	
				4	SOC415	Global Social Change	
				4	SOC425	Abnormal Psychology	
				4		Humanities Electives	
				4		Math/Science Electives	
PH101	Introduction to Philosophy	3				Liberal Arts Electives	
	Art, Music, or Theater	3					
	Diversity	3					
	History sequence (2 courses)	6					
EN205	Introduction to Literature	3				Gen Ed Core Humanities Elective	
	Science	4				Gen Ed Core Math/Science Elective	
					GEC123	Introduction to Applied Psychology	
				4		Free Electives	
			61	90			

* LAW240 and LAW310 can be used as Justice Studies Electives

** 24 Liberal Arts credits must be taken at the 300/400 level.

JUSTICE STUDIES - CRIMINAL JUSTICE

Passaic County Community College
A.A.S. Criminal Justice -Criminal Justice Option

BERKELEY COLLEGE
B.S.

A.A.S. Criminal Justice -Criminal Justice Option			Accepted SEM HRS	Required QRT HRS	B.S.	
Major Courses						
CJ101	Introduction to Criminal Justice	3		4	JUS100	Introduction to Justice Studies
				4	JUS110	Communication Skills for CJ Professionals
				4	JUS201	Criminal Procedure
CJ106	Criminal Law of New Jersey	3		2	JUS205	Criminal Law
				4	JUS255	Computer Applications in Criminal Justice
				4	JUS305	Justice and the Judiciary
				4	JUS307	Corrections, Probation, and Parole
				4	JUS406	Research Methods in Criminal Justice
				4	JUS483	Internship
CJ106	Police Community Relations	3			SOC218	Police and Society
CJ208	Criminology	3			SOC220	Criminology
CJ210	Current Issues in Criminal Justice	3	4			Justice Studies Electives*
CJ103	Juvenile Delinquency and Youth Crime	3				
CJ105	Investigative Function	3				
CJ102	Police Organization and Administration	3				
	CJ Electives (2)	6				
Business Courses						
				4	BUS100	Business Organization & Management
				2	BUS226	Career Management Seminar
CIS101	Computer Concepts and Applications	3			CIS115	Computer Applications
				2	CIS204	Database Management Systems
Liberal Arts Courses **						
EN101	Composition I	3			ENG105	Expository Writing
EN102	Compostion II	3			ENG106	Writing Through Literature
				4	ENG115	Public Speaking
				4	ENG315	Writing for the Workplace
				4	HUM225	Ethics
MAT108	College Algebra	3			MAT211	College Algebra
				4	MAT215	Statistics I
SC109	Introduction to Forensic Science	4			SCI230	Forensic Science
SO101	Introduction to Sociology	3			SOC210	Sociology
PL	Introduction to Law	3			SOC215	Political Science
PS101	Introduction Psychology	3			SOC225	Psychology
				4	SOC318	Drugs and Drug Policy
				4	SOC320	Gender, Race, and Class
				4	SOC415	Global Social Change
				4	SOC425	Abnormal Psychology
				8		Humanities Electives
				4		Math/Science Electives
				8		Liberal Arts Electives
	Humanities	3				Gen Ed Core Humanities Elective
						Gen Ed Core Math/Science Elective
	Free Elective	3			GEC123	Introduction to Applied Psychology
						Free Electives
		61	90			

* LAW240 and LAW310 can be used as Justice Studies Electives

** 24 Liberal Arts credits must be taken at the 300/400 level.

**PASSAIC COUNTY COMMUNITY COLLEGE
PROPOSED SCHEDULE OF TUITION AND FEES
FOR FY 2015-2016**

	2014-2015	2015-2016
TUITION (Per Credit)		
In-County Residents	\$ 108.50	\$ 111.50
Out-of-County Residents	\$ 125.00	\$ 135.00
Out-of-State Residents	\$ 217.00	\$ 223.00
Veteran Status	\$ -	\$ 111.50
ONLINE FEES (Per Student, Per Semester)		
All online courses (OL section code) taken by PCCC students***	\$ 32.50	\$ 34.00
*** This fee is charged only once, regardless of the number of online course taken per semester.		
DUAL ENROLLMENT/HIGH SCHOOL STUDENTS		
All PCCC courses offered at high schools when taught by high school teachers/Per Course^^	\$ 100.00	\$ 100.00
All PCCC courses offered at high schools when taught by PCCC instructors/Per Course^^	\$ 180.00	\$ 180.00
All PCCC courses offered at PCCC campuses when taught by PCCC instructors/Per Credit^^	\$ 108.50	\$ 111.50
^^All other fees are waived for Dual Enrollment classes.		
GENERAL FEES (Charged Per Credit)^		
General College/Per Credit (All Students)	\$ 19.00	\$ 19.50
Student Activity/Per Credit	\$ 2.65	\$ 2.75
Athletic Activity Fee/Per Credit	\$ 2.35	\$ 2.50
Technology Fee/Per Credit (All Students)	\$ 10.25	\$ 10.75
^ Online credit will be charged the General College fee per credit as well as a Technology Fee per credit. Online courses do not have associated Student Activity or Athletic Activity Fees.		
REGISTRATION, BURSAR & OTHER FEES		
Immunization Fees		
Measles, Mumps & Rubella (MMR) (per dose)	\$ 50.00	\$ 50.00
Hepatitis B (per dose)	\$ 30.00	\$ 30.00
Transcript Fee*	\$ 25.00	\$ 25.00
Diploma Replacement	\$ 55.00	\$ 55.00
Non-Credit Certificate Replacement Fee	\$ 15.00	\$ 15.00
Non-Attendance Fee (per course)	\$ 125.00	\$ 125.00
Testing Services Fee	\$ 25.00	\$ 25.00
Testing Services Transfer Fee (New for FY2015-2016)	\$ -	\$ 25.00
Credit by Examination (per course)	\$ 125.00	\$ 125.00
Credit by Examination (NU 101)	\$ 250.00	\$ 250.00
Payment Plan Set-up Fee	\$ 25.00	\$ 30.00
Late Payment Fee	\$ 55.00	\$ 55.00
Bad Check	\$ 50.00	\$ 50.00
ID Card Replacement	\$ 15.00	\$ 15.00
Paterson Parking Garage Electronic Device	\$ 40.00	\$ 40.00
Replacement of a Decal	\$ 5.00	\$ 5.00
* Overnight mail charges are an additional \$25.00 per item.		

ACADEMIC COURSE FEES (Charged per course)

Accounting	AC 101, 102, 201, 205, 220 and 225	\$	49.25	\$	50.00
American Sign Language	ASL 101 and 102	\$	82.00	\$	85.00
American Sign Language	ASL 104, 108, 201, 202, 215, 218 and 221	\$	138.50	\$	140.00
Art	AR 101, 102 and 108	\$	49.25	\$	50.00
Art	AR 110, 112, 113, 209, 210 and 211	\$	131.25	\$	140.00
Biology	BS 100, 101, 102, 103, 104, 111, 171, 201, 203, 204, 207 and 211	\$	133.25	\$	140.00
Chemistry	All CH courses	\$	133.25	\$	140.00
CIS	CIS 101, 104, 107, 108, 116, 122, 125, 126, 127, 160, 161, 165, 166, 170, 180, 202, 210, 240, 250, 260, 271, 273, 275, 281, 282, 283, 286, 289, 290 and 295	\$	131.25	\$	140.00
CIS	CIS 103, 106 and 294	\$	49.25	\$	50.00
Communications	COM 104 and 105	\$	131.25	\$	140.00
Culinary Arts Courses	CU 101, 111, 113, 200 and 202	\$	-	\$	350.00
Developmental Courses	All 3 and 3.5 credit MA and DE courses beginning with 0	\$	20.00	\$	25.00
Developmental Courses	All SC courses beginning with 0	\$	82.00	\$	85.00
Developmental Courses	All 4, 5 and 7 credit MA and DE courses beginning with 0	\$	82.00	\$	85.00
Early Childhood Education	ECE 210	\$	131.25	\$	140.00
Electronic Engineering Technology	ET 101	\$	50.25	\$	50.00
Electronic Engineering Technology	ET 111, 112, 121, 204, 205, 206, 225, 226, 227, 228, 230, 235, and 290	\$	492.00	\$	495.00
ELS	ENR 020, ENR 030, ENR 040, ENW 020, ENW 030, ENW 040 and ENP 030	\$	82.00	\$	85.00
ELS	ENR 107 and ENW 107	\$	52.25	\$	55.00
Engineering Science	ES 105	\$	131.25	\$	140.00
Exercise Sciences	PE 114, 117 and 119	\$	131.25	\$	140.00
Fire Science	FS 207	\$	131.25	\$	240.00
Geographic Information Systems	GIS 101	\$	131.25	\$	140.00
Graphic Design and New Media	All GD courses	\$	131.25	\$	140.00
Health Information Technology	All HIT courses	\$	131.25	\$	140.00
Languages	Spanish 101 and All Arabic and French courses	\$	82.00	\$	85.00
Music	MU 102, 170 and 171	\$	49.25	\$	50.00
Music	MU 115, 132, 146, 148, 150, 152, 180, 181, 191, 270, 280, and 292	\$	79.50	\$	85.00
Music	MU 190, 192 and 290	\$	-	\$	240.00
Nurse Education	NUR 195	\$	235.75	\$	240.00
Nurse Education	NUR 101, 102 and 201	\$	1,793.75	\$	1,840.00
Nurse Education	NUR 202	\$	1,947.50	\$	1,800.00
Nurse Education	NUR 203	\$	-	\$	240.00
Physics	All PY courses	\$	133.25	\$	140.00
Plumbing	PLB 110 and 115	\$	-	\$	495.00
Plumbing	PLB 150	\$	-	\$	50.00
Public Health	PH 212	\$	-	\$	140.00
Radiography	RA 101, 102, 105, 106 and 202	\$	214.25	\$	220.00
Radiography	RA 103	\$	799.50	\$	820.00
Radiography	RA 108, 110, 203, 207 and 209	\$	963.50	\$	990.00
Science	SC 103, 104, 105, 106, 108, 109, 110, 112 and 202	\$	133.25	\$	140.00
Welding	WLD 110, 115 and 120	\$	-	\$	495.00

LIBRARY CHARGES

Photocopy (per page)	\$	0.10	\$	0.10
Overdue Circulation Materials (per day)	\$	0.25	\$	0.25

Computer bibliographic search, damage to library materials, interlibrary loan, and lost library materials are charged at cost.

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

D401 GRADUATION REQUIREMENTS

All requirements of the program in which the student matriculated, as stated in the current official copy of the College Catalog at the time of matriculation, must be met. The granting of a degree from Passaic County Community College will require no less than sixty (60) college-level credits, with a minimum of thirty (30) credits completed at Passaic County Community College. Students must complete at least one-half of the credits in the major at Passaic County Community College. Students intending to graduate must notify the Registrar.

~~No student may be awarded any degree from Passaic County Community College until successful completion of the College Writing Exam. The examination is administered regularly and a student may attempt the examination more than once if necessary.~~

~~No student may be awarded the Associate Degree in Nurse Education until he or she has passed a comprehensive nursing examination near the end of the program~~

To graduate, students must successfully pass the College Writing Examination (CWE). Students with a bachelor degree or higher from a regionally accredited college or university in the United States, or former Passaic County Community College graduates returning for another degree are exempt from taking the College Writing Examination (CWE). Students with a bachelor's degree or higher, earned outside the United States, are required to take the College Writing Examination.

Former Passaic County Community College students approved for Reverse Transfer are exempt from taking the College Writing Examination (CWE), but must fulfill approved equivalent requirements at the partner college or university.

Approved: 05/28/74
Amended: 08/14/85
Revised: 11/27/89
Revised: 05/11/09
Amended: 12/17/13
Revised: XX/XX/15

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

B102 ~~EQUAL EMPLOYMENT OPPORTUNITY~~

~~It is the policy of Passaic County Community College to provide equal opportunity for employment to all of its employees and applicants for employment without regard to race, sex, ethnic origin, creed, religion, marital status, age or physical handicap. Recruitment, hiring, training, promotion and the designation of salaries and benefits and all other personnel actions will be carried out in such a way as to impact equally on all qualified persons without preference to anyone on the basis of race, sex, marital status, age, ethnic origin, handicap, religion or creed. The Affirmative Action Officer of Passaic County Community College will implement and administer this policy in accordance with all applicable State and Federal laws and regulations.~~

Amended: ~~06/29/81~~

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

B102 ~~NONDISCRIMINATION AND EQUAL OPPORTUNITY POLICY AS TO STUDENTS AND EMPLOYEES~~

Passaic County Community College is an Equal Opportunity Employer and institution. In accordance with the regulations referenced below, Passaic County Community College hereby gives notice of its nondiscriminatory policy as to students and employees.

Continuing its policy to take affirmative action to support equal opportunity for all persons, Passaic County Community College does not discriminate on the basis of race, gender, color, age, creed, religion, national or ethnic origin, sexual orientation, military status, or physical or mental disability. This policy applies to the administration of Passaic County Community College's admission, employment, educational, scholarship, loan, athletic, and other programs and practices.

Inquiries concerning the application of any policy, program, or other activity at Passaic County Community College may be referred to the Affirmative Action Officer (Title IX

Coordinator), who has been especially designated by the College to oversee the continued application of the nondiscriminatory policies.

Inquiries, concerns, or complaints may also be referred to the Director of the Office for Civil Rights, U.S. Department of Health and Human Services.

REFERENCES:

Title IX of the Education Amendments of 1972

Part 86 of the U.S. Department of Health, Education, and Welfare

Revenue Procedure 75-50, dated December 8, 1975

Title VII of the Civil Rights Acts of 1964 and 1990

Section 504 of the Rehabilitation Act of 1973

Older Americans Act of 1975

Americans with Disabilities Act of 1990

New Jersey Law Against Discrimination and New Jersey Anti-Bullying Bill of Rights Act,
P.L. 2010, Chapter 122 and amendments

Approved:

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

B108 AFFIRMATIVE ACTION PLAN

~~It will be the policy of Passaic County Community College to recruit, employ, retain, and promote professional and support personnel without regard to race, sex, creed, color, national origin, ancestry, age (40 and above), marital status, handicap, military status (disabled or Vietnam era veteran), religion or sexual orientation. To achieve this policy, the College will eliminate or modify existing personnel practices that could be interpreted as discriminatory and actively recruit qualified persons of protected classes (racial minorities, women, and the handicapped) as required by law.~~

~~The attached Affirmative Action Plan for Passaic County Community College complies with Executive Order 11246 and conforms to criteria for Affirmative Action Plans set forth in 41 CFR Chapter 60 (7-1-87 Edition) Office of Federal Contract Compliance Programs and New Jersey State Law.~~

~~This Plan will be amended from time to time as deemed appropriate and necessary to keep current with legal decisions, the latest legislation, and campus programs.~~

Approved: ~~03/25/92~~

Revised: ~~06/28/99~~

Revised: ~~03/10/03~~

Revised: ~~09/13/05 (modification-only)~~

PASSAIC COUNTY COMMUNITY COLLEGE

BOARD POLICY

B108 TITLE IX: SEX DISCRIMINATION, SEXUAL HARASSMENT, AND SEXUAL MISCONDUCT

Passaic County Community College affirms its commitment to ensuring an environment for all students and employees that is fair, humane, and respectful. Every person is entitled to learn and work in an environment free from sex discrimination, sexual harassment, and sexual misconduct. It is the policy of Passaic County Community College that sexual discrimination, sexual harassment, and sexual misconduct in any

form will not be tolerated. Charges of sex discrimination, sexual harassment, and sexual misconduct will be treated seriously and pursued in accordance with established College procedures.

Title IX of the Education Amendments of 1972 is a federal civil rights law that prohibits discrimination on the basis of sex against any person in education programs and activities receiving federal funding.

Inquiries concerning the application of the above mentioned Title IX statement to any policy, program, or other activity at Passaic County Community College may be referred to the Title IX Coordinator, who has been especially designated by the College to oversee the continued application of the Title IX and nondiscriminatory policies.

Inquiries, concerns, or complaints may also be referred to the Director of the Office for Civil Rights, U.S. Department of Health and Human Services.

Approved: