



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the July 21, 2020 Board of Trustees meeting. If you have any questions, please call me.

STEVEN M. ROSE, Ed.D.
PRESIDENT/SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, July 21, 2020, the Board of Trustees of Passaic County Community College will hold a regular meeting online via the Zoom web-based meeting service, as authorized by P.L.2020 c.11. Members of the public may watch the meeting on the College's YouTube channel <https://newweb.pccc.edu/board-of-trustees-meeting/> If a member of the public wishes to place a public comment on the record, please email publiccomment@pccc.edu stating your name, address, and matter to be addressed by the Board by no later than July 21, 2020 at 6:00pm. In addition, the Board may meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12.

PLEDGE OF ALLEGIANCE (All Stand)

CALL TO ORDER - ROLL CALL

CONSIDERATION OF MINUTES – Resolution #1 – Minutes of the June 16, 2020 Board Meeting

PRESENTATION:

1. Academic Council
2. Fall Restart

REPORTS

President: Significant Activities
Chairman

DISCUSSION AGENDA

A. BUSINESS ITEMS

Purchases of Goods and Services
South Main Auto – Option to Purchase 218 Van Houten Street, Paterson, NJ

B. SPECIAL RECOGNITION

Mr. Sandor “Sandy” Levit, Controller

C. PERSONNEL ITEMS

EXECUTIVE SESSION (if necessary)

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

ACTION ITEMS - Consent Resolution

A. Business Items

Purchases of Goods & Services
South Main Auto – Option to Purchase 218 Van Houten Street, Paterson, NJ

B. Special Recognition

Mr. Sandor “Sandy” Levit, Controller

C. Personnel Items

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

| BOARD OF TRUSTEES | PRESENT | ABSENT |
|--------------------------|---------------------|---------------|
| Alumni Rep Greco | | X |
| DuHaime | X | |
| Esquiche | | X |
| Marco | X | |
| Moody | X | |
| Pou | X | |
| Rodriguez | X | |
| Smith | X (arrived 7:16 pm) | |
| Trivedi | X | |
| Tanis | X | |
| Nutter | | X |

DATED: JULY 21, 2020

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by TRIVEDI Seconded by MARCO

| Board of Trustees | Yes | No | Abstain | Absent |
|--------------------------|------------|-----------|----------------|---------------|
| DuHaime | X | | | |
| Esquiche | | | | X |
| Marco | X | | | |
| Moody | X | | | |
| Pou | X | | | |
| Rodriguez | X | | | |
| Smith | | | | X |
| Trivedi | X | | | |
| Tanis | X | | | |
| Nutter | | | | X |

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the executive session and regular meeting minutes of the June 16, 2020 Board of Trustees meeting.

DATED: JULY 21, 2020

The following are the minutes of the Board of Trustees of Passaic County Community College, held via an online Zoom web-based meeting service, on Tuesday, June 16, 2020.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Nutter called the meeting order at 7:00 p.m., then asked everyone to join him in the Pledge of Allegiance.

President Rose stated notice of the meeting was emailed to the Herald News, the Record, the Office of the County Clerk, the college community, and posted on the PCCC website on June 9, 2020.

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco
Alonzo Moody
Taina Pou
Carlos Rodriguez

Sharon C. Smith
Ronak Trivedi
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Jennifer Greco, Alumni Representative

CONSIDERATION OF MINUTES – May 19, 2020

Chairman Nutter asked if there were any corrections to the minutes for May 19, 2020. Hearing none, he then asked for motion on Resolution #1 – Consideration of Minutes for the May 19, 2020 board meeting. Trustee Marco moved Resolution #1; seconded by Trustee Pou. Upon roll call, Resolution #1 passed with all members present voting “yes.”

PRESENTATION – STUDENT GOVERNMENT ASSOCIATION (SGA)

President Rose stated that he never met a better group of students than the group they had this year, and noted that when they all start in the Student Government Association, they are all very quiet and shy. He confirmed that with both Dr. Sharon Goldstein, Dean of Student Affairs and Services, and Ms. Maria Marte, Director of Student Activities. He also added that through their presentation, all would see how they have learned with events that would last them throughout their lifetimes.

The students introduced themselves and presented a PowerPoint presentation highlighting their activities for the academic year. Some of those topics presented were “Green Initiatives (new

water dispenser, urban agricultural initiatives, and climate change); the SGA Retreat and Planning Committee; and the Statewide Community College SGA Leader Coalition, to name a few. Each member of the Executive Board spoke throughout the presentation: Maya Abaza, President; Robby Rosa, Vice President; Demi Matos, Treasurer; and Pauleen Coronel, Secretary.

President Rose thanked them once again for a job well done. He also informed the students that he would find a date that would work to invite them to the annual picnic he hosts every year.

REPORTS

President: President Rose gave an update to the status of what to expect in higher education this coming fall with guidelines provided by the Office of the Secretary of Higher Education. Room formats, allowable capacity, social distancing are all playing a role with the restart of on-campus instruction. Details continue to change almost daily.

President Rose did state some great news and that was enrollment was up this summer and that was with both online and remote learning. He did say, however, that the State of New Jersey still has a financial crisis and moved its end of fiscal year date to September 30 from June 30. The shortfall in revenue was due to less state income taxes because of the pandemic since it affected so much in the state. He stated he would defer to Trustee Marco who would have more information on that topic.

Trustee Marco, who represents the board at the New Jersey Council of County Colleges, informed the board that the financial crisis was a hardship for all, especially community colleges. The current proposal is a 100 percent cut in funding for July, August and September. He noted that the NJCCC Legislative and Policy Committee put together an Advocacy Campaign to reach out to the legislature to help address that dire situation since community colleges lead in helping rebuild the economy.

Trustee Marco stated that each member of the Board, after the meeting, needed to send a personal email to each of the legislators in each respective district. He would send each a draft to use to send out.

President Rose stated that times are not normal. There are budget issues as well as cash flow issues. He recently met with all three unions to discuss a delay to their raises until January, which all agreed. Vacant positions remain unfilled, and the discussion of furloughs and layoffs was something that still may need to be addressed.

Chair: None

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda and would be happy to answer any questions:

A. Instructional Item

Carl D. Perkins Career and Technical Education Grant

President Rose informed the Board that the State required board action to approve of its application for funding every June.

B. Business Items

Proposed FY2020-2021 Tuition and Fees Schedule

The Proposed FY2020-2021 Schedule of Tuition and Fees was presented, with President Rose noting that the tuition would remain the same since many of the students attending the College were unemployed. Some of the fees were adjusted, and he reminded the board that the tuition could be revisited in January if the need arises.

Purchases of Goods and Services

Purchase of Goods and Services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA:18A:64A-25 et al. are so noted and recommended.

- Information Technology Hardware (HP *Probooks* for Upward Bound/College Bound programs)
- Software Licensing (centralized online portal/support of digital campus model)
- Advertising (Billboard Advertisements)
- Advertising (Bus Advertisements)
- Consulting Services (VMWare desktop virtualization)
- Consulting Services (Ellucian *Colleague* budget module)
- Insurance (Employee Dental Insurance Program)
- Utility Services (Gas and Electric)
- Request for Proposal 20-10 – Credit Card Processing
- Bid 20-06 – Academic Hall Elevator Replacement (REJECTION)

C. Special Recognition

Ms. Patricia Hardy, Vice President, Wanaque and Passaic Academic Centers

President Rose noted Vice President Hardy's 45-year career at the College stating she had worked in almost every position imaginable. He went on to state that she never let the College down, and willingly took on the dual role of vice president at both the Wanaque Academic Center and the Passaic Academic Center. He ended with saying that he tried to talk her out of leaving, but her mind was made up.

Ms. Michelle Softley, Director, Educational Opportunity Fund

President Rose joked that Ms. Softly started working at the College when she was only a child, and after 40 years, she was the program leader in the State of New Jersey who has developed and mentored numerous people. In fact, she was the one responsible for making PCCC's EOF Program a model for the State. President Rose also stated that Ms. Softley had a stroke that past week but was informed she would be fine.

President Rose wished both women best wishes from the College upon their retirement.

D. Personnel Items

The personnel items included a separation, Grant Support Staff Reappointments, FY2020-2021; Grant Administrator Reappointments, FY2020-2021; Child Development Center Grant Employees Appointments, FY2020-2021; Faculty Promotions; and Part-time Temporary Appointments.

EXECUTIVE SESSION

Chairman Nutter asked for a motion on Resolution #2 – Resolution to Meet in Executive Session. Moved by Trustee Trivedi; seconded by Trustee Marco. Upon roll call, the motion to go into executive session at 7:45 p.m. passed with all members present voting "yes." Chairman Nutter stated that the Board would meet in executive session for approximately 20 minutes to discuss personnel, contract matters, and matters protected by attorney-client privilege; no action would be taken in executive session.

Chairman Nutter called the meeting to order at 7:59 p.m. and stated that the board met in executive session to discuss personnel, contract matters, and matters protected by attorney-client privilege and that no action was taken in executive session.

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche

Sharon C. Smith
Ronak Trivedi

Dennis F. Marco
Alonzo Moody
Taina Pou
Carlos Rodriguez

Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

PUBLIC HEARING

At this time, Chairman Nutter stated that a public hearing would be conducted on the Proposed FY2020-2021 Tuition and Fees Schedule for Passaic County Community College. He asked if anyone from the public requested to be heard. Mr. Michael A. Cerone, College Counsel, stated that he did not receive any requests for public comment via the College portal. Upon hearing that, Chairman Nutter then continued with the agenda.

ACTION ITEMS AGENDA - Consent Resolution

Chairman Nutter asked for a motion on Resolution #3 - Consent Agenda Items A through D. Vice Chairwoman Tanis moved Resolution #3; seconded by Trustee Pou. Upon roll call, Resolution #2 passed with all members present voting "yes."

A. INSTRUCTIONAL ITEM

Carl D. Perkins Career and Technical Education Grant Application one-year spending plan to the New Jersey Department of Education for \$745,597 effective July 1, 2020 to June 30, 2021. The funds will be used to provide academic and support services in key industry pathway areas such as Education and Health Services; Professional and Scientific Services; Information Technology, Hospitality/Food Services, Arts/Entertainment, and Finance.

B. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

The Proposed Tuition and Fees Schedule for FY2020-2021, as outlined in the attachment.

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: Upward Bound and College Bound Grant Funds; \$41,707.60 Available)
Hewlett-Packard *Chromebooks* for use in Upward Bound and College Bound programs.
Fulfillment Agent for NJ State Contract 89974.

PKA Technologies, Inc.
1 Executive Boulevard, Suite 101
Suffern, NY 10901

\$41,707.60
(Recommended Award)

Software Licensing (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or services for proprietary computer hardware, software, or systems) (Funding Source: CARES Act College Expenses; \$128,000.00 Available)

Software to provide a centralized online portal in support of a digital campus model. Business Entity and Political Contribution disclosures required.

UCROO, Inc.
3001 Brighton Boulevard, Suite 2663
Denver, CO 80216

\$128,000.00
(Recommended Award)

Advertising (Billboard Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2021 College Operating Funds; \$213,000.00 Budgeted)
Estimated amount for FY-2021. Expenditures contingent on future budget approvals. Business Entity and Political Contribution disclosures required.

Outfront Media LLC
405 Lexington Avenue
New York, NY 10174

\$38,000.00
(Recommended Award)

Advertising (Bus Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2021 College Operating Funds; \$213,000.00 Budgeted)
Estimated amount FY-2021. Expenditures contingent on future budget approvals. Business Entity and Political Contribution disclosures required.

Intersection Media LLC
10 Hudson Yards, Floor 26
New York, NY 10001

\$25,000.00
(Recommended Award)

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2021 College Operating Funds; \$598,100.00 Budgeted)

Consulting services in support of VMWare desktop virtualization software operations.
Expenditures contingent on future budget approvals.

| | |
|---|--|
| NJEdge 625 Broad Street, Suite 260 Newark, NJ 07102 | \$50,879.00 (Recommended Award) |
|---|--|

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2020 College Operating Funds; \$16,464.42 Available)
Consulting services in support of Ellucian *Colleague* budget module implementation. Vendor year-to-date spend exceeds Board review threshold.

| | |
|---|---|
| Ellucian Company, LP 2003 Edmund Halley Drive, Suite 500 Reston, VA 20191 | \$6,816.00 (Recommended Award) |
|---|---|

Insurance (Employee Dental Insurance Program) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2021 College Operating Funds; \$304,202.00 Budgeted)
Employee dental insurance program. Estimated amount for FY-2021. Expenditures contingent on future budget approvals.

| | |
|--|--|
| Delta Dental of New Jersey P.O. Box 222 Parsippany, NJ 07054 | \$304,202.00 (Recommended Award)) |
|--|--|

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2020 College Operating Funds; \$1,662,000.00 Available)
Changes to estimated amounts for FY-2020. Net reduction in estimated costs.

| | |
|---------------------------------|---|
| Gas and Electric Service | \$1,662,000.00 (Recommended Award) |
|---------------------------------|---|

Service Providers

| | |
|--------------------------------|--------------|
| Public Service Electric & Gas | \$420,000.00 |
| Direct Energy | \$400,000.00 |
| Constellation Energy | \$672,000.00 |
| East Coast Power and Gas | \$40,000.00 |
| Jersey Central Power and Light | \$70,000.00 |
| City of Paterson | \$60,000.00 |

Request for Proposal 20-10 – Credit Card Processing (Public Bid Exception per NJSA 18A:64A-25.5 a. (14) – Collection of Funds) (Funding Source: FY-2021 and FY-2022 College Operating Funds; \$360,000.00 Budgeted for FY-2021)

Estimated amounts. The costs proposed are percentages applied to credit card and payment plan transactions. The payment plan portion of the spend is a pass-through. Expenditures contingent on future budget approvals.

ACI Payments, Inc.
d/b/a Official Payments Corporation
6060 Coventry Drive
Elkhorn, NE 68022

\$358,700.00 (FY-2021)
\$358,700.00 (FY-2022)
(Recommended Award)

REJECTION: Bid 20-06 – Academic Hall Elevator Replacement

Replacement of elevator system in Academic Hall at Paterson campus. Rejection of all bids is recommended. All bids received exceed the College's budget for this project.

C. SPECIAL RECOGNITION

Ms. Patricia Hardy, Vice President, Wanaque and Passaic Academic Centers
Ms. Michelle Softley, Director, Educational Opportunity Fund

D. PERSONNEL ITEMS

- I. Separation: Lia Kuglin, Teacher-Child Development Center
- II. Grant Support Staff Reappointments, FY 2020-2021
- III. Grant Administrator Reappointments, FY2020-2021
- IV. Child Development Center Grant Employees Appointments FY2020-2021
- V. Faculty Promotions
 - Kayla Mayur, Science-from Associate Professor to Professor
 - Michael Walker, Criminal Justice-from Associate Professor to Professor
 - Theresa Borovskis, Nursing-from Assistant Professor to Associate Professor
- VI. Part-Time Temporary Appointments

REMARKS:

Public: Mr. Michael A Cerone, Jr., College Counsel, reported that there were no comments received electronically from the Public.

Trustees: President Rose read the following statement on behalf on Professor Merille Siegel, President of the Faculty Association and Chair of the Computer Information Sciences Department:

“The faculty are here to support the College and to do our part in insuring the financial health of the institution. We are pleased to work collaboratively with the administration to solve the challenges that lay ahead. In this spirit, we have approved the MOU that outlines the deferral of the monetary increases that were effective July 1.

I would also like to thank the Board for their support of the faculty in approving faculty renewals and promotions. And I would like to thank the administration: President Rose, Dr. Kineavy and Dr. Stassis for working collaboratively with the faculty in helping us meet the challenges of a very difficult semester.”

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:10 p.m.; moved by Trustee Marco; seconded by Vice Chairwoman Tanis. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.” Chairman Nutter acknowledged that the meeting was now adjourned.

PASSAIC COUNTY COMMUNITY COLLEGE
RESOLUTION OF ENDORSEMENT – ACADEMIC COUNCIL RESOLUTION TO ASSESS
AND ADDRESS SYSTEMATIC INEQUALITIES AND PROVIDE EQUITABLE SUPPORT
MEASURES WITHIN OUR COLLEGE COMMUNITY

Page 1 of 2

Offered by MARCO Seconded by POU

July 21, 2020

| Board of Trustees | Yes | No | Abstain | Absent |
|-------------------|-----|----|---------|--------|
| DuHaime | | | X | |
| Esquiche | | | | X |
| Marco | X | | | |
| Moody | X | | | |
| Pou | X | | | |
| Rodriguez | X | | | |
| Smith | | | | X |
| Trivedi | X | | | |
| Tanis | X | | | |
| Nutter | | | | X |

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby endorses the Resolution presented and endorsed by the Academic Council of Passaic County Community College, at its emergency meeting held on June 30, 2020, as presented below:

WHEREAS Passaic County Community College is deeply saddened by the series of disturbing and tragic events that have taken place over the last few weeks related to the violence and injustice toward the Black community, including the senseless deaths of Rayshard Brooks, George Floyd, Breonna Taylor, Ahmaud Arbery, and countless others.

WHEREAS The College does not see these matters as isolated events, but recognizes the systemic structures that foster race based discriminatory practices throughout our society.

WHEREAS Passaic County Community College is seeking to live up to our Mission Statement and Institutional Goals to fulfill our promise to “provide a supportive learning environment for members of the college community” and demonstrate we “value our diversity, because it enriches our learning environment and deepens our respect and appreciation for others.”

PASSAIC COUNTY COMMUNITY COLLEGE
RESOLUTION OF ENDORSEMENT – ACADEMIC COUNCIL RESOLUTION TO ASSESS
AND ADDRESS SYSTEMATIC INEQUALITIES AND PROVIDE EQUITABLE SUPPORT
MEASURES WITHIN OUR COLLEGE COMMUNITY

Page 2 of 2

WHEREAS We recognize we cannot achieve our highest purpose without helping our Black students to navigate any barriers to their pursuit of higher education.

BE IT RESOLVED The Academic Council, as the shared governance body of Passaic County Community College, will help to assess (and improve where necessary) PCCC's institutional approach to identifying, recruiting, educating, and supporting marginalized populations, with special emphasis on Black students and their success within our College Community. Steps to instituting systemic change will include:

1. Creating an AdHoc committee to assess the current climate of diversity within various facets of the PCCC College Community.
2. Disseminating the findings of that committee to applicable parties on campus to provide guidance for recruitment and retention activities, student programming, and professional development aimed at spurring systemic changes within our institution.
3. Fostering a platform at every Academic Council meeting for the committee and its collaborators to share with the College community the progress being made on any associated endeavors or challenges that must be mitigated for progress to move forward.

DATED: JULY 21, 2020

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

Offered by TRIVEDI Seconded by POU

| Board of Trustees | Yes | No | Abstain | Absent |
|---------------------------------|-----|----|---------|--------|
| DuHaime | X | | | |
| Esquiche | | | | X |
| Marco (left meeting at 7:40 pm) | | | | X |
| Moody | X | | | |
| Pou | X | | | |
| Rodriguez | X | | | |
| Smith | X | | | |
| Trivedi | X | | | |
| Tanis | X | | | |
| Nutter | | | | X |

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2020 CARES Grant Funds; \$390,075.00 Available)
Lenovo *ThinkPad* laptop computers and docking stations for College students, faculty and staff.
Fulfillment Agent for NJ State Contract 40121.

SHI International Corp.
290 Davidson Avenue
Somerset NJ 08873

\$390,075.00
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2020 CARES Grant Funds; \$43,173.50 Available)
Accessories for laptop computers and docking stations for College students, faculty and staff.
Fulfillment Agent for NJ State Contract 89974.

CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675

\$43,173.50
(Recommended Award)

Information Technology Hardware Maintenance and Support (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2021 College Operating Funds \$39,334.29 Available)
Annual maintenance and support services for routers, firewalls and network switches.
Fulfillment Agent for NJ State Contract 87720.

Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

\$39,334.29
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2021 College Operating Funds; \$ 120,596.23 Available)
Licensing and maintenance renewal for existing VMware *Horizon* desktop virtualization software and *vSphere* server virtualization software.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$24,747.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 CARES Grant Funds; \$180,838.44 Available)
Additional licenses and maintenance for VMware *Horizon* desktop virtualization software and *vSphere* server virtualization software; licensing and maintenance for *vSAN* storage virtualization software.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$180,838.44
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$298,550.00 Available)
Licensing and maintenance for Enterprise Resource Planning (ERP) software. Year five of a five-year agreement; pricing is per the agreement.

Ellucian Company, LP
62578 Collections Center Drive
Chicago, IL 60693

\$298,550.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$356,197.80 Available)
Licensing and maintenance for Blackboard *Learn* software system. Business Entity and Political Contribution disclosures required.

Blackboard, Inc.
3815 River Crossing Parkway, Suite 200
Indianapolis, IN 46240

\$142,640.52
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$257,384.53 Available)
Licensing and maintenance for payroll and time management software systems. Year three of three year agreement.

ADP, LLC.
PO Box 99292
Chicago, IL 60693

\$237,500.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$25,213.78 Available)
Renewal of licensing, maintenance and storage for Echo 360 *Active Learning* software. Business Entity and Political Contribution disclosures required.

Echo 360, Inc.
11955 Freedom Drive, Suite 700
Reston, VA 20190

\$22,900.00
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

Personal Protective Equipment (PPE) (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase) (Funding Source: FY-2020 CARES Grant Funds; \$72,218.42 Available)
Emergency purchase of PPE for College faculty, staff and students.

Vizocom USA
101 West Broadway, Suite 342
San Diego, CA 92101

\$72,218.42
(Recommended Award)

Help Desk and Call Center Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Funding Source: FY-2021 College Operating Funds; \$356,197.80 Available)
Renewal of Help Desk and Call Center service agreement. Services provided by Blackboard via NJEdge.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$86,685.00
(Recommended Award)

Online Tutoring Services (Public Bid Exception per NJSA 18A:64A- 25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2021 College Operating Funds; \$389,563.12 Available)
Renewal of agreement for online tutoring services for students. Fixed license fee and cost-per-service. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

Tutor.com, Inc.
110 East 42nd Street, 7th Floor
New York, NY 10017

\$163,500.00
(Recommended Award)

Advertising (Electronic Media Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2021 College Operating Funds; \$80,481.10 Available)
Estimated amount for FY-2021. Business Entity and Political Contribution disclosures required.

Cross Device Media Group
1 High Street Court
Morristown, NJ 07960

\$55,000.00
(Recommended Award)

Insurance (Employee Health) (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority)(Funding Source: FY-2021 College Operating and Grant Funds; \$4,575,000 Available; \$1,100,000.00 Employee Contribution Budgeted)
Estimated amount for FY-2021.

New Jersey Division of Pension and Benefits
Health Insurance

\$5,675,000.00
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

Insurance (Employee Dental) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2020 College Operating Funds; \$52,990.40 Available)
Increase to estimated amount for FY-2020.

Delta Dental of New Jersey
PO Box 222
Parsippany, NJ 07054

\$30,016.74
(New Total: \$273,788.74)
(Recommended Award)

Insurance (Builder's Risk) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2020 College Capital Funds; \$ 2,051,957.35 Available)
Renewal of Builder's Risk insurance for 113-119 College Boulevard construction project.

Hanson & Ryan, Inc.
87 Lackawanna Avenue
Totowa, NJ 07511

\$19,748.65
(Recommended Award)

Textbooks (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Textbooks) (Funding Source: FY-2021 Grant Funds and College Operating Funds)
Estimated amount for FY-2021. Part of overall College bookstore agreement.

Follett Higher Education Group, Inc.
3 Westbrook Corporate Center, Suite 200
Westchester, IL 60154

\$325,000.00
(Recommended Award)

Postage (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from government board, body, agency or authority) (Funding Source: FY-2021 College Operating Funds and Grant Funds)
Estimated amounts FY-2021.

United States Postal Service
PO Box 7274
Philadelphia, PA 19170

\$75,000.00
(Recommended Amount)

United States Postmaster
194 Ward Street
Paterson, NJ 07509

\$40,000.00
(Recommended Amount)

Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2021 College Operating Funds; \$2,195,124.76 Available)
FY-2021 College bookstore property rental cost.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

| | |
|---|--|
| City of Paterson Parking Authority 125 Van Houten Street Paterson, NJ 07505 | \$83,329.95 (Recommended Award) |
|---|--|

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2021 College Operating Funds; \$1,735,000.00 Available)
Estimated amounts for FY-2021.

| | |
|---------------------------------|---|
| Gas and Electric Service | \$1,500,000.00 (Recommended Award) |
|---------------------------------|---|

Service Providers

| | |
|--------------------------------|--------------|
| Public Service Electric & Gas | \$407,000.00 |
| Direct Energy | \$388,000.00 |
| Constellation Energy | \$656,500.00 |
| Jersey Central Power and Light | \$48,500.00 |

| | |
|--------------------------------|---|
| Water and Sewer Service | \$209,000.00 (Recommended Award) |
|--------------------------------|---|

Service Providers

| | |
|---------------------------------|-------------|
| Passaic Valley Water Commission | \$85,000.00 |
| Township of Wayne | \$6,000.00 |
| Borough of Wanaque | \$98,000.00 |
| City of Paterson | \$20,000.00 |

Hunterdon County Educational Services Commission (HCESC) Technology Installation & Integration Services Bid #15/16-Tech-01 (Funding Source: FY-2020 CARES Grant Funds; \$40,000.00 Available)
Wireless network consulting services. Not-to-exceed amount.

| | |
|--|--|
| ePlus Technologies, Inc. 13595 Dulles Technology Drive Herndon, VA 20171 | \$40,000.00 (Recommended Award) |
|--|--|

Joint Purchasing Consortium (JPC) Bid FY20JPC-31 – Laboratory and Medical Supplies
(Funding Source: FY-2021 College Operating Funds; \$50,358.15 Available)

Various small dollar value laboratory and medical supplies for Science curriculum. Estimated amount for FY-2021. Not-to-exceed amount. New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Contract.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

J&H Berge
4111 S Clinton Avenue
South Plainfield, NJ 07080

\$35,000.00
(Recommended Award)

NJEdge Request for Proposal 12-71 - Voice Time-Division Multiplexing (TDM) Telephone Services (Funding Source: FY-2021 College Operating Funds, \$51,000.00 Available; Tenant Reimbursement, \$11,380.32 Budgeted)

Estimated amount for FY-2021. Partially reimbursed by tenants.

Broadview Networks
PO Box 149
Port Chester, NY 10573

\$62,000.00
(Recommended Award)

Request for Proposal 20-11 – Debt Collection (Public Bid Exception per NJSA 18A:64A-25.5

a. (14) – Collection of Funds) (Funding Source: Not Applicable)

The fee proposed is a percentage of collected amounts.

Reliant Capital Solutions LLC
670 Cross Pointe Road
Gahanna, OH 43230

14% Fee (FY-2021)
14% Fee (FY-2022)
(Recommended Award)

Collection Bureau of Hudson Valley, Inc.
155 North Plank Road
Newburgh, NY 12550

14.5% Fee (FY-2021)
14.5% Fee (FY-2022)
(Recommended Award)

Penn Credit Corp.
2800 Commerce Drive
Harrisburg, PA 17110

14.5% Fee (FY-2021)
14.5% Fee (FY-2022)
(Recommended Award)

South Main Auto – Option to Buy 218 Van Houten Street, Paterson, NJ

WHEREAS on September 9, 2003 Passaic County Community College entered into a lease agreement with South Main Street Auto Sales, Inc. for lease of property at 218 Van Houten Street, Paterson, NJ (the “Property”) which agreement was extended by lease extension agreement dated December 16, 2009 (together the “Lease Agreement”); and

WHEREAS said Lease Agreement contains an option to purchase the Property for the sum of \$250,000 which option can be exercised beginning August 15, 2020 but which option terminates on December 31, 2020; and

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

WHEREAS in February 2016, the College entered into a sublease with Zohra LLC for the Property (the “Sublease”); and

WHEREAS the Sublease terminates on December 31, 2020; and

WHEREAS said Sublease provides that upon termination of the Sublease, or sooner if the College obtains title to the Property, that the College will sell the property to Zohra LLC for the sum of \$250,000; and

WHEREAS it is in the best interests of the College to exercise the option to purchase, purchase the property and then sell the property to Zohra

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Passaic County Community College that the President of the College, the Chairman of the Board of Trustees, the Vice Chairwoman of the Board of Trustees or the Vice President for Finance and Administrative Services are hereby authorized to take such action and execute such documents as are necessary to exercise the option to purchase the property at 218 Van Houten Street, Paterson, NJ; and it is further

RESOLVED that the President of the College, the Chairman of the Board of Trustees, the Vice Chairwoman of the Board of Trustees or the Vice President for Finance and Administrative Services are hereby authorized to take such action and execute such documents as are necessary to complete the sale of the property at 218 Van Houten Street Paterson, NJ to Zohra, LLC. This Resolution was adopted by the Board of Trustees of Passaic County Community College on July 21, 2020 and no further approvals are necessary to effectuate this Resolution

Harvey Nutter, Chairman
Board of Trustees
Passaic County Community College

B. SPECIAL RECOGNITION

Mr. Sandor “Sandy” Levit, Controller

C. PERSONNEL ITEMS

- I. Separation A: Margo Murray, Counselor-Academic Success Center
- II. Appointments A: Enrique Noguera, Director, Educational Opportunity Fund
 B: Bijal Pandya-Provenza, Educational Specialist, Teacher Excellence (Grant-funded)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A, B, and C

- C: Kenneth Karol, Interim Director, Distance Learning
- D: David Zambrano, Director, Information Technology
Infrastructure
- E: Riad Hammoudeh, Director, Information Technology
Services
- F: Christopher Mueller, Manager, IT Support Services

- III. Grant Administrator Reappointment
- IV. Child Development Center Grant Employee Salaries, FY2020-2021
- V. Part-Time Temporary Appointment

PASSAIC COUNTY COMMUNITY COLLEGE
ADJOURNMENT

Offered by POU Seconded by MOODY

| BOARD OF TRUSTEES | YES | NO |
|--------------------------|---------------|-----------|
| DuHaime | X | |
| Esquiche | Absent | |
| Marco | Absent | |
| Moody | X | |
| Pou | X | |
| Rodriguez | X | |
| Smith | X | |
| Trivedi | X | |
| Tanis | X | |
| Nutter | Absent | |

DATED: JULY 21, 2020