



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the January 20, 2015 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, January 20, 2015, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – December 16, 2014

PRESENTATIONS

1. Proposed FY2015-2016 Budget
2. President Obama's Tuition-Free Community College

REPORTS

President
Chairman

DISCUSSION AGENDA

- A. **ACADEMIC ITEMS**
PALS Plus, Incorporated
- B. **BUSINESS ITEMS**
Proposed FY2015-2016 Budget
Request for Chapter 12 Funds
Purchases of Goods and Services
- C. **PERSONNEL ITEMS**

EXECUTIVE SESSION

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

PUBLIC HEARING

Proposed FY2015-2016 Budget

ACTION ITEMS

Consent Resolution

- A. PALS Plus, Incorporated
- B. Adoption of the FY2015-2016 Budget
Request for Chapter 12 Funds
Purchases of Goods & Services
- C. Personnel Items

Individual Resolution(s)

REMARKS

PUBLIC
TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE

ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Blanco		X
Davis		X
DuHaime	X	
Esquiche	X	
Gardner	X	
Gourley	X	
Kebrdle		X
Shukla	X	
Smith	X	
Tanis	X	
Nutter	X	

DATED: JANUARY 20, 2015

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, December 16, 2014.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on December 1, 2014.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:00 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Aurora Blanco
Robert H. Davis
Richard A. DuHaime*
Yolanda Esquiche
Jeffrey P. Gardner
Harry B. Gourley

Patricia Kebrdle
Nitin Shukla
Sharon C. Smith
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

*Arrived at 7:10 p.m.

CONSIDERATION OF MINUTES – November 18, 2014

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for November 18, 2014; moved by Trustee Tanis, seconded by Trustee Shukla. Upon roll call, Resolution #1 passed with all members present voting “yes.”

PRESENTATION

Common Core

President Rose provided a brief presentation on the Common Core and its importance as it relates to higher education. He invited Trustee Davis to join in the commentary since he was also the Interim Executive County Superintendent of Schools for Passaic and Bergen Counties.

President Rose began his presentation with a short four-minute video, which outlined the basics to better understand the elements of the common core, its relation to previous legislation to the ‘no child left behind’ act, and its bigger impact on higher education. At this time, Trustee

Davis did provide some feedback noting that New Jersey has had the common core in place for over twenty years, and 18-25 other states are now using it too. The change basically was the method of tests being used compared to the past; New Jersey happens to be ahead of the curve, he stated.

Trustee Smith left the room at 7:20 p.m. then returned at 7:21 p.m.

A discussion then took place citing some misunderstandings with the common core, the tests being used, and the many conflicts one hears about when the common core is mentioned.

REPORTS

President/Chairman: No reports given.

REMARKS BY PUBLIC

Public/Trustees: None

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda:

A. Academic Offerings

- Guaranteed Admissions Transfer Agreement with Pillar College, which would allow graduates from Passaic County Community College with the Associate of Arts in Liberal Arts degree, with a Psychology Option, or an Associate of Science degree in Business Administration, to be eligible to transfer into Baccalaureate programs Pillar College offers in Business Administration and Management, Psychology and Counseling, or Biblical Studies.
- Certificate of Achievement: Hospital Coding Specialist

The Certificate of Achievement: Hospital Coding Specialist, a twelve (12) credit program, would prepare students for the advanced coding competencies necessary to earn advanced professional coding credentials and hospital pre-employment coding evaluations. It would also prepare students for entry-level employment in the healthcare industry, as well as, prepare them for future studies in the subject with the goal of earning an Associate degree and beyond.

B. Business Items

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:A64A-25 et al. are so noted and recommended.

- Bid No. 15-13 Classroom/Office Furniture
- 2015 Chevrolet Express Passenger Vans (Four)

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:35 p.m.; moved by Trustee Tanis seconded by Trustee Gourley. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

ROLL CALL

Aurora Blanco	Patricia Kebrdle
Robert H. Davis	Nitin Shukla
Richard A. DuHaime	Sharon C. Smith
Yolanda Esquiche	Steven M. Rose, Secretary
Jeffrey P. Gardner	Barbara Tanis, Vice Chairwoman
Harry B. Gourley	Harvey J. Nutter, Chairman

Chairman Nutter called the meeting to order at 7:47 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken.

ACTION ITEMS AGENDA

Consent Resolution

Trustee Gourley moved Resolution #2-Consent Agenda Items A, B, and C; seconded by Trustee Tanis thereby approving the following items unanimously upon roll call with all members present voting "yes."

A. ACADEMIC ITEMS

Guaranteed Admissions Transfer Agreement with Pillar College:

The guaranteed admissions transfer agreement between Passaic County Community College and Pillar College as outlined in the attachment.

Certificate of Achievement: Hospital Coding Specialist

The twelve-credit Certificate of Achievement: Hospital Coding Specialist, as outlined in the attachment.

B: BUSINESS ITEMS

Bid No. 15-13 Classroom / Office Furniture, (Funding Source: College Operating Budget)

Tanner North Jersey, Inc. 1251 Lakewood-Farmingdale Road Howell, NJ 07731	\$48,091.54 (Partial Bid) Recommended Award
---	--

Paper Clips, Inc. 321 Charlton Ave. Hasbrouck Heights, NJ 07604	\$22,689.89 (Partial Bid) Recommended Award
---	--

2015 Chevrolet Express Passenger Vans (Four), Full Size – 15 Passenger, RWD 3500 155"LS, NJSA 18A:64A-25.9, State of NJ Contract – #A88230 (T2006), (Funding Sources: 2014 College Capital Budget – \$50,000, 2015 College Capital Budget - \$53,716.00)

Hertrich Fleet Services, Inc. 1427 Bay Rd. Milford, DE 19963	\$103,716.00 Recommended Award
--	-----------------------------------

C: PERSONNEL ITEMS

- I. Separations A: Thomas Yip, Faculty, Computer Information Sciences
 B: Anthony Davis, Assistant Coordinator, College Bound
- II. Appointments A: Elizabeth Harrison, Associate Director for the Center for Student Success
 B: Oscar Suarez, Custodian/Handyperson
 C: Nakia Shelton, Custodian/Handyperson
- III. Part-time/Temporary Appointments

REMARKS: Public: None

Trustees – President Rose brought to the trustees attention two items that were delivered to them: the recent promotional piece displaying some new and exciting information about the College, and the literary journal the students put together at the College.

He also extended an invitation to the January 22, 2015 Nurse Education Pinning Ceremony at the College, and would be most happy if their schedules permitted them to attend.

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 7:50 p.m.; moved by Trustee Gourley; seconded by Trustee Tanis. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by GARDNER Seconded by GOURLEY

Board of Trustees	Yes	No	Abstain	Absent
Blanco				X
Davis				X
DuHaime	X			
Esquiche	X			
Gardner	X			
Gourley	X			
Kebrdle				X
Shukla	X			
Smith	X			
Tanis	X			
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the December 16, 2014 Board of Trustees meetings, as presented.

DATED: JANUARY 20, 2015

PASSAIC COUNTY COMMUNITY COLLEGE
EXECUTIVE SESSION

Offered by TANIS Seconded by GOURLEY

BOARD OF TRUSTEES	PRESENT	ABSENT
Blanco		X
Davis		X
DuHaime	X	
Esquiche	X	
Gardner	X	
Gourley	X	
Kebrdle		X
Shukla	X	
Smith	X	
Tanis	X	
Nutter	X	

The material for Executive Session will be provided under separate cover.

DATED: JANUARY 20, 2015

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

Offered by TANIS Seconded by GOURLEY

	Yes	No	Abstain	Absent
Board of Trustees				
Blanco				X
Davis				X
DuHaime	X			
Esquiche	X			
Gardner	X			
Gourley	X			
Kebrdle				X
Shukla	X			
Smith	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions, which have been reviewed and recommended by the Committee of the Whole:

A. ACADEMIC ITEMS

The appointment of Mibong La, Head Librarian as the College's library representative to PALS Plus, Inc.; and Glen Bencivengo, Reference Librarian, as the alternate voting representative.

B. BUSINESS ITEMS

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Committee of the Whole, hereby approves Passaic County Community College's Operating Budget in the amount of \$51,541,656; the Chapter 12 Funding in the amount of \$3,000,000; and the Capital Budget in the amount of \$2,476,632, for the fiscal year commencing on July 1, 2015 and ending on June 30, 2016; and be it further

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

RESOLVED that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$13,409,583 to be raised through tax levy for current operations for the Fiscal Year commencing July 1, 2015 and ending June 30, 2016; and be it further

RESOLVED that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$3,000,000 to be raised through the issuance of bonds for the attached Chapter 12 Funding (Attachment A) for the Fiscal year commencing July 1, 2015 and ending June 30, 2016; and it be further

RESOLVED that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$2,476,632 to be raised through the issuance of bonds for the attached capital equipment list (Attachment B) for the Fiscal year commencing July 1, 2015 and ending June 30, 2016.

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:A64A-25 et al. are so noted and recommended.

Bid No. 15-15 PCCC Standby Generator Interconnections, (Funding Source: Building Our Future Bond Act)

TSUJ Corporation	\$236,707.00
48 Brush Hill Road	(Recommended Award)
Kinnelon, NJ 07405	

Bid No. 15-16 Solid Waste Disposal, (Funding Source: College Operating Budget)

Bella Cleaning and Carting, LLC	\$ 54,509.60
9 Prospect Street	(Recommended Award)
Ridgewood, NJ 07450	

Bid No. 15-17 Elevator Maintenance, (Funding Source: College Operating Budget)

Current Elevator Technology, Inc.	\$ 114,791.00
129 Maple Drive	\$ 12,720.00 FY 2014
Shohola, PA 18458	\$ 24,720.00 FY 2015
	\$ 25,393.00 FY 2016*
	\$ 25,899.00 FY 2017*
	\$ 26,420.00 FY 2018*
	(Recommended Award –
	*Pending Budget Approval)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

Vertex Digital Capable Radios (Funding Source: Homeland Security Grant – UASI 2013)

BearCom	\$ 10,694.80
611 Route 46 West	(Recommended Award)
Hasbrouck Heights, NJ 07604	17 Vertex Radios

LED Zero Clients, Desktop Computers, Printers & USB Speakers, NJSA 18A:64A-25.9, Western States Contracting Alliance (WSCA) 70262 & NJEDGE VPA 39738 (Funding Sources: \$14,306.67 from the College Capital Budget, \$27,810.15 from the Higher Education Technology Infrastructure Fund Grant, and \$50,483.30 from the Carl D. Perkins Vocational and Technical Education Grant)

CDW - Government	\$ 92,600.12
75 Remittance Drive, Suite 1515	(Recommended Award)
Chicago, IL 60675-1515	67 LED Zero Clients
	4 Desktop Computers
	35 Printers
	97 USB Speakers

Moving Services, State Contract # T-0877-7677 (Funding Source: College Operating Budget)

Brantley Bros. Moving & Storage Co., Inc.	\$ 45,000.00
168 Elizabeth Avenue	(Recommended Award)
Newark, NJ 072018	

Payroll/Banking Services (For a one year period, July 1, 2015 through June 30, 2015)

PNC Bank
Two Tower Boulevard
East Brunswick, NJ 08816

External Consulting Services and Support
NJSA 18A:54A-25.5 (Exemption 15 – Consulting Services) (Funding Source: College Operating Budget)

Accountemps	\$ 125,000.00
12400 Collections Center Drive	(Not to Exceed)
Chicago, IL 60693	

The National Association of Emergency Medical Technicians (NAEMT) & The Northeast Resiliency Consortium (NRC) (Exemption 15 – Consulting Services & Exemption 19 Software) (Funding Source: \$50,000.00 from the TAACCCT-3 Grant)

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

National Association of Emergency Medical Technicians	\$ 50,000.00
132-A East Northside Drive	(Recommended Award)
Clinton, MS 39056	

IPAS License Agreement, US Department of Education – TAACCCT Grant (Funding Source: \$48,088.38 from the TAACCCT Grant)

Simplicity Corporation 1560 Wilson Boulevard Suite 550 Arlington, VA. 22209	\$ 48,088.38 Year 2 (Recommended Award)
---	--

C. PERSONNEL ITEMS

- I. Separations A: Kate Torres, Disability/Student Development Specialist
 B: Meredith Behrens, Assistant Director of Grants and Institutional Advancement
 C: Jose Villalongo, Assistant Director of EOF
 D: Hyacinth McCaulay, Nurse Education Faculty
- II. Appointments A: Thomas VanAken, Project Coordinator, Bridge to Baccalaureate Program
 B: Danielle Budka-Nepola, Bursar
 C: Maria Marte, Director of Student Activities
 D: Michael Tate, Custodian/Handyperson
- III. Part-time / Temporary Appointments

**PASSAIC COUNTY COMMUNITY COLLEGE
ADJOURNMENT**

Offered by GOURLEY Seconded by SHUKLA

BOARD OF TRUSTEES	YES	NO
Blanco	Absent	
Davis	Absent	
DuHaime	X	
Esquiche	X	
Gardner	X	
Gourley	X	
Kebrdle	Absent	
Shukla	X	
Smith	X	
Tanis	X	
Nutter	X	

DATED: JANUARY 20, 2015