



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the December 15, 2015 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, December 15, 2015, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in the Main Conference Room, Passaic County Community College Wanaque Academic Center, 500 Union Avenue, Wanaque, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**(Section 1) CALL TO ORDER
ROLL CALL
CONSIDERATION OF MINUTES – November 17, 2015**

(Section 2) PRESENTATIONS
New Addition to the Wanaque Academic Center

REPORTS

President
Chairman

DISCUSSION AGENDA

A. ACADEMIC ITEMS

PALS Plus, Incorporated

B. BUSINESS ITEMS

PCCC Facilities Master Plan 2012-2017 (Amended)

The New Jersey Higher Education Capital Facilities Programs

Purchases of Goods and Services

C. PERSONNEL ITEMS

EXECUTIVE SESSION

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

(Section 3) ACTION ITEMS

Consent Resolution

A. PALS Plus, Incorporated

B. PCCC Facilities Master Plan 2012-2017 (Amended)

The New Jersey Higher Capital Facilities Programs

Purchases of Goods & Services

C. Personnel Items

Individual Resolution(s)

REMARKS

PUBLIC
TRUSTEES

(Section 4) ADJOURNMENT

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, November 17, 2015.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on December 1, 2014.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:05 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Assad R. Akhter
Richard A. DuHaime
Yolanda Esquiche
Jeffrey P. Gardner
Patricia Kebrdle*
Alonzo Moody

Sharon C. Smith**
Tyler Solari, Alumni Representative
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Aurora Blanco
Robert Davis

*Trustee Kebrdle arrived at 7:30 p.m.

**Trustee Smith arrived at 7:20 p.m.

ORGANIZATION OF THE BOARD

Chairman Nutter relinquished the gavel to Secretary Rose. Secretary Rose announced that State Statute requires the Board of Trustees to organize during the eleventh month. He then asked for nominations for Chairperson of the Board. Trustee DuHaime nominated Trustee Harvey J. Nutter as chairman of the board stating that he recommended that he continue in the position of Chairman of the Board again for the coming year. Trustee Tanis seconded the nomination. Secretary Rose asked for other nominations and hearing none, Trustee Tanis moved to close the nominations; seconded by Trustee Gardner. Upon voice vote, the nomination to re-elect Trustee Harvey J. Nutter as Chairman of the PCCC Board of Trustees passed unanimously with all members present voting "yes."

Chairman Nutter then asked for nominations for Vice Chair. Trustee Esquiche nominated Trustee Barbara Tanis stating she highly recommended her reappoint as Vice Chairwoman; Trustee DuHaime seconded the nomination. Chairman Nutter asked for other nominations, and hearing none, Trustee Akhter moved to close the nominations; seconded by Trustee Gardner. Upon roll call, the nomination to reappoint Trustee Barbara Tanis as Vice Chairwoman of the PCCC Board of Trustees passed unanimously with all members present voting “yes.”

CONSIDERATION OF MINUTES – October 20, 2015

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for October 20, 2015; moved by Trustee Tanis; seconded by Trustee Esquiche. Upon roll call, Resolution #1 passed with all members present voting “yes.”

PRESENTATIONS

Campus Security

President Rose kicked-off this presentation by referencing the conversation previously held at last month’s board meeting about campus security, and the video he spoke about then would be presented that evening, along with the College’s Emergency Operations Plan.

Mr. Steven Hardy, Vice President of Finance and Administration began his presentation by giving an overview of the College’s security procedures, the training provided with its security staff and first responders, which led up to the video on an active shooter scenario. He then referenced PCCC’s Emergency Operations Plan each trustee was given which further laid out the details for various types of crisis scenarios. The key words, he stated, were RUN, HIDE, FIGHT.

A brief question and answer period then took place on topics such as metal detectors at all doorways, which would be impractical for a college campus; gang infiltration; and the relationship the College has with local law enforcement and the Passaic County Sheriff’s Department.

Retail and Service-Industry Training Hub

President Rose informed the Board at the start of the next presentation of his conflicts with the innovative training hub since he serves on the boards of the United Way of Passaic County (UWPC); the Workforce Investment Board (WIB); and as President of Passaic County Community College. He stated he has stepped away and assigned this venture to Mr. Michael Powell, Executive Director of Continuing Education and Workforce Development.

Mr. Powell informed the Board that the College, the United Way, and the Goodwill Retail Store and Service-Industry Training Hub would be the first of its kind for Passaic County, and would provide a much-needed career pathways for its TANF and General Assistance clients who are a part of Work First New Jersey.

He explained that the Memorandum of Understanding (MOU) outlined the partnership between the College and the United Way of Passaic County by providing hands-on career paths in the retail/hospitality sector. A few of the on-the-job skills that would be learned were for customer service inventory, sales, management, marketing, and basic finance, to name a few. The pass-through funding from Workfirst New Jersey would be via the United Way of Passaic County from the College to establish a thrift store/retail employment training facility in Paterson.

Several of the trustees asked for a clearer definition on the role of the College and the clear intent of creating the training hub with the United Way of Passaic County and Goodwill Industries, which Mr. Powell provided.

REPORTS

President: President Rose reminded the Board that the PCCC Annual Holiday Party was scheduled for December 10, 2015, from 3:00-5:00 p.m. at the historic Hamilton Club building. He hoped that those that were able to attend could do so and enjoy the festivities.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda. President Rose stated that he would gladly answer any questions raised.

A. Policy Matters

Annual Notice of Meetings: December 2015 to November 2016

President Rose stated that he continued with the third Tuesday of each month for the board meetings since it has been working out well for the past couple of years, especially with better attendance.

He also noted that the December meeting would be held at the Wanaque Academic Center, and a tour of the newest part of the facility would be given that evening. In addition, a van would transport the trustees (those who were interested) to Wanaque that evening, leaving from the main campus at 5:30 p.m.

B. Business Items

Memorandum of Understanding (MOU) between PCCC and the United Way of Passaic County

As previously discussed in the presentation that evening, the MOU outlines the partnership between the College and the United Way of Passaic County with the purpose of creating a retail and service-industry training hub in the heart of Passaic County, with the College providing the United Way of Passaic County with \$100,000 in pass-through funding from Workfirst New Jersey Direct Award.

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA 18A:64A-25 et al. are so noted and recommended:

- Database Subscription Service – Virtual Academic Library Environment (VALE) – Fiscal Year 2016
- Consulting Services, Degree Works Implementation Specialist, Northeast Resiliency Consortium
- Consulting Services, Northern New Jersey Bridge to the Baccalaureate Program
- Information Technology Hardware (Zero Clients, Displays, and Accessories), Upgrade for Nursing Department
- Information Technology Hardware (Servers), Upgrades for Security; Additional Storage
- Public Bid 16-09 Copier Equipment and Service Contract
- Public Bid 16-10 Multimedia Equipment Furnishing and Installation
- Utility Services
- Northern New Jersey Bridges to Baccalaureate (B2B) Partner College Fund Distribution

Sale and Lease of 113-119 Van Houten Street, Block 4402, Lot 8

Mr. Michael A. Cerone, Jr., College Counsel, presented the sale and then concurrently leasing back from Passaic County Community College the property known as the “Fire House” located on 113-119 Van Houten Street, Block 4402, Lot 8. He noted that this was the third such arrangement the College has made with the PCCC Foundation and TD Bank, which also provides scholarships to students via the rental the College pays for the Foundation for the use of that facility. Mr. Cerone concluded by stating that the purchase and the lease agreement were prepared, which he did review, in order to meet the December 23 deadline by the bank.

- The sale of 113-119 Van Houten Street, Block 4402, Lot 8, in Paterson, New Jersey, to the Passaic County Community College Foundation and to concurrently lease the property back to Passaic County Community College was approved for placement on the November 17, 2015 Board of Trustees meeting agenda.

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 8:05 p.m.; moved by Trustee Tanis; seconded by Trustee Kebrdle. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

ROLL CALL

Assad R. Akhter
Richard A. DuHaime
Yolanda Esquiche
Jeffrey P. Gardner
Patricia Kebrdle
Alonzo Moody

Sharon C. Smith
Tyler Solari, Alumni Representative
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent
Aurora Blanco
Robert Davis

Chairman Nutter called the meeting to order at 8:21p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken.

ACTION ITEMS AGENDA

Consent Resolution

Trustee Tanis moved Resolution #2-Consent Resolution Items A, B, and C; seconded by Trustee Kebrdle. Upon roll call, Resolution #2 passed with all members present voting "yes."

A. POLICY MATTERS – ANNUAL NOTICE OF MEETINGS

This is to notify you that for the period beginning December 2015 and ending on November 2016, the Board of Trustees of Passaic County Community College plans to hold the following regular meetings at Passaic County Community College, Paterson Room, 1 College Boulevard (enter at Broadway and Memorial Drive), Paterson, New Jersey, except as noted.

<u>MONTH</u>	<u>BOARD MEETING</u>	<u>PUBLIC</u>	
DECEMBER	15*	7:00 pm	(WAC)
JANUARY	19+	7:00 pm	
FEBRUARY	16	7:00 pm	
MARCH	15	7:00 pm	
APRIL	19	7:00 pm	
MAY	17**	7:00 pm	(M332)
JUNE	21++	7:00 pm	
JULY	19***	7:00 pm	(PAC)
AUGUST	16^	7:00 pm	
SEPTEMBER	20	7:00 pm	
OCTOBER	18	7:00 pm	
NOVEMBER	15	7:00 pm	(Reorganization)

*PCCC Wanaque Academic Center, 500 Union Avenue, Wanaque, NJ

+Public Hearing and Budget Approval

**Memorial Hall Building, Paterson, NJ

++Tuition and Fees Schedule Approval

***PCCC Passaic Academic Center, 2 Paulison Avenue, Passaic, NJ

^If needed

Except as hereinafter provided, notice of changes or special meetings of the Board of Trustees shall be posted 48 hours in advance at the following locations:

A. Passaic County Clerk's Office
401 Grand Street
Paterson, NJ 07505

B. Passaic County Community College
1 College Boulevard
Paterson, NJ 07505

The following newspapers circulating in the County of Passaic are hereby designated the official newspapers for publishing all legal notices of the Board of Trustees:

A. HERALD NEWS

B. The Record

Any person may request in writing that a copy of the schedule of regular meetings or rescheduled meetings of the Board of Trustees be mailed to him/her. Upon prepayment of the

applicable fee as outlined in the Public Records Access Request, such scheduled and/or advance notices shall be mailed to such person. All advance notices referred to in this resolution of regular, special, rescheduled meetings of the Board of Trustees, shall to the extent known include:

- a. The Agenda
- b. Those matters upon which formal action may be taken.

Copies of the meeting notice/agenda shall be available at each meeting for the benefit of those persons who attend the meeting.

B. BUSINESS ITEMS

Memorandum of Understanding (MOU) between PCCC and the United Way of Passaic County

A Memorandum of Understanding (MOU) with the United Way of Passaic County (UWPC), which is a partnership between the College and the UWPC with the purpose of creating a retail and service-industry training hub in the heart of Passaic County. The College will provide the UWPC with \$100,000 in pass-through funding from Workfirst New Jersey Direct Award to establish a thrift store/retail employment training facility. The UWPC will place and train students on store operations in a retail environment. The term of the agreement is a one year.

Purchases of Goods and Services

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4 et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Database Subscription Services – Virtual Academic Library Environment (VALE) – Fiscal Year 2016 (Joint Purchasing Agreement – NJEDge 3902), (Funding Sources: \$14,410.59 Title V Grant, \$33,324.13 College Operating Budget)

NJEdge.net
218 Central Ave
Newark, NJ 07103

\$47,734.72
(Recommended Award)

Consulting Services, Degree Works Implementation Specialist, Northeast Resiliency Consortium (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services), (Funding Source: Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant)

Susan Greene 58 Pheasant Lane Fairfield, CT 06430	\$45,000.00 (Recommended Award - Not to Exceed)
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Consulting Services, External Evaluation, Northern New Jersey Bridge to the Baccalaureate Program (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Professional Consulting Services), (Funding Source: National Science Foundation B2B Grant)

Sagefox Consulting Group 30 Boltwood Walk Amherst, MA 01002	\$20,000.00 (Recommended Award)
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Information Technology Hardware (Zero Client Displays and Accessories), Upgrades for Nursing Department (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract Pricing), (Funding Source: Perkins Grant)

CDW- Government 75 Remittance Drive, Suite 1515 Chicago, IL 60675-1515	\$8,954.51 (Recommended Award)
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Information Technology Hardware (Servers), Upgrades for Security; Additional Storage (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract Pricing), (Funding Source: College Capital Budget)

PKA Tech One Executive Blvd Suffern, NY 10901	\$248,058.89 (Recommended Award)
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Public Bid 16-09 – Copier Equipment Service Contract, (Funding Source: College Operating Budget)

United Business Systems 302 Route 46 East Clifton, NJ 07014 Fairfield, CT 07004	\$34,100.00 (Recommended Award)
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Public Bid 16-10 – Multimedia Equipment Furnishing and Installation
(Funding Source: \$387,328 College Capital Budget, \$109,125 College Reserve, \$11,017 Homeland Security Grant)

Tele-measurements, Inc. 145 Main Ave Clifton, NJ 07014	\$507,470.00 (Recommended Award)
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Utility Services

(Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility; Joint Purchasing Agreement), (Funding Source: College Operating Budget)

As a result of Fiscal Year 16 NJ Colleges Electric Bid, Constellation Energy has replaced Direct Energy and Direct Energy has replaced NRG. Amounts approved at the June 16, 2015 Board of Trustees Meeting remain unchanged.

Northern New Jersey Bridges to Baccalaureate (B2B) Partner College Fund Distribution

(Funding Source: National Science Foundation Grant; as lead college for the grant, Passaic County Community College coordinates financial reimbursement for the four partner colleges listed below. Amounts noted are not-to-exceed amounts matching the approved budgets for years one through three for each partner school.)

Bergen Community College 400 Paramus Road Paramus, NJ 10901	\$260,058.00 (Recommended Award - Not to Exceed)
Middlesex County College 2600 Woodbridge Ave Edison, NJ 08818	\$254,454.00 (Recommended Award - Not to Exceed)
Hudson County Community College 70 Sip Avenue Jersey City, NJ 07306	\$246,975.00 (Recommended Award - Not to Exceed)
Union County College 1033 Springfield Ave Cranford, NJ 07016	\$241,956.00 (Recommended Award - Not to Exceed)

Sale and Lease of 113-119 Van Houten Street, Block 4402, Lot 8

The Sale of 113-119 Van Houten Street, Block 4402, Lot 8, in Paterson, New Jersey, to the Passaic County Community College Foundation for the sum of \$900,000.00 and concurrently lease the property back for fifteen (15) years at an annual rental of \$70,064.28; and **BE IT FURTHER RESOLVED** that at the end of the fifteen (15) year lease, Passaic County Community College has an option to lease the building for an additional ninety-nine years at an annual rental to be determined.

C. PERSONNEL ITEMS

- I. Separation: A: Daniel Nika

- II. Non-Reappointment of Grant Administrators FY 2016-17
- III. Appointments A: Gladys Farias, Budget Coordinator, NRC
 B: Patrice Carter, EOF Admissions Counselor
- IV. Reappointment of Exempt Administrators FY 2016-17
- V. Reappointment of Professional Staff FY 2016-17
- VI. Reappointment of Grant Administrators FY 2015-16
- VII. Adjunct Faculty, Fall 2015
- VIII. Part-time/Temporary Appointments

REMARKS:

Public: None

Trustees: Trustee DuHaime asked for an update to his request about the Women's Soccer Team. Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs informed him that the administration was currently meeting with students to find out their intent in sports, and that she would have a report at next month's Board meeting.

President Rose stated that an initial screening was performed by Mr. Wayne Martin, Athletic Director and Heads Men's Basketball Coach, which proved to be inclusive. He also noted that sports clubs are started initially to see if there was any interest in a specific sport.

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:25 p.m.; moved by Trustee Akhter; seconded by Trustee Esquiche. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by TANIS Seconded by SMITH

Board of Trustees	Yes	No	Abstain	Absent
Akhter	Out of the room			
Blanco				X
Davis				X
DuHaime	X			
Esquiche	X			
Gardner	X			
Kebrdle	X			
Moody	Out of the room			
Smith	X			
Tanis	X			
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the November 17, 2015 Board of Trustees meetings, as presented.

DATED: DECEMBER 15, 2015

Passaic County Community College

Facilities Master Plan

July 2012

to

June 30, 2017

(AMENDED)

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PCCC History

- Chartered 1968 and Opened 1971
- First Graduation Class 1973
- Initial Enrollment 324
- Current Enrollment 10,000
- Main Campus Located in Historic Paterson, NJ
- Opened Wanaque Campus in 2000
- Opened Wayne Campus in 2002
- Opened Passaic Campus in 2008/2009

PCCC's Vision, Mission and Values Statement

VISION: PCCC aspires to be a premier community college that leads, inspires, and supports individuals in reaching their educational and career goals in a timely manner.

MISSION: PCCC offers high-quality, flexible, educational and cultural programs that meet the needs of Passaic County residents. The College provides its students with a strong general education foundation for further study and opportunities for career preparation and lifelong learning. Impassioned by our commitment to student progress and program completion, the College strives to address a wide variety of student learning needs through excellence in teaching, innovative and effective use of technology, multiple instructional methods and developmental and ESL programs that provide access to college-level programs. The College's supportive learning environment fosters student success and faculty excellence. Through a culture of evidence and inquiry, the College is an effective steward of its physical, financial, and intellectual resources.

PCCC VALUES:

Academic Quality: We commit to educational excellence in teaching and learning

Learning: We embrace a learner-centered philosophy, one that guides us in our efforts to improve student progress and program completion

Diversity: We value our diversity because it enriches our learning environment and deepens our respect and appreciation for others

Honesty and Integrity: We commit to an educational environment characterized by honesty, integrity and mutual respect

PCCC's Institutional Goals

1. Offer high quality programs through flexible and innovative instructional formats that respond to changing community needs
2. Improve student progress and program completion rates
3. Provide a supportive learning environment for members of the college community
4. Expand strategic partnerships with educational, business, cultural, and government agencies.

PCCC Facilities – Currently Occupied

<u>Facility Name</u>	<u>Location</u>
Founders Hall	City of Paterson
Academic Hall	City of Paterson
Gym/Theater Complex	City of Paterson
Hamilton Hall	City of Paterson
Wanaque Academic Center	Borough of Wanaque
Hamilton Club	City of Paterson
Public Safety Academy	Township of Wayne
Community Technology Center	City of Paterson
Broadway Academic Center	City of Paterson
Pruden Building	City of Paterson
Passaic Academic Center	City of Passaic
Maintenance / Receiving Warehouse	City of Paterson
Fire House (Van Houten Street)	City of Paterson

PCCC Facilities – Under Construction as of June 2012

- New Academic Building – City of Paterson
- Opening Summer Semester 2012
- New Enrollment and Student Services Center – City of Paterson
- Opening Spring Semester 2013

PCCC Founders Hall One College Boulevard Paterson, New Jersey 07505

- Built circa 1910
- Complete renovation 1974
- Partial renovations 1997, 2003 & 2010
- Gross Square Footage 47,480
- Owned
- Contains Administrative / Faculty offices and classrooms

PCCC Academic Hall 144-158 Broadway Paterson, New Jersey 07505

- Built 1978
- Partial renovations 1999, 2001 & 2004
- Major addition 1999
- Gross Square Footage 84,871
- Owned
- Contains the main Library, Cafeteria, Enrollment Services, Faculty Offices, Science Laboratories, Child Development Care Center and the majority of classrooms

PCCC – Gym / Theater Complex 185-100 Ellison Street Paterson, New Jersey 07505

- Built 1979
- Partial renovations 1995, 2002 & 2010
- Game Room/Fitness Center Addition 2007
- Storage Warehouse converted to classrooms 2010
- Classroom Addition 2010
- Gross Square Footage 34,623
- Owned
- Contains the Theater, Gymnasium, Locker Rooms, Game Room, Fitness Center and Classrooms

**PCCC – Hamilton Hall
188 Ellison Street
Paterson, New Jersey 07505**

- Built circa 1920
- Renovated 1988
- Gross Square Footage 25,623
- Owned
- Contains classrooms, computer labs, the CIS Department and Administrative / Faculty offices

**PCCC – Wanaque Academic Center
500 Union Avenue
Wanaque, New Jersey 07465**

- Built 1999
- Gross Square Footage 36,500
- Owned
- Contains classrooms, computer labs, a Science Laboratory, Library, Administrative / Faculty offices, and a Cafeteria

**PCCC – Hamilton Club
32 Church Street
Paterson, New Jersey 07505**

- Built circa 1900
- Renovated / Historic Restoration 2001
- Gross Square Footage 22,250
- Owned
- Contains Institutional Advancement / Cultural Affairs / Continuing Education Administrative offices, meeting and seminar rooms

**PCCC – Public Safety Academy
300 Oldham Road
Wayne, New Jersey 07470**

- Built 2002 including a Fire Training Garage and Live Burn Training building
- Gross Square Footage 34,340
- Owned
- Primarily dedicated to Firefighter and Emergency Medical Technician training
- Contains classrooms, Forensic Science Laboratory, Auditorium, Cafeteria, Administrative offices and is home to the Passaic County Office of Emergency Management.

**PCCC – Community Technology Center
218 Memorial Drive
Paterson, New Jersey 07505**

- Built circa 1920
- Renovated 2003
- Gross Square Footage 15,890
- Leased from the City of Paterson
- Contains Community Technology and Urban Consortium Administrative offices, classrooms, computer training labs and the College's Records Storage Center

**PCCC – Broadway Academic Center
126 Broadway
Paterson, New Jersey 07505**

- Built 1964
- Renovated 2003, 2009 & 2011
- Gross Square Footage 13,300
- Leased from PCCC Foundation
- Contains classrooms, Music Studio, Administrative / Faculty offices, Child Development Center classrooms and Adjunct Faculty office center

**PCCC – Pruden Building
44 Church Street
Paterson, New Jersey 07505**

- Built circa 1930
- Renovated 2006
- Gross Square Footage 12,000
- Owned
- Contains classrooms and Faculty offices associated with the Math department

**PCCC – Passaic Academic Center
2 Paulison Avenue
Passaic, New Jersey 07055**

- Built circa 1950
- Renovated 2008
- Gross Square Footage 45,000
- Owned
- Contains classrooms, a Science Laboratory, Computer Labs, Library, Nursing Laboratories, Cafeteria, Meeting Rooms and Administrative / Faculty offices

**PCCC – Maintenance / Receiving Warehouse
216 Memorial Drive
Paterson, New Jersey 07505**

- Built circa 1950
- Renovated 2010
- Gross Square Footage 9,500
- Leased from PCCC Foundation
- Contains Receiving office, Mechanical Services Shop, Buildings & Grounds equipment and Custodial Services / Receiving / Science storage areas

**PCCC – New Academic Building
200 Ellison Street
Paterson, New Jersey 07505**

- Built – currently under construction and planned to be occupied summer 2012
- Gross Square Footage 78,000
- Owned
- First floor leased to State of NJ and County of Passaic for workforce programs
- PCCC second and third floors contain classrooms, conference room and future Tutoring/Testing Center

**PCCC – New Enrollment and Student Services Center
225 Market Street
Paterson, New Jersey 07505**

- Built circa 1950
- Currently under major renovation and planned to be occupied December 2012
- Gross Square Footage – 33,000
- Leased from the PCCC Foundation
- Will contain Enrollment Services' offices, Bursar office and the Center for Student Success

**PCCC – Institute for America's New and Emerging Workforce at PCCC
113-119 Van Houten Street
Paterson, New Jersey 07505**

- Built circa 1915
- Anticipated renovation and planned to be occupied December 2016
- Gross Square Footage – 26,000
- Leased from the PCCC Foundation
- Contains three floors, plus a basement; masonry, steel and wood construction

PCCC – Existing Capital Planning

The following capital funds are secured and available.

Source	Amount
A. Chapter 12 Bond C0455995	\$ 1,251,290
B. Chapter 12 Bond (WAC Exp.)	\$ 8,500,000
C. Chapter 12 Bond FY13	\$ 1,380,000
D. Proceeds from 225 Market St.	\$ 2,080,000
E. FY 2012 County Capital Budget	\$ 69,970
F. FY 2013 County Capital Budget	\$ 500,000
G. Building our Future Bond Act	\$ 7,050,000
H. STEM Grant	\$ 115,000
I. Title V Grant	\$ 100,000
J. College Reserves / Higher Education Facilities Trust	\$ 6,219,738
K. Future Chapter 12 or County Appropriation	\$ 23,375,000
L. Building our Future Bond Act 2 nd Round*	\$ 3,310,000
TOTAL	\$ 53,500,998

*Pending acceptance of proposal

PCCC – FY 2012 Completed Capital Projects

Project	Cost	Status
• New Academic Building (WIB/One Stop)	\$14,000,000	completed
• Hamilton Hall HVAC replacement	\$ 90,000	completed
• Hamilton Hall fire escape renovations	\$ 60,000	completed

TOTAL for FY 2012 Projects - \$14,150,000

PCCC – FY 2013 Current Capital Projects

Project	Cost	Funding Source
• Academic Hall 3 rd floor restrooms	\$ 175,000	C
• Academic Hall additional Science Labs	\$ 115,000	H
	\$ 185,000	A
• Academic Hall cooling tower	\$ 330,000	F
• Academic Hall Library ceiling	\$ 20,000	C
• Lighting retrofits	\$ 69,970	E
• Academic Hall pneumatic controls	\$ 35,000	C
• Academic Hall roof replacement	\$ 280,000	C
• CTC exterior stucco repairs	\$ 65,000	C
• Founders Hall 5 th floor IT alterations	\$ 100,000	J
• Founders Hall IT emergency generator	\$ 170,000	F
• Founders Hall and Courtyard Brick Repointing	\$ 250,000	C
• Gym/Theater Ellison Street entrance connection bridge to New Academic Building	\$1,143,528	J
• New Academic Building Testing/ Tutoring fit-out	\$ 300,000	A
	\$ 300,000	J
• Passaic parking lot repairs	\$ 95,000	C
• Paterson Campus parking lot repairs	\$ 50,000	C
• Paterson Campus sidewalk repairs	\$ 75,000	C
• Wanaque academic addition	\$8,500,000	B

PCCC – FY 2013 Capital Projects (continued)

Project	Cost	Funding Source
• Wayne parking lot repairs	\$ 50,000	C
• New Enrollment Services Center/ CTC Bridge	\$2,080,000	D
	\$2,316,210	J
	\$ 161,290	A
• Ellison St/Staff/Visitors parking lot pedestrian Controls	\$ 45,000	A
• Hamilton Hall window replacement	\$ 285,000	C

TOTAL for FY 2013 Projects - \$17,195,998

PCCC – FY 2014 Capital Projects

Project	Cost	Funding Source
• Academic Hall 1 st and 2 nd floor Alterations for vacated Enrollment Services and Center for Student Success areas	\$ 100,000 \$ 400,000	I A
• Founders Hall 3 rd floor Academic Affairs alterations	\$ 100,000	A
• Wanaque Culinary Renovations	\$ 900,000 \$ 300,000	G J
• Founders Hall 4 th floor restrooms	\$ 150,000	K
• Founders Hall additional elevator at College Boulevard entrance	\$ 250,000	K
• Academic Hall/126 Broadway Child Development Center courtyard renovations	\$ 60,000	A
• Hamilton Hall Renovation	\$3,150,000 \$1,050,000	G J
• Academic Hall Library Renovations	\$ 300,000	K
• Paterson Space for Workforce Development/Continuing Education Programs	\$3,000,000 \$1,010,000	G J

TOTAL for FY 2014 Projects - \$10,770,000

PCCC – FY 2015 Capital Projects

Project	Cost	Funding Source
• Academic Hall elevator renovation	\$ 175,000	K
• Academic Hall boiler replacement	\$ 200,000	K
• Academic Hall brick repointing	\$ 300,000	K
• Academic Hall Addition roof	\$ 400,000	K
• Founders Hall domestic water piping inspection and replacement	\$ 200,000	K
• Gym/Theater Complex flooring	\$ 200,000	K
• Founders Hall 5 th floor restrooms	\$ 175,000	K
• Passaic Addition	\$2,000,000	K

TOTAL for FY 2015 Projects - \$3,650,000

PCCC – FY 2016 Capital Projects

Project	Cost	Funding Source
• New Academic Building on Lot # 3	\$15,000,000	K
• Academic Hall spine window replacement	\$ 600,000	K
• Founders Hall roof replacement	\$ 175,000	K
• Gym Roof	\$ 350,000	K
• Public Safety Academy Expansion of Office of Emergency Management	\$ 450,000	K
• Institute for America's New and Emerging Workforce at PCCC	\$ 3,310,000	L

TOTAL for FY 2016 Projects - \$19,885,000

PCCC – FY 2017 Capital Projects

Project	Cost	Funding Source
• Founders/Academic Hall Exterior Metal Panel Painting	\$ 300,000	K
• Gym Renovations	\$1,500,000	K
• Wanaque HVAC Replacements	\$ 650,000	K

TOTAL for FY 2017 Projects - \$2,450,000

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

Offered by TANIS Seconded by GARDNER

	Yes	No	Abstain	Absent
Board of Trustees				
Akhter	X			
Blanco				X
Davis				X
DuHaime	X			
Esquiche	X			
Gardner	X			
Kebrdle	X			
Moody	X			
Smith	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions:

A. ACADEMIC ITEMS

The appointment of Mibong La, Head Librarian as PCCC's Library representative to PALS Plus, Inc., and Glen Bencivengo, Reference Librarian, as PCCC's Library's alternate voting representative to PALS Plus.

B. BUSINESS ITEMS

Facilities Master Plan 2012-2017 (Amended)

The PCCC Facilities Master Plan 2012-2017, as amended.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

The New Jersey Higher Education Capital Facilities Programs

PROJECT: INSTITUTE FOR AMERICA'S NEW AND EMERGING WORKFORCE
AT PCCC

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE BUILDING OUR FUTURE BOND ACT (P.L. 2012, C.41)("GO BOND ACT") AND AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY FOR NEW JERSEY INSTITUTIONS OF HIGHER EDUCATION AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM(S) AS ARE APPLICABLE TO THE PROJECTS WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING AND FINANCING THE PROJECTS IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS OF THE INSTITUTION TO TAKE THE AFORMENTIONED ACTIONS AND TO TAKE ANY AND ALL SUCH OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE TO UNDERTAKE, IMPLEMENT AND FINANCE THE PROJECT(S)

WHEREAS: The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$3,310,000; and

WHEREAS: The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the "State") for certain projects of New Jersey institutions of higher education (the "Programs"); and

WHEREAS: The Programs are the Building Our Future Bond Act, (P.L. 2012, c.41 (the "GO Bond Act")); the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF");

WHEREAS: The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS: The Board desires to approve financing of all or portions of the Project through the "GO Bond Act"; and

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

WHEREAS: Portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Facilities Authority which bear tax-exempt interest for federal income tax purposes ("Tax-Exempt Bonds"), commercial loans or funds otherwise available to the Institution; and

WHEREAS: In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through Building our Future Bond Act (P.L. 2012, C.41)("GO" Bond Act) the Institute for America's New and Emerging Workforce at PCCC, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the "Financing Structure"); and

WHEREAS: The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS: The Board hereby approved the Passaic County Community College Facilities Master Plan 2012-2017 (Amended) on December 15, 2015 of the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Passaic County Community College Facilities Master Plan 2012-2017 in the Application approved herein; and

WHEREAS: The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings ("Financing Costs"); and

WHEREAS: The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will find an applicable Project and/or Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PASSAIC COUNTY COMMUNITY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed \$3,310,000 (including Financing Costs). The Board approved the Passaic County Community

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

College Facilities Master Plan 2012-2017 (Amended) on December 15, 2015 of the Institution in the form attached hereto as Exhibit A.

SECTION 2. The Board approves the financing of all or any portion of the Project through the Institute for America's New and Emerging Workforce at PCCC. The Board approves Application for funding of the Project through such Program(s) in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary. **The Board expressly directs and authorizes the Designated Officers to submit the Facilities Master Plan in the Application for any program for which it is required.** The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Programs(s) as applicable; and (d) fulfill other conditions imposed under the Program(s) and **hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreements as part of the submitted Application. The designated officers are hereby authorized and directed to fulfill all conditions** of the Proposed Program(s) including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution by President and Vice President for Finance and Administration (the "Designated Officers"). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure included utilization of Programs which are approved by the Secretary for financing the Project.

SECTION 4. The Board Chairperson, the President and Vice President for Finance and Administration (each an "Authorized Officer") are each hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees of Passaic County Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project(s) paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs paid prior to the issuance of the such Tax-Exempt Debt is \$3,310,000 **(including Financing Costs)**.

SECTION 6. All resolutions, orders and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately; and be it further

RESOLVED, That no further approvals by the Board are necessary to implement this Resolution.

Purchases of Goods and Services

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Public Bid 16-11 – Scientific Equipment for Instruction, (Funding Source: College Capital Budget)

Fisher Scientific PO Box 360153 Pittsburgh, PA 15250	\$16,385.94 (Recommended Award)
J&H Berge 14-11 South Clinton Avenue South Plainfield, NJ 07080	\$2,265.88 (Recommended Award)
Products Unlimited PO Box 339 Justin, TX 76247	\$3,035.50 (Recommended Award)
School Specialty PO Box 1579 Appleton, WI 54912	\$3,324.58 (Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C

Bids 15-02 On-Call Licensed Electrician and 15-05 On-Call General Contractor

(Funding Source: College Capital Budget)

GPC, Inc. 20 E. Willow Street Milburn, NJ 07041	\$176,823.16 (New total: \$326,823.16) (Recommended Award - Not to Exceed)
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TSUJ Corporation PO Box 4621 Wayne, NJ 07470	\$128,121.03 (New total: \$278,121.03) (Recommended Award - Not to Exceed)
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On-Call Flooring Contractor, (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract Pricing), (Funding Source: College Capital Budget)

Commercial Interiors Direct, Inc. 1 South Corporate Drive Riverdale, NJ 07457	\$125,000.00 (Recommended Award - Not to Exceed)
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C. PERSONNEL ITEMS

- I. Separations: A: Shanetta Cathey, Program Coordinator, Developmental Studies Accelerated Learning
B: Amy Garcia, Student Development Specialist
C: Chae Sweet, Associate Dean, Dev Ed/ELS
D: Theresa Dabal, HR Staff Assistant
E: John Morgan, Director of Security
- II. Appointments: A: Louis Hernandez, Director, Culinary Arts Program
B: Andre Sayegh, Director, Job Readiness and Customized Training
C: Jonathan Kull, Program Counselor
- III. Employment Contract of College President
- IV. Part-time / Temporary Appointments