



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the August 18, 2020 Board of Trustees meeting. If you have any questions, please call me.

STEVEN M. ROSE, Ed.D.
PRESIDENT/SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, August 18, 2020, the Board of Trustees of Passaic County Community College will hold a regular meeting online via the Zoom web-based meeting service, as authorized by P.L.2020 c.11. Members of the public may watch the meeting on the College's YouTube channel <https://newweb.pccc.edu/board-of-trustees-meeting/>. If a member of the public wishes to place a public comment on the record, please email publiccomment@pccc.edu stating your name, address, and matter to be addressed by the Board by no later than August 18, 2020 at 6:00 pm. In addition, the Board may meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12.

PLEDGE OF ALLEGIANCE (All Stand)

CALL TO ORDER - ROLL CALL

CONSIDERATION OF MINUTES – Resolution #1 – Minutes of the July 21, 2020 Board Meeting

PRESENTATION:

1. Update on Fall Restart Plan

REPORTS

President: Significant Activities

Chairman

DISCUSSION AGENDA

- A. **BUSINESS ITEMS**
Purchases of Goods and Services
- B. **PERSONNEL ITEMS**

EXECUTIVE SESSION (if necessary)

Resolution #2 - Resolution to meet in Executive Session - Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege.

ACTION ITEMS - Consent Resolution

- A. **Business Items**
Purchases of Goods & Services
- B. **Personnel Items**

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep Greco	X	
DuHaime	X	
Esquiche	X	
Marco	X	
Moody	X	
Pou	X	
Rodriguez	X	
Smith	X	
Trivedi	X	
Tanis	X	
Nutter	X	

DATED: AUGUST 18, 2020

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES (Amended)

Offered by MARCO Seconded by MOODY

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco	X			
Moody	X			
Pou	X			
Rodriguez	X			
Smith	X			
Trivedi	X			
Tanis	X			
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the regular meeting minutes, as amended, for the July 21, 2020 Board of Trustees meeting.

DATED: AUGUST 18, 2020

The following are the minutes of the Board of Trustees of Passaic County Community College, held via an online Zoom web-based meeting service, on Tuesday, July 21, 2020.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chairwoman Tanis called the meeting order at 7:01 p.m., and then asked everyone to join her in the Pledge of Allegiance.

President Rose stated notice of the meeting was emailed to the Herald News, the Record, the Office of the County Clerk, the college community, and posted on the PCCC website on July 15, 2020.

ROLL CALL

Richard A. DuHaime*
Dennis F. Marco
Alonzo Moody
Taina Pou
Carlos Rodriguez

Sharon C. Smith**
Ronak Trivedi
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman

Absent
Yolanda Esquiche
Harvey J. Nutter, Chairman
Jennifer Greco, Alumni Representative

*arrived at 7:03 pm; **7:16 pm

CONSIDERATION OF MINUTES – June 16, 2020

Vice Chairwoman Tanis asked if there were any corrections to the minutes for June 16, 2020. Hearing none, she then asked for motion on Resolution #1 – Consideration of Minutes for the June 16, 2020 board meeting. Trustee Trivedi moved Resolution #1; seconded by Trustee Marco. Upon roll call, Resolution #1 passed with all members present voting “yes.”

PRESENTATIONS – Academic Council

President Rose stated that the Passaic County Community College Community was very concerned about the growing instances of violence and injustice against the Black community. Internally there was a consensus that we wanted to do more than just issue a statement of condemnation, but instead look for ways that we can make a positive contribution. For the first time in the history of the College, a special meeting of the Academic Council was called on June

30, 2020 to address the current situation. He then introduced Professor Nina-Louise Alsbrook-Jackson, Associate Professor and Chair of the English and Fine & Performing Arts Department, and President of the Academic Council to present the Council action.

Professor Alsbrook spoke about the outpouring of requests from the College community to address the issue of the disturbing and tragic events taking place currently all over the country and the world toward the Black community, which included violence and senseless deaths. She stated that an emergency meeting of the Academic Council convened on June 30, 2020, and the following resolution was presented, read, adopted, and overwhelmingly approved by the Academic Council. She asked for the Board's indulgence while she read aloud the following resolution:

WHEREAS Passaic County Community College is deeply saddened by the series of disturbing and tragic events that have taken place over the last few weeks related to the violence and injustice toward the Black community, including the senseless deaths of Rayshard Brooks, George Floyd, Breonna Taylor, Ahmaud Arbery, and countless others.

WHEREAS The College does not see these matters as isolated events, but recognizes the systemic structures that foster race based discriminatory practices throughout our society.

WHEREAS Passaic County Community College is seeking to live up to our Mission Statement and Institutional Goals to fulfill our promise to "provide a supportive learning environment for members of the college community" and demonstrate we "value our diversity, because it enriches our learning environment and deepens our respect and appreciation for others."

WHEREAS We recognize we cannot achieve our highest purpose without helping our Black students to navigate any barriers to their pursuit of higher education.

BE IT RESOLVED The Academic Council, as the shared governance body of Passaic County Community College, will help to assess (and improve where necessary) PCCC's institutional approach to identifying, recruiting, educating, and supporting marginalized populations, with special emphasis on Black students and their success within our College Community. Steps to instituting systemic change will include:

1. Creating an AdHoc committee to assess the current climate of diversity within various facets of the PCCC College Community.
2. Disseminating the findings of that committee to applicable parties on campus to provide guidance for recruitment and retention activities, student programming, and professional development aimed at spurring systemic changes within our institution.
3. Fostering a platform at every Academic Council meeting for the committee and its collaborators

to share with the College community the progress being made on any associated endeavors or challenges that must be mitigated for progress to move forward.

Vice Chair Tanis stated that she would like the Board to endorse the Academic Council Resolution, as presented, and asked for a motion. Trustee DuHaime stated his problem with the word “inequality” noting that the College has had more Blacks than at any other time, and would not vote in favor of the Resolution if that word was not changed. Trustee Marco moved the following resolution seconded by Trustee Pou. :

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby endorses the Resolution presented and endorsed by the Academic Council of Passaic County Community College, at its emergency meeting held on June 30, 2020.

Upon roll call, the endorsement of the Academic Council Resolution passed with Trustee DuHaime “abstaining” and all other members present voting “yes.”

Fall Restart

President Rose updated the Board noting that things in New Jersey were not returning to normal anytime soon. He stated that instruction would be 10% in-person with the other 90% online and/or remote. On a positive note, he stated that the Public Safety Academy in Wayne was fully operational and all safety protocols are being practiced. A Restart Plan was being prepared to provide the community with details of the College’s fall plans.

President Rose also noted that a laptop program was being implemented to help ensure that all students and employees have access to appropriate technology. Trustee Pou raised several questions about the purchase of the laptops. There was discussion of how K-12 differs from higher education.

REPORTS

President: President Rose gave an update to the status of what to expect in higher education this coming fall with guidelines provided by the Office of the Secretary of Higher Education. Room formats, allowable capacity, social distancing are all playing a role with the restart of on-campus instruction. Details continue to change almost daily.

Vice Chair: None

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda and President Rose stated he would be happy to answer any questions:

A. Business Items

Purchases of Goods and Services

Purchase of Goods and Services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA:18A:64A-25 et al. are so noted and recommended.

- Information Technology Hardware (*ThinkPad* Laptop computers and docking stations)
- Information Technology Hardware (accessories for laptop computers and docking stations)
- Information Technology Hardware Maintenance and Support (routers, firewalls, and network switches)
- Software Licensing and Maintenance (VMware *Horizon* desktop virtualization software and *vSphere* server virtualization software)
- Software Licensing and Maintenance (Enterprise Resources Planning (ERP) software)
- Software Licensing and Maintenance (Blackboard *Learn*)
- Software Licensing and Maintenance (payroll and time management)
- Software Licensing and Maintenance (Echo 360 *Active Learning* software)
- Personal Protective Equipment (PPE) (Emergency purchase for College faculty, staff, and students)
- Help Desk and Call Center Services (Renewal service agreement)
- Online Tutoring Services (Renewal of agreement for online tutoring)
- Advertising (Electronic Media Advertisements)
- Insurance (Employee Health)
- Insurance (Employee Dental)
- Insurance (Builders Risk)
- Textbooks
- Postage
- Property Rental (FY-2021 College bookstore property rental cost)
- Utility Services (Gas and Electric; Water and Sewer Services)
- Hunterdon County Educational Services Commission (HCESC) Technology and Installation & Integration Services Bid #15/16-Tech-01 (Wireless network consulting services)
- Joint Purchasing Consortium (JPC) Bid FY20JPC-31 – Laboratory and Medical Supplies
- NJEdge Request for Proposal 12-71 – Voice Time-Division Multiplexing (TDM) Telephone Services
- Request for Proposal 20-11 Debt Collection

Questions were raised that pertained to tutor.com, and several technology purchases, which dealt with consulting services and bidding consortiums.

South Main Auto – Option to Purchase 218 Van Houten Street, Paterson, NJ

Mr. Michael A. Cerone, Jr, College Counsel provided an overview of South Main Auto (a very small parking lot) and the option for the College to purchase it before the deadline of August 15. Several questions were raised as to where the site was located and the process to purchase it.

B. Special Recognition

Mr. Sandor “Sandy” Levit, Controller

President Rose publicly thanked Mr. Sandor “Sandy” Levit for his 40 years of loyal service to the College. Mr. Steven Hardy, Vice President for Finance and Administrative Services, also thanked Sandy and stated, “You judge a person by the work that they do”. He noted that not once did the College receive a bad audit in Sandy’s 40-year career! President Rose said Vice President Hardy was now doing three jobs (Vice President, controller, budget manager) much like he had to do in 1996 (Vice President of Academic Affairs, Dean of Enrollment Management, and acting President)! President Rose gave Sandy best wishes from the College upon his retirement.

C. Personnel Items

The personnel items included a separation, Appointments, Grant Administrator Reappointment, FY2020-2021; Child Development Center Grant Employees’ Salaries, FY2020-2021; and Part-time Temporary Appointments.

EXECUTIVE SESSION

Vice Chairwoman Tanis asked if there was a need for an executive session. Trustee Moody stated he had a general question, which was, “Why no Blacks were applying for some of the positions that were available”. Mr. Jose Fernandez, Associate Vice President of Human Resources, stated that it was not fair to base it on one month’s board packet, and stated he would look it over and provide a full report on his findings. President Rose commented that in the past, a statewide report was customarily sent out by the State, but he has not seen that in quite a while.

ACTION ITEMS AGENDA - Consent Resolution

Chairwoman Tanis asked for a motion on Resolution #3 - Consent Agenda Items A through C. Trustee Trivedi moved Resolution #3; seconded by Trustee Pou. Upon roll call, Resolution #3 passed with all members present voting “yes.” (Trustee Marco left the meeting at 7:40 pm).

A. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2020 CARES Grant Funds; \$390,075.00 Available)
Lenovo *ThinkPad* laptop computers and docking stations for College students, faculty and staff.
Fulfillment Agent for NJ State Contract 40121.

SHI International Corp.
290 Davidson Avenue
Somerset NJ 08873

\$390,075.00
(Recommended Award)

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2020 CARES Grant Funds; \$43,173.50 Available)
Accessories for laptop computers and docking stations for College students, faculty and staff.
Fulfillment Agent for NJ State Contract 89974.

CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675

\$43,173.50
(Recommended Award)

Information Technology Hardware Maintenance and Support (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2021 College Operating Funds \$39,334.29 Available)
Annual maintenance and support services for routers, firewalls and network switches.
Fulfillment Agent for NJ State Contract 87720.

Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

\$39,334.29
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2021 College Operating Funds; \$ 120,596.23 Available)

Licensing and maintenance renewal for existing VMware *Horizon* desktop virtualization software and *vSphere* server virtualization software.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$24,747.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 CARES Grant Funds: \$180,838.44 Available)

Additional licenses and maintenance for VMware *Horizon* desktop virtualization software and *vSphere* server virtualization software; licensing and maintenance for *vSAN* storage virtualization software.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$180,838.44
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds: \$298,550.00 Available)

Licensing and maintenance for Enterprise Resource Planning (ERP) software. Year five of a five-year agreement; pricing is per the agreement.

Ellucian Company, LP
62578 Collections Center Drive
Chicago, IL 60693

\$298,550.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds: \$356,197.80 Available)

Licensing and maintenance for Blackboard *Learn* software system. Business Entity and Political Contribution disclosures required.

Blackboard, Inc.
3815 River Crossing Parkway, Suite 200
Indianapolis, IN 46240

\$142,640.52
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$257,384.53 Available)
Licensing and maintenance for payroll and time management software systems. Year three of three year agreement.

ADP, LLC.
PO Box 99292
Chicago, IL 60693

\$237,500.00
(Recommended Award)

Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2021 College Operating Funds; \$25,213.78 Available)
Renewal of licensing, maintenance and storage for Echo 360 *Active Learning* software. Business Entity and Political Contribution disclosures required.

Echo 360, Inc.
11955 Freedom Drive, Suite 700
Reston, VA 20190

\$22,900.00
(Recommended Award)

Personal Protective Equipment (PPE) (Public Bid Exception per NJSA 18A:64A-25.5.6 - Emergency Purchase) (Funding Source: FY-2020 CARES Grant Funds; \$72,218.42 Available)
Emergency purchase of PPE for College faculty, staff and students.

Vizocom USA
101 West Broadway, Suite 342
San Diego, CA 92101

\$72,218.42
(Recommended Award)

Help Desk and Call Center Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Funding Source: FY-2021 College Operating Funds; \$356,197.80 Available)
Renewal of Help Desk and Call Center service agreement. Services provided by Blackboard via NJEdge.

NJEdge.net, Inc.
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$86,685.00
(Recommended Award)

Online Tutoring Services (Public Bid Exception per NJSA 18A:64A- 25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2021 College Operating Funds; \$389,563.12 Available)

Renewal of agreement for online tutoring services for students. Fixed license fee and cost-per-service. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

Tutor.com, Inc. **\$163,500.00**
110 East 42nd Street, 7th Floor **(Recommended Award)**
New York, NY 10017

Advertising (Electronic Media Advertisements) (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising) (Funding Source: FY-2021 College Operating Funds; \$80,481.10 Available)
Estimated amount for FY-2021. Business Entity and Political Contribution disclosures required.

Cross Device Media Group **\$55,000.00**
1 High Street Court **(Recommended Award)**
Morristown, NJ 07960

Insurance (Employee Health) (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority)(Funding Source: FY-2021 College Operating and Grant Funds; \$4,575,000 Available; \$1,100,000.00 Employee Contribution Budgeted)
Estimated amount for FY-2021.

New Jersey Division of Pension and Benefits **\$5,675,000.00**
Health Insurance **(Recommended Award)**

Insurance (Employee Dental) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2020 College Operating Funds; \$52,990.40 Available)
Increase to estimated amount for FY-2020.

Delta Dental of New Jersey **\$30,016.74**
PO Box 222 **(New Total: \$273,788.74)**
Parsippany, NJ 07054 **(Recommended Award)**

Insurance (Builder's Risk) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2020 College Capital Funds; \$ 2,051,957.35 Available)
Renewal of Builder's Risk insurance for 113-119 College Boulevard construction project.

Hanson & Ryan, Inc. **\$19,748.65**
87 Lackawanna Avenue **(Recommended Award)**
Totowa, NJ 07511

Textbooks (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Textbooks)
(Funding Source: FY-2021 Grant Funds and College Operating Funds)
Estimated amount for FY-2021. Part of overall College bookstore agreement.

Follett Higher Education Group, Inc.
3 Westbrook Corporate Center, Suite 200
Westchester, IL 60154

\$325,000.00
(Recommended Award)

Postage (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from government board, body, agency or authority) (Funding Source: FY-2021 College Operating Funds and Grant Funds)
Estimated amounts FY-2021.

United States Postal Service
PO Box 7274
Philadelphia, PA 19170

\$75,000.00
(Recommended Amount)

United States Postmaster
194 Ward Street
Paterson, NJ 07509

\$40,000.00
(Recommended Amount)

Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2021 College Operating Funds; \$2,195,124.76 Available)
FY-2021 College bookstore property rental cost.

City of Paterson Parking Authority
125 Van Houten Street
Paterson, NJ 07505

\$83,329.95
(Recommended Award)

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2021 College Operating Funds; \$1,735,000.00 Available)
Estimated amounts for FY-2021.

Gas and Electric Service

\$1,500,000.00
(Recommended Award)

Service Providers

Public Service Electric & Gas
Direct Energy
Constellation Energy
Jersey Central Power and Light

\$407,000.00
\$388,000.00
\$656,500.00
\$48,500.00

Water and Sewer Service

\$209,000.00
(Recommended Award)

Service Providers

Passaic Valley Water Commission	\$85,000.00
Township of Wayne	\$6,000.00
Borough of Wanaque	\$98,000.00
City of Paterson	\$20,000.00

Hunterdon County Educational Services Commission (HCESC) Technology Installation & Integration Services Bid #15/16-Tech-01 (Funding Source: FY-2020 CARES Grant Funds; \$40,000.00 Available)

Wireless network consulting services. Not-to-exceed amount.

ePlus Technologies, Inc. 13595 Dulles Technology Drive Herndon, VA 20171	\$40,000.00 (Recommended Award)
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Joint Purchasing Consortium (JPC) Bid FY20JPC-31 – Laboratory and Medical Supplies

(Funding Source: FY-2021 College Operating Funds; \$50,358.15 Available)

Various small dollar value laboratory and medical supplies for Science curriculum. Estimated amount for FY-2021. Not-to-exceed amount. New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Contract.

J&H Berge 4111 S Clinton Avenue South Plainfield, NJ 07080	\$35,000.00 (Recommended Award)
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NJEdge Request for Proposal 12-71 - Voice Time-Division Multiplexing (TDM) Telephone Services (Funding Source: FY-2021 College Operating Funds, \$51,000.00 Available; Tenant Reimbursement, \$11,380.32 Budgeted)

Estimated amount for FY-2021. Partially reimbursed by tenants.

Broadview Networks PO Box 149 Port Chester, NY 10573	\$62,000.00 (Recommended Award)
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Request for Proposal 20-11 – Debt Collection (Public Bid Exception per NJSA 18A:64A-25.5 a. (14) – Collection of Funds) (Funding Source: Not Applicable)

The fee proposed is a percentage of collected amounts.

Reliant Capital Solutions LLC	14% Fee (FY-2021)
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670 Cross Pointe Road
Gahanna, OH 43230

14% Fee (FY-2022)
(Recommended Award)

Collection Bureau of Hudson Valley, Inc.
155 North Plank Road
Newburgh, NY 12550

14.5% Fee (FY-2021)
14.5% Fee (FY-2022)
(Recommended Award)

Penn Credit Corp.
2800 Commerce Drive
Harrisburg, PA 17110

14.5% Fee (FY-2021)
14.5% Fee (FY-2022)
(Recommended Award)

South Main Auto – Option to Buy 218 Van Houten Street, Paterson, NJ

WHEREAS on September 9, 2003 Passaic County Community College entered into a lease agreement with South Main Street Auto Sales, Inc. for lease of property at 218 Van Houten Street, Paterson, NJ (the “Property”) which agreement was extended by lease extension agreement dated December 16, 2009 (together the “Lease Agreement”); and

WHEREAS said Lease Agreement contains an option to purchase the Property for the sum of \$250,000 which option can be exercised beginning August 15, 2020 but which option terminates on December 31, 2020; and

WHEREAS in February 2016, the College entered into a sublease with Zohra LLC for the Property (the “Sublease”); and

WHEREAS the Sublease terminates on December 31, 2020; and

WHEREAS said Sublease provides that upon termination of the Sublease, or sooner if the College obtains title to the Property, that the College will sell the property to Zohra LLC for the sum of \$250,000; and

WHEREAS it is in the best interests of the College to exercise the option to purchase, purchase the property and then sell the property to Zohra

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Passaic County Community College that the President of the College, the Chairman of the Board of Trustees, the Vice Chairwoman of the Board of Trustees or the Vice President for Finance and Administrative Services are hereby authorized to take such action and execute such documents as are necessary to exercise the option to purchase the property at 218 Van Houten Street, Paterson, NJ; and it is further

RESOLVED that the President of the College, the Chairman of the Board of Trustees, the Vice Chairwoman of the Board of Trustees or the Vice President for Finance and Administrative Services are hereby authorized to take such action and execute such documents as are necessary to complete the sale of the property at 218 Van Houten Street Paterson, NJ to Zohra, LLC. This Resolution was adopted by the Board of Trustees of Passaic County Community College on July 21, 2020 and no further approvals are necessary to effectuate this Resolution

Harvey Nutter, Chairman
Board of Trustees
Passaic County Community College

B. SPECIAL RECOGNITION

Mr. Sandor “Sandy” Levit, Controller

C. PERSONNEL ITEMS

- I. Separation A: Margo Murray, Counselor-Academic Success Center
- II. Appointments A: Enrique Noguera, Director, Educational Opportunity Fund
 B: Bijal Pandya-Provenza, Educational Specialist, Teacher Excellence (Grant-funded)
 C: Kenneth Karol, Interim Director, Distance Learning
 D: David Zambrano, Director, Information Technology Infrastructure
 E: Riad Hammoudeh, Director, Information Technology Services
 F: Christopher Mueller, Manager, IT Support Services
- III. Grant Administrator Reappointment
- IV. Child Development Center Grant Employee Salaries, FY2020-2021
- V. Part-Time Temporary Appointment

REMARKS:

Public: Mr. Michael A Cerone, Jr., College Counsel, reported that there were no comments received electronically from the Public.

Trustees: President Rose congratulated two people who were recently promoted that evening and present at the meeting. They were Mr. Enrique Noguera, the newly appointed Director of EOF (Equal Opportunity Fund); and Mr. Christopher Mueller, the newly appointed Manager of Information Technology Support Services. President Rose thanked Chris for all his hard work over the last few months, which he noted was carried out flawlessly. He stated that he was very thankful for all he did for the College. Mr. Mueller thanked the President for thinking of him and that was his pleasure to help out.

Trustee Moody stated that he requested a report at the June meeting about the membership of the Student Government Association; he wants to know if the students were just not interested. President Rose stated that he would let Dr. Sharon Goldstein, Dean of Student Affairs and Services, know about his request.

ADJOURNMENT

Chairwoman Tanis asked for a motion to adjourn the meeting at 7:44 p.m.; moved by Trustee Pou; seconded by Trustee Moody. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes." Chairwoman Tanis acknowledged that the meeting was now adjourned.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A and B

Offered by TRIVEDI Seconded by POU

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco	X			
Moody	X			
Pou	X			
Rodriguez	X			
Smith	X			
Trivedi	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approve the following actions:

A. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2021 College Operating Funds; \$85,521.00 Available)

Information Systems Security Officer services. Not-to-exceed amount.

NJEdge.net, Inc.
625 Broad Street, Suite 260
Newark, NJ 07102

\$36,000.00
(Recommended Award)

Bergen County Bid #19-32 – Situational Awareness Equipment and Accessories

(Funding Source: FY-2021 CARES Grant Funds; \$158,500.00 Available)

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A and B

Thermal imaging camera system. Bergen County cooperative contract purchasing system #11-BeCCP CK04.

Packetalk Corporation
163 Stuyvesant Avenue
Lyndhurst, NJ 07071

\$158,500.00
(Recommended Award)

Hunterdon County Educational Services Commission (HCESC) Bid #15/16-Tech-01 - Technology Installation & Integration Services (Funding Source: FY-2021 CARES Grant Funds; \$73,915.00 Available)

Wireless network design and engineering services. Not-to-exceed amount.

ePlus Technologies, Inc.
155 South Limerick Road, Building 100, Suite 300
Limerick, PA 19468

\$73,915.00
(Recommended Award)

NJEdge RFP # 269EMCPS-19-003 - VOIP and TDM Services

(Funding Source: FY-2021 CARES Grant Funds; FY-2021-2025 College Operating Funds)

Phone handsets and hosted unified communications licenses. FY-2022 through FY-2025 expenditures contingent on future budget approvals.

CBTS Technology Solutions LLC
221 East Fourth Street
Cincinnati, Ohio 45202

\$213,153.80 (FY-2021)
\$131,665.80 (FY-2022)
\$131,665.80 (FY-2023)
\$131,665.80 (FY-2024)
\$131,665.80 (FY-2025)
(Recommended Award)

Request for Proposal 20-12 – Bus Transportation (Public Bid Exception per NJSA 18A:64A-25.5 a. (23) – Travel) (Funding Source: FY-2021 and FY-2022 Grant Funds and College Operating Funds)

Estimated amounts FY-2021 and FY-2022. The pricing compared is a cost per service. FY-2022 expenditures contingent on future budget approvals.

Panorama Tours, Inc.
480 Main Street, Suite 8
Wallington, NJ 07057

\$55,000.00 (FY-2021)
\$55,000.00 (FY-2022)
(Recommended Award)

B. PERSONNEL ITEMS

- I. Separations
- A: Phiara Moore, Instructor, Nurse Education
 - B: Stephanie Nieto, Project Coordinator, Domestic Violence
 - C: Shireen Washington, Medical Secretary-Nurse Education

RESOLUTION #3-CONSENT RESOLUTION – ACTION ITEMS A and B

- DATED: August 18, 2020
Board of Trustees Meeting
Page 3 of 3

**PASSAIC COUNTY COMMUNITY COLLEGE
ADJOURNMENT**

Offered by MARCO Seconded by POU

BOARD OF TRUSTEES	YES	NO
DuHaime	X	
Esquiche	X	
Marco	X	
Moody	X	
Pou	X	
Rodriguez	X	
Smith	X	
Trivedi	X	
Tanis	X	
Nutter	X	

DATED: AUGUST 18, 2020