



**PASSAIC COUNTY COMMUNITY COLLEGE**

Attached are the Board resolutions passed at the April 21, 2015 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.  
SECRETARY  
BOARD OF TRUSTEES

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
AGENDA**

At 7:00 p.m. on Tuesday, April 21, 2015, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**CALL TO ORDER**

**ROLL CALL**

**CONSIDERATION OF MINUTES – March 17, 2015**

**PRESENTATIONS**

Academic Items:

Achieving the Dream at Passaic County Community College

**REPORTS**

President; Chairman

News Articles

**DISCUSSION AGENDA**

**A. ACADEMIC ITEMS**

Discontinuance of Certificate of Achievements and Career  
Certificates

Carl D. Perkins Career and Technical Education Grant

**B. BUSINESS ITEMS**

Purchases of Goods and Services

**C. PERSONNEL ITEMS**

**EXECUTIVE SESSION**

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

**ACTION ITEMS**

**Consent Resolution**

**A. Discontinuance of Certificate of Achievements:**

\*Trainer for Electronic Health Records Systems

\*Workflow Redesign and Information Management

Specialist for Electronic Health Record Systems

\*Implementation, Technical and Software Specialist for  
Electronic Health Record Systems

**Discontinuance of Career Certificates**

\*Technical Support for Health Information Technology System

\*Implementation & Management of Health Information  
Technology Systems

Carl D. Perkins Career and Technical Education Grant

**B. Purchases of Goods & Services**

**C. Personnel Items**

**Individual Resolution(s)**

**REMARKS: PUBLIC; TRUSTEES**

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Blanco		X
Davis	X	
DuHaime	X	
Esquiche	X	
Gardner	X	
Gourley	X	
Kebrdle		X
Shukla	X	
Smith		X
Tanis		X
Nutter	X	

**DATED: APRIL 21, 2015**

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, March 17, 2015.

### **CALL TO ORDER**

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on December 1, 2014.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:02 p.m. A copy of the agenda was reviewed and available for public inspection.

### **ROLL CALL**

Aurora Blanco  
Richard A. DuHaime  
Yolanda Esquiche  
Nitin Shukla

Sharon C. Smith  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

#### **Absent**

Robert H. Davis  
Jeffrey P. Gardner  
Harry B. Gourley  
Patricia Kebrdle

### **CONSIDERATION OF MINUTES – January 20, 2014**

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for January 20, 2015; moved by Trustee Tanis, seconded by Trustee Esquiche. Upon roll call, Resolution #1 passed with all members present voting “yes.”

### **PRESENTATION**

**Academic Items:** Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs was pleased to present the following academic programs that would provide more opportunities to the student population. A brief summary on each follows:

The Associate in Science in Public Health is a sixty (60) credit degree program designed to provide graduates with skills and knowledge consistent with the critical components of an undergraduate degree in Public Health. The degree credits are transferable through articulation agreements with Montclair State University and William Paterson University. In addition, this

program prepares graduates for employment as public health professionals' health-related professions such as public health generalist and health educator positions.

The Associate in Applied Science in Culinary Arts is a sixty-eight (68) credit degree program that will provide a solid foundation in Culinary Arts allowing students to acquire a broad range of technical skills relevant to the food service industry. Graduates of this program will be employable by restaurants, hotels, casinos or as entrepreneurs starting their own food service business.

The Career Certificate in Baking is a thirty-two (32) credit program that will prepare students to complete basic technical baking skills. This program will also prepare students for employment in the baking and restaurant industry as an entry-level baker or pastry cook. In addition, this certificate serves as an academic ladder into the Associate in Applied Science in Culinary degree.

The change in status is for the Associate in Arts in Liberal Arts – English Option to become an Associate in Arts in English degree. The decision to evolve from option to degree has been guided by the desire to provide a comprehensive academic base for our students as they embark on further scholastic activities at a four year institution. The Associate in Arts in English will prepare students who plan to pursue a Bachelor of Arts in English, English Literature or related discipline(s) to pursue a degree at a four-year institution. The degree credits are transferable to four-year institutions such as Montclair State University, William Paterson University and Rutgers University.

## **REPORTS**

**President:** President Rose informed the Board that the Assembly Budget Committee was holding its Public Hearing at Passaic County Community College on March 18. The event goes all day and sixty people have signed up to testify. Assemblyman Gary Schaer currently chairs this committee and this event was a first for the College.

The second item the President presented was the approval of the College's budget by the PCCC Board of School Estimate. He stated that the budget was the budget the Board of Trustees approved in January of this year. President Rose noted publicly how pleased he was to receive the full support of the Passaic County Board of Chosen Freeholders.

The final item President Rose presented was the trip to Washington, D.C. for the Association of Community College Trustees (ACCT) National Legislative Summit that he attended with several of the trustees and College Counsel. He was so pleased that community colleges were finally receiving national recognition via President Obama; Dr. Jill Biden, wife of the Vice President of the United States and a community college professor; and Mr. Al Franken, one of the keynote speakers.

Chairman Nutter, Trustee Esquiche, and Mr. Michael A. Cerone, Jr., College Counsel, echoed the President's comments and noted that this annual Summit was indeed a noteworthy event. It highlights the significance of community colleges and presents viable solutions for workforce development. The group also had the opportunity to meet Senator Cory Booker and his legislative aides, as well as Congressman Bill Pascrell, Jr and Congressman Rodney Frelinghuysen.

### **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

#### **A. Academic Offerings**

- Associate in Science (A.S.) in Public Health
- Associate in Applied Science (A.A.S.) in Culinary Arts
- Career Certificate in Baking
- Change in Status from: Associate in Arts (A.A.) in Liberal Arts-English Option to Associate in Arts (A.A.) English

#### **B. Business Items**

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA 18A:64A-25 et al. are so noted and recommended.

- Monitors, Storage Cabinets, Zero Thin Clients, and Printers
- Notebooks and MacBook Pros
- Network Traffic Device
- Network Switches, Router, and Firewall
- Blade Servers and Zero Thin Clients
- Bid No. 15-18 Academic Hall Third Floor Bathroom Renovation and Founders Hall Fifth Floor IT Department Interior Renovation
- RFP 15-13 Help Desk Customer Service
- RFP 16-01 Professional Liability Student Blanket Insurance
- RFP External Evaluator for U.S. Department of Education CCRAA HSI Grant
- RFQ 16-01 Cafeteria Food and Beverage Services
- RFQ 16-02 Magazine and Journal Subscription Agent
- RFQ 16-03 Book and Multimedia Content
- Connect Plus 3000 Postage System

*The following services through a Business Entity Disclosure Process:*

- Interpreter
- Dental Insurance/Benefits
- Emergency Alert Notification System

Increase of the following exempt purchase due to increased costs and sales:

- RFQ 14-01 Cafeteria Food and Beverage (for remainder of current fiscal year)

President Rose thanked Mr. Steven Hardy, Vice President for Finance and Administration, for putting together all the business items in the absence of a director of purchasing.

#### **C. Personnel Items**

The personnel items were pending the outcome of the Executive Session discussion.

#### **EXECUTIVE SESSION**

Chairman Nutter asked for a motion to go into executive session at 7:35 p.m.; moved by Trustee Esquiche; seconded by Trustee Tanis. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

#### **ROLL CALL**

Aurora Blanco  
Richard A. DuHaime  
Yolanda Esquiche  
Nitin Shukla

Sharon C. Smith  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

#### **Absent**

Robert H. Davis  
Jeffrey P. Gardner  
Harry B. Gourley  
Patricia Kebrdle

Chairman Nutter called the meeting to order at 7:50 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken.

## **ACTION ITEMS AGENDA**

### **Consent Resolution**

Trustee Tanis moved Resolution #2-Consent Agenda Items A, B, and C; seconded by Trustee Shukla thereby approving the following items unanimously upon roll call with all members present voting “yes.”

#### **A. ACADEMIC ITEMS**

The Associate in Science in Public Health, a sixty (60) credit degree program designed to provide graduates with basic skills and knowledge consistent with the critical components of an undergraduate degree in Public Health. The degree credits are transferable through articulation agreements with Montclair State University and William Paterson University.

The Associate in Applied Science in Culinary Arts, a sixty-eight (68) credit degree program, which will provide a solid foundation in Culinary Arts allowing students to acquire a broad range of technical skills relevant to the food service industry.

The Career Certificate in Baking, a thirty-two (32) credit program that will prepare students to complete basic technical baking skills.

Change in status for the Associate in Arts in Liberal Arts – English Option to become an Associate in Arts in English degree. The degree credits are transferable to four-year institutions such as Montclair State University, William Paterson University and Rutgers University.

#### **B. BUSINESS ITEMS**

**Monitors, Storage Cabinets, Zero Thin Clients & Printers, NJSA 18A:64A-25.9 NJEDge VPA 39738 & Western States Contracting Alliance (WSCA/NASPO) 70262** (Funding Sources: \$4,339.13 from the College Capital Budget, \$5,090.55 from the Higher Education Technology Infrastructure Fund Grant, \$5,090.54 from Unrestricted Net Assets and \$22,134.42 from the Higher Education Equipment Leasing Fund – ELF Grant)

CDW – Government  
75 Remittance Drive, Suite 1515  
Chicago, IL 60675-1515

\$36,654.64  
(Recommended Award)  
6 HD Monitors  
5 HD Video File Storage Cabinets  
79 Zero Thin Clients  
2 Printers



**Notebooks & MacBook Pros** (Funding Source: College Capital Budget)

Apple, Inc.	\$ 8,964.63
12545 Riata Vista Circle	(Recommended Award)
Austin, TX 78727	2 MacBook Pros

**Network Traffic Device** (Funding Source: College Capital Budget)

Atrion Communications Resources, Inc.	\$ 9,950.00
185-I Industrial Parkway	(Recommended Award)
Branchburg, NJ 08876	1 - Traffic Shaper

**Network Switches, Router and Firewall, Western States Contracting Alliance – 87720** (Funding Source: College Capital Budget) *Contingent on Memo of Understanding from the Paterson Board of Education*

Aspire Technology Partners	\$170,731.00
100 Village Court, Suite 300	(Recommended Award)
Hazlet, NJ 07730	8 – Network Switches
	1 – Router
	2 – Firewall

**Blade Servers & Zero Thin Clients** (Funding Source: Carl D. Perkins Vocational and Technical Education Grant)

PKA Tech	\$ 49,156.60
One Executive Blvd., Suite 101	(Recommended Award)
Suffern, NY 10901	2 Blade Servers
	35 Zero Thin Clients

**Bid No. 15-18 Academic Hall Third Floor Bathroom Renovation & Founders Hall Fifth Floor IT Dept. Interior Renovation** (Funding Sources: \$175,000.00 from the County Capital Budget, \$350,000.00 from Chapter 12 – FY 2014, and \$84,950.00 from College Reserve)

Accurate Construction, Inc.	\$609,950.00
149 Alps Road	(Recommended Award)
Wayne, NJ 07470	

**RFP-15-13 Help Desk Customer Service, NJSA 18A:64A-25.5 (Exemption 15 – Consultant)**  
(Funding Source: College Operating Budget)

Ellucian Assistance, Inc.	\$110,166.00 FY 2016
820 Bear Tavern Road	\$110,166.00 FY 2017*
West Trenton, NJ 08628	\$110,166.00 FY 2018*
	(Est. Recommended Awards)

\*Pending Availability of Funds

**RFP-16-01 Professional Liability Student Blanket Insurance, NJSA 18A:64A-25.5  
(Exemption 11 – Student Insurance)** (Funding Source: College Operating Budget)

Aon Risk Services Northeast, Inc.	\$ 8,208.00 FY 2016
101 Lanidex Center West	\$ 8,208.00 FY 2017*
Parsippany, NJ 07054	\$ 8,208.00 FY 2018*
	(Recommended Awards –
	*Pending Availability of Funds)

**RFP-16-02 External Evaluator for US Department of Education – CCRAA-HSI Grant  
NJSA 18A:64A-25.5 (Exemption 15 – Consulting Services)** (Funding Source: Passaic Partners for STEM Success)

Group i&i Consultancy Agency, LLC	\$ 43,190.00 FY 2015
626 Chestnut Street	\$ 43,190.00 FY 2016
Union, NJ 07083	(Recommended Awards)

**RFQ-16-01 Cafeteria Food & Beverage Services, NJSA 18A:64A-25.5 (Exemption 7 – Food Services)** (Funding Source: College Operating Budget)

PFI-AFI Food Service	\$145,000.00 FY 2016
1 Ikea Drive	(Est. Recommended Award)
Elizabeth, NJ 07204	

Driscoll Foods	\$125,000.00 FY 2016
174 Delawanna Avenue	(Est. Recommended Award)
Clifton, NJ 07014	

Coca-Cola Enterprises, Inc.	\$ 65,000.00 FY 2016
118 Moonachie Avenue	(Est. Recommended Award)
Carlstadt, NJ 07072	

Snapple Distributors, Inc.	\$ 25,000.00 FY 2016
433 Blair Road, Suite 2	(Est. Recommended Award)
Avenel, NJ 07001	

**RFQ-16-02 Magazine & Journal (Hard Copy) Subscription Agent, NJSA 18A:64A-25.5 (Exemption 6 – Library Material)** (Funding Source: College Operating Budget)

EBSCO Industries, Inc. 1163 Shrewsbury Ave., Suite E Shrewsbury, NJ 07702	\$ 60,000.00 FY 2016 (Est. Recommended Award)
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**RFQ-16-03 Book & Multimedia Content, NJSA 18A:64A-25.5 (Exemption 6 – Library Material)** (Funding Source: College Capital Budget)

Baker & Taylor, Inc. 2550 West Tyvola Rd., Suite 300 Charlotte, NC 28217	\$ 60,000.00 FY 2016 (Est. Recommended Award)
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**Connect Plus 3000 Postage System, State Contract # 75237** (Funding Source: College Capital)

Pitney Bowes 43 Rt. 46 East Pine Brook, NJ 07058	\$ 22,029.00 FY 2015 (Recommended Award)
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*Approval to acquire through a Business Entity Disclosure Process the following services:*

**Interpreter, NJSA 18A:64A-25.5 (Exemption 15 – Professional Consulting Services)** (Funding Source: College Operating Budget)

ASL Interpreter Referral Service, Inc 21 Clyde Road, Suite 103 Somerset, NJ 08873	\$ 45,000.00 FY 2015 (Not to exceed)
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**Dental Insurance/Benefits, NJSA 18A:64A-25.5 (Exemption 11 – Insurance)** (Funding Source: College Operating Budget)

Horizon Blue Cross Shield of NJ Dental Programs Three Penn Plaza East PP-03C Newark, NJ 07105	\$220,000.00 (Est. Recommended Award)
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**Emergency Alert Notification System, NJSA 19:44A-20.4** (Funding Source: College Operating Budget)

Blackboard, Inc.	\$ 10,498.00 FY 2015
650 Massachusetts Ave., NW, 6 <sup>th</sup> Floor	\$ 10,498.00 FY 2016*
Washington, DC 20001	(Recommended Awards -
	*Pending Budget Approval)

**RFQ-14-01 Cafeteria Food & Beverage, NJSA 18A:64A-25.5 (Exemption 7 – Food Supplies)** (Funding Source: College Operating Budget)

PFI-AFI Food Service	\$ 20,000.00
1 IKEA Drive	(Increased Estimated
Elizabeth, NJ 07204	Recommended Award)

**C. PERSONNEL ITEMS**

- I. Separations    A: Osvaldo Camacho, Security Officer  
                          B: Alexander McClung, Exec Dir of Institutional Research/Planning  
                          C: Linda D. Chang, Assistant Professor, Chemistry  
                          D: Donna Fisher, Registrar
  
- II. Appointments A: Anjali Thanawala, STEM Program Coordinator  
                          B: Sara Abouelkeir, Pre-College STEM Coordinator  
                          C: Melissa Henry, EOF Counselor/Retention Specialist  
                          D: Stephen Bryant, EOF Counselor/Retention Specialist  
                          E: Gayatri Nehrusingh, EOF Tutoring Specialist  
                          F: Ron Chavious, EOF Academic Enrichment Specialist  
                          G: Enrique Noguera, Assistant Director of EOF  
                          H: Clinton Harris, STEM Student Development Specialist  
                          I: Justin Hull, Director of Institutional Research
  
- III.    Reappointment of Professional Staff
- IV.    Part-time / Temporary Appointments

**REMARKS:** Public: None

### **ADJOURNMENT**

Chairman Nutter asked for a motion to adjourn the meeting at 7:52 p.m.; moved by Trustee DuHaime; seconded by Trustee Tanis. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by SHUKLA Seconded by DUHAIME

Board of Trustees	Yes	No	Abstain	Absent
Blanco				X
Davis			X	
DuHaime	X			
Esquiche	X			
Gardner			X	
Gourley	X			
Kebrdle				X
Shukla	X			
Smith				X
Tanis				X
Nutter	X			

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the minutes of the March 17, 2015 Board of Trustees meetings, as presented.

**DATED: APRIL 21, 2015**



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

Offered by DUHAIME Seconded by ESQUICHE

As Amended:

Offered by: GARDNER

Seconded by SHUKLA

	Yes	No	Abstain	Absent
<b>Board of Trustees</b>				
Blanco				X
Davis	X			
DuHaime	X			
Esquiche	X			
Gardner	X			
Gourley	X			
Kebrdle				X
Shukla	X			
Smith				X
Tanis				X
Nutter	X			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions:

**A. ACADEMIC ITEMS**

**Discontinuance of Certificate of Achievements**

Discontinuance of the following three Certificates of Achievement due to extremely low student interest:

1. Trainer for Electronic Health Record Systems;
2. Workflow Redesign and Information Management Specialist for Electronic Health Record Systems;
3. Implementation, Technical and Software Support Specialist for Electronic Health Record Systems.



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

**Discontinuance of Career Certificates**

Discontinuance of two Career Certificates due to lack of enrollment:

1. Technical Support for Health Information Technology Systems;
2. Implementation & Management of Health Information Technology Systems.

**Carl D. Perkins Career and Technical Education Grant** (New Jersey Department of Education) amendment to its approved 2014-2015 Perkins Career and Technical Education One-Year Spending Plan for a total of \$62,135 being reallocated to purchase items including equipment, instructional and non-instructional supplies, and for staff to attend professional trainings for career and technical education programs.

**B. BUSINESS ITEMS**

The following goods and services outlined below which were obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

**Bid No. 15-02 On-Call Licensed Electrician** (Funding Source: College Operating Budget)

TSUJ Corporation	\$150,000.00 Year 2, FY 2016
PO Box 4621	(Recommended Award –
Wayne, NJ 07470	Not-to-Exceed)

**Bid No. 15-04 On-Call Licensed Plumber** (Funding Source: College Operating Budget)

Craig's Plumbing & Heating	\$100,000.00 Year 2, FY 2016
275 New Brunswick Ave.	(Recommended Award –
Fords, NJ 08863	Not-to-Exceed)

**Bid No. 15-05 On-Call General Contractor** (Funding Source: College Operating Budget)

GPC, Inc.	\$150,000.00 Year 2, FY 2016
20 E. Willow Street	(Recommended Award –
Millburn, NJ 07041	Not-to-Exceed)

**Bid No. 15-10 Office Supplies** (Funding Source: College Operating Budget)



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

Staples Contract & Commercial, Inc.  
500 Staples Drive  
Framingham, MA 01702

\$ 51,511.26 Year 2, FY 2016  
59% Off Catalog Pricing  
(Est. Recommended Award)

~~(Bid No. 16-01 Food Service Paper Products Removed)~~

**Bid No. 16-02 Building Demolition and Site Clearance for 213 River Drive, Passaic, NJ**

(Funding Source: Chapter 12 – 2014)

Two Brothers Contracting, Inc.  
250 Rutherford Blvd.  
Clifton, NJ 07014

\$ 73,000.00  
(Recommended Award)

**Bid No. 16-03 Paper/Copier/Fine** (Funding Source: College Operating Budget)

Paper Mart, Inc.  
151 Ridgedale Ave.  
East Hanover, NJ 07936

\$ 53,201.61  
(Recommended Award)

Xpdex, LLC  
261 River Road  
Clifton, NJ 07014

\$ 15,505.50  
(Recommended Award)

**RFP-15-03 Debt Collection Services, NJSA 18A:64A-25.5 (Exemption 14 – Collection of Monies)**

CBHV – Collection Bureau of the Hudson Valley, Inc.  
PO Box 831  
155 N. Plank Road  
Newburgh, NY 12550

15% (Cost) Year 2, FY 2016  
(Recommended Award)

AR Resources, Inc.  
1777 Sentry Parkway West  
Merion Towle Bldg., Suite 101  
Blue Bell, PA 19422

17% (Cost) Year 2, FY 2016  
(Recommended Award)

**RFP-15-05 Disability Insurance, NJSA 18A:64A-25.5 (Exemption 11 – Insurance)** (Funding Source: College Operating Budget)

The Hartford

\$ 58,464.00 Year 2, FY 2016



PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED

100 Enterprise Drive  
Rockaway, NJ 07866

(Recommended Award)

**RFP-15-08 School and Coach Bus Transportation, NJSA 18A:64A-25.5 (Exemption 23 – Travel)** (Funding Sources: \*Grant Funds in the amount of \$107,200.00, Student Activity Funds in the amount of \$15,000.00, and College Operating Budget in the amount of \$10,000.00)

Panorama Tours  
94 Clifton Ave.  
Clifton, NJ 07013

\$ 57,800.00 Year 2, FY 2016  
(Est. Recommended Award)

D & M Tours  
117 E. 7<sup>th</sup> Street  
Paterson, NJ 07524

\$ 45,600.00 Year 2, FY 2016  
(Est. Recommended Award)

Broadway Elite  
17 Farinella Dr.  
East Hanover, NJ 07936

\$ 25,000.00 Year 2, FY 2016  
(Est. Recommended Award)

Jordan Transportation, Inc.  
284 Main Street  
Butler, NJ 07405

\$ 3,800.00 Year 2, FY 2016  
(Est. Recommended Award)

\*Grant Funding Sources  
College Bound Grant  
Gear-Up Grant  
Upward Bound Grant  
Educational Opportunity Fund  
Passaic Partners for STEM Success

Transportation  
Charter  
Charter & School Bus  
Charter & School Bus  
Charter & School Bus  
Charter & School Bus

Dollar Amount  
\$ 7,200.00  
\$ 68,000.00  
\$ 15,000.00  
\$ 5,000.00  
\$ 12,000.00  
\$107,200.00

**RFP-15-09 Food Service – Local Supplier, NJSA 18A:64A-25.5 (Exemption 7 – Food Supplies)** (Funding Sources: \$60,600.00 NJ Gear-Up Grant and \$7,600.00 College Upward Bound Grant)

Packanack Food Corporation  
1502 Route 23 North  
Wayne, NJ 07470

\$ 68,200.00 / \$4.00 Per Meal  
(Est. Recommended Award)

**RFP-15-10 Use of Credit Cards (Visa, MasterCard & Discover), NJSA 18A:64A-25.5 (Exemption 14 – Collection of Monies)** (Funding Source: College Operating Budget)

ACI Worldwide, Inc.  
705 Westech Drive  
Norcross, GA 30092

\$162,000.00 Year 2, FY 2016



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

**RFP-15-11 Printing & Direct Mail Services, NJSA 18A:64A-25.5 (Exemption 20 – Advertising and Exemption 18 – Printing)** (Funding Source: College Operating Budget)

Lont & Overkamp Publishing Co.  
175 Route 46 West  
Fairfield, NJ 07004

\$ 35,000.00 FY 2016  
(Est. Recommended Award)

**RFQ-16-05 Architectural & Design Professional Services, NJSA 18A:64A-25.5 (Exemption 1 – Professional Services)**

Comerro Coppa Architects, P.C.  
97 Lackawanna Avenue  
Totowa, NJ 07512

Speziale Group, Inc.  
120 Sanhican Drive  
Trenton, NJ 08618

SSP Architectural Group, Inc.  
1011 Route 22 West, Suite 203  
Bridgewater, NJ 08807

RSC Architects  
3 University Plaza Drive, Suite 600  
Hackensack, NJ 07601

Parette Somjen Architects, LLC  
439 Route 46 East  
Rockaway, NJ 07866

**RFQ-16-06 Construction Management Services, NJSA 18A:64A-25.5 (Exemption 15 – Professional Consulting Services)**

A&A Construction Management & Consultant  
6 Gardner Road  
Fairfield, NJ 07004



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

Mast Construction Services, Inc.  
96 East Main Street  
Little Falls, NJ 07424

Cambridge Construction Management  
97 Grayrock Road  
Clinton, NJ 08809

**Joint Purchasing Agreements NJSA 18A:64A-25.10 - Voice Services for Local, Regional and Domestic Usage** (Funding Source: College Operating Budget)

Broadview Network/Info Highway Communications	\$ 72,000.00 FY 2015-2016
PO Box 9242	\$ 74,000.00 FY 2016-2017*
Uniondale, NY 11555-9242	(Est. Recommended Awards –
	*Pending Availability of Funds)

**College Bookstore Purchases, NJSA 18A:64A-25.5 (Exemption 21 – Educational Supplies & Textbooks and Exemption 22 – Purchase / Rental of Graduation Caps and Gowns)** (Funding

Sources: \*Grant Funds in the amount of \$32,500.00 and College Operating Budget in the estimated amount of \$27,000.00)

Follett Higher Education Group	\$ 59,500.00
Store # 664	(Est. Recommended Award)
3146 Solution Center	
Chicago, IL 60677	

*Grant Funding Sources	Dollar Amount
Passaic Partners for STEM Success	\$ 8,000.00
Educational Opportunity Fund – Summer Program	\$15,000.00
Northern NJ Health Professions Consortium	\$ 5,000.00
Bridges to Baccalaureate	\$ 1,500.00
HIB Technical Skills Training Program	\$ 3,000.00
	\$32,500.00

**Access Control, NJSA 18A:64A-25.28 (Duration of Certain Contracts)** (Funding Source: College Operating Budget)

Blackboard, Inc.	\$ 38,961.00 FY 2016
650 Massachusetts Ave., NW	\$ 37,934.00 FY 2017
6 <sup>th</sup> Floor	\$ 39,451.00 FY 2018
Washington, DC 20001	\$ 41,029.00 FY 2019
	\$ 42,670.00 FY 2020



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT AGENDA ITEMS A, B, and C - AMENDED**

*Approval to acquire through a Business Entity Disclosure Process the following services:*

**College Portal, NJSA 18A:64A-25.5 (Exemption 19 – Computer Proprietary Software Services)** (Funding Source: College Operating Budget)

Timecruiser Computing Corporation	\$133,440.00 FY 2016
9 Law Drive	\$138,512.00 FY 2017*
Fairfield, NJ 07004	\$143,838.00 FY 2018*
	(Est. Recommended Awards –
	*Pending Availability of Funds)

**Bus Advertising, NJSA 18A:64A-25.5 (Exemption 20 – Advertising) (Funding Source: College Operating Budget)**

Titan Outdoor, LLC	\$40,000.00 FY 2016
55 Dwight Place	(Est. Recommended Award)
Fairfield, NJ 07004	

**C. PERSONNEL ITEMS**

- I. Separations    A: Patrick Pajerowski, Coordinator of Academic Testing  
                          B: Rachel Bomze, Art Instructor
  
- II. Appointments A: David Hernandez, STEM Associate  
                          B: Janice Rama, Nurse Education Faculty (Instructor)  
                          C: Shanna King, Staff Assistant, Enrollment Management  
                          D: Robert Salvato, Director of Adult Education and Bridge Programming  
                          E: Ruth Gonzalez, Coordinator of Technology-Student Affairs  
                          F: Michelle Gotay, Assistant Director of Institutional Grants
  
- III. Reappointment of Faculty
- IV. Non-reappointment of Faculty
- V. Part-time / Temporary Appointments



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-BID #16-01 FOR FOOD SERVICE PAPER PRODUCTS**

Offered by GOURLEY Seconded by ESQUICHE

	Yes	No	Abstain	Absent
<b>Board of Trustees</b>				
Blanco				X
Davis	X			
DuHaime	X			
Esquiche	X			
Gardner			X	
Gourley	X			
Kebrdle				X
Shukla	X			
Smith				X
Tanis				X
Nutter	X			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following action:

**B. BUSINESS ITEM**

The following goods and services outlined below, obtained through a Fair and Open Process, in compliance with *NJSA 19:44A-20.4 et. seq.* and *NJSA 18A:64A-25 et al.* are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

**Bid No. 16-01 Food Service Paper Products** (Funding Sources: \$48,026.04 College Operating Budget, \$3,994.00 State Mandated Pre-School Program, and \$1,256.00 Tuition Based Pre-School Program)

JPC Enterprises, Inc. T/A Jersey Paper Plus  
47 Brunswick Avenue  
Edison, NJ 08817

\$ 37,061.38  
(Recommended Award)

PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #3-BID #16-01 FOR FOOD SERVICE PAPER PRODUCTS**

Appco Paper & Plastics Corp.  
3949 Austin Blvd.  
Island Park, NY 11558

\$ 10,595.49  
(Recommended Award)

Metropolitan Foods, Inc. T/A Driscoll Foods  
174 Delawanna Avenue  
Clifton, NJ 07014

\$ 9,011.36  
(Recommended Award)

Interboro Packaging  
114 Bracken Road  
Montgomery, NY 12549

\$ 59.36  
(Recommended Award)



**PASSAIC COUNTY COMMUNITY COLLEGE  
ADJOURNMENT**

Offered by GOURLEY Seconded by SHUKLA

BOARD OF TRUSTEES	YES	NO
Blanco	Absent	
Davis	X	
DuHaime	X	
Esquiche	X	
Gardner	X	
Gourley	X	
Kebrdle	Absent	
Shukla	X	
Smith	Absent	
Tanis	Absent	
Nutter	X	

**DATED: APRIL 21, 2015**