PCCC – Office 365

Retrieving your old message
Access your Office 365 email account using the Campus Cruiser Portal.
Click Gear

Click Options
Click on “Connected Accounts”

Enter your Login ID@students.pccc.edu

Enter your current password.

Click “Next”
warning

A secured connection couldn't be established to this account. Not all providers offer secured connections. Would you like to try an unsecured connection instead?

Click “OK” on this message.
new account connection

Outlook Web App couldn't connect to the server for your other account. Please click the Back button and make sure that you entered your email address and password correctly.

If they're correct, make sure POP or IMAP access is enabled for your other account. If you don't know how to find that setting, read this.

If the problem continues, you can enter POP or IMAP connection settings for your other account.

Click “POP”
1. Enter “CampusCruiser”
2. Enter your Login ID@pccc.mailcruiser.com For both fields.
3. Enter your Login ID@students.pccc.edu
4. Enter your old password. The password before you changed it on October 7.
5. Make sure this is checked.
6. Click Here
1. Enter “pccc.campuscruiser.com”

Click “Save”
Your accounts are now connected. You'll see mail from your other account soon. A verification email message has been sent to bccc.campuscruises.com. Please check that account and follow the instructions in the message. You need to complete the instructions before you can send mail via this account. If you don't see the message, check your Junk Email folder.

Click “OK”
Click on “Outlook on the top blue screen.

You will get a new email from “Microsoft Team”. It’s important that you click the link on this email.

Note.- If you don’t get this email, please go to “Connect Accounts” to resend it.