

PASSAIC  
COUNTY  
COMMUNITY  
COLLEGE

**Passaic County Community College**

**Center for Continuing Education**

**& Workforce Development**

*SPRING 2018*

## **Real Estate Salesperson Licensing Class**

**Become a NJ Licensed Real Estate Salesperson!**

### **Course Description**

This comprehensive course covers the fundamentals of the real estate profession as needed to implement the required NJ 75-hour curriculum requirement. The course introduces the students to everything from real estate law to property management --- *everything future real estate professionals need to know to not only pass the state licensing exam, but successfully enter their new career!*

*Pre-Requisites to obtaining a Real Estate Salespersons License:*

Must complete 75 hours of instruction from a school approved by the New Jersey Real Estate Commission

- ❖ Must be 18 years of age or older
- ❖ Have a High School Diploma or equivalent
- ❖ Must be a legal resident of the United States
- ❖ Must pass the New Jersey Real Estate Salesperson Licensing Exam
- ❖ Must complete and pass this course with a minimum of 70%
- ❖ Class attendance is mandatory with limited excused absences

**Tuition: \$325.00**

**Required Textbook (Available at College Bookstore):** Essentials of New Jersey Real Estate  
**ISBN-10:** 1475422679 **Publisher:** Dearborn (12th edition)

**Course Code: NBS 800 M1**

**Date: Tue / Thu, March 20 – May 31**

**Time: 6:00 – 9:00 pm**

**Location: Paterson, M341**

**(No class 3/13 & 3/15)**

**CALL FOR MORE INFORMATION (973-684-6153)**

## Office of Continuing Education

**Information:** Call (973) 684-6153 or (973) 684-5782, Monday through Friday, 8:30 am – 4:30 pm.

**Registration:** Advanced registration and payment are required for all Continuing Education classes. Once your registration and payment are received, you are automatically enrolled and a confirmation will be sent. Plan to attend your class as scheduled! You will be notified if a class is cancelled, changed or full by telephone. A **current telephone number** is required on the registration form.

**Registration by fax:** Fill out the form and fax to (973) 341-1629. Submit payment with form by mail or in person.

**Registration by mail:** Fill out the form and mail to: **Passaic County Community College, Office of Continuing Education, One College Boulevard, Paterson, NJ 07505-1179.** Please be sure to enclose payment in the form of check or money order.

**Registration in person:** The Continuing Education Office is located at 200 Memorial Drive (Corner Memorial & Ellison St.) Paterson, NJ.

**Payment:** You may pay through the mail by check or money order payable to: **“Passaic County Community College.”** Write the student name, course # and last four digits of the student’s SS# or student ID on the check. Credit cards (Visa, MasterCard, or Discover), and cash payments must be made in person at the Bursar’s Office, PCCC, One College Blvd., Paterson.

**Withdrawals and refunds:** To withdraw from a short course or seminar, you must notify the Continuing Education Office in writing or in person. Refunds will be made as follows:

- With written notification received prior to the first class session -100%
- With written notification received after the first class meeting for courses or seminars that meet more than once – 50%
- No refunds after the second class meeting.
- For classes that meet for 120 hours or more, see CE brochure or contact CE office.

**Cancellation Policy:** The College reserves the right to cancel courses or to change dates, if necessary. Attempts will be made to notify students in the event of a change. Refunds take 4-6 weeks.

### PCCC CE Registration Form

Last Name:	First Name:	MI:
Preferred Tel. #:	Secondary Tel. #:	
Street:	City:	
County:	State:	Zip:
Emergency Contact:	E-mail:	
Student ID or Social Security #:	Date of Birth:	
Employer:	Employer’s Address:	
Check all that apply:		
<input type="checkbox"/> New	<input type="checkbox"/> Returning	<input type="checkbox"/> Fall
<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	

Course #	Course Title	Place	Start Date	Cost

I certify that the above information is correct and agree to the terms of the course. Note refund policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

For Official Use Only:					
_____ Initial Person Accepting Registration			_____ Initial of Person Accepting Payment		
<input type="checkbox"/> Cash	<input type="checkbox"/> Check	<input type="checkbox"/> Charge	<input type="checkbox"/> M.O.	<input type="checkbox"/> Staff	<input type="checkbox"/> Third Party